

**GEORGIA BOARD OF MASSAGE THERAPY
MINUTES OF BOARD MEETING
August 3, 2006**

The inaugural Board Meeting of the Georgia Board of Massage Therapy was held on August 3, 2006, 10:00am, at The Professional Licensing Boards division offices located at 237 Coliseum Drive, Macon, Georgia.

The following members were present:

Steve Earles
Marlene Gaskill
Jane H. Johnson
Kathy V. Lescak
Melony Phillips

Absent:

Others Present:

Mollie Fleeman, Division Director, Brig Zimmerman, Executive Director, Serena Gadson, Applications Specialist II, Yvonne LeSane, Applications Specialist I Pam Candler, Applications Specialist I, Jacqueline Turner, Director/Investigations, Lynn Eason, Supervisor/Investigations, Dr. Femi Ajayi, Director/Exam Center, Kathleen O'Neal, Director/Legal Services.

Also in attendance: Greg Glass and Evelyn Hayes, State Farm Insurance Company, Gary Lescak, Power of Touch Massage.

Welcome & Introductions: Mollie Fleeman, Division Director welcomed everyone to the inaugural meeting of this new Board. Following introductions by all present, Ms. Fleeman provided an overview of the Professional Licensing Boards Division, and the Office of Secretary of State other divisions.

Mr. Zimmerman established that a quorum of the Board was present and called the Boards inaugural meeting to order at 10:05 a.m.

Oath Of Office: Mr. Zimmerman read the Oath of Office statement provided by the Governors office for each new Board member. The Oaths were signed by each member.

Agenda: The Board reviewed and approved the Agenda as presented

Mr. Zimmerman provided an overview of the administrative support functions and a general overview of the Boards Business, Responsibilities and Oversight via a review of the "New Board Notebook" provided each member. The members were informed that a "packet" of forms will be sent directly to each of them from our Human Resources section. These are the forms necessary to set each member up in our system to generate future per diem, mileage and any other expense reimbursements necessary.

Development and Testing Section: Dr. Femi Ajayi, Director

Dr. Ajayi presented an overview of the Exam Development and Testing section of the division. A handout was provided attendees outlining the sections varied duties and tasks.

Investigative Section: Jacqueline Turner, Director and Lynn Eason, Supervisor

Ms. Turner and Mr. Eason presented an overview of the Investigative section of the division, and, took questions from the attendees. Mr. Eason expressed his interest in sitting in on future Board meetings to gain insight/knowledge into the profession so he and his investigators will be able to carry out the Boards directives with regard to future investigations.

Information and Technology Section: Kathleen O'Neal (for Kim McKay)

Ms. O'Neal, Director of SOS/Legal Services, provided an overview of the divisions IT department in the absence of Ms. McKay, Supervisor, Computer Services section. Ms. O'Neal provided information on the division's intranet, application/renewal processes (including on-line renewal) and the varied professions and the division's websites and the varied features.

SOS/Legal Section: Kathleen O'Neal, Director

Ms. O'Neal provided an overview of both the division's legal section and the role of the Attorney Generals office (in the absence of the Attorney General's office representative). The AG's office will be assigning an Assistant Attorney General representative to the Board in the very near future.

Board Elections: The following officer positions were discussed and the following recommendations made for the election of the Boards initial officers for a term of one (1) year:

Chair: Jane H. Johnson

Mr. Earles moved, Ms. Phillips seconded and the Board voted to accept the appointment of Ms. Jane H. Johnson as the Boards first Chair.

Vice-Chair: Kathy V. Lescak

Ms. Gaskill moved, Mr. Earles seconded and the Board voted to accept the appointment of Ms. Kathy Lescak as the Boards first Vice-Chair.

Cognizant: Melony Phillips

Ms. Johnson moved, Ms. Lescak seconded and the Board voted to accept the appointment of Ms. Melony Phillips as the Boards first Cognizant member.

Meeting Dates:

Mr. Earles moved, Ms. Johnson seconded and the Board voted to approve the following initial meeting dates for the remainder of the month. Subsequent meeting dates will be decided upon during the August 31, 2006 scheduled meeting:

Friday, August 11, 2006 beginning @ 9:00am
Thursday & Friday, August 17 & 18, 2006 beginning @ 9:00am
Thursday, August 24, 2006 beginning @ 9:00am
Thursday, August 31, 2006 beginning @ 9:00am

There being no additional business to discuss, Mr. Earles moved and Ms. Phillips seconded and the Board voted to adjourn at 3:20 p.m.

Minutes recorded by: Brig Zimmerman, Executive Director
Minutes reviewed and edited by: Brig Zimmerman, Executive Director

Jane H. Johnson, Chair

Mollie L. Fleeman, Division Director
Professional Licensing Boards Division

These minutes were approved and signed on _____.