

**GEORGIA BOARD OF MASSAGE THERAPY
MINUTES OF BOARD MEETING
October 18, 2007**

The Georgia Board of Massage Therapy board meeting was held on October 18, 2007, 09:00 a.m., at The Professional Licensing Boards Division offices located at 237 Coliseum Drive, Macon, Georgia.

The following members were present:

Jane H. Johnson, Chairman
Kathy V. Lescak, Vice Chairman
Melony Phillips, Cognizant
Steve Earles

Absent:

Marlene Gaskill, Consumer Member

Administrative Staff Present:

Brig Zimmerman, Executive Director, Serena Gadson, Application Specialist II, Pam Candler, Application Specialist, and Yvonne LeSane, Application Specialist and

Administrative Staff Absent:

Janet Jackson, Assistant Attorney General, and Amanda Allen, Board Secretary.

Ms. Johnson established that a quorum of the Board was present and called the Board meeting to order at 9:00 a.m.

Agenda:

Mr. Earles moved, Ms. Lescak seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, motion carried.

Announcements:

No announcements

Ms. Phillips moved and Mr. Earles seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 50-14-2 (1) O.C.G.A. § 43-1-2(k) (1) (2) to receive and review information pertaining to Applications. Voting in favor of the motion were those present who included Board members Phillips, Earles, Lescak, and Johnson. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Applications:

The Board began the review process of all pending applications for licensure. Due to the volume of applications, the Board will vote to accept the recommendations made on each application during the October 19, 2007 scheduled Board meeting.

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The following members were present:

Jane H. Johnson, Chairman
Kathy V. Lescak, Vice Chairman
Melony Phillips, Cognizant
Steve Earles

Absent:

Marlene Gaskill, Consumer Member

Administrative Staff Present:

Brig Zimmerman, Executive Director, Janet Jackson, Assistant Attorney General, Serena Gadson, Application Specialist II, Pam Candler, Application Specialist, Yvonne LeSane, Application Specialist and Amanda Allen, Board Secretary.

Ms. Johnson established that a quorum of the Board was present and called the Board meeting to order at 9:11 a.m.

Agenda:

Mr. Earles moved, Ms. Lescak seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, motion carried.

Announcements:

Ms. Johnson informed the Board that Ms. Marlene Gaskill would not be able to attend today's scheduled Board meeting. Following discussion by the Board, Ms. Johnson stated she would contact Ms. Gaskill on behalf of the Board to discuss the importance of meeting attendance.

Minutes:

Ms. Lescak moved, Mr. Earles seconded, and the Board voted to approve the August 23, 2007 and the August 24, 2007 Minutes with corrections. None opposed, motion carried.

Correspondence:

No Correspondences presented

Executive Director's Report

1. Mr. Zimmerman informed the Board that the application specialists were working towards having all the applications submitted prior to July 01, 2007 reviewed and processed by the end of October for the November 1 & 2, 2007 scheduled meeting.
2. Mr. Zimmerman presented the Board with the proposed meeting dates for 2008. He requested the Board to review the dates and inform him at the next scheduled meeting if there were any conflicts with the proposed dates.
3. Mr. Zimmerman continued discussions with the Board regarding the logistical consequences on both the Board members and the administrative staff of a 100% Continuing Education ("CE") audit of over 5000 expected active licensees by the October 31, 2008 biennium renewal date. While not in disagreement with the intent, Mr. Zimmerman expressed concerns regarding the logistical side of taking on a 100% audit of over 5000 licensees.
 - Ms. Janet Jackson, Assistant Attorney General advised Mr. Zimmerman and the Board that they request Mr. Zimmerman draft a type of pros/con listing regarding the logistical consequences on the Board and the Administrative Staff in reference to the Board requested 100% CE audit. List will be presented to the Board upon completion for discussion.

Mr. Earles moved, Ms. Phillips seconded, and the Board voted to request Mr. Zimmerman draft a listing of concerns and any proposed remedies regarding the requested 100% CE Audit. Plan will be presented to the Board upon completion. None opposed, motion carried.

Policy/Rule Discussion

Mr. Earles made a recommendation with regard to the time frame of acceptance for the obtaining of Continuing Education hours for the October 31, 2008 license expiration date/renewal.

After a thorough discussion by the Board, the Board agreed to draft a policy regarding the time frame of acceptance for the hours required of continuing education.

POLICY: Continuing Education Hours – Inaugural Biennium Renewal 10/31/08

- Anyone initially licensed by the Board before November 01, 2007 will be required to obtain twenty-four (24) hours of continuing education for this inaugural biannual renewal period only (expiration date of 10/31/2008).
- Anyone initially licensed after November 01, 2007, you will be required to obtain twelve (12) hours of continuing education for this inaugural biannual renewal period only (expiration date of 10/31/2008).

- For this initial biennium renewal period (Expiration date October 31, 2008), continuing education hours obtained after July 1, 2006 and to October 31, 2008 will be accepted.

Mr. Lescak moved, Ms. Phillips seconded, and the Board voted to approve the above Board policy regarding Continuing Education hours for the October 31, 2008 expiration date for the initial biennium renewal period. None opposed, motion carried.

Ms. Phillips moved and Mr. Earles seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 50-14-2 (1) O.C.G.A. § 43-1-2(k) (1) (2) to receive information pertaining to Applications, and, to receive the Attorney General’s, Cognizant’s and Enforcement reports. Voting in favor of the motion were those present who included Board members Phillips, Earles, Lescak, and Johnson. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Applications

Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by official transcripts:

Applications: A-I (Pamela Candler, Applications Specialist)

Adams, LaGail	Approved
Allen, Paula Kay	Approved
Allen, Ronald	Approved
Anderson, Sherman L.	Approved
Andrews, Katherine M.	Approved
Angrand, Ruth L.	Approved
Anthony, Jennifer Lee	Approved
Armato, Bethany Ann	Approved
Arnold, Jerome	Approved
Austin, Patrick A.	Approved
Balanay-St.John, Audrey L.	Approved
Barajas, Joanna.	Approved
Barnett, Laurelyn	Approved
Barron, Joselyn	Approved
Barrow, Khadyah	Approved
Beasley, Beverley Ann	Approved
Behn, Patricia Althea	Approved
Beicher, Jean E.	Approved
Bergeron, Crystal D.	Approved
Bien-Aime, April	Approved
Bogart, Mary Kay	Approved
Boos, Danielle	Approved

Bowser, Lillian	Approved
Bragger, Vanessa	Approved
Brantley, Chom Suk	Approved
Brindle, Christi	Approved
Brown, James LaMar K.A.B.	Approved Approved Pending
Brown, Kwajelyn	Approved
Brumbaugh, Adam J.	Approved
Bryant, Rick	Approved
Bryant, Rita	Approved
Byrd, Melissa L.	Approved
Byrd, Michelle L.	Approved
Burns, Tammie Ann	Approved
Camargo, Adela	Approved
Candelaria, Leon	Approved
Case, Jennifer L.	Approved
Caughorn, Helen	Approved
Champagne, Nancy	Approved
Chase, Laurie M.	Approved
Chastain, Julie	Approved
Chia, Daniel	Approved
Church, Ronald	Approved
Cochran, Audrey	Approved
Cohen, Veronica B.	Approved
Collier, David E.	Approved
Corriette-Copeland, Allison	Approved
Costa, Jennifer B.	Approved
Cox, Ian Lee	Approved
Crisp, Janice	Approved
Critchlow, Carmen	Approved
Daniel, Leslie K.	Approved
De la Plata, Darlene	Approved
Dido, Trudi Carole	Approved
Dunn, Jennifer M.	Approved
Frazier, Wendell	Approved
Gentry, Amber R.	Approved
Hall, Lishida	Approved
Harris, Whitney S.	Approved
Hay, Sara Anne	Approved
Heller, Glenda	Approved
Hicks, Ji Yeon	Approved
Hitchcock, Andrea	Approved
Holt, Melanie Lynn	Approved
Howard, Samuel III L.H.	Approved Approved Pending
S.F.H.	Approved Pending

Hughes, Kimberly D.	Approved
Hutsenpiller, Jessica	Approved
Ingram, Lewis Allen	Approved

Applications: J-Q (Serena Gadson, Applications Specialist)

Johnson, Karen E.	Approved
Johnson, Kristin L.	Approved
L.B.J.	Approved Pending
Kimbro, Michael A.	Approved
Kinshasa, Juan R.	Approved
J.C.L.	Pending
T.L.L.	Pending
Lawson, Mary C.	Approved
Ledbetter, Eldrick L.	Approved
Le, Bao Ngoc K.	Approved
Lee, Juong Hee	Approved
Lee, Stephanie L.	Approved
Linthicum, Sara E.	Approved
M.R.L.	Pending
Lynch, Michael A.	Approved
McAfee, Jessica B.	Approved
K.C.M .	Pending
McEntire, Lisa N.	Approved
Maddox, Sharon A.	Approved
Marcus, Kimberly G.	Approved
Marshall, Lee J.	Approved
Merritt, Melissa K.	Approved
O.K.M.	Approved Pending
E.A.M.	Pending
M.M.	Pending
R.L.M.	Pending
Nadel, Robyn D.	Approved
L.M.N.	Pending
Najieb, Nafeesah	Approved
Neal, Kimberly W.	Approved
Nesselbush, Sara A.	Approved
H.T.N.	Pending
Nguyen, Kim Van	Approved
S.H.N.	Pending
T.H.N.	Pending
T.V.N.	Pending
T.T.N.	Pending
J.M.N.	Pending
M.R.N.	Approved Pending
Nocentelli, Anastasia	Approved

O'Connor, Cassandra K.	Approved
Opitz, Man Sun	Approved
Owen, Sandra J.	Approved
Partain, Carole L.	Approved
Passarella, Laura J.	Approved
Penson-McMillian, Sharal	Approved
Peringer, Tracy S.	Approved
Peterson, Shawnte'	Approved
L.P.	Pending
Phillips, Lalita M.	Approved
Potter, Lydia E.	Approved

Applications: R-Z (Yvonne LeSane, Applications Specialist)

N.R.	Approved Pending
E.R.	Approved Pending
C.R.	Pending
Reece, Donna	Approved
S.R.	Approved Pending
Y.R.	Approved Pending
Ridgeway, Tierra	Approved
Riley, Damonta	Approved
Ringer, Rick	Approved
W.R.	Approved Pending
J.R.	Pending
Rivas, April	Approved
Rivas, Kristi	Approved
Robbins, Holly	Approved
Roberts, Christopher	Approved
Rogers, Judy	Approved
Rose, Faith	Approved
O.R.	Approved Pending
A.R.	Approved Pending
Rubke, Stephanie	Approved
J.D.S.	Approved Pending
M.S.	Approved Pending
Sams, Brian C.	Approved
Sanchez, Amanda	Approved
Sawin, Sandia-Sue	Approved
Scarborough, Patricia	Approved
Schweighoffer, Alpha	Approved
Schwulst, Jennifer	Approved
Scott, Susan	Approved
Scott, Tori	Approved
L.S.	Approved Pending
Sensel, Christopher	Approved

V.S.	Approved Pending
A.S.	Approved Pending
B.S.	Approved Pending
Sheffield, Brenda	Approved
Sherrill, Diane	Approved
Shivers, Malcolm	Approved
Shoates, Carla	Approved
Short, Nancy	Approved
Sickles, Laura	Approved
Silva, Octo	Approved
Silva, Sarah	Approved
Simmonds, Alethia	Approved
A.S.	Approved Pending
M.J.S.	Approved Pending
Simonetti, Reina	Approved
J.S.	Pending
Sinanovic, Elvira	Approved
Singleton, Valerie	Approved
Sirmans, Julia	Approved
Sloan, Victoria	Approved
Slusher, Heather	Approved
E.S.	Pending
N.S.	Approved Pending
Smith, Rebecca	Approved
Smythers, Jesica	Approved
S.S.	Approved Pending
J.S.	Approved Pending
Snyder, Nimara	Approved
Snyder, Sasha	Approved
Solomon, Charlotte	Approved
A.S.	Approved Pending
R.S.	Approved Pending
C.S.	Approved Pending
Stan, Floare	Approved
E.S.	Denied
Steinberger, Amanda	Approved
C.S.	Approved Pending
S.S.	Approved Pending
Stevens, Elizabeth	Approved
K.S.	Approved Pending
G.S.	Approved Pending
L.S.	Approved Pending
P.S.	Approved Pending
Stringer, Kaydee	Approved
Stripling, Rona	Approved
Stuckart, Kelly	Approved

Subaran, Krystal	Approved
Summers, Ashley	Approved
Swindle, Preston	Approved
B.S.	Approved Pending
Taylor, Angel	Approved
Taylor, Bruneisa	Approved
Teague, Tiana	Approved
Teal, Norman	Approved
K.T.	Pending
Thennes, LaDonna	Approved
Thomas, Jayne	Approved
N.T.	Approved Pending
A.T.	Approved Pending
A.T.	Approved Pending
Thompson, Dianne	Approved
Thompson, Kim	Approved
J.T.	Approved Pending
R.T.	Approved Pending
Timms, Hephzibah	Approved
Toles, Gabrielle	Approved
Tucker, Autumn	Approved
Twickler, Cheryl	Approved
Tyler, Angela	Approved
Urban, Julie	Approved
K.V.	Pending
Valsin, Lauzy	Approved
S.V.	Approved Pending
A.V.	Pending
Vick, Kimberly	Approved
Vo, Tran H.	Approved
Vola-Stein, Marie	Approved
Walton, Lee	Approved
G.W.	Pending
Washington, Ursula	Approved
D.W.	Pending
K.W.	Pending
M.W. Jr.	Approved Pending
Watson, Michelle	Approved
Watson, Sandra	Approved
Watts, Sonya	Approved
Weaver, Anabella	Approved
Webb, Lisa	Approved
Weems, Michelle	Approved
G.W.	Approved. Pending
K.W.	Approved Pending
Weyrich, Chad	Approved

H.W.	Pending
Wheeler, Kristy	Approved
H.W.	Approved Pending
S.W.	Approved Pending
D.W.	Approved Pending
White, Richard	Approved
S.W.	Approved Pending
T.W.	Approved Pending
E.W.	Pending
Wilkinson, Valerie	Approved
Williams, Derrick	Approved
J.W.	Approved Pending
Williams, Sabrina	Approved
S.W.	Approved Pending
Williams, Soon	Approved
Williams, Stephanie	Approved
Williams, Tara	Approved
Wimbley, Michael	Approved
Winegar, Natalie	Approved
Withers III, Robert	Approved
Witschy, Shona	Approved
Wolfe, Christina	Approved
Woods, Marsha	Approved
R.W.	Approved Pending
Worm, Rhonda	Approved
Wright, Hiroko	Approved
T.W.	Approved Pending
F.X.	Approved Pending
A.Y.	Approved Pending
Ye, LiFen	Approved
M.Y.	Approved Pending
S.Z.	Approved Pending
Zeigler, Ben	Approved
A.Z.	Pending

Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by membership with professional massage therapy association:

Applications: A-I (Pamela Candler, Applications Specialist)

Breithaupt, Kerry D.	Approved
Ingram, Donald	Approved

Applications: J-Q (Serena Gadson, Applications Specialist)

T.L.K. Pending

Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by National Board Certification (NCETMB/NCBMTB):

Applications: A-I (Pamela Candler, Applications Specialist)

Carranzana, Carlos Approved
Chapman, Rebecca Approved
Coker, Sally Ann Approved
Cunningham, Lisa Approved

Applications: R-Z (Yvonne LeSane, Applications Specialist)

D.R. Approved Pending
M.R. Pending
Renfroe Jr., Delbert Approved
S.S. Approved Pending
S.S. Approved Pending
D.S. Approved Pending
Silliman, Kristine Approved
S.S. Approved Pending
Smith, Courtney Approved
Somers, Kristina Approved
T.S. Approved Pending
Steiner, Brenda Approved
Stephens, Sandi Approved
G.S. Approved Pending
C.T. Approved Pending
Weatherford, Jennifer Approved
A.T. Approved Pending
S.T. Approved Pending
C.T. Approved Pending
C.W. Approved Pending
T.T. Approved Pending
L.W. Approved Pending
Watkins, Susan M. Approved
T.W. Approved Pending
Weatherford, Jennifer Approved
C.W. Approved Pending
C.W. Approved Pending
I.W. Approved Pending.
Woodruff-Stevens, Doris Approved

N.W.	Approved Pending
Worrell, Sharon	Approved
Wurtz, Janet A.	Approved
K.Y.	Approved Pending

Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by (NCBTMB) Authorization to Test (ATT):

Applications: R-Z (Yvonne LeSane, Applications Specialist)

A.W.	Approved Pending
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Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by local government business license/tax forms:

Applications: A-H (Pamela Candler, Applications Specialist)

A.A.	Approved Pending
S.D.	Pending
Fournerat, Denise	Approved
S.G.	Pending
Harden, J. B.	Approved
C.H.	Pending

Applications: R-Z (Yvonne LeSane, Applications Specialist)

Shelton, Sylvia	Approved
T.S.	Pending
J.S.	Pending
Taylor, Anisa	Approved
R.T.	Pending
H.T.	Pending
L.W.	Denied
White, Rod	Approved
Winterhawk, Alexandra	Approved

Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by state licensure in another state or jurisdiction:

Applications: A-H (Pamela Candler, Applications Specialist)

Brown, Angela M.	Approved
Clayton, Fonda	Approved

S.C. Pending

Applications: R-Z (Yvonne LeSane, Applications Specialist)

Sheehan, Kathleen Approved
Taylor, Chris Approved

Mr. Earles moved and Ms. Lescak seconded and the Board voted to take the following action on applications for licensure by membership of professional association:

Applications: R-Z (Yvonne LeSane, Applications Specialist)

Breithaupt, Kerry D. Approved
Ingram, Donald Approved

Applications: R-Z (Yvonne LeSane, Applications Specialist)

Shelby, Janice Approved
Simpson, Abigail Approved
Stephan, Anne Approved
Stilwell, Gabriela Approved
K.S. Approved Pending
G.W. Approved Pending

Applicant Interviews:

NOTE: Two of the three scheduled applicant interviews were canceled by the Board due to the receipt of additional information prior to the meeting from the applicants allowing the Board to make a decision regarding licensure without the presence of the applicant. Both were contacted by phone.

The third scheduled interview was given the option of attending this or the next scheduled meeting in November – no contact to date.

School Interviews:

Two interviews were scheduled to be conducted with two separate Massage Therapy Education Programs who have applied for recognition by the Board as a “Board Recognized Massage Therapy Education Program”. In that the two programs “applications” are still in pending or denied status, the discussions were held in Executive (Closed) session. The Board discussed each program and developed a listing of questions and concerns to facilitate the discussions.

One of the two scheduled appointment, scheduled for 2:00 p.m., due to unpreventable circumstances, was unable to meet with the Board. Board requested that the administrative staff re-schedule the appearance during the November 2007 meeting date.

Ms. Phillips moved, Ms. Lescak seconded and the Board voted on correspondence of the Board's decisions regarding the massage therapy education program be conveyed in writing to the program owner as discussed. None opposed, motion carried.

Cognizant Report

31503- Additional information received and presented to the Board. Board voted to refer additional information to the Investigations Division with additional Board requirements.

31759- Cognizant presented additional concerns to the Board regarding complaint. Complaint remains with the Investigations Division.

Ms. Lescak moved, Mr. Earles seconded, and the Board voted to accept the Cognizant recommendations as presented. None opposed, motion carried.

Attorney General's Report:

Ms. Janet Jackson, Assistant Attorney General, informed the Board that she did not have a formal written report to present to the Board; however, she did present and review with the Board a draft copy of a public consent order and the required steps involved when a file has been referred to her office for disciplinary matters to require such an order.

Ms. Lescak moved, Mr. Earles seconded, and the Board voted to accept the Assistant Attorney General's report as presented (orally). None opposed, motion carried.

ADDITIONAL POLICY DISCUSSION:

In addition, the Board discussed and voted on the following policy to allow Consent Agreements or Orders received by the Board administrative staff between scheduled Board meetings. The Board's Executive Director may sign the document in the absence of the Board Chair in order to facilitate licensure of an individual to practice and not delay licensure until the next scheduled meeting date which could often be several weeks. The signature of the Executive Director for the Board Chair would be by express consent of the Chair through this policy.

POLICY – E.D. SIGNATURE FOR CHAIR BY EXPRESS CONSENT:

In an effort to expedite the licensure of individuals who agree by their signature on a Consent Agreement or Order, Public or Private, between scheduled bi-monthly Board meetings, the Chair gives their Express Consent for the Board's Executive Director to

sign the document in their place. In addition, the Executive Director will present to the full Board at the next scheduled meeting those individuals licensed in this manner between scheduled Board meetings.

Ms. Phillips moved, Mr. Earles seconded, and the Board voted to approve the above policy as presented. None opposed, motion carried.

Enforcement Report:

No report presented.

Additional Business Discussed

The Board requested that Mr. Zimmerman notify Ms. Debra Persinger, Federation of State Massage Therapy Boards that the Board would like, if possible, for her to attend the scheduled December 13, 2007 Board meeting to discuss the licensure exam currently being offered by FSTMB.

There being no additional business to discuss, Ms. Phillips moved, Ms. Lescak seconded, and the Board voted to adjourn today's meeting at 3:16 p.m.

Minutes recorded by:

Amanda Allen, Board Secretary

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

Jane H. Johnson, Chair
Georgia State Board of Massage Therapy

Brig Zimmerman, Executive Director
Professional Licensing Boards Division

These minutes were approved and signed on: _____.