

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY  
CONFERENCE CALL MINUTES OF BOARD MEETING  
May 23, 2012**

A Conference Call meeting of the Georgia State Board of Occupational Therapy was held on Wednesday, May 23, 2012, at the Secretary of State Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia with the following members present:

**Members Present:**

Donna J. Domyslawski, OTR/L  
Melissa Thurlow, OTR  
Robert C. Cooper, OTR  
Brent Little, OTR  
Rachele Branson, OTR/L

**Board Members Absent:**

Mary Louise Austin, Consumer Member

**Others Present:**

Brig Zimmerman, Executive Director  
Wylencia Monroe, AAG  
Amanda Allen, Board Support Specialist

**Ms. Domyslawski established a quorum of the Board was present and called the Board meeting to order at 3:03 p.m.**

**Agenda:**

**Approved as presented**

**Minutes:**

**Mr. Cooper moved, Ms. Branson seconded, and the Board voted to approve the minutes from the February 03, 2012 meeting as presented. None opposed, motion carried.**

**Correspondences:**

Correspondences received between scheduled Board meetings were reviewed and discussed.

- Magda Crandall

**Mr. Cooper moved, Ms. Branson seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.**

**Executive Director's Report:**

**Ms. Branson moved, Mr. Cooper seconded, and the Board voted to accept the recommendations on Executive Director's report as presented during the May 18<sup>th</sup> scheduled conference call. None opposed, motion carried.**

**Petition for Variance/Waiver Request:**

- Nicole Boudreaux, OT001149 – Rule 671-3-.08 Renewal of License/Penalties/Continuing Education Requirements. Amended

Ms. Branson moved, Ms. Thurlow seconded, and the Board voted to accept the Order Granting Petition for Waiver. In addition, the Board voted to allow Mr. Zimmerman, Executive Director to sign the order in lieu of the Chair. None opposed, motion carried.

**Probation Termination Request:**

- Neioka Garrett, OTA000564

Mr. Cooper moved, Mr. Branson seconded, and the Board voted to grant the probation termination request. None opposed, motion carried.

**Board Policy:**

**Application for Licensure Renewal**

Any licensee who answers “yes” to the arrest/conviction question on the renewal application must submit a copy of his/her final disposition paperwork to the Board office within 10-days of receipt.

Ms. Branson moved, Mr. Cooper seconded, and the Board voted to accept the arrest/conviction renewal requirement policy as discussed by the sub-committee during the May 18<sup>th</sup> scheduled conference call. None opposed, motion carried.

Ms. Thurlow moved, Mr. Cooper seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), O.C. G.A. §43-1-2 (k) (4), O.C.G.A. §43-1-19 (h) (2) & (4) and O.C.G.A. §50-14-2(1) to deliberate on Applications, to receive the Attorney General’s, Enforcement and Cognizant Reports. Voting in favor of the motion were those present who included Board Members: Domyslowski, Thurlow, Cooper and Little

At the conclusion of Executive Session on Wednesday May 23, 2012, Ms. Domyslowski declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

**Applications:**

Mr. Cooper moved, Ms. Branson seconded, and the Board voted to accept the recommendations on the applications reviewed at the May 18<sup>th</sup> scheduled conference call as presented by the sub-committee. None opposed, motion carried.

**Approved Licensees:**

Mr. Cooper moved, Ms. Thurlow seconded, and the Board voted to accept the list of ratified licenses’ as reviewed by the sub-committee during the May 18<sup>th</sup> scheduled conference call. None opposed, motion carried.

**Cognizant Member’s Report:**

Ms. Branson moved, Mr. Cooper seconded, and the Board voted to accept the Cognizant/Enforcement report as presented to the sub-committee during the May 18<sup>th</sup> scheduled conference call. None opposed, motion carried.

**Attorney General’s Report:**

Ms. Branson moved, Mr. Cooper seconded, and the Board voted to accept the Attorney General’s report as presented to the sub-committee during the May 18<sup>th</sup> scheduled conference call. None opposed, motion carried.

**Additional Business:**

1. 2012-2013 Board Officer Elections:

**Mr. Cooper moved, Ms. Thurlow seconded, and the Board voted to elect Ms. Donna Domyslawski as Board Chair. None opposed, motion carried.**

**Mr. Cooper moved, Ms. Thurlow seconded, and the Board voted to elect Ms. Rachele Branson as Vice-Chair. None opposed, motion carried.**

**With no additional business to be discussed, Mr. Cooper moved, Ms. Branson seconded, and the Board voted to adjourn today's meeting at 3:30 p.m.**

**Minutes recorded by:**

Amanda M. Allen, Board Support Specialist

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director

DONNA DOMYSLAWSKI

Board Member – Serving as Interim Chair

BRIG ZIMMERMAN

Executive Director

These minutes were signed and approved on August 17, 2012