

**GEORGIA BOARD OF MASSAGE THERAPY  
MINUTES OF BOARD MEETING  
October 05, 2007**

The Georgia Board of Massage Therapy board meeting was held on October 05, 2007, 09:00 a.m., at The Professional Licensing Boards Division offices located at 237 Coliseum Drive, Macon, Georgia.

**The following members were present:**

Jane H. Johnson, Chairman  
Kathy V. Lescak, Vice Chairman  
Melony Phillips, Cognizant  
Steve Earles

**Absent:**

Marlene Gaskill, Consumer Member

**Administrative Staff Present:**

Brig Zimmerman, Executive Director, Serena Gadson, Application Specialist II, Pam Candler, Application Specialist, and Amanda Allen, Board Secretary.

**Administrative Staff Absent:**

Yvonne LeSane, Application Specialist, and Janet Jackson, Assistant Attorney General

Ms. Johnson established that a quorum of the Board was present and called the Board meeting to order at 9:02 a.m.

**Agenda:**

**Ms. Phillips moved, Mr. Earles seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, Motion carried.**

**Announcements:**

Mr. Zimmerman informed the Board that Ms. Becky Adams, Assistant Attorney General would be available for consultation if required in the absence of Ms. Janet Jackson, Assistant Attorney General.

Mr. Steve Earles addressed the Board with his concerns over the continued absence of Ms. Marlene Gaskill, Consumer Member from Board meetings. Ms. Jane Johnson, Chair stated she would contact Ms. Gaskill and speak to her in reference to her Board meeting attendance.

**Minutes:**

**Mr. Earles moved, Ms. Phillips seconded, and the Board voted to approve the August 03, 2007 Minutes with corrections. None opposed, Motion carried.**

**Correspondence:**

The Board considered the following correspondence and matters of interest:

**Jennifer Booker.** – Would like to know if the seminars that she will be required to take to complete her degree in Natural Health can be used as continuing education credits.

**Board Response-** - No, these hours do not qualify you for continuing education. Please review the website for Board approved continuing education providers.

**Renee North, BodyZone, LLC-** Seeking approval with the Board as a Board approved Continuing Education Provider.

**Board Response-** The Massage Therapy Board is not approving continuing education providers at this time. If your course is approved through the National Certification Board for Therapeutic Massage and Bodywork then the Board will automatically accept your hours. If not, then the Board recommends contacting NCBTMB to obtain an assigned continuing education provider code. In addition, please review the website for a list of Board approved CE providers.

**Executive Director’s Report**

1. Mr. Zimmerman distributed the Massage Therapy “newsletter” that was prepared by the Board that recapped the accomplishments of the Board over the past year. A copy of the official “newsletter” will be forwarded to all the Massage Therapy Associations and Organizations to be printed in their individual newsletters, as well as, placed on the Massage Therapy website. The material has been approved by the Press office of the Office of Secretary of State.

**Ms. Lescak moved, Mr. Earles seconded, and the Board voted to forward the Board’s “newsletter” to all the Massage Therapy Associations and Organizations. None opposed, Motion carried.**

2. Mr. Zimmerman stated that he would present to the Board at the next scheduled meeting a copy of the correspondence drafted and approved by the Board during the August 3, 2007 meeting and forwarded to Ms. Karen Handel, Secretary of State in response to the letter she received from Mr. Gary Lescak, Martial Arts Academy relating his concerns regarding the Board.
3. Mr. Zimmerman requested that the Board review all the Board policies for any required corrections before they are placed on the website. The Board suggested citing the statute and/or board rules applicable to the policies. Mr. Zimmerman will work on a revision of the format of the policies and present to the Board at a later date.

**Board Rules Development (Continued):**

Ms. Jane Johnson recommended adding a link to the Massage Therapy website that would combine all Continuing Education related items such as: clarifying the number of hours required for continuing education per each renewal period; the CE Board approved providers listing and the CE hours required (i.e. 24 vs 12). Mr. Zimmerman stated that he would work on the information to be placed on the website.

Mr. Zimmerman informed the Board that after reviewing the Board rules regarding continuing education hours, reinstatement and Inactive status, that several discrepancies were noticed, and, that we have had correspondence regarding CE hours and these rules. Mr. Zimmerman stated that he would work on amending the rules and would bring them back to the Board for their review.

**Clinical Externship Discussion**

**The Board voted to table the discussion on clinical externship until a later date and time.**

**Provisional Permits**

After the review of several scenarios where provisional permits might be utilized, the Board determined not to consider issuing Provisional Permits at this time.

**Board stated unanimously that they feel it is their responsibility to help protect the public; they will not consider the issuance of provisional permits at this time.**

**Code of Ethics & Code of Conduct Rule Development:**

Ms. Jane Johnson, Chair stated that each Board member is currently working on drafting their suggestions on what they would like to include in the rule. Ms. Melony Phillips made her recommendation to the Board in reference to writing a Code of Conduct Rule, as well as, a rule on ethics. The Board decided to continue this discussion by listing as an “on-going” agenda item for development of such rules over the next several months.

**Certification Exams:**

Board decided to re-visit the issue of acceptance of other certification exams in addition to the now accepted NCBTM or NCBTMB Exam offered by NCBTMB. In a previous meeting, the Board had requested a presentation from one such entity: The Federation of State Massage Therapy Boards (FSMTB). Mr. Zimmerman will contact their representative and schedule an appearance before the full board. In addition, any other entities previously requesting consideration of their particular certification exam will be contacted as well.

**Mr. Earles moved and Ms. Lescak seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 50-14-2 (1) O.C.G.A. § 43-1-2(k) (1) (2) to receive information pertaining to Applications and to receive the Cognizant’s report. Voting in favor of the motion were those present who included Board members Phillips, Earles, Lescak, and Johnson. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Applications**

**Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by official transcripts:**

**Applications: A-I (Pamela Candler, Applications Specialist)**

Innes, Erica A. Approved

**Applications: J-Q (Serena Gadson, Applications Specialist)**

E.S.J. Approved Pending  
Jackson, Michelle B. Approved  
Jackson, Gail R. Approved  
Johnson, Donald A. Approved

Johnson, Karin A.	Approved
R.D.J.	Approved Pending
E.M.K.	Pending
S.K.	Pending
R.B.L.	Approved Pending
Lecoin, Francois	Pending
Lee, Nena J.	Approved Pending
Linden, Karla J.	Approved Pending
Lipscomb, Laura A.	Approved
Lissemore, Andrew J.	Approved
C.M.L.	Approved Pending
Luczak, Joanna M.	Approved
Lyons, Terrell J.	Approved
Lytte, Debra L.	Approved
E.H.L.	Pending
B.M.	Approved Pending
D.B.M.	Approved Pending
McDonald, MaLakea	Approved
M.S.M.	Approved Pending
S.S.M.	Pending
S.L.M.	Approved Pending
Mahoney, Sharon L.	Approved
A.K.M.	Approved Pending
Martin, RuthAnn	Approved
Mayes, Alicia D.	Approved
C.L.M.	Pending
B.A.M.	Pending
Miller, Katherine J.	Approved
B.N.M.	Pending
Minzenmayer, Edwin C.	Approved
A.C.M.	Approved Pending
D.A.M.	Pending
T.L.M.	Approved Pending
R.M.	Pending
Mylacraine, Cheryl S.	Approved
Neely, Deborah R.	Approved
Nevils, Jozette L.	Approved
Nichols, Vivian L.	Approved
Nguyen, Marc H.	Approved
Y.T.N.	Pending
Olsen, Michelle L.	Approved
S.E.O.	Approved Pending
C.W.O	Pending
Peterson, Cynthia M.	Approved
Phoummithone, Xayasith T.	Approved
Powell, Naya F.	Approved
Prater, Shandria L.	Approved
R.F.P.	Approved Pending
M.L.P.	Approved Pending
T.Q.J.	Pending

### **Educational Advisor's Report**

Ms. Phillips presented her concerns over the schools that were Board approved during the "grandfathering" period whose faculty is not fully in compliance with the requirements set forth by the Board to become a Board Recognized Massage Therapy Educational Program.

After an in-depth discussion by the Board, it was determined that Ms. Phillips will prepare a checklist and present it to the Board for approval prior to submitting to Mr. Bill Crews, Georgia Non-Public Post Secondary Education Commission. Should the NPEC Board choose to adopt this Board's request that their inspectors review any Georgia program for compliance with the Board's rule regarding the requirements of a Board recognized MT Education program, then such a "checklist" will be presented to NPEC.

**Ms. Lescak moved, Mr. Earles seconded, and the Board voted to accept the Educational Advisor's report as presented.**

Ms. Amanda Allen, board secretary, informed the Board that a Georgia School had requested an appearance before the Board to discuss the denial of their massage therapy education program as Board recognized. Board instructed Ms. Allen to schedule the appointment.

### **Cognizant Report**

**31503-** Additional information was received and forwarded to both the Cognizant and Investigations for review.

**31504-** Refer complaint to the Investigations Division to obtain additional information.

**31607-** Refer complaint to the Investigations Division to obtain additional information

**31759-** Refer complaint to the Investigations Division to obtain additional information

**32010-** Refer complaint to the Investigations Division to obtain additional information

**32011-** Refer complaint to the Investigations Division, as well as, the Cosmetology Board.

**32012-** Complaint forwarded to Investigations.

**32132-** Withdraw C&D; close case

**Mr. Earles moved, Ms. Lescak seconded, and the Board voted to accept the Cognizant recommendations as presented. None opposed, Motion carried.**

### **Attorney General's Report:**

No report presented.

### **Enforcement Report:**

No report presented.

### **Additional Business Discussed**

The Board voted to set the additional meeting dates of October 18<sup>th</sup> in addition to the already established scheduled meeting dates as posted.

**There being no additional business to discuss, Ms. Lescak moved, Mr. Earles seconded, and the Board voted to adjourn today's meeting at 3:33 p.m.**

**Minutes recorded by:**  
**Minutes reviewed and edited by:**

Amanda Allen, Board Secretary  
Brig Zimmerman, Executive Director

\_\_\_\_\_  
Jane H. Johnson, Chair  
Georgia State Board of Massage Therapy

\_\_\_\_\_  
Brig Zimmerman, Executive Director  
Professional Licensing Boards Division

These minutes were approved and signed on: \_\_\_\_\_.