

**GEORGIA STATE BOARD OF  
NURSING HOME ADMINISTRATORS  
MINUTES  
June 20, 2012**

The Georgia State Board of Nursing Home Administrators held a conference call meeting on Thursday, June 20, 2012 at 237 Coliseum Drive, Macon, Georgia 31217.

**Members Present:**

Barbara Baxter, Chair  
Terrell Cook, Vice Chair  
Norma Jean Morgan  
Philip Stone  
Scott Kroell  
Carol Robinson  
Dr. Maranah Sauter  
Christi Card  
Victoria Walter  
Pamela Griffin, Consumer Member

**Board Members Absent:**

W. Dennis Taylor, Jr., M.D.  
Maxine McCullar

**Others Present:**

Brig Zimmerman, Executive Director  
Scarlett Shell, Assistant Attorney General  
Serena Gadson, Licensure Supervisor  
Amanda Allen, Board Support Specialist

Ms. Baxter, Board Chair, established that a quorum was present and called the conference call meeting to order at 09:00 a.m.

**Agenda:**

Approved as presented

**Approval of Minutes**

**Ms. Morgan motioned, Dr. Sauter seconded and the Board voted to approve the minutes from the March 29, 2012 meeting as amended. None opposed, motion carried.**

**Executive Director's Report:**

1. Mr. Zimmerman reviewed the memo provided by Attorney general Sam Olens regarding amendments to the Open Records and Open Meetings Act with the Board.
2. Mr. Zimmerman notified the Board that the scheduled September 27, 2012 Board meeting would be conducted in the Board offices, Macon, Ga. Mr. Kelly Farr, Deputy Secretary of State, will be present to discuss the SFY13 Budget with the Board.

**Ms. Morgan motioned, Dr. Sauter seconded, and the Board voted to accept the Executive Director's Report as presented. None opposed, motion carried.**

**Board Rule Discussion:**

The Rules Committee is currently discussing possible revisions to the following rules. This will be an on-going agenda item.

Rule 393-4-.02 Board Approved AIT Program Requirements

Rule 393-5-.02 Late Renewal

Rule 393-5-.03 Reinstatement

- Rules Committee Members: Ms. Barbara Baxter, Mr. Terry Cook, Ms. Norma Jean Morgan and Mr. Scott Kroell

**Executive Session:**

**Mr. Kroell motioned, Ms. Card seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, and Cognizant reports. Voting in favor of the motion were Baxter, Cook, Card, Sauter, Stone, Griffin, Kroell, Morgan, Robinson and Walter.**

**At the conclusion of Executive Session on Thursday, June 20, 2012, Ms. Baxter declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**Applications:**

**Mr. Cook motioned, Ms. Card seconded, and the Board voted to accept the recommendations on the AIT monthly reports as presented. None opposed, motion carried.**

**ADMINISTRATOR IN TRAINING – MONTHLY REPORTS**

- |                             |   |
|-----------------------------|---|
| 1. Adams, Stan              | Reports Approved                              |
| 2. Ash, Amy                 | Reports Approved                              |
| 3. Burnett, Ken             | Reports Approved                              |
| 4. D.C.                     | Pending additional hours                      |
| 5. Foskey, Linda            | Reports Approved                              |
| 6. Gordon, John             | Reports Approved                              |
| 7. T.H.                     | Pending the receipt of additional information |
| 8. Lawhorn, Deborah         | Reports Approved                              |
| 9. Lewis, John              | Reports Approved                              |
| 10. Mackey, Linda           | Reports Approved                              |
| 11. Major, Patrella         | Reports Approved                              |
| 12. Metheny, Steve          | Reports Approved                              |
| 13. Narmore, Vanessa        | Reports Approved                              |
| 14. Nesmith, Thomas         | Reports Approved                              |
| 15. Orne, David             | Reports Approved                              |
| 16. Orouke, Robert          | Reports Approved                              |
| 17. Stewart, Shawntae       | Reports Approved                              |
| 18. Stewart-Wilson, Deborah | Reports Approved                              |
| 19. Windham, Spencer        | Reports Approved                              |

**Mr. Cook motioned, Ms. Card seconded, and the Board voted to take the following action on applicants applying for licensure as follows. None opposed, motion carried.**

**APPLICANTS FOR LICENSURE AS AN ADMINISTRATOR IN TRAINING:**

- |                     |   |
|---------------------|---|
| 1. E.B.             | Pending the receipt of additional information |
| 2. Dunaway, Rebecca | Approved for licensure                        |
| 3. Eppinger, Lisa   | Approved for licensure                        |
| 4. Evans, Keitta    | Approved for licensure                        |
| 5. Gentles, Tamara  | Approved for licensure                        |
| 6. Graham, Teresa   | Approved for licensure                        |
| 7. Lewis, John      | Approved for licensure                        |
| 8. Walker, Calvin   | Approved for licensure                        |

**APPLICATIONS BY ENDORSEMENT:**

- |                       |   |
|-----------------------|---|
| 1. D.A.               | Pending the receipt of additional information |
| 2. Coulombe, Beatrice | Approved for licensure                        |
| 3. Cross, Karl        | Approved for licensure                        |
| 4. Delince, Natacha   | Approved for licensure                        |
| 5. Gilstrap, Debra    | Approved for licensure                        |

**APPLICANTS FOR LICENSURE BY REINSTATEMENT:**

- |               |   |
|---------------|---|
| 1. Hill, Rose | Approved for licensure  |
| 2. J.S.       | Issue upon the receipt of a signed public reprimand with fine |

**APPLICATIONS FOR LICENSURE AS AN APPROVED TRAINING SITES:**

- |                                       |   |
|---------------------------------------|---|
| 1. Heritage Inn of Sandersville H&R   | Approved Site                                 |
| 2. Reliable Health & Rehab @ Lakewood | Approved Site                                 |
| 3. S.H. B.                            | Pending the receipt of additional information |
| 4. Sparta Health and Rehab            | Approved Site                                 |
| 5. Warrenton Health and Rehab         | Approved Site                                 |
| 6. W.R.R.C.                           | Approved Site                                 |

**APPLICATIONS FOR LICENSURE RENEWAL AS AN APPROVED TRAINING SITES:**

- |                            |   |
|----------------------------|---|
| 1. Athens Health and Rehab | Approved for renewal                          |
| 2. Nursecare of Buckhead   | Approved for renewal                          |
| 3. R.H.R.C.                | Pending the receipt of additional information |
| 4. Wilde, Brandon          | Approved for renewal                          |

**APPLICANTS FOR LICENSURE AS A LICENSED PRECEPTOR:**

- |                      |   |
|----------------------|---|
| 1. Butts, Marvell    | Approved for licensure                        |
| 2. Johnson, Patricia | Approved for licensure                        |
| 3. C.K.              | Pending the receipt of additional information |
| 4. Kisher, Richard   | Approved for licensure                        |
| 5. McMichael, Karen  | Approved for licensure                        |
| 6. Prince, Michelle  | Approved for licensure                        |
| 7. Rose, Angela      | Approved for licensure                        |
| 8. E.W.              | Denied; five years experience not obtained.   |

**Professional Practices Committee Report:**

Ms. Baxter gave an update on the pending complaint/investigation cases with the committee.

**Cases closed, no additional actions required:**

- NHA120067, NHA120069, NHA120071, NHA120076, NHA120077, NHA120078, NHA120081 and NHA120082

**Cases referred to the Attorney General's Office:**

- NHA120045- Ms. Baxter is recused from the complaint case

**Cases pending the receipt of additional information from DCH/Cases referred to DCH:**

- NHA120048 and NHA120068

**Attorney General's Report:**

Ms. Scarlett Shell, Assistant Attorney General provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Ms. Morgan motioned, Dr. Sauter seconded, and the Board voted to accept the Attorney General's Report as presented. None opposed, motion carried.**

**With no additional business to be discussed, Ms. Morgan motioned, Card seconded, and the Board adjourned the conference call meeting at 10:13 a.m.**

**Minutes recorded by:**

Amanda M. Allen, Board Secretary

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

**BARBARA BAXTER**  
President

**BRIG ZIMMERMAN**  
Executive Director

These minutes were signed and approved on September 27, 2012