

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
CONFERENCE CALL MINUTES
OPEN SESSION
December 19, 2013**

The Georgia State Board of Nursing Home Administrators met Thursday, December 19, 2013 at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, Chair
Terrell Cook, Vice Chair
Pamela Griffin
Norma Jean Morgan
Barbara Mitchell
Dr. Maranah Sauter

Members Absent:

Scott Kroell
Dianne Patterson
Carol Roberson
Dennis Taylor, Jr., M.D.
Victoria Walter

Staff Present:

Jim Cleghorn, Executive Director
Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that no quorum was present and called the conference call meeting to order at 9:22 a.m. The Board members present met as a committee of the full Board and discussed recommendations for Board action to be considered by the full Board at a later date.

Executive Session:

Mr. Cook motioned, Dr. Sauter seconded, and the Board committee voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's and Cognizant reports. Voting in favor of the motion were Baxter, Cook, Griffin, Morgan, Mitchell, and Sauter.

At the conclusion of Executive Session on December 19, 2013, Ms. Baxter declared the Board committee meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Executive Director's Report

Mr. Cleghorn reported on the following administrative items:

- Status report on applications and complaints/compliance for October 2013 and November 2013
- 2014 NAB Annual Meeting

- 2013 Renewal
- Epiware Format
- 2014 Meeting Dates

The Board discussed having an interim meeting by teleconference on Jan. 3, 2014 at 9 a.m. if a quorum could be established for the meeting.

With no additional business to be discussed, the Board adjourned the conference call meeting at 10:09 a.m.

Minutes recorded by:

Christina Cannon, Board Support Specialist

Minutes reviewed and edited by:

James Cleghorn, Executive Director

BARBARA BAXTER

JAMES CLEGHORN,

Board President

Executive Director, Healthcare 3

These minutes were approved on March 6, 2013.