

GEORGIA STATE BOARD OF MASSAGE THERAPY
Meeting Minutes
June 28, 2013

The Georgia Board of Massage Therapy Board meeting was held Friday, June 28, 2013 at The Professional Licensing Boards Division offices located at 237 Coliseum Drive, Macon, Georgia.

The following members were present:

Jane H. Johnson, Chair
Denise Taylor
Craig Knowles
Freddy Seagraves, Consumer Member

The following members were absent:

Jennifer C. Clay

Administrative Staff Present:

Brig Zimmerman, Executive Director, HC-1
Josh Waters, Executive Director, HC-2
Hope Harrison, Board Support Specialist, HC-1
Tamara Elliott, Board Support Specialist, HC-2
Chrissy Lewis, Complaint/Compliance Specialist, HC-1
Serena Gadson, Licensing Analyst Supervisor, HC-1

Stephanie Mason, Assistant Attorney General

Ms. Johnson established that a quorum of the Board was present and called the meeting to order at 9:03 a.m.

Agenda: Mr. Seagraves motioned, Mr. Knowles seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, motion carried.

Board Meeting Minutes:

- April 19, 2013
- May 31, 2013 Conference Call

Ms. Taylor motioned, Mr. Seagraves seconded, and the Board voted to approve the Board meeting minutes for April 19, 2013 and May 31, 2013 as presented. None opposed, motion carried.

Correspondences:

- FSMTB Membership 2013-2014: The Federation of State Massage Therapy Boards (FSMTB) has renewed membership for the Georgia Board of Massage Therapy for 2013-2014.
- School Name Change Notification: Notice from the Commission of the Council on Occupational Education of approval for the International School of Skin and Nailcare to change the name of the school to International School of Skin, Nailcare, and Massage Therapy.
- K. Mallory: Records release request
- Letter to Governor Deal (from the Board)

Ms. Taylor motioned, Mr. Knowles seconded, and the Board voted to authorize the administrative staff to provide the requested records to the Massage Licensure Board for the State of Tennessee and submit a copy to the licensee. None opposed, motion carried.

Rule Discussion – Ongoing:

- 345-3-.01 Provisional Permits
- 345-3-.02 Application for Licensure
- 345-4-.05 Reinstatement of a License
- 345-5-.01 Licensure by Endorsement
- 345-8-.01 Curriculum Requirements. Amended
- 345-8-.03 Board Recognition Status. Amended

Mr. Knowles motioned, Mr. Seagraves seconded and the Board voted to post the proposed amendments to Rules 345-3-.01 Provisional Permits, 345-3-.02 Application for Licensure, 345-4-.05 Reinstatement of a License, 345-5-.01 Licensure by Endorsement, 345-8-.01 Curriculum Requirements. Amended, and 345-8-.03 Board Recognition Status as amended upon receipt of the Attorney General’s statutory memo of authority for the required thirty (30) days, with the public hearing to follow at the next scheduled Board meeting. None opposed, motion carried.

In addition, Mr. Knowles motioned, Mr. Seagraves seconded, and the Board voted to refer the statute section O.C.G.A. 43-24A-8(b)(3) to the Attorney General’s office for a research memo regarding the term “permanent resident”. None opposed, motion carried.

Board Chair Report:

- Ms. Johnson expressed concern over the length of time between this meeting and the next meeting scheduled to be held on September 20, 2013. The Board and new staff will look at options and possible schedule changes for the remainder of the year.
- Ms. Johnson requested the election of officers be conducted at the next scheduled Board meeting.
- The Federation of State Massage Therapy Boards (FSMTB) will hold their annual meeting in Baltimore from October 10 through October 12, 2013.

Mr. Knowles motioned, Mr. Seagraves seconded, and the Board voted to elect Ms. Jane Johnson, Board Chair, as the Georgia delegate to the FSMTB annual meeting. None opposed, motion carried.

Executive Session:

Ms. Taylor motioned, and Mr. Knowles seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications. Voting in favor of the motion were those present who included Board members: Johnson, Taylor, Seagraves, and Knowles.

At the conclusion of Executive Session on Friday, June 28, 2013, Ms. Johnson declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during executive session.

Applications/Renewals:

Mr. Seagraves motioned, and Ms. Taylor seconded, and the Board voted to take the following action on applicants applying for licensure. None opposed, motion carried.

Applications/Endorsements

| | |
|------------------------|------------------------|
| A. C. | Approved as discussed |
| Day, Deon | Approved for licensure |
| Dyer, Jimmy | Approved for licensure |
| Flynn, Jessica | Approved for licensure |
| Hall, Sierra | Approved for licensure |
| Harmon, Sharon | Approved for licensure |
| Holland, Latasha | Approved for licensure |
| Hunter, Marietha | Approved for licensure |
| Jones, Michael | Approved for licensure |
| Kim, Michael | Approved for licensure |
| Leeks, Uliscia | Approved for licensure |
| O. M. | Pending |
| Martinez, Michael | Approved for licensure |
| Mason, Sherri | Approved for licensure |
| McCarran, Susan | Approved for licensure |
| K. P. | Denied |
| Phanouvong, Singhasouk | Approved for licensure |
| Schulte, Eric | Approved for licensure |
| Thompson, Matthew | Approved for licensure |
| L. W. | Approved as discussed |
| J. W. | Approved as discussed |

Reinstatement:

| | |
|----------------------|----------------------------|
| Akal, Hewitt | Approved for reinstatement |
| Barber, Stephen | Approved for reinstatement |
| Barry, Maureen | Approved for reinstatement |
| Brown, Richelle | Approved for reinstatement |
| T. C. | Pending |
| Chaves, Corinne | Approved for reinstatement |
| Clue, Sharon | Approved for reinstatement |
| Collier, David | Approved for reinstatement |
| Deneus, Widline | Approved for reinstatement |
| East, Melissa | Approved for reinstatement |
| Favorite, Krystianne | Approved for reinstatement |
| Francis, Joan | Approved for reinstatement |
| Gayle, Angela | Approved for reinstatement |
| B. G. | Pending |
| Gracen, Andrew | Approved for reinstatement |
| Green, Mary | Approved for reinstatement |
| Greenhill, Shannon | Approved for reinstatement |
| Harvey, Sarah | Approved for reinstatement |
| G. H. | Pending |
| James, Marianne | Approved for reinstatement |
| Knight, Jodi | Approved for reinstatement |
| Lalumera, Melanie | Approved for reinstatement |
| Levy, Michael | Approved for reinstatement |
| Lynch, Felecia | Approved for reinstatement |
| Matthews, Neil | Approved for reinstatement |
| C. O. | Pending |

| | |
|------------------|----------------------------|
| Powell, Kenneth | Approved for reinstatement |
| Pruitt, Connie | Approved for reinstatement |
| K. R. | Pending |
| Rock, Gary | Approved for reinstatement |
| Sanchez, Enrique | Approved for reinstatement |
| Shopov, Lisa | Approved for reinstatement |
| Snider, Jessica | Approved for reinstatement |
| Song, Kim | Approved for reinstatement |
| Stowell, Teresa | Approved for reinstatement |
| Sweigart, Keiko | Approved for reinstatement |
| Tatum, Cheryl | Approved for reinstatement |
| Tiffany, Mary | Approved for reinstatement |
| West, Deborah | Approved for reinstatement |
| B. W. | Pending |
| Wilson, Polina | Approved for reinstatement |
| Wynn, Kesha | Approved for reinstatement |

Ms. Taylor motioned, and Mr. Seagraves seconded, and the Board voted to refer the following applicants for issuance of a Public Consent Order for Licensure to include a fine and public reprimand for unlicensed practice. None opposed, motion carried.

| | |
|-------|-----------------------|
| J. B. | Approved as discussed |
| H. B. | Approved as discussed |
| J. B. | Approved as discussed |
| M. C. | Approved as discussed |
| E. D. | Approved as discussed |
| G. D. | Approved as discussed |
| C. H. | Approved as discussed |
| L. H. | Approved as discussed |
| T. J. | Approved as discussed |
| M. K. | Approved as discussed |
| K. K. | Approved as discussed |
| T. M. | Approved as discussed |
| B. O. | Approved as discussed |
| T. R. | Approved as discussed |
| E. S. | Approved as discussed |

Ms. Taylor motioned, and Mr. Knowles seconded, and the Board voted to deny the following applications where the massage therapy program is not recognized by the Board and whereas transcripts contradict the school indicated on the application. None opposed, motion carried.

| | |
|-------|--------|
| X. A. | Denied |
| S. C. | Denied |
| H. C. | Denied |
| L. D. | Denied |
| E. F. | Denied |
| H. F. | Denied |
| D. H. | Denied |
| M. L. | Denied |
| X. L. | Denied |
| X. M. | Denied |

| | |
|-------|--------|
| S. M. | Denied |
| K. P. | Denied |
| K. R. | Denied |
| B. S. | Denied |
| J. S. | Denied |
| R. S. | Denied |
| C. T. | Denied |
| L. T. | Denied |

Mr. Seagraves motioned, and Mr. Knowles seconded, and the Board voted to approve William Nelson for licensure. None opposed, motion carried.

Petitions for Waiver/Variance:

- Gibbs, Antionette – Rule 345-4-.02 Continuing Education Hours. Amended.

Ms. Taylor motioned, and Mr. Knowles seconded, and the Board voted to deny the petition as a substantial hardship was not proven. None opposed, motion carried.

Appearances:

- G. T.

Ms. Taylor motioned, and Mr. Knowles seconded, and the Board voted to authorize staff to respond to G.T. as directed. None opposed, motion carried.

- O.G.

Ms. Taylor motioned, and Mr. Knowles seconded, and the Board voted to refer O.G. to the Attorney General's office for issuance of a Consent Order for Licensure. None opposed, motion carried.

Board Hearing:

- Docket Number 2008-1812, O'Connell, Shelby
(Did not appear before the Board this date)

Ms. Knowles motioned, Mr. Seagraves seconded and the Board voted that the respondent was adequately served with notice of today's hearing; that the state has presented sufficient evidence of failure to comply with terms and conditions set forth in the Public Consent Agreement for Reinstatement of Licensure, Docket Number 2008-1812 and based on the evidence presented, votes to refer the matter to the Attorney General's office for revocation of the respondent's license to practice massage therapy in the State of Georgia. None opposed, motion carried.

Executive Session:

Mr. Knowles motioned, and Ms. Taylor seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to

Applications. Voting in favor of the motion were those present who included Board members: Johnson, Taylor, Seagraves, and Knowles.

[Note: Ms. Taylor was absent for the remainder of the Board meeting due to other obligations.]

At the conclusion of Executive Session on Friday, June 28, 2013, Ms. Johnson declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during executive session.

Board Recognized Massage Therapy Education Programs:

Mr. Knowles presented applications for consideration as a Board Recognized Massage Therapy Education Program from the following:

1. Golden Razor Massage Therapy School – 7209 Turner Lake Road, Covington, GA 30014
2. Cohutta Healing Arts Institute, Inc. – 29 North Avenue, Ellijay, GA 30540
3. Everest University – 2841 Greenbriar Pkwy, SW, Atlanta, GA 30331

Mr. Seagraves motioned, Mr. Knowles seconded, and the Board voted to recognize the Massage Therapy Education Programs for Golden Razor Massage Therapy School in Covington, Georgia, and Everest University – Greenbriar Campus in Atlanta, Georgia. None opposed, motion carried.

Mr. Seagraves motioned, Mr. Knowles seconded, and the Board voted to deny recognition of the Massage Therapy Education Program for Cohutta Healing Arts Institute, Inc. in Ellijay, Georgia. None opposed, motion carried.

Miscellaneous Board Discussion Items:

- Application Ratify List of Licenses issued administratively since the April 19, 2013 and May 31, 2013 Board meetings:

| License No | Licensee | Profession |
|-------------------|---------------------------|-------------------|
| MT009038 | Kirkland, Lisa Renee | Massage Therapy |
| MT009039 | Wilson, Mark | Massage Therapy |
| MT009040 | Gunn, Natasha Shanyell | Massage Therapy |
| MT009041 | Newman, Letecia | Massage Therapy |
| MT009042 | Couch, Rebecca Lynn | Massage Therapy |
| MT009043 | Hunter, Tamishia L | Massage Therapy |
| MT009044 | Banks, Stephanie | Massage Therapy |
| MT009045 | Cadden, Michael Anthony | Massage Therapy |
| MT009046 | Carter, Persia Nicole | Massage Therapy |
| MT009047 | Carter, Simone Carmen | Massage Therapy |
| MT009048 | Cates, Layla Adriane | Massage Therapy |
| MT009049 | Chaney, Danny | Massage Therapy |
| MT009050 | Charles, Nina Ellise | Massage Therapy |
| MT009051 | Crawford, Jeffrey Alan | Massage Therapy |
| MT009052 | Davis, Michelle Elizabeth | Massage Therapy |
| MT009053 | Fletcher, Wilbur R | Massage Therapy |

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| MT009054 | Hudson, Carisa Deann | Massage Therapy |
| MT009055 | Jennings, Angelique | Massage Therapy |
| MT009056 | Meadows, Jennifer Kristen | Massage Therapy |
| MT009057 | Monaco, Bryce J | Massage Therapy |
| MT009058 | Reilly, Araceli M | Massage Therapy |
| MT009059 | Ryan, Rebecca Lynn | Massage Therapy |
| MT009060 | Terry, Ramona Theresa | Massage Therapy |
| MT009061 | White, Starla Smith | Massage Therapy |
| MT009062 | Williams, Tomomi | Massage Therapy |
| MT009063 | Hill, Melanie P | Massage Therapy |
| MT009064 | Bailey, Bryanna Michelle | Massage Therapy |
| MT009065 | McMurray, Shavon Nicole | Massage Therapy |
| MT009066 | Brown, Arkeem Olajuwa | Massage Therapy |
| MT009067 | Li, Guilian | Massage Therapy |
| MT009068 | Crews, Sherell Maurice | Massage Therapy |
| MT009069 | Ferruzza, Anne Marie | Massage Therapy |
| MT009070 | Flax, Dana Christine | Massage Therapy |
| MT009071 | Pearson, Sarah Angeline | Massage Therapy |
| MT009072 | Taylor, Linda M | Massage Therapy |
| MT009073 | Townes, Kionna Michele | Massage Therapy |
| MT009074 | Herrera Fargas, Melissa Camille | Massage Therapy |
| MT009075 | Keldahl, Marla Joy | Massage Therapy |
| MT009076 | Omoniyi, Nicholas B T | Massage Therapy |
| MT009077 | Taylor, Julie W | Massage Therapy |
| MT009078 | Burton, James Michael | Massage Therapy |
| MT009079 | Amaya, Martha Sandra | Massage Therapy |
| MT009080 | Kellogg, Paula C | Massage Therapy |
| MT009081 | Bayer, Paula Kay | Massage Therapy |
| MT009082 | Mount, William Wilson, III | Massage Therapy |
| MT009083 | Starkey, Kerri Marie | Massage Therapy |
| MT009084 | McKnight, Samuel A | Massage Therapy |
| MT009085 | Lopez, Deanne Raquel | Massage Therapy |
| MT009086 | McQueen, Jessica Ann | Massage Therapy |
| MT009087 | Leszczynski, Teresa Evon | Massage Therapy |
| MT009088 | Welch, Everett O'Neal | Massage Therapy |
| MT009089 | Sylverin, Agnes Stephanie | Massage Therapy |
| MT009090 | Siddhadas, Haribol | Massage Therapy |
| MT009091 | Flemister, Andreea Nicole | Massage Therapy |
| MT009092 | Tavares, Gary Gene | Massage Therapy |
| MT009093 | Hunter, Angela Kay | Massage Therapy |
| MT009094 | Swigart, Cheri Lynn | Massage Therapy |
| MT009095 | Handel, Charlotte Ann | Massage Therapy |
| MT009096 | Joyner, Daranis Lavor | Massage Therapy |

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| MT009097 | Thomas, Camille Jamae | Massage Therapy |
| MT009098 | Croteau, Genevieve | Massage Therapy |
| MT009099 | Robinson, Kayla Danielle | Massage Therapy |
| MT009100 | Johnson, Dawn | Massage Therapy |
| MT009101 | McAllister, Christina Danielle | Massage Therapy |
| MT009102 | Leininger, Lamngeune | Massage Therapy |
| MT009103 | Smith-Ray, Joseph Emmanuel | Massage Therapy |
| MT009104 | Corley, Jessica Lea | Massage Therapy |
| MT009105 | Arnold, Stephanie Lynn | Massage Therapy |
| MT009106 | Butler, Lauren Elizabeth | Massage Therapy |
| MT009107 | Mullennix, Lauren Edgerton | Massage Therapy |
| MT009108 | Turner, Megan Maria | Massage Therapy |
| MT009109 | Thornton, Joanna Carolina | Massage Therapy |
| MT009110 | O'Brien, David Jason | Massage Therapy |
| MT009111 | Woods, Kenyata Jenee | Massage Therapy |
| MT009112 | Worde, Gail Elaine | Massage Therapy |
| MT009113 | Pfeiffer, Allison C | Massage Therapy |
| MT009114 | Brown, Ayanna Maia | Massage Therapy |
| MT009115 | Heister, Avonlea Rose | Massage Therapy |
| MT009116 | Richardson, Cassandra Lynn | Massage Therapy |
| MT009117 | Lindley, Belinda Tyone | Massage Therapy |
| MT009118 | Bell, Janae Elise | Massage Therapy |
| MT009119 | Bates, Ashley Page | Massage Therapy |
| MT009120 | Spetnagel, Hope Eloise | Massage Therapy |
| MT009121 | Allen, Steven Demarcus | Massage Therapy |
| MT009122 | Staples, Taraneh K | Massage Therapy |
| MT009123 | Warner, David Michael | Massage Therapy |
| MT009124 | Henry, Ruth Ellen | Massage Therapy |
| MT009125 | Stevens, Emily Catherine | Massage Therapy |
| MT009126 | Gaiters, Tiffani | Massage Therapy |
| MT009127 | Smith, Rachel Lauren | Massage Therapy |
| MT009128 | Drew, Mara Eileen | Massage Therapy |
| MT009129 | Jimenez, Maricruz V | Massage Therapy |
| MT009130 | Corley, Bryan Hannah | Massage Therapy |
| MT009131 | Corley, Jessica Nicole | Massage Therapy |
| MT009132 | Su, Deli | Massage Therapy |
| MT009133 | Jag, Kim Denise | Massage Therapy |
| MT009134 | Rue Walker, Shaquis Aiyana | Massage Therapy |
| MT009135 | Martinez, Jennifer Elise | Massage Therapy |
| MT009136 | Dudley, Chauncey Juanita | Massage Therapy |
| MT009137 | Green, Mary Sun | Massage Therapy |
| MT009138 | Jones, Sarah Evelyn | Massage Therapy |
| MT009139 | Ren, Yan | Massage Therapy |

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| MT009140 | Wang, Xinghua | Massage Therapy |
| MT009141 | Dunn, Patricia Jane | Massage Therapy |
| MT009142 | Rodriguez, Evangelina | Massage Therapy |
| MT009143 | Gilstrap, Marie Lee | Massage Therapy |
| MT009144 | Man, HuiJun | Massage Therapy |
| MT009145 | Ercolano, Louis Louis | Massage Therapy |
| MT009146 | Handley, Brian Glenn | Massage Therapy |
| MT009147 | LaVoy, Cassandra Dee | Massage Therapy |
| MT009148 | Wilson, Pamela Kay | Massage Therapy |
| MT009149 | Mayberry, Amanda Jane | Massage Therapy |
| MT009150 | Miller, Natalie Leminous | Massage Therapy |
| MT009151 | Kemppainen, Jessica Diane | Massage Therapy |
| MT009152 | Checo, Kadian S | Massage Therapy |
| MT009153 | Kelly, Bridgette Deneise | Massage Therapy |
| MT009154 | Stringer, Stephanie Dianne Michael | Massage Therapy |
| MT009155 | Sanders, Tamika Lashun | Massage Therapy |
| MT009156 | Quainoo Asamoah, Frances E | Massage Therapy |
| MT009157 | Parris, Cherry Ann Marlene | Massage Therapy |
| MT009158 | Cliatt, Amanda Leigh | Massage Therapy |
| MT009159 | Nunez, Jeanice Louise | Massage Therapy |
| MT009160 | Gallo, Chelsea Lynne | Massage Therapy |
| MT009161 | Mancilla, Jennifer | Massage Therapy |
| MT009162 | Harmon, Valentina G | Massage Therapy |
| MT009163 | Okoro, Chiamaka Ebubechi | Massage Therapy |
| MT009164 | Bode, Megan Elizabeth | Massage Therapy |
| MT009165 | Slay, Michael Reiner | Massage Therapy |
| MT009166 | Allen, James Edward | Massage Therapy |
| MT009167 | Davidson, Brooke E | Massage Therapy |
| MT009168 | Early, Joanna Mae | Massage Therapy |
| MT009169 | Stephens, Oksana N | Massage Therapy |
| MT009170 | Manning, Zoe Lynn Ruth | Massage Therapy |
| MT009171 | Roquemore, Terrance Dashawn | Massage Therapy |
| MT009172 | Seagle, Jordan Michelle | Massage Therapy |
| MT009173 | Perez, Misty Fawn | Massage Therapy |
| MT009174 | Brand, Billy Eugene, II | Massage Therapy |
| MT009175 | Holman, Charlla Lee | Massage Therapy |
| MT009176 | Pringle, Angela Christine | Massage Therapy |
| MT009177 | Yang, Hongxin | Massage Therapy |
| MT009178 | Yott, Kristie Joan | Massage Therapy |
| MT009179 | Angelo, Susan Elizabeth | Massage Therapy |
| MT009180 | Theiss, Marie Kathleen | Massage Therapy |
| MTTPP000001 | Rochford, Conar Michael | Massage Therapy |
| MTTPP000002 | Rejevich, Jennifer Lynn | Massage Therapy |

Mr. Knowles motioned, Mr. Seagraves seconded, and the Board voted approve the ratify list of licenses issued as shown above for applications reviewed and approved between meetings. None opposed, motion carried.

Board Orders for Review:

- A. Nelson – MT005383
Recommendation: Release from probationary licensure status.
- K. Anderson – MT005384
Recommendation: Release from probationary licensure status.
- P. Johnson – MT008958
Recommendation: Refer to the Attorney General’s office for non-compliance of terms specified in the Public Consent Agreement for Licensure.

Mr. Seagraves motioned, and Mr. Knowles seconded, and the Board voted to approve the recommendations to release A. Nelson and K. Anderson from probationary status and refer P Johnson to the Attorney General’s Office for non-compliance. None opposed, motion carried.

Attorney General’s Report:

Assistant Attorney General, Stephanie Mason provided the Board with a written status report which included information on any cases referred for action which included (12) open cases.

Mr. Seagraves motioned, and Mr. Knowles seconded, and the Board voted to accept the Attorney General’s report. None opposed, motion carried.

Mr. Seagraves motioned, and Mr. Knowles seconded, and the Board voted to close cases MT120022, MT120088 and MT130009 referred and pending in the Attorney General’s Office. None opposed, motion carried.

Mr. Knowles motioned, and Mr. Seagraves seconded, and the Board voted to authorize staff to submit a memo for advice to the Attorney General’s Office regarding a policy for administrative denial. None opposed, motion carried.

Cognizant Report:

Complaint Cases Closed:

- MT120050, MT120082, MT130001, MT130002, MT130006, MT130010, MT130016, MT130021, MT130022, MT130027, MT130034, MT130040, MT130049, MT130051, MT130056, MT130058, MT130065, MT130076, MT130079, MT130083, MT130084 and MT130091

Complaint Cases Referred to Attorney General’s Office:

- MT120078, MT120089, MT130011, MT130026, MT130028, MT130032, MT130057, MT130060, MT130075, MT130078, MT130080, MT130086, MT130089 and MT130092

Complaint Cases Referred to Investigations:

- MT130046, MT130077, and MT130081

Complaint Cases Pending Additional Information:

- MT130042 and MT130053

There being no additional business to discuss, Mr. Knowles motioned, Mr. Seagraves seconded, and the Board voted to adjourn the meeting at 3:42 p.m.

Minutes recorded by:

Hope Harrison, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

JANE H. JOHNSON

Chair

Brig Zimmerman

Executive Director

These minutes were approved on: September 20, 2013