

GEORGIA BOARD OF MASSAGE THERAPY
Board Teleconference Minutes
May 12, 2016 - 03:30 P.M.

The Georgia Board of Massage Therapy met on Thursday, May 12, 2016. The following members were present:

Board Members Present

Craig Knowles, Board Chair
Jennifer Clay, Board Member
Pam Nichols, Board Member
Trisha Butler, Board Member

Administrative Staff Present

Adrienne Price, Executive Director
Tamara Elliott, Board Support Specialist
Kathy Osier, Licensing Supervisor

Attorney General's Office

No Attorney Present

Visitors Present

No Visitors Present

Call to Order Mr. Knowles established that a quorum was present and called the meeting to order at 3:30p.m.

OPEN SESSION

Discussion – School Recognition Status

International School of Skin, Nail care, and Massage Therapy

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to rescind the previous motion, deny the request to overturn the decision, and approve suspension of action on the decision in order to allow representatives of the school to appear before the Board at the next scheduled Board Meeting.

Petition for Rule Waiver/Variance Requests

1) Board Rule 345-3-.02 (c) - Linda Pleasants

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to deny the petition for waiver of Board Rule 345-3-.02 (c) due to insufficient evidence to substantiate a hardship.

Board Rule 345-4-.03 Continuing Education Providers

Ms. Butler motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to post Board Rule 345-4-.03 Continuing Education Providers as presented.

Rule 345-4-.03 Continuing Education Providers

(1) The Georgia Board of Massage Therapy does not pre-approve continuing education courses or programs at this time. The Board will accept continuing education hours from any entity who is recognized/approved as a "Continuing Education Provider" by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) provided that the hours are related to the scope of practice of massage therapy as defined in O.C.G.A. § 43-24A. Continuing Education Providers recognized by the NCBTMB may be located by contacting the NCBTMB directly or by searching their website, www.ncbtmb.org.

(2) In order for the Board to accept documentation of continuing education from a NCBTMB Approved Continuing Education Provider, the following requirements must be met:

(a) The provider must have had a current, unencumbered, NCBTMB approved provider number at the time the continuing education course was administered;

(b) The name/title of the course listed on the certificate of completion must be present on the list of courses that NCBTMB has authorized that CE Provider to teach under the associated approved provider number;

(c) On the date of completion for each course, the provider must provide a certificate of completion to each student/attendee who successfully completed all of the course requirements; and,

(d) The provider must record course credit information on CE broker within seven (7) days of completion of the course for all class attendees which hold a license and have provided consent to release such information to CE Broker.

(e) The provider must have entered information relevant to the program or course to include but not limited to a description, program objective/learning outcomes, content description, and agenda or schedule into CE Broker.

(3) In addition to the above requirements, all CE certificates of completion must include the following information:

(a) The name of the attendee and their license number;

(b) The complete name/title of the course;

(c) The date(s) the attendee took and completed the course;

- [\(d\) The number of continuing education hours awarded for the course;](#)
- [\(e\) The printed name and signature of the instructor for the course;](#)
- [\(f\) The NCBTMB Approved Provider Name, Provider Number and expiration date;](#)
- [\(g\) The location or site of the course, i.e. Home Study, Self-Study, Internet, Webinar, WebEx, or physical address where the course was taught; and,](#)
- [\(h\) If the course is being submitted to meet the direct hands-on supervised instruction requirement, the certificate must denote that it is a hands-on course. In order for the course to receive hands-on credit, 70% of the course must include direct application of touch, pressure, movement, and holding to the soft tissue of the body.](#)
- [\(4\) Providers who fail to report the CEs in accordance with this rule will be removed from the list of approved NCBTMB providers for this state and reported to NCBTMB for noncompliance.](#)
- [\(5\) A licensee may not claim any CE hours which do not match corresponding course credit information recorded in CE Broker.](#)

Cite as Ga. Comp. R. & Regs. r. 345-4-.03

Authority: O.C.G.A. Secs. 43-1-4, 43-1-10, 43-1-19, 43-1-24, 43-1-25, 43-24A-3, 43-24A-7, 43-24A-8, 43-24A-10, 43-24A-14, 43-24A-20, 50-13-3.

History. Original Rule entitled "Continuing Education Providers Seeking Board Approval" adopted. F. July 5, 2007; eff. July 25, 2007.

Repealed: New Rule entitled "Continuing Education Providers" adopted. F. Sept. 9, 2008; eff. Sept. 29, 2008.

Amended: F. Mar. 10, 2015; eff. Mar. 30, 2015.

The Board discussed the economic impact of Board Rule 345-4-.03 upon the licensee. Ms. Butler motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Ms. Butler motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-24A-19(2), and 43-24A-3(4) to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Massage Therapy.

Miscellaneous Discussion

Ms. Nicholas motioned, Ms. Butler seconded, and the Board voted unanimously in favor of the motion to schedule the respondents of MT150036, MT140065 & MT150144, and MT150067 for Investigative Interviews at the next scheduled Board Meeting.

The Board did not vote to enter Executive Session for discussion.

Adjournment With no further business to be discussed, the meeting was adjourned at 3:45p.m.

Minutes recorded by:	Tamara Elliott, Board Support Specialist
Minutes reviewed and edited by:	Kathy Osier, Licensing Supervisor & Adrienne Price, Executive Director
Minutes approved on:	June 24, 2016

CRAIG KNOWLES
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR