

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
Teleconference Minutes
May 15, 2015 - 10:00a.m

The Georgia State Board of Occupational Therapy met on Friday, May 15, 2015 via teleconference. The following members were present:

Board Members Present

Rachele Branson, OTR/L, President
Donna Domyslawski, OTR/L
Melissa Thurlow, OTR/L
Robert Cooper, OTR/L
Mary Lou Austin, OTR/L

Administrative Staff Present

Adrienne Price, Executive Director
Kathy Osier, Licensing Supervisor
Tamara Elliott, Board Support Specialist

Attorney General's Office

Janet Jackson, Assistant Attorney General

Visitors Present

No Visitors Present

Call to Order Ms. Branson established that a quorum of the Board was present and called the meeting to order at 10:05 am.

OPEN SESSION

Agenda Ms. Austin motioned, Mr. Cooper seconded and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Open Session Minutes

1. February 26, 2015 Teleconference Meeting

Ms. Austin motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to accept the February 26, 2015 open session teleconference minutes.

Ratification Lists February 12, 2015 – May 8, 2015

Ms. Domyslawski motioned, Ms. Austin seconded and the Board voted unanimously in favor of the motion to approve the list of licenses issued from February 12, 2015 – May 8, 2015, licenses issued by reinstatement, and the Physical Agent Modalities certifications and limited permits issued between Board meetings.

Correspondence – Allyssa Miller – CEU Pre-Approval Request

Ms. Domyslawski motioned, Ms. Austin seconded and the Board voted unanimously in favor of the motion to send a response letter notifying Ms. Miller that the Board does not pre-approve CEUs and refer her to Board Rule 671-3-.08(5). The Board directs Staff to update the FAQs on the website to reflect the Board's position on this matter.

Correspondence - Jewel M. Cummings – Application to Provide CE

Ms. Domyslawski motioned, Ms. Austin seconded and the Board voted unanimously in favor of the motion to send a response letter notifying Ms. Cummings that the Board does not pre-approve Continuing Education providers and refer respondent to Board Rule 671-3-.08(5).

Assistant Attorney General Janet Jackson requested that the Board please excuse her as she will have to leave the meeting due to a fire alarm drill in her building and indicated that she will return to the meeting via conference call as soon as she is allowed to return to the building. Ms. Branson indicated that by all means she is to leave. Ms. Jackson exited the meeting at 10:13 AM.

Correspondence – NBCOT Annual State Regulatory Conference

The Board accepted the correspondence regarding the cancellation of the 2015 NBCOT Regulatory Conference as information.

Assistant Attorney General Janet Jackson returned to the meeting at 10:20 AM.

Discussion – House Bill 416

Ms. Domyslawski motioned, Ms. Austin seconded and the Board voted unanimously in favor of the motion to have Ms. Price update the Georgia State Board of Occupational Therapy Website to reflect House Bill 416 as it will impact occupational therapists and occupational therapy assistants within the State of Georgia and forward a letter regarding the change, with the House Bill 416 attached, to the Georgia Occupational Therapy Association (GOTA).

Assistant Attorney General Janet Jackson encouraged the Board to review lines 37, 47 and all language after line 62 of the bill as they directly affect this board.

Discussion – PAMs Application Instructions

Mr. Cooper motioned, Ms. Domyslawski seconded and the Board voted unanimously in favor of the motion to accept the recommended changes made to the PAMs Application, instructions and Board Policies and directed Ms. Price to update the forms and Board Policies to reflect the changes and email them to Board members to conduct a final review of the changes prior to posting.

Discussion – Policy 1 – PAMs Applications & Applications for Licensure

Mr. Cooper motioned, Ms. Domyslawski seconded and the Board voted unanimously in favor of the motion to direct Staff to place an updated copy of the board policies on Epiware.

Discussion – Proposed Occupational Therapy Application for Reinstatement

Mr. Cooper motioned, Ms. Domyslawski seconded and the Board voted unanimously in favor of the motion to accept recommended changes to the Reinstatement Application as presented to include adding a question as to whether or not the applicant was granted PAMs certification previously in this state, if they have ever held a temporary license or permit and the removal of the statement relevant to other healthcare professional from the professional reference form..

Executive Director’s Report

Executive Director’s report presented the Board with statistical data relevant to the processing of applications, renewals and complaints/compliance matters which have occurred since the last meeting. Ms. Price presented the Board with an updated status on the pre-filed bills in the Georgia General Assembly that could have potentially affected the business of the Board. Ms. Price also elaborated on the reasons that the PAMs Rule and Application did not match the Board’s requirements and should be reviewed. The Board accepted the report as presented.

Board Chair’s Report

Ms. Branson reported that she received a postcard on which liveconferences.com indicated that the Georgia State Board of Occupational Therapy awards full credit for their continuing education hours when that is not the case. Ms. Branson suggested that the Board notify them of their error and request that it be changed. It was the consensus of the Board that the staff send a notification to liveconferences.com notifying them that Georgia only awards a maximum of 12 hours of continuing education credit toward electronic, web-based courses.

Miscellaneous

Ms. Domyslawski suggests that the Board consider making the Proposed Policy for Initial Licensure of International Applicants a Board Rule.

Ms. Domyslawski motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to amend Board Rule 671-3-.10 to reflect the language in the Board policy and refer it to the Attorney General’s office for a memorandum of authority, and if no objections vote to post.

Ms. Austin motioned, Ms. Domyslawski seconded, and the Committee voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), O.C. G.A. §43-1-2 (k) (4), O.C.G.A. §43-1-19 (h) (2) & (4) and O.C.G.A. §50-14-2(1) to deliberate on Applications, to receive the Attorney General’s, Enforcement, and Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Ms. Domyslawski, Ms. Branson, Ms. Thurlow, Ms. Austin, and Mr. Cooper.

At the conclusion of Executive Session on Friday, May 15, 2015, Ms. Branson declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Executive Session Minutes

1. February 26, 2015 Teleconference Meeting

Ms. Domyslawski motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to accept the February 26, 2015 executive session teleconference minutes as presented.

Attorney General's Report

Mr. Cooper motioned, Ms. Austin seconded and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented.

Cognizant's Report

No report presented to the Board.

Executive Session Ratification List

Mr. Cooper motioned, Ms. Austin seconded and the Board voted unanimously in favor of the motion to approve and ratify the list of consent orders issued in accordance with Board rules and policies between meetings.

Applications

1. L.J.J. Mr. Cooper motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to uphold the previous motion to issue a Consent Agreement for Reinstatement with a fine of \$700 for seven months of unlicensed practice and accept the order upon receipt.

Adjournment No further business was discussed and the meeting adjournment at 11:33a.m.

Minutes recorded by:	Tamara Elliott, Board Support Specialist
Minutes reviewed and edited by:	Kathy Osier, Licensing Supervisor & Adrienne Price, Executive Director
Minutes approved on:	August 7, 2015

RACHELE BRANSON
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR