

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY  
MINUTES OF BOARD MEETING  
November 17, 2006**

A meeting of the Georgia State Board of Occupational Therapy was held on November 17, 2006 at the Secretary of State Archive Building, 5800 Jonesboro Road Morrow, GA. 30260 with the following members present:

**Members Present:**

Kendyl R. Brock, OTR/L, CHT, President  
Kathleen H. Conyers, OTR/L, Vice President  
Donna J. Domyslawski, OTR/L  
Mary Louise Austin, Consumer  
Karen L. Cadaret, COTA/L

**Absent:**

Bikram Mohanty, Liaison

**Others Present:**

Brig Zimmerman, Executive Director  
Amanda Allen, Board Secretary

Serena Gadson, Application Specialist  
Wylencia Monroe, AAG

**Ms. Brock established a quorum of the Board was present and called the Board meeting to order at 10:07 a.m.**

**Ms. Austin moved and Ms. Domyslawski seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), and O.C.G.A. §50-14-2(1) to deliberate on Applications, and to receive the Attorney General's Report. Voting in favor of the motion were those present who included Board Members Brock, Domyslawski, Austin, Conyers, and Caderet. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.**

**Agenda:**

**The Board voted to accept the agenda as reviewed and late items added.**

**Minutes:**

**Ms. Conyers moved, and Ms. Cadaret seconded and the Board voted to approve the Board Meeting Minutes from September 22, 2006 with corrections.**

**Rule Discussion:**

After Board discussion on rules 671-2.02 and 671-2-.03, the Board decided there would be no initial changes made to the rules at this date and time.

The Board continued its discussion on rules for Reciprocity.

**Board voted that a rule on reciprocity was not required at this time.**

**Correspondence:**

The Board considered the following correspondence and matters of interests:

Karla Moore: Can a OTA work in the facility when an OT is not physically present? If the OTA can work in the building without an OT present, are there weekly minimal hours that the OT must be present in the facility with the OTA? Does the OT need to co-sign every SOAP note that a OTA writes weekly?

Board Response: The Board would like to refer Ms. Moore to Rule’s 671-2-.02, 671-2-.03, 671-2-.04 and O.C.G.A. §43-28-3. In addition, Ms. Moore will need to refer to the AOTA Guidelines. They would also like to inform Ms. Moore the following answers to her questions.

1. Yes, an OTA can work in a facility when an OT is not present.
2. There are no minimal hours an OT must be present in the facility where the OTA is employed.
3. No, the OT does not have to co-sign on every SOAP note an OTA writes.

The Board has also requested that Ms. Moore review her facilities policy and the reimbursing agent’s policy for additional clarifications on an OT co-signing notes written by the OTA.

**Probation Report:**

<b>Dixie Farrell:</b>	<b>In compliance</b>
<b>Denise Lorren:</b>	<b>In compliance</b>
<b>Brenda Johnson:</b>	<b>In compliance</b>

**Ms. Conyers moved, Ms. Domyslowski seconded, and the Board voted to accept the probation report as presented.**

**Liaison Report:**

The Liaison was unable to attend the scheduled Board meeting but was able to provide the Board with the following information.

Mr. Mohanty stated that he attended the GOTA meeting held on November 11, 2006. He also informed the Board that the GOTA has approved his request for a Co-Liaison to help represent GOTA since he hasn’t been able to attend the scheduled board meetings due to other prior obligations.

**Executive Director’s Report:**

Mr. Zimmerman provided the Board with information on the following:

Brenda Johnson- Reported during the September Board meeting that she was out of compliance due to not completing her required continuing education hours. Informed Board

that the Legal Department had made an error on the docketing date and Ms. Johnson was actually in compliance. Ms. Johnson completed her required four CE hours on August 23, 2006. License status will be restored to probation status.

**Cognizant Member's Report:**

No Report

**Enforcement Report:**

Report was presented in writing. Mr. Eason was unable to attend the off-site scheduled Board meeting.

Ms. Austin stated that she was very concerned with the fact that Enforcement Department has not had a report to present to the Board since January 2006. Ms. Monroe, Assistant Attorney General, advised the Board, that they could draft a letter to the Enforcement Department documenting their request and the disappointment in the effectiveness of the department.

Ms. Austin stated she would like an update on all outstanding cases that are currently with the Enforcement Department at the next scheduled Board meeting.

**Ms. Conyers moved, Ms. Domyslawski seconded and the Board voted to table the Enforcement Report due to the unavailability of Mr. Eason.**

**Attorney General's Report:**

**OT060015:**

Ms. Monroe, Assistant Attorney General, suggested the Board refer this case to the Enforcement Department for more information. Ms. Monroe, Assistant Attorney General, stated the Enforcement Department should attempt to find out if the applicant is currently employed, if so, where. She also suggested that the Board continue to hold the application in pending status and informed Ms. Gadson that she can inform the applicant in writing that her application is pending due to an on going investigation surrounding the application.

**OT060012:**

Ms. Monroe, Assistant Attorney General, suggested the Board withdraw this complaint from her office due to lack of information and refer the case to the Enforcement Department. Mr. Zimmerman will consult with Ms. Monroe, Assistant Attorney General, and draft a specific list of information to provide to the Enforcement Department in order to help assist them with the investigation.

**Applications:**

**Ms. Conyers moved, and Ms. Cadaret seconded and the Board voted to take the following action on Licensure by Application:**

D. Q. L. Pending

**Ms. Domyslowski moved, and Ms. Conyers seconded and the Board voted to take the following action on Licensure by Restoration:**

Bergman, Michelle L.	Approved
Daniels, Rebecca M.	Approved
J.H.	Pending
Schmitt, Carolyn M.	Approved
Sutley, Brenda G.	Approved
Tackett, Janet	Approved
Vaughn, Katherine L.	Approved
T.W.	Issue upon receipt of signed consent
agreement	

**Ms. Conyers moved, and Ms. Domyslowski seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:**

T. G. B.	Approved Pending
Savage, Ronny L.	Approved
Grandin, Nina A.	Approved
F. J. S.	Approved Pending
W. E. B.	Approved Pending
B. Z.A.	Approved Pending
M. Y. M.	Approved Pending
D. R. L.	Approved Pending
V. R. A.	Approved Pending
M. J. M.	Approved Pending
Mohanty, Bikram	Approved
C. B. S.	Approved Pending
A. K. A.	Approved Pending
Florie, Amy E.	Approved

**Ms. Austin moved, and Ms. Conyers seconded, and the Board voted to take the following actions on Certification of “All Modality” from limited certification:**

Swichkow, Leslie	Approved
Farmer, Annette	Approved
Hess, Beth	Approved

**Ms. Conyers moved, and Ms. Domyslowski seconded, and the Board voted to ratify the following reinstatements applications approved between meetings determined to have met licensure requirements as follows:**

License No.	Licensee Name	Profession	Issue Date
OTA000920	Fakhori, Sharon S.	Occupational Therapy Assistant	9/29/2006
OTA000605	Grantham, Holley G.	Occupational Therapy Assistant	9/29/2006
OTA000479	Graham, Donna R.	Occupational Therapy Assistant	9/29/2006
OT002374	Scott, April D.	Occupational Therapist	9/29/2006
OT003663	Colon, Jennifer D.	Occupational Therapist	10/10/2006
OT002857	Punyarathi, Anagha	Occupational Therapist	10/12/2006
OT003927	Jacob, Susan L.	Occupational Therapist	10/17/2006
OT003763	Rhodes, Stacey B.	Occupational Therapist	10/19/2006

**Ms. Conyers moved, Ms. Domyslowski seconded, and the Board voted to ratify the following limited permits issued between Board meetings determined to have met requirements as follows:**

Name	Profession	Issue Date
Cannon, Samantha	Occupational Therapist	10/5/2006

**Ms. Conyers moved, and Ms. Domyslowski seconded, and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:**

License No.	Licensee Name	Profession	Issue Date
	Washington, Antoinette		
OTA000967	Marie	Occupational Therapy Assistant	10/10/2006
OTA000968	James, Vida Michele	Occupational Therapy Assistant	10/10/2006
	Anderson, Robert		
OTA000969	Whittingham	Occupational Therapy Assistant	10/10/2006
OTA000970	Smith, Deidre Nicole	Occupational Therapy Assistant	10/11/2006
OTA000971	Brooks, Shala D.	Occupational Therapy Assistant	10/11/2006
OTA000972	Logan, Raquel Maria	Occupational Therapy Assistant	10/20/2006
OTA000973	Garrison, Leslie Brooke	Occupational Therapy Assistant	10/20/2006
OTA000974	Quick, Miranda Leigh	Occupational Therapy Assistant	10/20/2006
OTA000975	Green, Stacey Leann	Occupational Therapy Assistant	11/1/2006
OTA000976	Frazier, Sterlyn DeWayne	Occupational Therapy Assistant	11/1/2006
	Smith-Haynes, Marilyn	Occupational Therapy Assistant	
OTA000977	Jennifer		11/15/2006

**Ms. Conyers moved, and Ms. Domyslowski seconded, and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:**

License No.	Licensee Name	Profession	Issue Date
OT004435	Trull, Hanna Woodard	Occupational Therapist	9/22/2006
OT004436	Teaster, Ginger Brooke	Occupational Therapist	9/22/2006
OT004437	Zisholtz, Vivian Judith	Occupational Therapist	9/29/2006
OT004438	Ford, Marsha Anne	Occupational Therapist	10/10/2006

OT004439	Villadolid, Mary Rose Hilarie	Occupational Therapist	10/10/2006
OT004440	Gann, Ricky Vinson	Occupational Therapist	10/10/2006
OT004441	Watson, Kathleen C.	Occupational Therapist	10/10/2006
OT004442	Taylor, Cynthia Mae	Occupational Therapist	10/10/2006
OT004443	Robinson, Leora A.	Occupational Therapist	10/10/2006
	Kulakowski, Susan		10/10/2006
OT004444	Elizabeth	Occupational Therapist	
OT004445	Feliciano, Michelle	Occupational Therapist	10/10/2006
OT004446	Elmore-Christian, Theresa	Occupational Therapist	10/10/2006
OT004447	Hurd, Kimberly Lynn	Occupational Therapist	10/11/2006
OT004448	Webster, Jennifer Sackett	Occupational Therapist	10/11/2006
OT004449	Johnson, Carol Ann	Occupational Therapist	10/11/2006
OT004450	Jones, Cassandra Aileen	Occupational Therapist	10/11/2006
OT004451	Logan, Sarah A.	Occupational Therapist	10/11/2006
OT004452	Weininger, Alison Randee	Occupational Therapist	10/19/2006
OT004453	Stephens, Christina Vinson	Occupational Therapist	10/19/2006
OT004454	St. Fleur, Fritz	Occupational Therapist	10/19/2006
OT004455	Savage, Ronny Lynn	Occupational Therapist	10/19/2006
OT004456	Pendleton, Pamela Ann	Occupational Therapist	10/20/2006
OT004457	Freeman, Brittney Nicole	Occupational Therapist	10/20/2006
OT004458	Kidd, Leslie Mize	Occupational Therapist	10/20/2006
OT004459	Andama, Lualhati	Occupational Therapist	10/20/2006
OT004460	Brown-Ray, Judith A.	Occupational Therapist	10/20/2006
OT004461	Ferro, Carrie Elizabeth	Occupational Therapist	11/1/2006
OT004462	Milton, LaTonya Nicole	Occupational Therapist	11/1/2006
OT004463	Hill, Cherie Melissa	Occupational Therapist	11/9/2006
OT004464	Gaines, Ruth Helen	Occupational Therapist	11/15/2006
OT004465	Lopez, Ma Carmela	Occupational Therapist	11/15/2006

**Additional Items Discussed:**

Ms. Kendyl Brock, President informed the Board that she received a report from the Governor's Office announcing that they will appoint three new Board members after the first of the New Year (2007).

**Ms. Domyslowski moved, and Ms. Austin seconded and the Board adjourned the meeting at 1:15 p.m.**

**Minutes recorded by:**

Amanda Allen, Board Secretary

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

\_\_\_\_\_  
Kendyl Brock, President

\_\_\_\_\_  
Brig Zimmerman, Executive Director

These minutes were signed and approved on \_\_\_\_\_.