

**GEORGIA STATE BOARD OF NURSING HOME ADMINISTRATORS**  
**Meeting Minutes - October 23, 2014**

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, October 23, 2014 at 237 Coliseum Drive, Macon, Georgia 31217.

**Members Present:**

Barbara Baxter, Chair  
Terrell Cook (by Teleconference)  
Donna Huffstutler  
Dr. Maranah Sauter  
Scott Kroell  
Barbara Mitchell  
Diane Patterson  
Victoria Walter

**Board Members Absent:**

Dennis Taylor, Jr., M.D.  
Pamela Griffin

**Others Present:**

Brig Zimmerman, Executive Director, HC-1  
Stacey Mitchell, Board Support Specialist

**Attorney General's Office:**

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum was present and called the meeting to order at 9:16 a.m.

**Agenda:** Approved

**Board Announcements:**

Mr. Scott Kroell was reappointed to the Board; Executed the Oath of Office and was duly sworn in as a Board member of the Georgia Board of Nursing Home Administrators.

**Board Chair Report:**

- Ms. Baxter, Board Chair, was selected to serve as an appointed member of the Joint Study Committee on Emergency Relocation of Abused Adults

**Ms. Mitchell motioned, Ms. Patterson seconded, and the Board voted to enter into Executive Session @ 10:00 a.m. in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to conduct an applicant interview. Voting in favor of the motion were Baxter, Cook, Huffstutler, Kroell, Mitchell, Patterson, Sauter, Walter.**

**At the conclusion of Executive Session on Thursday, October 23, 2014, Ms. Baxter declared the meeting to be "open" @ 10:15 a.m. pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**Applicant Interview:**

- J.G. Application will remain pending until issues are resolved.

**Mr. Kroell motioned, Dr. Sauter seconded and the Board voted to accept the recommendation of the Board for the application of J.G. to remain in pending status until the issues are resolved. None opposed, motion carried.**

**Approval of Minutes as amended:**

- July 23, 2014

**Mr. Kroell motioned, Dr. Sauter seconded and the Board voted to approve the minutes as amended from the July 23, 2014 meeting. None opposed, motion carried.**

**Executive Director’s Report:**

- Mr. Zimmerman presented the 2015 board meeting schedule:

**2015 Meeting Dates**

*All meetings are scheduled on a Thursday; begin @ 9:00 a.m.*

- January 29, 2015
- April 2, 2015
- July 30, 2015
- October 1, 2015

**Correspondence:**

- Board Member Henry Roberts has resigned from the Nursing Home Administrators Board. Governor’s office notified, seeking a replacement.
- Wellington Healthcare Services – Request to accept CE Hours
  - The board does not approve training hours. The board rules state what providers are approved. If the company does not come under one of these providers, then the training would not meet Board requirements.

**Miscellaneous Discussion Items:**

- New board member orientation presented by Assistant Attorney General Janet Jackson.

**Application Ratify List – July 22, 2014 – October 20, 2014**

<b>License No</b>	<b>Licensee</b>	<b>Profession</b>	
NHA005584	Teemer, Vickie County	Nursing Home Administrators	
NHA005585	Muhairwe, Moses K	Nursing Home Administrators	
NHA005586	Walker, Mark A	Nursing Home Administrators	
NHA005587	Kraft, Stacey Lee	Nursing Home Administrators	
NHA005588	Deese, Carlton Lewis	Nursing Home Administrators	
NHA005589	McDonald, Marcy Hikes	Nursing Home Administrators	
NHA005590	Murray, Christopher Velburn	Nursing Home Administrators	
NHA005591	Peters, Monika Katarzyna	Nursing Home Administrators	
NHA005592	Jefferson, Yolanda	Nursing Home Administrators	
NHA005593	Green, Kathy Lynn	Nursing Home Administrators	
NHA005594	Harwell, Debra Boyd	Nursing Home Administrators	

NHA005595	Peden, Roger Lee, II	Nursing Home Administrators	
NHA005596	Stockdale, Dan	Nursing Home Administrators	
NHAP000184	McDowell, Lynette Diane	Nursing Home Administrators	
NHAP000185	Haynes, Mary Patricia	Nursing Home Administrators	
NHAP000186	Roberts, Henry Richard	Nursing Home Administrators	
NHAS000199	Anderson Mill Health and Rehabilitation Center	Nursing Home Administrators	
NHAS000200	Vero Health Rehab Of Wadley	Nursing Home Administrators	
NHAS000201	Pruitt Health-Fort Oglethorpe	Nursing Home Administrators	
NHAS000202	New Horizons Limestone	Nursing Home Administrators	
NHAS000203	New Horizons Lanier Park	Nursing Home Administrators	
NHAT000245	Burke, Mary Patricia	Nursing Home Administrators	
NHAT000246	Crowell, Diane E.	Nursing Home Administrators	
NHAT000247	Bishop, Phillip B.	Nursing Home Administrators	
NHAT000248	Paez, Victor Orlando	Nursing Home Administrators	
NHAT000249	Ransom, Meredith	Nursing Home Administrators	
NHAT000250	Rowlands, Lindsay Marie	Nursing Home Administrators	
NHAT000251	Dews, Patricia Ann	Nursing Home Administrators	

**Ms. Patterson motioned, Mr. Kroell seconded, and the Board voted to accept the ratify listing of administratively issued licenses between meetings as presented. None opposed, motion carried.**

**Approved Endorsement State:**

- Addition of North Carolina to be added as an approved endorsement state.

**Ms. Mitchell motioned, Ms. Huffstutler seconded and the board voted to approve the addition of North Carolina as an approved endorsement state. None opposed, motion carried.**

**Executive Session:**

**Ms. Mitchell motioned, Ms. Patterson seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, complaints, and to receive the Assistant Attorney General's, and Cognizant reports. Voting in favor of the motion were Baxter, Cook, Huffstutler, Kroell, Mitchell, Patterson, Sauter, Walter.**

At the conclusion of Executive Session on Thursday, October 23, 2014, Ms. Baxter declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

**Applications:**

**Dr. Sauter motioned, Mr. Kroell seconded, and the Board voted to accept all recommendations on the Applications and AIT monthly reports as presented. None opposed, motion carried.**

**ADMINISTRATOR IN TRAINING – MONTHLY REPORTS**

- |                       |                                |
|-----------------------|--------------------------------|
| 1. Gerard, Jason      | Reports Approved               |
| 2. Gilliam, Katherine | Reports Approved               |
| 3. Graybill, Patty    | Reports Approved               |
| 4. P.G.               | Pending additional information |
| 5. Hunter, Kimberley  | Reports Approved               |
| 6. Lee, Rachel        | Reports Approved               |
| 7. V.P.               | Pending additional information |
| 8. Ransom, Meredith   | Reports Approved               |

**APPLICANTS FOR APPROVAL AS AN ADMINISTRATOR IN TRAINING:**

- |           |                                |
|-----------|--------------------------------|
| 1. S.C.   | Pending additional information |
| 2. L.D.   | Denied                         |
| 3. J.D.   | Pending additional information |
| 4. A.E.   | Pending additional information |
| 5. S.H.   | Approved for AIT Licensure     |
| 6. R. L.  | Pending additional information |
| 7. P.T.   | Approved for AIT Licensure     |
| 8. D.W.A. | Approved for AIT Licensure     |
| 9. P.G.   | Pending/Applicant Interview    |

**APPLICATIONS BY ENDORSEMENT:**

- |                      |                                |
|----------------------|--------------------------------|
| 1. G.C.              | Pending additional information |
| 2. Kjelstad, Heather | Approved for Licensure         |
| 3. Locklair, Jerry   | Approved for Licensure         |
| 4. E.M.              | Pending additional information |

**APPLICANTS FOR NHA LICENSURE:**

- |                    |                                |
|--------------------|--------------------------------|
| 1. Akande, Olapeju | Approved for Licensure         |
| 2. T.H.            | Pending additional information |
| 3. J.O.            | Pending additional information |

**APPLICANTS FOR LICENSURE BY REINSTATEMENT:**

- |         |                                |
|---------|--------------------------------|
| 1. B.C. | Pending additional information |
| 2. A.S. | Pending additional information |

**TRAINING SITE APPLICATION:**

- |                          |          |
|--------------------------|----------|
| 1. Pruitt Health Palmyra | Approved |
|--------------------------|----------|

**Professional Practice Committee Report:**

**Cases closed, no additional actions required – DCH Surveys/In Compliance:**

- NHA140001, 140003, 140005, 140006, 140009, 140011, 140012, 140013, 140015, 140019 and 140020.

**Cases Pending Additional Information:**

- NHA150004 and 150005

**Dr. Sauter motioned, Mr. Kroell seconded, and the Board voted to accept the recommendations on the Professional Practice Committee report as presented. None opposed, motion carried.**

**Attorney General's Report:**

Ms. Janet Jackson, Assistant Attorney General provided a status report to the Board, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Ms. Patterson motioned, Dr. Sauter seconded, and the Board voted to accept the Attorney General's Report as presented. None opposed, motion carried.**

➤ **L.P. Public Board Order**

**Ms. Mitchell motioned, Mr. Kroell seconded, and the Board voted to accept the signed public Board Order from L.P. and for the Board's Executive Director to sign the order upon receipt by express permission of the chair, and submit for docketing. None opposed, motion carried.**

**Executive Session Minutes:**

- July 23, 2014

**Ms. Mitchell motioned, Mr. Cook seconded, and the Board voted to approve the March 6, 2014 Executive Session Minutes as amended. None opposed, motion carried.**

**The next scheduled Board meeting is January 29, 2015, in the PLB Board offices, Macon, GA**

Minutes recorded by: Stacey Mitchell, Board Support Specialist  
Minutes reviewed and edited by: Brig Zimmerman, Executive Director

**BARBARA BAXTER**  
Chair

**BRIG ZIMMERMAN,**  
Executive Director, Healthcare 1

These minutes were approved: **April 2, 2015**