

**GEORGIA STATE BOARD FOR THE CERTIFICATION
OF LIBRARIANS**

Board Meeting: September 29, 2004

Minutes Approved by Board on November 19, 2004

A meeting of the Georgia State Board for the Certification of Librarians was held on Wednesday, September 29, 2004, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:

Susan S. Whittle, Chairman and Public Librarian
Marsha Lynn Christy, Public Librarian
Bennie Butler-Newroth, Consumer Member
Thomas A. Ploeg, Georgia Public Library Service

Others present:

Gwyn H. Ridley, Executive Director
Sherry Harrison, Applications Specialist
Marie S. Urquhart, Board Secretary
Gail Godwin, Guest

The Executive Director established a quorum was present at 10:20 a.m., and called the meeting to order.

Election of Chairman: Susan S. Whittle was elected Chairman of the Board. Ms. Butler-Newroth made a motion for the election of president to remain effective through during 2005. Ms. Christy seconded the motion. The motion carried unanimously.

Ms. Butler-Newroth made a motion to approve the minutes of the November 19, 2003 meeting. Ms. Christy seconded the motion. The motion carried unanimously.

Ms. Christy made a motion to enter into **Executive Session** in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. Butler-Newroth seconded the motion. Voting in favor of the motion were those members present who included Board Members Butler-Newroth, Christy, Whittle, and Ploeg. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

The Board reviewed the following applications approved and issued since the last Board meeting.

License #	Name	Grade	Validity Date	Issue Date
4877	Linda Poitevint Beck	5B	02/04/04	02/24/04
4878	Sylvia Wilson Brandon	5B	01/28/04	02/24/04
4879	Beverly Mack Brown	2	02/10/04	02/24/04
4880	M. Lorena Gay-Griffin	5B	11/24/03	02/24/04
4881	Richard L. Hawkins, Jr.	5B	12/04/03	02/24/04
4882	Mary Smith Holt	5B	01/21/04	02/24/04
4883	Michelle E. Jones	5B	01/23/04	02/24/04

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4884	Colleen K. Moses	5B	01/21/04	02/24/04
4885	Tracy A. Smith	5B	12/29/03	02/24/04
4886	Rachael Stein	5B	12/10/03	02/24/04
4887	Heather Ann Tibbetts	5B	02/04/04	02/24/04
4888	Patricia A. Verhoff	5B	01/12/04	02/24/04
4889	Marietta Carlisi	5B	03/09/04	03/09/04
4890	Virginia S. Chambless	5B	03/01/04	03/01/04
4891	Elizabeth A. Darrett-Costello	5B	02/18/04	02/18/04
4892	Susan Blanchard Foote	5B	02/19/04	02/19/04
4893	Anne L. Grace	5B	03/08/04	03/08/04
4894	Barbara Osborne-Harris	5B	03/08/04	03/08/04
4895	Glenda Sartain	5B	03/08/04	03/08/04
4896	R. Neil Scott	5B	02/23/04	02/23/04
4897	Gloria Robinson Thomas	5B	03/09/04	03/09/04
4898	Rebecca S. Watts	5B	02/19/04	02/19/04
4899	Julie Noel Watkins	5B	03/08/04	03/08/04
4900	Diane McCune Cummings	5B	03/12/04	03/12/04
4901	Russell S. Liner	5B	03/25/04	03/25/04
4902	Karin C. Martin-Lopez	5B	03/25/04	03/25/04
4903	Carolyn F. Amos	5B	04/07/04	04/07/04
4904	Sharon L. Blank	5B	04/08/04	04/08/04
4905	Sarah Elaine Burleson	5B	05/12/04	05/12/04
4906	Janet DeForest	5B	05/10/04	05/10/04
4907	Patricia P. Herndon	5B	04/30/04	04/30/04
4908	Annette M. Johnson	5B	05/10/04	05/10/04
4909	Sheelagh O'Malley	5B	05/10/04	05/10/04
4910	Deborah Cox Thomas	5B	04/28/04	04/28/04
4911	Jau Ling Holbrook	5B	04/19/04	04/19/04
4912	Keisha M. Hester	5B	05/17/04	05/17/04
4913	Sara T. Mattox	5B	05/20/04	05/20/04
4914	Paraskevyy Niotis	5B	05/17/04	05/17/04
4915	Ellen Marie Zander	5B	05/24/04	05/24/04
4916	Dinah Nichole Baldwin	5B	06/16/04	06/16/04
4917	Mary Jean Harrison	5B	06/16/04	06/16/04
4918	Maureen McCabe Hersey	5B	06/17/04	06/17/04
4919	Stephen Kight	5B	06/02/04	06/02/04
4920	Vincent G. Thorpe	5B	06/01/04	06/01/04
4921	Eugenia High Abbey	5B	06/21/04	06/21/04
4922	Kay G. Coates	5D	07/06/04	07/06/04
4923	Delana R. Hickman	5B	07/16/04	07/16/04
4924	Stephen Allan Moseley	5B	07/13/04	07/13/04
4925	Shannon M. Peterson	5B	06/30/04	06/30/04
4926	Catherine Pretlow	5B	06/23/04	06/23/04
4927	Cecelia L. Rettinger	5B	07/15/04	07/15/04
4928	June R. Shapiro	5B	06/29/04	06/29/04

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4929	Sara Sherrer	5B	07/13/04	07/13/04
4930	Barbara Spruill	5B	07/06/04	07/06/04
4931	Christopher Daniel Stokes	5B	07/22/04	07/22/04
4932	Elizabeth Jean Stow	5B	07/13/04	07/13/04
4933	Stephen C. Meeks	5B	08/05/04	08/05/04

The Board reviewed the following applications. Ms. Christy made a motion to approve the applications as presented. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

The following applicants were **approved** for certificates:

4934	Ruby Absuelo	5B	09/23/04	09/23/04
4935	Mary Elizabeth Antoine	5B	09/10/04	09/10/04
4936	Carla T. Burton	5B	08/25/04	08/25/04
4937	Kari K. Evans	5B	08/16/04	08/16/04
4938	Kerry L. Montz	5B	08/03/04	08/03/04
4939	Deborah I. Prosser	5B	08/31/04	08/31/04
4940	Sherry Turner	5B	08/25/04	08/25/04

Approved for reinstatement:

3315	Lonita M. Walton	5B	09/29/04	09/29/04
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Reinstatements since the last meeting:

License #	Name	Grade	Validity Date	Issue Date
4461	Erik Michael Lewis	5B	07/06/04	07/06/04
4693	Jennifer M. Watson	5B	07/06/04	07/06/04
4900	Charlene Ashwood	5B	07/06/04	07/06/04
1977	Sadie Jewel Jenkins	5B	08/06/04	08/06/04
1778	Lyn S. Young	5B	08/06/04	08/06/04
4137	Lewis F. Lucas	5B	01/30/04	01/30/04
1703	Mary Grace Holder	5B	01/14/04	01/14/04
4376	Lois Maat Roberts	5B	01/14/04	01/14/04

Upgraded since the last meeting:

License #	Name	Grade	Validity Date	Issue Date
2605	Emma G. Laster	5B	08/06/04	08/06/04

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Correspondence, Inquiries, and Requests:

Michelle E. Jones: Ms. Christy made a motion to **disapprove** a request for waiver of the renewal fee. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

Bertha M. Campbell: Ms. Christy made a motion to **approve** a request for exemption of continuing education hours requirement. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

Carolyn R. Cumberlander: Ms. Christy made a motion to **disapprove** a request for exemption of continuing education hours requirement. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

Katherine J. Warner: Ms. Christy made a motion to **disapprove** a request for waiver of continuing education hours requirement. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

Renee S. Blewitt-Grimes: Ms. Christy made a motion to **approve** an extension to obtain continuing education hours. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

Norma Gayle McKinney: Ms. Christy made a motion to **approve** an extension to obtain continuing education hours. Ms. Butler-Newroth seconded the motion. The motion carried unanimously.

Lois N. Upham: Mr. Butler-Newroth made a motion to release a limited amount of information from the continuing education audit. Ms. Christy seconded the motion. The motion carried unanimously.

The Board reviewed correspondence from David A. Fiste regarding the renewal application.

The Board considered the continuing education provider application from the Professional Development for Public Librarians. The Board requested additional information for review.

Executive Director Report:

The Executive Director updated the Board on the following items:

- FY 2005 funding for travel
- Darby Printing Company is the official designated publisher of the rules and regulations for all licensing boards
- Secretary of State Cathy Cox is planning a November meeting with the leadership of all licensing boards
- Active licensees

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Other Business:

The Board discussed reinstatement rules and requested additional information.

The Board reviewed and discussed correspondence and requests that required no vote or action.

There was no further business and the meeting was adjourned at 12:35 p.m.

Marie S. Urquhart

Recorded by Board Secretary

Gwyn H. Ridley

Reviewed by Executive Director

Susan S. Whittle

Chairman

Mollie L. Fleeman

Mollie L. Fleeman

Division Director

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Attachment

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Susan S. Whittle, the presiding officer

identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

- 1. I am the presiding officer of the GEORGIA STATE BOARD FOR THE CERTIFICATION OF LIBRARIANS.**
- 2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.**
- 3. On September 29, 2004 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.**

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Susan S. Whittle

PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 29th day of September, 2004

Marie S. Urquhart

Notary Public