

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, March 10, 2015 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Presiding Officer David Roach called the meeting to order at 10:00 a.m.

A quorum was established with members present being: Bryant Hightower, Chairman; Tom Lord, Willie Edmondson, Nancy Kennedy, Thelon Hamby, Tom Lord, David Roach and Michael Fowler.

Others present were as follows: Steve Lindsey, Executive Director, Amantha Lovett, Board Support Specialist and Reagan Dean, Assistant Attorney General.

#### **Executive Session:**

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Michael Fowler seconded the motion. The motion was carried by Bryant Hightower, Chairman; Thelon Hamby, Tom Lord, Willie Edmondson, Nancy Kennedy, David Roach and Michael Fowler. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

#### **Appointments**

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following applications for a Funeral Establishment:

- 2518666 Little & Davenport Funeral Home Crematory
- 2535263 Coile-Hall-Spagnoli Funeral Home
- 2526598 Arlington Burial & Cremation
- 2528100 George Levett Sr. and Sons Funeral Home
- 2495907 Hope Funeral Home
- 2503726 Beggs Funeral Home and Cremation Services

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to table the following applications for a Funeral Establishment:

- C F M

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to deny the following applications for a Funeral Establishment:

- B I F H

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following applications for a change of Funeral Director in Full & Continuous Charge:

- 2528629 Dalton Funeral Home - **Harold Berry Love, Jr**
- 2535269 Vincent R Drummer Funeral Home, Inc- **Joy Latrice Mapp**
- 2536046 Gregory B Levett & Sons Inc - **Deana Marie Levett**
- 2536044 Gregory B Levett & Sons - **Krystal Tyesha Stout**
- 2535267 Lee's Crematory - **Dana O Willard, Jr**
- 2518666 Little & Davenport Funeral Home Crematory- **Ben James Mason**
- 2536049 Gregory B Levett and Sons Funeral Home Rockdale Chapel - **Thaddeus Levett**

#### Applications:

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following applications for a name change of the Funeral Establishment:

- 2514468 Albritton Funeral Directors

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following application for reinstatement as a Funeral Director and Embalmer:

- 2534864 & 2534866 Richey Shawn Chapman

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following application for Reciprocity as a Funeral Director and Embalmer:

- Emma Noelle Gosa

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following application for Reciprocity as a Funeral Director and Embalmer:

- E N F

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to accept the Cognizant's recommendations on the following case:

FUN150082	Refer to Enforcement to obtain statement from Funeral Director Full Continuous
-----------	--

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

	Charge RE: Why embalming necessary, who made initial contact for release of body from GBI? Who made funeral arrangements? Who was embalmer? A copy of personal effects form from the GBI; A copy of Georgia Pricing List and casket price list.
FUN150086	Close
FUN150087	Close
FUN150092	Close
FUN150095	Close with Letter Of Concern that Funeral Establishment is required to file death certificate within 72 hours under normal circumstances. Further complaints will be cause for disciplinary action. Require Funeral Establishment to submit copy of death certificate, Price & Richardson that were still pending as of inspection.
FUN150070	Table for further review
FUN150062	Table for further review
FUN150097	Close with letter of concern advising that death certificate must be filed within 72 hours.
FUN150096	Close with letter of concern advising that death certificate must be filed within 72 hours.
FUN150042	Refer to Enforcement to obtain copy of complete Georgia Pricing List to include casket price list and outer burial price list, and contracts since 1/1/2015. Also obtain a copy of programs and obit listings for these funerals.
FUN150018	Closed civil matter
FUN150023	Close
FUN150029	Refer to AG to draft letter to Respondent and request response within 30 days.
FUN150031	Close with Letter Of Concern advising that actions described by Funeral Director Full Continuous Charge do not require license as apprentice; however, board is concerned that the unlicensed minor not cross the line. Apprentices must be at least 18 years old and

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

	must obtain registration in order to perform any other tasks.
--	---

**Approval of Minutes:**

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the Official Minutes from the February 10, 2015 meeting.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to approve the Executive Session minutes from the February 10, 2015 meeting.

Thelon Hamby moved, Nancy Kennedy seconded, and the Board voted to ratify the following licenses issued since the February 10, 2015 Board meeting:

License No	Licensee	Profession
CREM000119	Peachtree Corners/Johns Creek Crematory	Funeral Service
EMB004973	Walton, Melvin	Funeral Service
EMB004974	Harden, Gail Adams	Funeral Service
EMB004975	Boldt, Bert Bovard, III	Funeral Service
EMB004976	Wages, Katelin Marie	Funeral Service
FD005373	Swords, Donald Joseph	Funeral Service
FD005374	Reynolds, Stacey Bernard	Funeral Service
FD005375	Harden, Gail Adams	Funeral Service
FD005376	Boldt, Bert Bovard, III	Funeral Service
FD005377	Rosier, Robert Earl, Jr	Funeral Service
FEST001913	Fletcher-Day Funeral Home, Inc	Funeral Service
FEST001914	Forest Lawn Funeral Home & Memorial Gardens	Funeral Service
FEST001915	Croft Funeral Home and Cremation Service	Funeral Service
FEST001916	Crowell Brothers Funeral Home and Crematory, Buford Chapel	Funeral Service
FSA005791	Rains, Jim Boyd	Funeral Service
FSA005792	Freeman, Heather Nicole	Funeral Service
FSA005793	Patterson, Cameron Scott	Funeral Service
FSA005794	Entrekin, Tony James	Funeral Service
FSA005795	Parker, Robert Donald	Funeral Service
FSA005796	Harris, Marvin, Jr	Funeral Service
FSA005797	O'Neal, Austin Kenneth	Funeral Service
FSA005798	Prater, Dexter Rodriguez	Funeral Service
FSA005799	Messer, Ashleigh Meghan	Funeral Service
FSA005800	Willard, Edwin Keith	Funeral Service
FSA005801	Musselwhite, Joe D, Jr	Funeral Service
FSA005802	Wilkinson, Malon Russell, Jr	Funeral Service

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

FSA005803    Smith, Marlon Dave    Funeral Service

David Roach moved, Tom Lord seconded, and the Board voted to accept the Continuing Education Committee recommendations on the following continuing education courses:

<b>Independent Funeral Directors Of Georgia Inc. Christie Carpenter</b>	2015 One Day Training	5
<b>National Funeral Directors &amp; Morticians Dr. Carol T. Williams</b>	Leadership: What Type Of Leader Are You?	1
	Professionalism: Are you prepared to be recruited?	1
	On The Banks of the River: Lunch & Learn	2
	Leadership: Are You Ready?	1
	OSHA & FTC: Get The Facts	2
	Organ & Tissue Donations: How Does It Affect Your Embalmer?	1
	A Symposium: Embalming the Organ & Tissue Donor Case	2

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

<b>MKJ Marketing</b> <b>Krystal Casey</b>	International Deathcare Import-Export Summit	7
	Strategies for a Declining Industry	9
<b>NFDA</b> <b>Kathleen Walczak</b>	Diversity Awareness: Exploring The Positive Nature Of Workplace Diversity	1
	Effective Community Outreach On A Budget	1
	Mass Fatality in a High Threat Environment	1
	How We Help Veterans	1
	Mass Fatality Panel	1
	NFDA Certified Crematory Operator Program 03/19/15	7
	NFDA Certified Crematory Operator Program 04/24/15	7
	NFDA Certified Crematory Operator Program 04/29/15	7
	Meeting the Mentors	8.5

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

	NFDA CPC Correspondence Program	15
<b>International Cemetery and Funeral Association Daniel Osorio</b>	2015 ICCFA Annual Convention and Exposition	16.5
<b>The Dodge Institute of Advanced Mortuary Sally Belanger</b>	The Dodge Technical Seminar-Cincinnati-2015	9

**Other Business:**

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following requests for a 90 day grace period:

- FEST001448                      Cremation Society of Georgia
- FEST000483                      Ingram Brothers Funeral Home
- FEST001779                      Miller & Richards Oaknoll Chapel Funeral & Cremation Services
- FEST001276                      Moody's Funeral Home

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to approve the following requests for a 2<sup>nd</sup> 90 day grace period:

- FEST001911                      Stewart-Rosier Funeral Service Glenwood Chapel

Thelon Hamby moved, Michael Fowler seconded, and the Board voted to lift probation on the following license:

- FD003544                      James R. Albritton
- FEST000448                      Albritton Funeral Directors

# Georgia State Board of Funeral Service

## Board Meeting

### March 10, 2015

Rules Committee Report: Thelon Hamby and David Roach proposed the following rules to be presented to the AG for review and legal authorization:

250-4-.02

250-5-.04

250-6-.01

250-6-.06

250-6-.07

250-6-.09

250-6-.10

250-7-.04

250-6-.07(5) ESTABLISHMENT\CREMATORY LICENSURE AND REGULATIONS

“Any licensed crematory operating on the premises of a licensed funeral establishment and not advertising directly to the public and not doing business directly with the public may have the same person be FDFCC for both the funeral establishment and cremation establishment upon approval of the Board, but only if the cremation establishment has the same name as the funeral establishment. Likewise, any cremation establishment doing business directly with the public or advertising directly to the public must have a separate and distinct FDFCC approved by the Board.”

Proposed Rule regarding grace periods: “In the event that a funeral establishment or crematory is temporarily without the services of a funeral director in full and continuous charge, upon notice by the funeral establishment or crematory to the board within five days following the last day of service by such funeral director, the board shall grant the funeral establishment or crematory a 90 day grace period in which to have a funeral director in full and continuous charge approved by the board before any action may be taken by the board to revoke or terminate the establishment's or crematory's license. This notice to the Board asking for a 90 day grace period shall state the name(s) of the licensed Funeral Director(s) and licensed Embalmer(s) that will perform any and all duties needed to legally serve the public while the establishment is under a grace period.”

There being no further business, the meeting adjourned at 4:09 p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, April 21, 2015 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.