

**GEORGIA STATE BOARD OF  
NURSING HOME ADMINISTRATORS  
MINUTES  
December 08, 2011**

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, December 08, 2011 at 237 Coliseum Drive, Macon, Georgia 31217.

**Members Present:**

Barbara Baxter, Chair  
Terrell Cook, Vice Chair  
Dr. Maranah Sauter  
Carol Roberson, RN  
Norma Jean Morgan  
Pamela Griffin, Consumer Member

**Board Members Absent:**

Christi Card  
W. Dennis Taylor, Jr., M.D.  
Maxine McCullar  
Philip Stone  
Scott Kroell

**Others Present:**

Brig Zimmerman, Executive Director  
Serena Gadson, Licensure Supervisor  
Amanda M. Allen, Board Support Specialist  
Amelia Baker, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum was not present and called the sub-committee meeting to order at 9:33 a.m. The sub-committee recommendations will be made to the full Board during a conference call to be scheduled at a later date and time.

**Agenda:**

Approved by the sub-committee as presented

**Approval of Minutes**

- September 08, 2011-Minutes were reviewed by the sub-committee. Recommendations will be made to the full Board during the scheduled conference call.
- October 20, 2011-Conference Call Meeting Minutes were reviewed by the sub-committee. Recommendations will be made to the full Board during the scheduled conference call.

**Executive Director's Report:**

- Reappointment of Ms. Pam Griffin to the Board (Term Expires 11-10-2014)  
An Oath of Office was administered to Ms. Griffin for the new term.
- An overview of HB 87/O.C.G.A. 50-36-1 Verification of Lawful Presence within the United States and the effects on new applicants and all renewals after 01-01-2012 was presented to the sub-committee members present. Secure and Verifiable Document will be required for all. Requested Board members encourage all active license holders to renew by the 12-31-2011 expiration date.

**Rule Discussion Continued:**

Board reviewed and revised amendments to the following rules. Revisions will be presented to the full Board during the scheduled conference call.

- Rule 393-5-.03 Reinstatement

- Rule 393-13-.01 Requirements
- Rule 393-13.02 Sources
- Rule 393-13-.03 Documentation

**Executive Session**

**The sub-committee entered into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2) to review Applications.**

**APPLICATIONS:**

Applications were presented and reviewed by the sub-committee. All recommendations will be presented to the full Board during the scheduled conference call.

**APPLICANTS FOR LICENSURE AS AN ADMINISTRATOR IN TRAINING:**

- |                   |   |
|-------------------|---|
| 1. Collins, Carla | Approved for licensure                        |
| 2. P.M.           | Pending the receipt of additional information |

**APPLICANTS FOR LICENSURE BY ENDORSEMENT:**

- |                  |   |
|------------------|---|
| 1. J.E.          | Pending the receipt of additional information |
| 2. S.G.          | Pending the receipt of additional information |
| 3. Gill, Kathryn | Approved for licensure                        |

**APPLICANTS FOR LICENSURE BY REINSTATEMENT:**

- |         |                           |
|---------|---------------------------|
| 1. K.M. | Pending full Board review |
|---------|---------------------------|

**APPLICANTS FOR LICENSURE AS A LICENSED PRECEPTOR:**

- |                     |                        |
|---------------------|------------------------|
| 1. Davenport, Ralph | Approved for licensure |
| 2. Grace, Arthur    | Approved for licensure |
| 3. Lane, Tina       | Approved for licensure |
| 4. Ostro, Michael   | Approved for licensure |
| 5. Stout, Dennis    | Approved for licensure |
| 6. Westbury, Ronald | Approved for licensure |
| 7. Wilson, Keith    | Approved for licensure |

**APPLICATIONS FOR LICENSURE AS AN APPROVED TRAINING SITES:**

- |  |               |
|--|---------------|
| 1. Azalealand Nursing Home, Inc.           | Approved Site |
| 2. Calhoun Nursing Home                    | Approved Site |
| 3. Douglassville Nursing & Rehab Ctr., LLC | Approved Site |
| 4. Heritage Inn of Barnesville             | Approved Site |
| 5. Rockdale Healthcare Center              | Approved Site |
| 6. Union County Nursing Home               | Approved Site |

**APPLICATIONS FOR LICENSURE RENEWAL AS AN APPROVED TRAINING SITES:**

- |                                 |   |
|---------------------------------|---|
| 1. Altamaha Healthcare Care     | Renewal Approved                              |
| 2. Brentwood Terrace Healthcare | Renewal Approved                              |
| 3. LC.N.R.                      | Pending the receipt of additional information |

- |                                 |   |
|---------------------------------|---|
| 4. L.C.C.G                      | Pending the receipt of additional information |
| 5. M.H. & R.                    | Pending the receipt of additional information |
| 6. Q.M.R.                       | Pending the receipt of additional information |
| 7. Regency Park Nursing & Rehab | Renewal Approved                              |
| 8. Rosemont at Stone Mountain   | Renewal Approved                              |
| 9. The Oaks at Lime Stone       | Renewal Approved                              |

**ADMINISTRATOR IN TRAINING - MONTHLY REPORTS:**

- |                   |                           |
|-------------------|---------------------------|
| 1. Butler, Daron  | Approved Reports          |
| 2. Lovett, Yvonne | Approved Reports          |
| 3. Mitzner, Kevin | Extension Request Granted |

**Professional Practices Committee Report:**

Ms. Baxter gave an update on the pending complaint/investigation cases with the committee. The following recommendations will be presented to the Board during the scheduled conference call.

**Cases Closed: No Additional Information Required:**

- NHA110055, NHA110065, NHA110085, NHA110089, NHA110090, NHA110101, NHA110105, NHA120002, NHA120003, NHA120004, NHA120006, NHA120007, NHA120008, NHA120012, NHA120013, NHA120014, NHA120016, NHA120018, NHA120019, NHA120020, NHA120022, NHA120023, NHA120024, NHA120025, NHA120027, NHA120028 and NHA120029

**Cases Referred to Office of Secretary of State/PLB Legal Section:**

- NHA120030

**Attorney General’s Report:**

Ms. Amelia Baker, Assistant Attorney General provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Recommendations will be presented to the full Board during the scheduled conference call.

**Additional Business:**

1. 2012-2013 Board Officer Elections

Subcommittee nominated Ms Barbara Baxter as Chair and Mr. Terry Cook as Vice-Chair. Nominations will be presented to the full Board during the scheduled conference call.

**With no additional business to be discussed, sub-committee adjourned the meeting at 02:00 p.m.**

<b>Minutes recorded by:</b>	Amanda M. Allen, Board Secretary
<b>Minutes reviewed and edited by:</b>	Brig Zimmerman, Executive Director

\_\_\_\_\_  
Barbara Baxter, Chair

\_\_\_\_\_  
Brig Zimmerman, Executive Director

These minutes were signed and approved on \_\_\_\_\_