

GEORGIA STATE BOARD OF MASSAGE THERAPY
Board Meeting Minutes
Professional Licensing Boards
237 Coliseum Drive, Macon, GA
Friday, September 9, 2016 - 9:00 a.m.

The Georgia Board of Massage Therapy met on Friday, September 9, 2016. The following members were present:

Board Members Present

Craig Knowles, Board Chair
Jennifer Clay, Vice Chair
Pam Nichols, Board Member

Administrative Staff Present

Adrienne Price, Executive Director
Michelle Foster, Board Support Specialist
Kathy Osier, Licensing Supervisor

Board Members Absent

None.

Attorney General's Office Present

Dave Stubins, Assistant Attorney General
Betsy Cohen, Assistant Attorney General

Visitors Present

- 1) Jane Johnson
- 2) Anita Brown
- 3) Dwight Bunn
- 4) Sharmaine Johnson

Call to Order Mr. Knowles established that a quorum of four was present and called the meeting to order at 9:30 a.m.

OPEN SESSION

9:30A.M. Public Rule Hearing - BR 345-8-.01

SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF MASSAGE THERAPY CHAPTER 345-8, REQUIREMENTS – BOARD RECOGNIZED MASAGE THERAPY EDUCATION PROGRAM, RULE 345-8-.01, CURRICULUM REQUIREMENTS

Purpose: The purpose is to amend the rule to establish criteria for the transfer of clock hours from one recognized massage therapy education program to another.

Main Features: The rule addresses the transfer of credit hours between education programs and establishes guidelines for the information that a Board recognized program must indicate on a student's transcript when transfer hours are accepted.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF MASSAGE THERAPY CHAPTER 345-8, REQUIREMENTS – BOARD RECOGNIZED MASSAGE THERAPY EDUCATION PROGRAM, RULE 345-8-.01, CURRICULUM REQUIREMENTS

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

345-8-.01 Curriculum Requirements. Amended.

In order to be a Georgia Board recognized massage therapy education program, the program must have a minimum curriculum of five-hundred (500) total clock hours of supervised classroom and supervised hands-on instruction. For purposes of this rule, "supervised" means the supervisor is physically on-site, qualified and immediately available. The minimum required subject matter and activities and the minimum required hours are as follows:

- (a) A minimum of one hundred twenty-five (125) hours of in-class supervised instruction in human anatomy, physiology and kinesiology;
- (b) A minimum of forty (40) hours of in-class supervised instruction in pathology;

(c) A minimum of two-hundred hours (200) in massage therapy theory, technique and practice, which must include in-class supervised instruction of clinical techniques and hands-on clinical practice and must include, at a minimum, the following subject matters: effleurage/gliding; petrissage/kneading; compression; friction, tapotement/percussion; vibration; direct pressure; superficial warming techniques; pumping; stretching; jostling; shaking; rocking;

(d) A minimum of one hundred twenty-five (125) hours of in-class supervised instruction in contraindications, benefits, universal precautions, body mechanics, massage history, client data collection, documentation, and legalities of massage, professional standards including draping and modesty, therapeutic relationships and communications;

(e) A minimum of ten (10) hours of in-class supervised instruction in ethics and business (to include a minimum of six (6) hours in ethics); and,

(f) Of the five hundred (500) total clock hours, the curriculum must include a minimum of fifty (50) hours in supervised student clinical practice, but no more than sixty (60) hours in supervised student clinical practice. Nothing in this rule shall be construed to prohibit a massage therapy school that has a curriculum greater than five hundred (500) hours from having more supervised student clinical practice so long as it has at least four hundred and forty (440) hours of in-class supervised instruction.

(g) If an applicant transfers from another massage therapy education program into a massage therapy education program recognized by this Board and any of the clock hours from the original program(s) are accepted as a part of the program to which the applicant transferred, the name of the original program and the clock hours accepted from that program must be identified on the transcript provided to the Board. If the transferred hours are not from a board recognized massage therapy education program, the hours may not be used to satisfy the curriculum requirements of this rule.

O.C.G.A. §§ 43-24A-3(4) and 43-24A-8

Authority: Authority O.C.G.A. Secs. O.C.G.A. §§ 43-24A-3(4) and 43-24A-8

Written Comments Received

Laura Embleton, Government Relations Director, Associated Bodywork & Massage Professionals (AB&P)

Public Comments Received

No public comments were received or offered during the hearing.

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to adopt the proposed amendment as posted.

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-24A-19(2), and 43-24A-3(4) to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of massage therapy.

9:30A.M. Public Rule Hearing - BR 345-8-.02

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF MASSAGE THERAPY CHAPTER 345-8, REQUIREMENTS – BOARD RECOGNIZED MASSAGE THERAPY EDUCATION PROGRAM, RULE 345-8-.01, FACULTY REQUIREMENTS

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

Purpose

The purpose is to amend the rule to clarify the faculty requirements for Georgia Board recognized massage therapy education programs.

Main Features

The rule addresses which faculty instructor(s) are required to hold a massage therapy license, addresses where faculty instructor(s) are to teach and indicates the time frame that the Board must be notified of any program faculty changes.

345-8-.02 Faculty Requirements. Amended.

(1) In order to be a Georgia Board recognized massage therapy education program, the program must have a faculty that consists of a sufficient number of full and part-time instructors to ensure that the educational obligations to the student are fulfilled. Lab, clinical and community course core (lead) faculty must demonstrate competence in their respective areas of teaching as evidenced by a minimum of 2 years or 2000 hours of experience in their field. Faculty instructor(s) shall hold a current state license, if a state license is required to practice massage therapy in that state. Human sciences course core (lead) faculty (anatomy, pathology, physiology) is not required to hold a massage therapy license; however, the faculty member must demonstrate competence in their respective areas of teaching as evidenced by a minimum of 2 years or 2000 hours' experience in their field and/or by appropriate degrees/certificates from approved colleges/schools/institutions.

(2) All program faculty members must teach at the physical address which has been provided to the Board on the program's application to become a board recognized massage therapy education program.

(3) The Board must be notified of any program faculty changes within ten (10) days of the date the change becomes effective.

(4) If a school utilizes faculty assistants, in order to be a Board recognized massage therapy education program, it shall establish and maintain policies that set forth qualifications, duties and procedures for use of these personnel. Faculty assistants shall not be used as substitutes or replacements for regular faculty; shall not be responsible for the overall evaluation of any student; and shall work under the direct supervision of approved faculty. Faculty assistants shall hold a current license, if a license is required to practice massage therapy in that state.

(5) In order to be a Georgia Board recognized massage therapy education program, the ratio of students to faculty in the lab/clinical/community area shall not exceed 20 students to 1 instructor with no more than 10 student therapists and 10 students serving as clients. Lecture classes are not subject to this ratio.

(6) When student clinical practice is being performed on the general public, the supervising clinical faculty instructor(s) shall hold a current Georgia massage license.

Cite as Ga. Comp. R. & Regs. R. 345-8-.02

Authority: O.C.G.A. Secs. [43-1-24](#), [43-1-25](#), [43-24-8](#), [43-24A-3](#), [43-24A-7](#), [43-24A-8](#), [43-24A-13](#), [50-13-3](#).

History. Original Rule entitled "Faculty Requirements" adopted. F. Jan. 10, 2007; eff. Jan. 30, 2007.

Repealed: New Rule of same title adopted. F. July 2, 2009; eff. July 22, 2009.

Amended: F. Feb. 27, 2012; eff. Mar. 18, 2012.

Written Comments Received

Laura Embleton, Government Relations Director, Associated Bodywork & Massage Professionals (AB&P)

Public Comments Received

No public comments were received or offered during the hearing.

Ms. Clay motioned, Ms. Nichols seconded and the board voted unanimously in favor of the motion to adopt the proposed amendment as posted.

Ms. Nichols motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Ms. Nichols motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-24A-19(2), and 43-24A-3(4) to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these

rules will impact every licensee in the same manner and each licensee is independently licensed in the field of massage therapy.

The hearing adjourned at 9:45 A.M.

Agenda Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Open Session Minutes

1) June 24, 2016 Meeting Minutes

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to approve the June 24, 2016 open session minutes as amended to correct the grammatical errors.

2) July 20, 2016 Teleconference Minutes

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to approve the July 20, 2016 open session minutes as amended to correct the grammatical errors.

Licenses to Ratify: June 25, 2016 – September 9, 2016

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to ratify the licenses by application and by reinstatement which were issued in accordance with Board Rules and Policies between board meetings.

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2(k) (4), O.C.G.A. § 43-1-19(h) (2) & (4) to receive and review information pertaining to Applications. Voting in favor of the motion were those present who included the Board members: Mr. Knowles, Ms. Clay, and Ms. Nichols.

At the conclusion of the Executive Session of Friday, September 9, 2016, Mr. Knowles declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION

Board Chair, Craig Knowles declared back to Open Session at 10:31 a.m.

Scheduled Board Appointments Ms. Nichols motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- 1) Applicant S.J. Rescind the previous motion and refer to Legal Services for Private Consent Agreement for licensure with a fine of \$500 for failure to disclose arrest on application to include probation for a minimum of two years. Fine must be paid in full prior to 10/31/2018. Must notify the Board of the final disposition of all pending criminal cases within ten days of adjudication as well as proof of having satisfied all requirements of the courts. May petition for termination of probation once all conditions of probation have been satisfied and upon submission of satisfactory results of a fingerprint criminal background check in a manner approved by the Board.

Correspondence - Kathryn Ruff – Performing Massage On Clients After They Have Consumed Alcohol.

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to notify the writer that the current statutes and rules do not specifically address performing massage on individuals who have engaged in the consumption of alcohol. As a result, the Board is recommending that the writer reference Board Rule 345-6-.01(a) & (c) relevant to professional and unprofessional conduct for guidance. The Board further recommends that massage therapists ask appropriate questions upon initial assessment of a client in order to make an informed decision about the services that may be provided and obtain proper written and informed consent for such services before proceeding.

Correspondence - Gina Byrom – Request To Amend Continue Education Rule.

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to send a response letter informing Ms. Strickland that the Board has considered her comments and has voted to inform her that the Board has not proposed any new amendments to the continuing education rule at this time.

Correspondence - Laurie Pratt, President AMTA–GA - Requests Interpretation Of The MT Practice Act Related to Local Ordinances.

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to send a response letter requesting Ms. Pratt to provide specific examples of the ordinances in question as it relates to O.C.G.A. § 43-24A-22. In addition, she is asked to provide any specific statements which have been issued by other states in response to similar ordinances and/or transitions from local to state regulation.

Discussion – Bipartisan Bill aims to Create National Telemedicine Model

The Board accepts the correspondence in reference to Bipartisan Bill aims to Create National Telemedicine Model as information.

Discussion - CE Broker Audit Dashboard

The Board accepts the correspondence in reference to CE Broker Audit Dashboard as information.

Discussion – Federation of State Massage Therapy board (FSMTB)

1) Karen Armstrong, FSMTB – Response to Board Inquiry

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to direct staff to send correspondence to Ms. Armstrong in response to the inquiry as presented and request that the record of recognized schools for the state of Georgia be updated immediately.

2) FSMTB – Proposed Resolutions and Policy Committee Recommendations Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion for the Board’s FSMTB Delegate to enter a vote not to pass the two resolutions presented by Indiana and vote to pass the resolutions presented by New Jersey and Georgia during the Delegate Assembly of the annual meeting.

Discussion – Proposed Amendments to the Georgia Massage Therapy Practice Act (O.C.G.A. § 53-24A)

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to submit the proposed amendments to the Georgia Massage Therapy Practice Act (O.C.G.A. § 53-24A) to Secretary of State as were discussed during the Board meeting.

Petition for Rule Waiver/Variance Request - Talluto, Jamie - BR 345-3-.02(c)

Ms. Clay motioned, Mr. Knowles seconded, and the Board voted unanimously in favor of the motion to deny the petition for variance of Board Rule 345-3-.02(c) due to insufficient evidence to substantiate a hardship. Ms. Nichols recused herself from the vote.

Executive Directors Report – A. Price

Executive Director’s report presented the Board with statistical data relevant to the processing of applications and complaints/compliance, the registrants for the CE Tracking System, and an update on the status of the FSMTB Fair Task Force & Human Trafficking Task Force. She also informed the Board that the Professional Licensing Boards Division will be undergoing renovations in the coming months and as a result, staff will be displaced and the Board meetings may have to be conducted in other areas of the building temporarily. The Board accepted the report as presented.

Education Report – C. Knowles

a) Everest Institute

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to notify the program that if they revise their curriculum they must reapply for Board recognition status and must submit all necessary documentation.

b) Georgia Christian University

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to approve the release of information to NCBTMB as requested.

c) Ogeechee Technical College.

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor or the motion to grant recognition status and grant the petition for variance of the NPEC requirement based on the program’s exemption status.

d) Report of Programs without Record of Current NPEC Authorization or NCBTMB Assigned School Provider Number.

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to direct staff to submit correspondence to the programs listed requiring proof of current NPEC Authorization and/or

NCBTMB Assigned School Provider Numbers and report back to the Board regarding responses at the next meeting.

Board’s Chair Report – C Knowles

No report presented.

Board Member Elections

1) Board Chairperson

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to elect Craig Knowles as the Board’s Chair.

2) Vice Chairperson

Ms. Nichols motioned, Mr. Knowles seconded, and the Board voted unanimously in favor of the motion to elect Jennifer Clay as the Board’s Vice Chairperson.

3) Application Cognizant

Ms. Clay motioned, Mr. Knowles seconded, and the Board voted unanimously in favor of the motion to elect Pam Nichols as the Board’s Application Cognizant.

4) Education Cognizant

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to elect Craig Knowles as the Board’s Education Cognizant.

5) Complaints/Disciplinary Cognizant

Mr. Knowles motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to elect Jennifer Clay as the Board’s Complaint/Disciplinary Cognizant.

Discussion – Board Meeting Dates

1) 2017 Tentative Board Meeting Dates

Ms. Clay motioned, Ms. Nichols seconded, and the Board voted unanimously in favor of the motion to accept the

Massage Therapy 2017 Meeting Dates

Macon, GA	Friday, January 13, 2017	9:00 am
Macon, GA	Friday, February 24, 2017	9:00 am
Macon, GA	Friday, April 28, 2017	9:00 am
Macon, GA	Friday, June 23, 2017	9:00 am
Macon, GA	Friday, August 25, 2017	9:00 am
Macon, GA	Friday, October 16, 2017	9:00 am
Macon, GA	Friday, December 1, 2017	9:00 am

2) Request to Change December 2017 Board Meeting Date

Assistant Attorney General, Betsy Cohen, asked the Board if they would change the December 2, 2016 Board meeting date to December 16, 2016 as she has a scheduling conflict. Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to change the December 2, 2016 meeting date to December 16th, 2016.

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. 43-1-2(k) (1) (2), O.C.G.A. 50-14-2(1). O.C.G.A. 43-1-2(k) (4), O.C.G.A. 43-1-19(h) (2) & (4) to receive and review information pertaining to Applications. Voting in favor of the motion were those present who included the Board members: Mr. Knowles, Ms. Clay, and Ms. Nichols.

At the end of the Executive Session of Friday, September 9, 2016, Mr. Knowles declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION

Betsy Cohen, Assistant Attorney General, joined the meeting at 1:30 pm.

Scheduled Board Appointments

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- 1) Personal Appearance MT150081 It is to be reflected within the records that respondent did not show and the Board has voted to withdraw recognition of the program and the continuing education provider by the program, the program owner and its affiliates as of 09/09/2016 and to notify NCBTMB and NPEC.
- 2) Personal Appearance MT160075 Table any decision on this matter and grant the request to reschedule the appearance. Request the presence of the director, the owner of the program and any other staff responsible for the hiring and terminating of faculty during the October 28, 2016 at 2:00 PM. Request that they provide a copy of documentation between January 1, 2014 to present which reflects the names and start and end dates of all faculty and their credentials, the employee handbook and school policies.

Betsy Cohen, Assistant Attorney General, left the meeting at 2:13 pm.

Executive Session Minutes

1) June 24, 2016 Board Meeting Minutes

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to approve the June 24, 2016 executive session minutes as presented.

2) July 20, 2016 Teleconference Minutes

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to approve the July 20, 2016 executive session minutes as presented.

Attorney General's Report

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented and to ratify the following recommendations made in Executive Session.

- 1) T.V.T.A. Amend the previous motion to issue a Public Consent Order to include probation to run concurrent with criminal probation with a fine of \$1000 for aiding and abetting unlicensed practice to be paid prior to October 31, 2018. License may not be renewed if the fine is not paid in full prior to October, 31 2018. May petition to terminate probation after October 31, 2018 with the submission of satisfactory results of a fingerprint criminal background check in a manner approved by the Board.

Cognizant Report – J. Clay

Ms. Nichols motioned and Mr. Knowles seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- MT160029 Place a hold on the respondent's license should reinstatement be applied for in the future the respondent will need to respond to the allegations of Unlicensed Practice from 2014-2015.
- MT160102 Refer case to the Attorney General's office to draft a voluntary surrender for respondent X.Z.A. If the licensed respondent will not accept a voluntary surrender, proceed to hearing for an indefinite suspension or revocation of license. Close the case against respondents Q.W. and G.L. as they are unlicensed and have left Georgia with no forwarding addresses.
- MT160103 Close case with no action.
- MT160105 Close case with no action.
- MT160107 Accept the Cease and Desist Order for respondent Y.Y. and refer back to investigations to request more information on the business owner, determine if any arrests were made associated with the owner, and inspect facility for sanitation violations and unlicensed practice. If the owner was arrested, obtain the certified arrest warrant and police report.
- MT170001 Refer to Legal Services for a Public Consent Order with a fine of \$500.00 for providing false information on an application to the Board.
- MT170005 Refer the case to the Georgia State Board of Physical Therapy for advertising physiotherapy without a license to practice physical therapy.

Board Order Ratification List

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to ratify the list of Private Consent Agreements issued in accordance with Board rules and policies between meetings as presented.

- 1) S.E.N. Private Consent Agreement for licensure with a \$500.00 fine for failure to disclose arrest on an application for licensure.
- 2) V.R. Private Consent Agreement for licensure with a \$500.00 fine for failure to disclose arrest on an application for licensure.

Applications for Board Review

Ms. Nichols motioned, Ms. Clay seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

Inactive Status Requests

- 1) C.B. Approve the request for inactive status.
- 2) C.B. Approve the request for inactive status.
- 3) D.C. Approve the request for inactive status.
- 4) M.C. Approve the request for inactive status.
- 5) D.H. Approve the request for inactive status.
- 6) M.M. Approve the request for inactive status.
- 7) L.M. Approve the request for inactive status.
- 8) E.M. Approve the request for inactive status.
- 9) R.P. Approve the request for inactive status.
- 10) J.N. Approve the request for inactive status.
- 11) M.R. Approve the request for inactive status.
- 12) G.S. Approve the request for inactive status.
- 13) C.T. Approve the request for inactive status.

Reconsiderations

- 14) M.C. Uphold the previous motion to deny licensure.
- 15) M.G.H. Uphold the previous motion to deny licensure.
- 16) E.K. Uphold the previous motion to deny licensure.

Reinstatement

- 17) S.H.G. Deny reinstatement of licensure based on criminal history.
- 18) A.J. Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$500.00 for falsifying information on application.
- 19) J.N. Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$500.00 for falsifying information on application.
- 20) S.G. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).

Arrests Renewal

- 21) X.A. Refer to Attorney General's Office to proceed with a hearing to deny the renewal of the license based upon arrest.

Transcripts

- 22) Y.C. Deny licensure based upon a failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6), the program attended not meeting educational requirements in accordance with Board Rule 345-8-.01, and failing to submit all of the court documents necessary to complete the application.
- 23) I.D. Approve for licensure if the school possessed an unencumbered NCBTMB School Provider Number at the time of the applicant graduated. If school was not approved by NCBTMB, deny licensure based upon a failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 24) J.D. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 25) L.H. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 26) D.K. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).

- 27) M.L. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 28) C.P. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 29) X.S. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 30) J.W. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 31) Z.Y. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 32) H.S.Y. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 33) Y.W. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 34) D.C. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 35) L.C. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 36) F.G. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 37) M H. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 38) J L. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 39) T.L. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 40) H.M. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 41) H.X Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 42) J.X. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 43) L.Z. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).
- 44) Z.Z. Deny licensure, based on failure to complete an educational program recognized by the Board in accordance with O.C.G.A. §43-24A-8(6).

Adjournment With no further business to discuss, the meeting was adjourned at 4:08 p.m.

Minutes recorded by: Michelle Foster, Board Support Specialist
Minutes reviewed and edited by: Kathy Osier, Licensing Supervisor
Minutes approved on: October 28, 2016

CRAIG KNOWLES
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR