

MINUTES
November 13, 2007

The State Board of Registration for Professional Engineers and Land Surveyors met on November 13, 2007, in Conference Room 102 at the office of the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia 31217.

BOARD MEMBERS PRESENT:

Doris I. Willmer, PE, Chairperson
Elmo A. Richardson, Jr., PE/LS, Vice-Chairman
Mark E. Chastain, LS
Guy F. Ritter, PE
William W. Dean, PE
Stephen R. Richards, PE
E. Charles Vickery, PE
James W. Butler, LS
E. Scott Evans, Public Member

BOARD MEMBERS ABSENT:

none

STAFF PRESENT:

J. Darren Mickler – Board Executive Director
Julie Busbee – Application Specialist/Board Secretary
Vivian Stephens –Application Specialist

ATTORNEY GENERAL REPRESENTATIVE:

Amelia Baker, Senior Assistant Attorney General

GUESTS PRESENT:

Franklin Toole, LS, former Board member, representing Surveying and Mapping Society of Georgia (SAMSOG)
Hardwick Butler, representing SAMSOG

Call to order:

At 9:31 am, Chairperson Willmer called the meeting to order and asked for any additions or deletions to the proposed agenda. Mr. Richardson moved to adopt the agenda as presented. Mr. Richards seconded. Motion carried with Mr. Ritter opposed.

Approval of Minutes:

Chairperson Willmer presented a draft of the October 16, 2007 minutes and asked for any additions or deletions. Mr. Chastain moved to adopt the minutes as presented. Mr. Ritter seconded. Motion carried.

Guests:

Chairperson Willmer recognized the guests present: Hardwick Butler and Franklin Toole, LS, former Board member, both representing Surveying and Mapping Society of Georgia (SAMSOG.)

Executive Director Report:

Mr. Mickler reported that he met with Tom Leslie and Bill Jordan, both representing the Board of Registration Coalition to discuss the metrics that they have requested. Mr. Mickler reported that after the meeting where he explained the staffing issues and office procedures, Mr. Jordan is going to send him a letter specifying the information that he needs to help get additional resources for the Board. After much discussion, the consensus of the Board was for Chairperson Willmer to go to the Secretary of State for guidance.

Old Business:

Board Policy 07-01:

Mr. Dean presented a revised version of and moved to adopt Board Policy 07-01, to replace previous Board Policy 04-05R, as follows:

Every *engineering* applicant who is qualified to take the fundamentals examination or the principles and practice examination shall be allowed to take the qualifying examination four times. If an applicant fails to pass an examination after *the four offerings* in any jurisdiction, the applicant must take additional courses in order to reapply for examination. The applicant must submit to the Board transcripts for the enrollment and completion of twelve (12) college credit semester hours of college level courses in the applicant's area of deficiency. For applicants to take the

fundamentals examination, such additional courses shall be undergraduate college courses in higher mathematics, basic sciences or engineering. For applicants to take the principles and practice examination, such additional courses shall be upper level or higher course in engineering *from an ABET/EAC accredited school*. Board approval of application for considerations under this policy entitles applicant to the next four consecutive offerings. *At the discretion of the Board, if the applicant has expended his four offerings and failed the exam 2 times or less, the Board may elect to not require the additional education to sit for the next exam offering.* (effective 11/13/2007, replacing Board Policy 04-05R)

Mr. Ritter seconded. Motion carried.

Bachelors Degree + 30:

Chairperson Willmer reported that ACEC/National is trying to define what the extra 30 hours should be, either a master's degree or a combination of additional technical and business/ethics courses. Ms. Willmer asked for volunteers to talk with some of the engineering schools to discuss this issue. The general consensus of the Board is that "Bachelors Degree + 30" should be defined as ABET Bachelors Degree + Masters Degree. Mr. Ritter moved to recommend that the model law for licensure to NCEES Southern Zone should be defined as ABET Bachelors Degree + Masters Degree. Mr. Richardson seconded. Motion carried.

Outsourcing:

Mr. Mickler reported that he e-mailed the surrounding states' Executive Directors regarding Outsourcing, as was requested of him at the last meeting. He reported that he received very little response and will attempt to telephone each of them for the information. He will report back at the next meeting.

New Business:

Board Policy 07-02:

Mr. Dean proposed the following to be adopted as Board Policy 07-02:

All applicants seeking reinstatement of their registration following the license being administratively revoked for having an expired license for greater than 4 years shall be required to pass as a minimum the principles and practices examination, unless the applicant has continued their license in force from another acceptable jurisdiction without interruption and in compliance with current Continuing Education

requirements for a licensed Georgia registrant during the time when the Georgia licensure was not active.

Mr. Chastain moved to adopt. Mr. Ritter seconded. Motion carried.

2008 Board Meeting Schedule:

Mr. Mickler presented a proposed schedule for 2008. After much discussion, Mr. Chastain moved, and Mr. Ritter seconded, to adopt the following schedule:

January 8

February 12

February 19 - Application Work Session, if needed

March 11

April 8

May 1-3 NCEES Southern Zone Meeting

May 13

June 10

August 5

August 13-16 NCEES Annual Meeting

August 19 – Application Work Session

September 9

October 14

December 9

Columbia County, Georgia's Requirements for Recorded Plats:

Mr. Franklin Toole presented and discussed Columbia County, Georgia's requirements for recorded plats. Mr. Toole asked that the Board review this issue and provide an official opinion at a future meeting. Chairperson Willmer requested Mr. Chastain and Mr. Richards

draft a response letter to address the issue. Ms. Baker will review. The item will be placed on the agenda for January 2008.

Request from Pennsylvania Board for Application Information:

The Pennsylvania Board of Professional Engineers requested a copy of any public Board Orders on a Professional Engineer who was attempting licensure in their state. Legal Services provided a certified copy of the Board Order, along with a cover letter explaining that the Board would vote on whether to release a copy of the licensee's application. Mr. Ritter moved to release a copy of the application. Mr. Richardson seconded. Motion carried. After discussion on whether the application material was relevant, Mr. Richardson rescinded his motion. Mr. Evans seconded. Mr. Richardson moved to deny releasing a copy of the application. Mr. Evans seconded. Motion carried with Mr. Chastain opposed.

Executive Session:

At 12:50 pm Mr. Ritter moved for the Board to enter into Executive Session to deliberate on applications and enforcement matters and to receive information on complaints and investigative reports. Mr. Evans seconded. Motion carried.

The following Board members were present during Executive Session – Chairperson Willmer, Mr. Richardson, Mr. Richards, Mr. Dean, Mr. Chastain, Mr. Evans, Mr. Butler, Mr. Vickery and Mr. Ritter.

Reconvened Open Session at 1:47 pm with the following Board members present – Chairperson Willmer, Mr. Richardson, Mr. Richards, Mr. Dean, Mr. Chastain, Mr. Evans, Mr. Butler, Mr. Vickery and Mr. Ritter.

Investigations:

Mr. Chastain moved to accept the recommendations regarding the following complaint case:

PELS060030 – This case involved an engineering firm with a lapsed Certificate of Authorization. Close case as resolved.

Mr. Ritter seconded. Motion carried.

Reinstatements:

Mr. Dean moved to accept the recommendations regarding the approval/denial of the following reinstatement applications:

Approve with payment of \$1000 reinstatement fee:

Ken Stuckwish, PE027318
Larry New, PE016014
Robert Halvorson, PE015200

Approve with passing of the Principles & Practices examination:

Linda Herrig, PE017682
Clyde Griffies, PE013512
Tyrone Williams, PE015327

Mr. Richards seconded. Motion carried.

Board Memo Comity Model Law Applicants:

Applicants for registration as Professional Engineers by comity, who have an ABET engineering degree, who have taken and passed an 8-hour fundamentals of engineering (EIT/FE) exam, who have a minimum of 48 months post graduation engineering experience as determined by a staff evaluation using the present Board guidelines, who have taken and passed an 8-hour principles and practice of engineering exam (PE Exam-taken at least 4 years after BS degree), and who comply in every way with the provisions of the appropriate law are as follows:

32498 Springstead, Michael W.	32499 Demster, Stanley J.	32500 Goodin, Clint R.
32501 Hoke, Maureen T.	32502 Hollis, Emily F.	32503 Joye, John d.
32504 Ma, Ka Tai "Peter"	32505 McKain, Michael M.	32506 Moskal, Peter Jr.
32507 Newman, Andrew	32508 Slintak, Andre E.	32509 Williamson, Curtis V.
32510 Witherington, Philip L	32511 Withrow, Jason R.	32512 Armstrong, Thomas P. Jr.
32513 Buchli, Tammy F.	32514 Mitzner, Kendall K.	32515 Spieler, Tara K. M.
32516 Steck, Edward J II	32517 Stephens, G. Gregory	32518 Stoddard, Brian R.
32519 Warnke, Matthew P.	32520 Worley, Bob	32521 Zhang, Peng
32522 Collin, James G.	32523 Harrell, David T.	32524 Lohmann, Brian D.
32525 Suggs, Lee E.	32526 Ussery, Joe W.	32527 Allen, Hollis R. Jr.
32528 Davis, Kyle F.	32529 Hu, Wenyi	32530 Wilson, Jeffrey A.
32531 Woody, Joseph M.	32532 Gaines, Robert S.	32533 McIntosh, P Stuart
32534 Moore, Christopher W.	32535 Morgan, Jason L.	32536 Reid, Christopher L
32537 Bratakos, Dimirtios S.	32538 Ghaemi, Homa	32539 Hughes, Edwin L.
32540 Hunt, Timothy L.	32541 Woods, Scott C.	32542 Cherwinski, Jarrod P.
32543 Hudson, Joshua N.	32544 Patterson, Luke G.	32547 Armenta, Brian M.
32548 Collins, Alan D.	32549 Coogler, James L.	32550 Fagan, Brian J.
32551 Gianotti, Richard	32552 Hutton, Honor M.	32553 Jones, Michael R.
32554 Rodevick, Natasha M.	32555 Wilson, Janice E.	32556 Brahm, David A.
32557 Hulbert, Mike	32558 Hubel, Richard E.	32559 Satcher, Anthony D.
32560 Seckinger, Christopher B.	32561 King, William M. Jr.	32562 Bass, Edward N III
32563 Hayman, Paul W.	32564 Ivie, Paul E.	32565 Large, Lance C.
32566 Cowell, Jeana L.	32567 Dalton, Robert W.	32568 Anderson, Terry L.
32569 Boesch, Gerald S. Jr.	32570 Harrison, Richard J.	32571 Lee, Dominic S F
32572 Lewia, David C.	32573 Wargo, Julian J. Jr.	32574 Azimi-Zonnoz, Lee
32575 Hansen, Christian M.	32576 Smith, Michael M.	32577 Fettingner, Paul J.
32578 Self, Wesley L.		

Motion was made by Mr. Dean to approve these applicants for PE registration by comity @ 43-15-16(a), via 43-15-8(1) and 43-15-9(1). The motion was seconded by Mr. Richardson. The motion carried.

Board Memo Applications for Regular Applicants Seeking Certification as an Engineer-In-Training by Exam:

Applicants for certification as Engineers-in-Training by examination whose degrees were earned in engineering or engineering technology programs which attained ABET/CAB accreditation within two years of their having received their degrees, who have filed with the Board five acceptable references, who have had no convictions for moral turpitude or substantive reasons, and who comply in every way with the provisions of the appropriate law(s), are as follows:

Brown, Ryan Wedderien
Ross, Jason McClellan

Edwards, Brian Charles
Skelton, Yen Yen Phang

Mustafic, Vahid
Wagner, Nicholas Patrick

Motion was made by Mr. Dean to approve these applicants for EIT certification @ 43-15-8(1) or 43-15-8(2). The motion was seconded by Mr. Vickery. The motion carried.

Board Memo Applications for Applicants Seeking Registration as a Professional Engineer by Exam:

Applicants for licensure as Professional Engineer by examination whose degrees were earned in engineering or engineering technology programs which attained ABET/CAB accreditation within two years of their having received their degrees, who have filed with the Board five acceptable references, who have had no convictions for moral turpitude or substantive reasons, and who comply in every way with the provisions of the appropriate law(s), are as follows:

Lewis, Kalyn Lee

McLeod, Chad Nicholas

Pierce, James Patrick

Motion was made by Mr. Vickery to approve these applicants for PE licensure @ 43-15-8(1) or 43-15-8(2). The motion was seconded by Mr. Ritter. The motion carried.

Board Memo Applications for Senior Applicants Seeking Certification as a Land Surveyor-In-Training by Exam:

Applicants for certification as Land Surveyors-In-Training by examination, who are currently enrolled as senior(s) in a Land Surveying or related field in schools, colleges or universities in Georgia, who have completed the required 20 quarter hours credit, five of which are in hydrology, who have filed with the Board five acceptable references, who have

had no convictions for moral turpitude or other substantive reasons, and who in every way comply with the provisions of the appropriate law(s), are as follows:

Gross, Daniel Martin

Motion was made by Mr. Chastain to approve this applicant for LSIT certification @ 43-15-12(1). The motion was seconded by Mr. Richardson. The motion carried.

Board Rule 18-12-.02:

Mr. Chastain moved to post the following revisions to Board Rule 180-12-.02:

180-12-.02 Sealing of Documents:

- (1) The term “documents” as used herein shall mean engineering and/or land surveying work issued in the form of plans, drawings, plats, maps, surveys, reports, specifications, design information, and calculations including such work issued in digital form. This rule shall not apply to recordable property plats governed under O.C.G.A. 15-6-67(b)(2)(E).
- (2) The term “issued” as used herein shall mean documents in the final form which bear the seal and signature of the registrant.
- (3) The registrant shall seal and sign (with signature across the seal) all original final documents which are issued to a client or any public agency. The seal of documents by the registrant shall certify that the work was performed by the registrant or under the direct supervisory control of the registrant on a daily basis. For engineering documents, the date of signature shall be placed immediately under the seal and signature.
- (4) No registrant shall issue an incomplete, preliminary, in-progress, or for-review document of any type unless such document displays the date of issue and a notation in bold lettering, such as “**preliminary**”, “**not for construction**”, “**not for recording purposes**”, or “**for review only**”, which clearly identifies the purpose for which the document is issued.
- (5) Seals, signatures, dates, and/or other notation required by this Rule, shall be placed on original documents such that the seal, signature, date, and/or notation, will be reproduced when copies are made. All dates and signatures shall be hand written.
- (6) Documents containing more than one sheet shall be sealed and signed on the first or title page by all registrants responsible for the work therein. Each drawing sheet, whether bound or unbound, shall be sealed and signed by the registrant(s) responsible for the work on that sheet. If a document is sealed and signed by more than one registrant, the portion of the work for which each registrant is responsible shall be clearly noted.
- (7) *Each document that is sealed and signed by a registrant shall contain the name, address, and contact information of the firm or sole practitioner certifying the work.*
- (8) Documents that are electronically transmitted shall have the computer-generated seal removed from the original file. All electronically transmitted documents shall have displayed, in lieu of the seal, signature and date, the following statements: “The original of this document was sealed and signed by {registrant’s printed name

and registration number } on { **date of signature** } “ and, “This reproduction is not a certified document”.

O.C.G.A. §§ 43-15-4(a), 43-15-6(a) and 43-15-22.

Mr. Chastain further moved that the formulation and adoption of Board Rule 180-12-.02 does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-15-4(a) (Adoption of rules and regulations), O.C.G.A. § 43-15-6(a) (General Powers of the Board), O.C.G.A. § 43-15-8 (Engineer-in-training certificate; eligibility), O.C.G.A. § 43-15-9 (Professional engineer certificate of registration; eligibility), O.C.G.A. § 43-15-10 (Evaluation of engineering experience), O.C.G.A. § 43-15-11 (Professional Engineers exam), O.C.G.A. § 43-15-12 (Land Surveyor-In-Training Certificate; eligibility), O.C.G.A. § 43-15-13 (Land Surveyor Certification of Registration; eligibility), and O.C.G.A. § 43-15-15 (Applications for certificates) to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the fields of engineering and land surveying. Mr. Richardson seconded. Motion carried.

There being no further business, at 2:00 pm, Mr. Ritter moved to adjourn. Mr. Richardson seconded. Motion carried. Some Board members remained to review applications until they were finished.

Board Chairman

Executive Director

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These minutes were approved at the December 11, 2007 meeting.