

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
MINUTES
March 26, 2009**

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, March 26, 2009 at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, President
Terrell Cook, Vice President
Norma Jean Morgan
Maranah Sauter
Frances M. McCullar
W. Dennis Taylor, Jr., M.D.
Doug Colburn, DCH

Board Members Absent:

Christi Card
Philip Stone

Others Present:

Brig Zimmerman, Executive Director
Janet Wray, Assistant Attorney General (via video conference)
Kristen Riley, SOS Voter Services (via conference call)
Phil Chastine, SOS Voter Services (via conference call)
Serena Gadson, Licensure Supervisor
Dianne Patterson, Administrative Assistant
Amanda Allen, Board Support Specialist

Administrative Staff: (Via Video Conference)

Janet Wray, Assistant Attorney General

Ms. Baxter, Board President, established that a quorum was present and called the meeting to order at 9:22 a.m.

Announcements:

Ms. Baxter announced that Ms. Shelia Weddon, Board Member, and Mr. David Dunbar, have resigned and will no longer be serving on the Board.

Mr. Zimmerman announced that Ms. Patricia Putt had been assigned to the Board, in lieu of Mr. David Dunbar. Ms. Putt was unable to attend today's scheduled Board meeting.

Mr. Zimmerman welcomed Dr. Taylor to the Board. Dr. Taylor entered into the Oath of Office, Board meeting commenced.

The Board would like to express their gratitude to Ms. Sheila Weddon, Ms. Penelope W. Griffin, and Mr. David Dunbar for their years of dedication and commitment to the Georgia Board of Nursing Home Administrators.

Executive Director's Report:

1. Mr. Zimmerman informed the Board that in order to have a quorum present for each scheduled meeting, at least seven members would have to be in attendance. If a Board Hearing is being conducted, then at least eight members would need to be present in order for a quorum to be established.
2. Mr. Zimmerman presented the Board with an open records request. **Mr. Cook moved, Dr. Taylor seconded, and the Board voted to deny the open records request. None opposed, motion carried.**
3. Mr. Zimmerman informed the Board that the scheduled applicant interviews have been canceled. Applicants wish to reschedule for a later date and time.

Approval of Minutes

Mr. Cook motioned, Ms. Sauter seconded and the Board voted to approve the Minutes from the December 04, 2008 meeting as presented. None opposed, motion carried.

Rules:

Ms. Morgan motioned, Mr. Cook seconded, and the Board voted to post the following rules for the minimum 30-day requirement upon the receipt of the memo of authority by the Assistant Attorney General, Scarlett Elliott.

- Rule 393-3.02 Licensure Requirements:
- Rule 393-4.02 Georgia Board-Approved AIT Program Requirements:
- Rule 393-5-.03 Reinstatement
- Rule 393-13-.01 Requirements

Voter Registration Process and CE Training Courses:

A conference call was conducted with Ms. Kristen Riley, Voter Services Manager, Elections Division, to discuss the voter registration process, as well as, the hours required to complete the renewal process.

Ms. Morgan moved, Mr. Cook seconded, and the Board voted to allow Ms. Kristen Riley, Voter Services Manager, to contact the National Association of Boards of Nursing Home Administrators (NAB) to seek further assistance and guidelines in reference to approval of CE hours.

Executive Session

Mr. Cook motioned, Dr. Taylor seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, Cognizant and Investigation's reports. Voting in favor of the motion were Baxter, Cook, Sauter, Taylor, Morgan, Sauter, McCullar and Colburn.

Attorney General's Report

In the absence of Ms. Scarlett Elliott, Assistant Attorney General, Ms. Janet Wray, Assistant Attorney General, provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Mr. Cook motioned, Ms. Morgan seconded, and the Board voted to approve the Assistant Attorney General's report as presented. None opposed, motion carried.

Professional Practices Committee Report:

Ms. Morgan gave an update on the pending complaint/investigation cases with the committee. The following recommendations were presented to the Board.

Cases Closed: No Additional Information Required:

- NHA080033, NHA090024, NHA090026, NHA090031, NHA090035, NHA090036, NHA090037, and NHA090040

Pending Receipt of Additional Information

- NHA090023

Cases Closed and Referred to the Office of Regulatory Services:

- NHA090039

Ms. Sauter motioned, Mr. Cook seconded, and the Board voted to accept the recommendations made to the Professional Practice Committee Report. None opposed, motion carried.

CREDENTIALS COMMITTEE -APPLICATIONS:

Ms. Serena Gadson, Licensure Supervisor, reviewed the revisions that had been to the Board’s Applications.

Mr. Cook motioned, Ms. McCullar seconded, and the Board voted to accept applicants for licensure as follows: None opposed, motion carried.

APPLICANTS FOR LICENSURE AS A LICENSED PRECEPTOR

- | | |
|-----------------------|----------|
| 1. Baxter, Barbara J. | Approved |
| 2. C.H.C. | Pending |
| 3. D.G.C. | Pending |
| 4. Kisner, Richard J. | Approved |
| 5. E.G.O. | Denied |
| 6. Rose, Angela F. | Approved |

APPLICANTS FOR LICENSURE AS AN ADMINISTRATOR IN TRAINING

- | | |
|-------------------------|------------------|
| 1. K.M.C. | Pending |
| 2. P.A.C. | Denied |
| 3. T.D. | Approved Pending |
| 4. M.D.D. | Approved Pending |
| 5. Jackson, Yoverra J. | Approved |
| 6. T.J. | Pending |
| 7. Marshall, Bruce A. | Approved |
| 8. Patterson, Dianne W. | Approved |
| 9. Reed, Mary D. | Approved |
| 10. C.W. | Pending |
| 11. S.H.W. | Pending |
| 12. A.S.W. | Denied |

APPLICANTS FOR LICENSURE AS A LICENSE TRAINING SITE

- | | |
|--|----------|
| 1. Arrowhead Healthcare Center | Pending |
| 2. Brandon Wilde | Approved |
| 3. College Park Healthcare Center | Pending |
| 4. Golden Living Center | Approved |
| 5. Pharr Court Associates LP dba Nursecare of Buckhead | Approved |
| 6. Washington County Extended Care Facility | Approved |
| 7. Woodstock Nursing & Rehabilitation Center | Approved |

APPLICANTS FOR LICENSURE AS A NURSING HOME ADMINISTRATOR

- | | |
|-----------------------|----------------------------------|
| 1. King Jr., Davis W. | Approved extension to sit
NAB |
|-----------------------|----------------------------------|

APPLICANTS FOR LICENSURE BY ENDORSEMENT

- | | |
|-------------------------|------------------|
| 1. Burkhart, Lisa R. | Approved |
| 2. Gross, Arthur K. | Approved |
| 3. Jordan, Jammion L. | Approved |
| 4. L.A.L. | Denied |
| 5. J.A.M. | Approved Pending |
| 6. Sanders, Faith E. | Approved |
| 7. H.L.V. | Denied |
| 8. Wilson III, James R. | Approved |

APPLICANTS FOR LICENSURE BY REINSTATEMENT

- | | |
|-------------------|----------|
| 1. Birch, Wardale | Approved |
| 2. E.F.L. | Pending |
| 3. D.H.W. | Denied |

ADMINISTRATOR IN TRAINING - MONTHLY REPORTS

- | | |
|--------------------------|--|
| 1. Adams Jr., Stan | Disapproved Reports |
| 2. Aluyi, Florence N. | Approved for licensure;
completed AIT |
| 3. Arwood, Candy M. | Disapproved Reports |
| 4. Bunn, Annette | Approved Reports |
| 5. Butler Sr., Donald E. | Approved Reports |
| 6. Davis, Kristie | Pending |
| 7. Davis, Scott | Approved Reports |
| 8. Elzey, Shannon | Approved Reports |
| 9. Grubbs, James C. | Approved Reports |
| 10. Jones, Angela R. | Disapproved Reports |
| 11. Howell, Lynis V. | Approved Reports |
| 12. Kennedy, Regina L. | Disapproved Reports |
| 13. Lumpkin, Janice | Approved Reports |
| 14. Mack, Jonathan | Approved Reports |
| 15. McBride, Sarah | Approved Reports; extension
granted |
| 16. Meadows, Brandi F. | Approved Reports |

- 17. Renfro, Travis
- 18. Roach, Semika
- 19. Wright, Thelma

Approved for licensure;
completed AIT
Approved Reports
Approved Reports

Probation Report:

Herbert Lance Patton, Jr. – No deficiencies noted. Seven Hours of CE approved by the Board.

Ms. Morgan moved, Ms. Sauter seconded, and the Board voted to accept the probation report as presented. None opposed, motion carried.

Additional Business:

Mr. Terry Cook, Vice-Chair, informed the Board that he would be honored to serve on the Professional Practice Committee in lieu of Ms. Sheila Weddon.

With no additional business to be discussed, Mr. Cook motioned, Dr. Taylor seconded, and the Board adjourned the meeting at 10:52 a.m.

Minutes recorded by:

Amanda M. Allen, Board Secretary

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

Barbara Baxter, Vice President

Brig Zimmerman, Executive Director

These minutes were signed and approved on _____.