

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY**  
**Board Meeting Minutes**  
**Professional Licensing Boards**  
**237 Coliseum Drive, Macon, GA**  
**August 8, 2014 \* 10:00AM**

The Georgia State Board of Occupational Therapy met on Friday, August 8, 2014. The following members were present:

**Board Members Present**

Donna Domyslawski, OTR/L, Chair  
Rachele Branson, OTR/L, Vice Chair  
Melissa Thurlow, OTR/L  
Robert Cooper, OTR/L

**Administrative Staff Present**

Adrienne Price, Executive Director  
Wanda Jaffe, Licensing Supervisor  
Tamara Elliott, Board Support Specialist

**Attorney General's Office**

Janet Jackson, Assistant Attorney General

**Visitors Present**

No Visitors Present

Ms. Domyslawski established a quorum and called the meeting to order at 10:22am

**OPEN SESSION**

**Open Session Minutes**

Ms. Thurlow motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion to approve the June 18, 2014 Teleconference open session minutes as amended.

**Ratification Lists**

1. Ms. Branson motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to approve the list of licenses issued from May 15, 2014 – August 1, 2014.
2. Ms. Branson motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to approve the licenses issued by reinstatement and the Physical Agent Modalities certifications and limited permits issued between board meetings.

**Correspondence from Jennifer Cristofaro: Frequency of Reassessment**

Ms. Branson motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to refer Ms. Cristofaro to BR 671-6-.02 and the guidelines listed with American Occupational Therapy Association (AOTA) in reference to supervision. A plan of care depends on the insured and the policies and procedures of the employer.

**Correspondence from Lisa Smith: Grade 5 Manipulations and Dry Needling in OT**

Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to send the following response:

1. The scope of practice does not prohibit Grade 5 manipulations. However, a licensed Occupational Therapist must be competent as stated in Board Rule 671-4-.01 (5) when relating this training to patients.
2. The Board would like to thank Ms. Smith for her inquiry regarding dry needling. The Board has no position at this time but has taken Ms. Smith's questions under advisement.

**Correspondence from Michelle Kerby: OT Via Telemedicine in Hawaii**

Ms. Branson motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion to refer Ms. Kerby to American Occupational Therapy Association (AOTA) policy regarding telehealth. There is nothing in the Georgia scope of practice to prevent this telemedicine provided it is in compliance with the law. The Board directs Ms. Kerby to BR 671-3-12 for the requirements relevant to updating the address of record with the Board, and further directs her to contact the Board of Hawaii for the requirements in that State.

**Correspondence from Steven Wasilewski: OTAs in the Military**

Mr. Cooper motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to refer Mr. Wasilewski to O.C.G.A. §43-28-3(6) and Board Rule 671-2-.03 regarding the practice of aides for the State of Georgia and further direct him to consult his attorney regarding laws and rules for military installations.

**Discussion: Ethics and Boundaries Assessment Services**

The Board would like to thank the Ethics and Boundaries Assessment Services, LLC for their correspondence, but at this time the Board does not choose to utilize the service.

**Discussion: Rule 671-3-.08 Renewal of License/Penalties/Continuing Education Requirements**

Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to refer BR 671-3-.08 version 2 as amended to the Attorney General’s Office for memorandum of authority and if no objections, vote to post.

Ms. Thurlow motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

**Discussion: Rule 671-6-.02 Requirements**

Ms. Thurlow motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to refer BR 671-6-.02 as amended to the Attorney General’s Office for memorandum of authority and if no objections, vote to post.

Ms. Domyslawski motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

**Board Chair’s Report - D. Domyslawski** No report presented

**Executive Director’s Report - A. Price** Ms. Price discussed statistical data relevant to the processing of applications and complaints/compliance matters as well as information relevant to system outages which required an extension in the time period to process license renewals. The Board accepts the verbal report as presented.

**Ms. Thurlow motioned, Mr. Cooper seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), O.C. G.A. §43-1-2 (k) (4), O.C.G.A. §43-1-19 (h) (2) & (4) and O.C.G.A. §50-14-2(1) to deliberate on Applications, to receive the Attorney General’s, Enforcement, and Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Ms. Domyslawski, Ms. Branson, Mr. Cooper, and Ms. Thurlow.**

**At the conclusion of Executive Session on Friday, August 8, 2014, Ms. Domyslawski declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session**

**OPEN SESSION**

**Executive Session Minutes**

Mr. Cooper motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to approve the June 18, 2014 Teleconference Executive Session minutes as amended.

**Attorney General’s Report**

- 1. K.A. Mr. Cooper motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to rescind the previous decision and close case with no action

**Applications**

- 1. A.A. Ms. Branson motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion to refer to the Attorney General’s office for a Public Consent Agreement for unlicensed practice and providing false information on the application to include a fine in accordance with fee schedule; flag for continuing education audit.
- 2. L.D.C.B Ms. Branson motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to refer to the Attorney General’s office for memorandum of advice for this application, initial applications, reinstatements and renewals regarding citizenship requirements.
- 3. A.D. Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to refer to Attorney General office for memorandum of advice for this application, initial applications, reinstatements and renewals regarding citizenship requirements.
- 4. D.F. Mr. Cooper motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to approve for licensure with letter of concern for making misleading or false representations

- on an application to the Board.
5. E.S.F.S. Ms. Branson motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to refer to Attorney General office for legal advice for this application, and initial applications, reinstatements and renewals regarding citizenship requirements.
  6. K.J. Mr. Cooper motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to approve for licensure with letter of concern regarding alcohol.
  7. A.S. Mr. Cooper motioned, Ms. Branson seconded and the Board voted unanimously in favor of the motion to approve for reinstatement.
  8. K.Q-W. Ms. Branson motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion to approve for renewal with letter of concern regarding alcohol.

**Cognizant's Report**

1. OT140006 Ms. Thurlow motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion to close case with a letter of concern regarding professional conduct.
2. OT140007 Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to close case with no action.
3. OT150001 Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to close case with no action.
4. OT130003 Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to Schedule for Investigative Interview.
5. OT140003 Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to close case with no action.

**Miscellaneous**

The Board discussed Board Member attendance at the Board Meetings.

No more business was discussed and the meeting adjourned at 1:28p.m.

**Minutes recorded by:**

Tamara Elliott, Board Support Specialist

**Minutes reviewed and edited by:**

Wanda Jaffe, Licensing Supervisor & Adrienne Price, Executive Director

**Minutes approved on:**

November 14, 2014

**DONNA DOMYSLAWSKI**  
**BOARD CHAIR**

**ADRIENNE PRICE**  
**EXECUTIVE DIRECTOR**