

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
CONFERENCE CALL MEETING MINUTES
April 9, 2013**

The Georgia State Board of Nursing Home Administrators held a conference call meeting on Thursday, April 9, 2013 at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Terrell Cook, Vice Chair
Norma Jean Morgan
Dr. Maranah Sauter
Scott Kroell
Dennis Taylor, Jr., M.D.
Carol Robinson
Maxine McCullar
Victoria Walter

Board Members Absent:

Barbara Baxter, Chair
Christi Card
Pamela Griffin, Consumer Member

Staff Members Present:

Brig Zimmerman, Executive Director
Hope Harrison, Board Support Specialist

Attorney General's Office:

Janet Jackson, Assistant Attorney General

Mr. Cook, Vice Chair, established that a quorum was present and called the meeting to order at 9:07 a.m. (Mr. Cook was in Macon, GA this date and attended this conference call meeting in the Board offices)

Agenda:

Mr. Kroell motioned, Dr. Taylor seconded and the Board voted to approve the agenda as amended. None opposed, motion carried.

Announcements:

No announcements were made.

Board Chair Report:

No report given.

Approval of Minutes

- February 21, 2013 Conference Call
- March 28, 2013 Sub-Committee Meeting

Ms. Morgan motioned, Dr. Sauter seconded and the Board voted to approve the minutes as presented from the February 21, 2013 conference call and the March 28, 2013 Sub-Committee meeting. None opposed, motion carried.

Executive Director's Report:

- Information regarding the Interested Parties List was presented to the Board:

Recently, the Professional Licensing Boards Division of the Secretary of State's Office updated their software regarding the Interested Parties list maintained by the Board. The Interested Parties list is a way for the Board to notify licensees, as well as interested parties and associations, of current rules being proposed by the Board. Subscribers of this list are sent electronic notifications each time a proposed rule is being considered by the Board. Any person wishing to receive these notifications must now subscribe to the updated Interested Parties list maintained by the Board. Even if you were previously subscribed to receive such notifications, you will need to complete the subscription process again in order to continue receiving notifications from the Board.

If you would like to receive such notifications in the future, please visit the following link to subscribe: <http://sos.georgia.gov/plb/subscribe.htm>

If you choose not to subscribe, you will not receive these notifications from the Board. The proposed rules may always be viewed at the Board's website:

<http://sos.georgia.gov/plb/nursinghome/>

- Phillip Stone resigned from the Board in January 2013. There are currently (3) vacant Board Member positions.

Proposed Rule Amendments:

- 393-4-.01 Definitions
- 393-4-.02 AIT Program Requirements
- 393-5-.02 Late Renewal
- 393-5-.03 License Reinstatement
- 393-13-.01 Continuing Education Requirements
- Fee Schedule

Dr. Sauter motioned, Mr. Kroell seconded and the Board voted to allow the Staff to make clerical adjustments as needed and to post the proposed amendments to amend Rules 393-4-.01 Definitions, 393-4-.02 AIT Program Requirements, 393-5-.02 Late Renewal, 393-5-.03 License Reinstatement, 393-13-.01 Continuing Education Requirements, and Fee Schedule upon receipt of the Attorney General's statutory memo of authority for the required thirty (30) days, with the public hearing and vote to adopt to follow the next scheduled Board meeting date. None opposed, motion carried.

Dr. Taylor motioned, Mr. Kroell seconded and the Board voted that the formulation and adoption of these proposed rule amendments does not impose excessive regulatory cost on any licensee or approved entity or individual and any cost to comply with the proposed chapters cannot be reduced by a less expensive alternative that fully accomplishes the statutory objectives of the O.C.G.A.

In addition, that it is not legal or feasible to meet the statutory objectives of the O.C.G.A. to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of these chapters will impact every licensee and approved entity

or individual in the same manner and each licensee and approved entity or individual is independently licensed, owned and operated in the field of nursing home administration.

Application Ratify List:

Ms. Morgan motioned, and Dr. Taylor seconded, and the Board voted to ratify the following applications approved between Board meetings determined to have met licensure requirements as follows:

Nursing Home Administrators		
License Number	Licensee	Issue Date
NHA005466	Massengale, Trina L	1/13/2012
NHA005467	Evans, Jay W	1/23/2012
NHA005468	Lovett, Yvonne C	2/2/2012
NHA005469	Daniel, Karen Andrews	2/9/2012
NHA005470	Mitzner, Kevin D	2/14/2012
NHA005471	Spiers, Algenus James	3/1/2012
NHA005472	Barr, Fredinna	4/2/2012
NHA005473	Blevins, Marion Ray	4/2/2012
NHA005474	Honeycutt, Matthew Cameron	4/2/2012
NHA005475	Ionashku, Helen	4/2/2012
NHA005476	Knight, Richard Leon	4/2/2012
NHA005477	McDowell, Lynette D	4/2/2012
NHA005478	McLemore, Eric Ryan	4/2/2012
NHA005479	Owolabi, Clara Adepate	4/2/2012
NHA005480	Todd, Brandon Michael	4/2/2012
NHA005481	Butler, Daron Undray	4/2/2012
NHA005482	Wilson, Bill Belvin	4/3/2012
NHA005483	Dollander, Michael James	4/3/2012
NHA005484	Marcus, Ted Ivan	4/5/2012
NHA005485	Barnes, Jack Anderson	4/17/2012
NHA005486	Hale, Amy Nicole Brooky	4/18/2012
NHA005487	Fowler, Wanda M	4/18/2012
NHA005488	Collins, Carla Diane	4/24/2012
NHA005489	Gilstrap, Debra L	5/3/2012
NHA005490	Coulombe, Beatrice Helen	5/3/2012
NHA005491	Delince, Natacha	5/3/2012
NHA005492	Chisari, Eileen R	5/8/2012
NHA005493	Souter, James L, IV	5/22/2012
NHA005494	Cross, Karl Everette	6/11/2012
NHA005495	Clark, Soukhy M.	7/26/2012
NHA005496	Becnel, Chance Cortez	8/2/2012
NHA005497	Major, Patrelle Ebony	9/11/2012

NHA005498	Ingram, Deborah C	9/27/2012
NHA005499	Criger, Donald L	10/3/2012
NHA005500	Andersen, Dana Marie	10/3/2012
NHA005501	Daniels, Mark H	10/3/2012
NHA005502	Hulgan, Darren W	10/3/2012
NHA005503	McMichael, Bill J., Jr	10/3/2012
NHA005504	Foskey, Linda A	10/4/2012
NHA005505	NeSmith, Thomas James, II	10/5/2012
NHA005506	Metheny, Steven Dale	10/5/2012
NHA005507	Narmore, Vanessa Lynn	10/5/2012
NHA005508	Stewart Wilson, Deborah A	10/5/2012
NHA005509	Ash, Amy Holt	12/7/2012
NHA005510	Orne, David Charles	12/12/2012

Administrators in Training

Number	Applicant	Approval Date
NHAT000167	Major, Patrelle Ebony	1/24/2012
NHAT000168	Broderick, Ashlyn	4/4/2012
NHAT000169	Harper, Travis Levell	4/4/2012
NHAT000170	Mackey, Linda	4/4/2012
NHAT000171	NeSmith, Thomas James, II	4/4/2012
NHAT000172	Orourke, Robert Brian	4/4/2012
NHAT000173	Walker, Calvin Elwood	4/4/2012
NHAT000174	Windham, Spencer Justin	4/4/2012
NHAT000175	Burnett, Kenneth Edward	4/17/2012
NHAT000176	Lewis, John Randall	5/3/2012
NHAT000177	Gentles, Tamara Cheree	5/8/2012
NHAT000178	Eppinger, Lisa Michele	6/7/2012
NHAT000179	Graham, Teresa A	6/26/2012
NHAT000180	Evans, Keitta Miel	10/3/2012
NHAT000181	Devero, Annie Lois	10/3/2012
NHAT000182	Hill, DeeAnna Lashae	10/3/2012
NHAT000183	King, Christopher Clay	10/3/2012
NHAT000184	Wrenn, Richard Christopher	10/3/2012
NHAT000185	Hardy, Amy Smith	10/3/2012
NHAT000186	Campbell, Julius LaShe'an	10/16/2012
NHAT000187	Conley, Rebecca Whatley	10/18/2012
NHAT000188	Hudson, Rita Grilliot	11/8/2012

License	Preceptors Applicant	Approval Date
NHAP000139	Butler, Brenda J	4/2/2012
NHAP000140	Robinson, Nancy G	4/2/2012
NHAP000141	Stewart, Jimmie G.	4/2/2012
NHAP000142	Massengale, John Gary	4/5/2012
NHAP000143	Butts, Marvell R	6/7/2012
NHAP000144	McMichael, Karen Louise	6/20/2012
NHAP000145	Kisner, Richard J	6/20/2012
NHAP000146	Prince, Michelle D	6/20/2012
NHAP000147	Johnson, Patricia Ann	8/2/2012
NHAP000148	Hayes, Donald Ray, Jr	10/3/2012
NHAP000149	Kendrick, Chette Machel	10/3/2012
NHAP000150	Womack, James Stephen	10/3/2012
NHAP000151	Pittman, Jacqueline Marie	10/12/201
NHAP000152	Dupont, Melanie K.	10/18/201
NHAP000153	Pulliam, John R	11/8/2012
NHAP000154	Register, Barbara Hicks	11/8/2012

Number	Administrator in Training Sites Facility	Approval Date
NHAS000157	Gibson Health and Rehabilitation	4/2/2012
NHAS000158	Laurel Baye Healthcare of Macon	4/5/2012
NHAS000159	Christian City	4/5/2012
NHAS000160	Quiet Oaks Health Care	4/2/2012
NHAS000161	Heritage Inn of Sandersville Health &	6/20/2012
NHAS000162	Reliable Health and Rehab at Lakewood	6/20/2012
NHAS000163	Sparta Health and Rehabilitation	9/24/2012
NHAS000164	Nursecare of Buckhead	9/25/2012
NHAS000165	Briarcliff Haven	10/3/2012
NHAS000166	Warrenton Health and Rehabilitation	10/3/2012
NHAS000167	Budd Terrace at Wesley Woods	11/8/2012
NHAS000168	Summerhill	11/8/2012

Executive Session:

Ms. Morgan motioned, Mr. Kroell seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, and Cognizant reports. Voting in favor of the motion were Cook, Morgan, Taylor, Kroell, Robinson, Sauter, Walter, and McCullar.

At the conclusion of Executive Session on Tuesday, April 9, 2013, Mr. Cook declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

Dr. Sauter motioned, Mr. Kroell seconded, and the Board voted to accept the recommendations on the AIT monthly reports as presented and to take action as recommended on applicants applying for licensure as follows. None opposed, motion carried.

ADMINISTRATOR IN TRAINING – MONTHLY REPORTS

1. Adams, Stan	Reports Approved
2. Barnard, Monica	Reports Approved
3. B.S.	Reports Not Approved
4. Broderick, Ashlyn	Reports Approved
5. Burnett, Kenneth	Reports Approved
6. Carrazana, George	Reports Approved
7. Conley, Rebecca	Reports Approved
8. Devero, Annie	Reports Approved
9. Eppinger, Lisa	Reports Approved
10. Evans, Keitta	Reports Approved
11. Gordon, John	Reports Approved
12. Hardy, Amy	Reports Approved
13. Hill, DeeAnna	Reports Approved
14. Hudson, Rita	Reports Approved
15. King, Christopher	Reports Approved
16. Lewis, John	Reports Approved
17. Mackey, Linda	Reports Approved
18. O’Rourke, Robert	Reports Approved
19. Respress, Clifford	Reports Approved
20. Singleton, Sharon	Reports Approved
21. Watson, Andrea	Reports Approved
22. W. G.	Reports Not Approved
23. Whittaker, Shawn	Reports Approved
24. Windham, Spencer	Reports Approved
25. Wrenn, Richard	Reports Approved

APPLICANTS FOR APPROVAL AS AN ADMINISTRATOR IN TRAINING:

1. Adams, Jacquelyne	Approved for training
2. Davis, Betty	Approved for training
3. Feliciano, Mia	Approved for training
4. Hammond, Tressa	Approved for training
5. Harris, Theresa	Approved for training
6. Hayes, Michael	Approved for training
7. Joseph, Elize	Approved for training
8. Lee, Neva	Approved for training
9. Morris, Amy	Approved for training

APPLICATIONS BY ENDORSEMENT:

- | | |
|-------------------|------------------------|
| 1. Clark, Cynthia | Approved for licensure |
|-------------------|------------------------|

APPLICANTS FOR LICENSURE BY REINSTATEMENT:

- | | |
|-------------------|---|
| 1. J.L. | Approved pending the receipt of application fee |
| 2. Zeigler, Karen | Approved for licensure |

APPLICATIONS FOR APPROVAL AS AN AIT TRAINING SITE:

- | | |
|--------------------------------------|------------------------|
| 1. Montezuma Health & Rehabilitation | Approved training site |
| 2. Muscogee Manor Center | Approved training site |
| 3. Washington County (renewal) | Approved training site |

APPLICANTS FOR APPROVAL AS AN AIT PRECEPTOR:

- | | |
|------------------------------|---|
| 1. Beacham, Wanda | Approved preceptor |
| 2. Franklin-Ramage, Patricia | Approved preceptor |
| 3. V.H. | Pending the receipt of additional documentation |
| 4. Holloway, Kenneth | Approved preceptor |
| 5. D.H. | Pending the receipt of additional documentation |
| 6. Morast, Samuel | Approved preceptor |
| 7. Prybylski, Paul | Approved preceptor |
| 8. Sheffield, Tunecia | Approved preceptor |
| 9. K.S. | Denied |

Professional Practice Committee Report:

Cases closed, no additional actions required:

(Acceptable Surveys and/or Letters of Compliance with DCH received)

- NHA130025, NHA130026, NHA130055, NHA130056, NHA130057, NHA130058, NHA130059, NHA130060, NHA130061, NHA130062, NHA130064, NHA130065, NHA130068, and NHA130069

Ms. Morgan motioned, Ms. McCullar seconded, and the Board voted to accept the recommendations on the Professional Practice Committee report as presented. None opposed, motion carried.

Attorney General's Report:

Ms. Janet Jackson, Assistant Attorney General provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Ms. Robinson motioned, Ms. Morgan seconded, and the Board voted to accept the Attorney General's Report as presented. None opposed, motion carried.

Executive Session Minutes:

- February 21, 2013 Conference Call
- March 28, 2013 Sub-Committee Meeting

Dr. Sauter motioned, Dr. Taylor seconded and the Board voted to approve the Executive Session minutes as presented from the February 21, 2013 conference call and the March 28, 2013 Sub-Committee meeting. None opposed, motion carried.

Officer Elections:

This agenda item was tabled until the next Board meeting date.

With no additional business to be discussed, the Board adjourned the conference call meeting at 9:42 a.m.

Minutes recorded by:

Hope Harrison, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

BARBARA BAXTER

Board President

BRIG ZIMMERMAN,

Executive Director, Healthcare 1

These minutes were signed and approved on June 27, 2013.