

The Georgia State Board of Physical Therapy met on **May 18, 2004** at the Professional Licensing Boards Division, 237 Coliseum Drive in Macon, Georgia for the purpose of conducting business.

Members Present:

- Sandra Eskew Capps, P.T., President
- Linda H. Lamb, P.T.
- Bernice B. Chaney, P.T.A.
- Anthony F. Ellis, P.T.
- Brad S. Freemyer, P.T.
- Morris J. Friedman, Consumer Member
- Charlene D. Portee, P.T.
- Patricia H. Willis, P.T. (Arrived at 9:40 A.M.)

Others Present:

- Robert Renjel, Assistant Attorney General (Arrived at 10:05 A.M.)
- Anita O. Martin, Executive Director
- Lea F. Williams, Applications Specialist/Board Secretary
- Geoff Aulds, PTAG Representative
- Mike Wisdom, P.T.
- Debbie Moore, P.T.

President Eskew Capps established that a quorum was present, and called the Public Hearing to order at 9:15 A.M. No public or written comments were received concerning Rule 490-4-.02 Continuing Competence Requirements. The Public Hearing adjourned at 9:18 A.M., and the Board meeting was called to order in **OPEN SESSION**.

Rule 490-4.02, Continuing Competence Requirements: Ms. Chaney made a motion to adopt the proposed rule amendments. The motion was seconded by Mr. Friedman and approved by all Board members present, which included Ms. Capps, Ms. Lamb, Mr. Ellis, Mr. Freemyer and Ms. Portee. (Attachment #2)

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Physical Therapy.

The Board met with PT Exam applicant, G.M. at 10:00 A.M. who was appealing the Board's previous decision.

An Investigative Interview was held at 11:00 A.M. by Cognizant member Linda Lamb pertaining to case #04-026.

March 16, 2004 Minutes: Ms. Portee made a motion to **approve** the minutes as amended. The motion was seconded by Mr. Friedman and approved by the Board.

March 31, 2004 Conference Call Minutes: Mr. Freemyer made a motion to **approve** the minutes as presented. The motion was seconded Ms. Portee and approved by the Board.

Applications Review Committee Recommendations: Ms. Lamb made a motion to **approve** the recommendations of the April 20, 2004 applications review committee. The motion was seconded by Mr. Ellis and approved by the Board.

Roster of New Licensees: Ms. Lamb made a motion to **approve** the roster of new licensees. The motion was seconded by Ms. Chaney and approved by the Board. (Attachment #1)

E-mail from Jeff Flannigain of Guardian Insurance: Ms. Lamb made a motion to **advise** Mr. Flannigain that the Board is precluded from offering legal advice or interpretations of the laws and rules. Ms. Willis seconded the motion and it was approved by the Board.

E-mail from Ron Lev, P.T.: Mr. Freemyer made a motion to **advise** Mr. Lev that the Board is precluded from offering legal advice or interpretations of the laws and rules, but that the scope of practice does not prohibit referrals from chiropractors. The motion was seconded by Ms. Chaney and approved by the Board.

Memo from Legal Services re: Lee A. Chamlee, Default on Student Loans: Mr. Friedman made a motion to **suspend** Lee A. Chamlee's physical therapist assistant license, license #PTA01933, for failure to repay a student loan, and further move that this suspension will cease upon receipt by the Joint Secretary a "Notice of Release" from the Georgia Higher Education Assistance Corporation. The motion was seconded by Mr. Ellis and approved by the Board.

E-mail from the TX Board of PT: The Board requested staff to handle this query, as well as request that the FSBPT's plans to require sitting for the exam prior to applying for licensure be added to the query.

Request for additional time to pass the GA jurisprudence exam submitted by Ronald L. Stanford, P.T.A.: Ms. Lamb made a motion to **approve** the request and grant a two-month extension. Ms. Chaney seconded the motion and it was approved by the Board.

Certificates of completion of courses submitted by P.S.: The Board viewed this item and informational—the case is presently in the A.G.'s office.

Letter from Christine Larson, P.T. of the FSBPT: This item was viewed as informational.

Advice submitted by Robert Renjel re: examination attempts: The Board voted to establish a committee to develop guidelines and content requirements for plans of further study. Committee members: Ms. Portee, Ms. Capps, Ms. Willis and Ms. Chaney.

Information re: Physician-Owned Practices: Mr. Freemyer made a motion to refer to the A.G.'s office requesting advice as to whether GA law prohibits physical therapy practice in physician-owned practices. Ms. Portee seconded the motion and it was approved by the Board with Ms. Lamb opposing.

Information re: "Babies Can't Wait" Program: The Board voted to refer the information to the A.G.'s office requesting advice as to whether the program's model is in conflict with the laws and rules. Also, the Board voted to send a letter to Stephanie Moss and Jim Martin requesting that the program presenters refrain from stating that the program is approved by the Board, and to notify individuals who have been told that the program is approved by the Board, of the Board's position regarding the program.

Draft amendments to Rule 490-1: Ms. Lamb made a motion to **post** the proposed rule amendments to Rule 490-1, Organization of the Board. Mr. Freemyer seconded the motion and it was approved by all members present. (Attachment #3)

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Physical Therapy.

Draft amendments to Rules 490-2: Review to continue at June 2004 meeting.

Draft amendments to Rule 490-3: Referred to the Plan of Further Study committee.

Mr. Freemyer moved, Ms. Chaney seconded, and the Board voted to enter into **EXECUTIVE SESSION** in accordance with O.C.G.A. §43-1-2(k) to deliberate on applications. Voting in favor of the motion were those present who included Board members Eskew Capps, Ellis, Willis, Portee and Lamb. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

C.D.K.: Plan of Further Study: Ms. Chaney made a motion to **approve** the plan and allow C.D.K. to sit for the exam a fourth time. The motion was seconded by Mr. Friedman and approved by the Board.

L.E.B.: PTA Endorsement Applicant -Requesting Exemption of 1000 hrs. Supervision: Ms. Lamb made a motion to **approve** the exemption request. The motion was seconded by Mr. Ellis and approved by the Board.

R.P.L.: Endorsement Applicant: Ms. Portee made a motion to **approve** the application. The motion was seconded by Mr. Friedman and approved by the Board.

R.L.: PT Reinstatement Application-Requesting Exemption of 1000 hrs. Supervised Practice: Mr. Freemyer made a motion to **deny** the request for exemption. The motion was seconded by Ms. Willis and approved by the Board.

C.D.C.: Request to take NPTE a 5th Time: Ms. Chaney made a motion to **advise** C.D.C. to submit a plan of further study to be pre-approved by the Board. The motion was seconded by Ms. Portee and approved by the Board.

M.D.M.: PTA Endorsement Applicant: Mr. Ellis made a motion to **deny** M.D.M.'s application and advise that he does not meet the education requirements as set forth in the laws and rules. The motion was seconded by Ms. Lamb and approved by the Board.

R.H.P.: Endorsement Applicant: Mr. Friedman made a motion to **approve** the application upon receipt of FL verification. The motion was seconded by Ms. Willis and approved by the Board.

G.M.: PT Exam Applicant: Appeal Appointment: Ms. Willis made a motion to **advise** G.M. that she does not currently meet the educational requirements based on the credentials evaluation, and suggest that she have new transcripts submitted for re-evaluation, or obtain a PT degree at a CAPTE accredited college. The motion was seconded by Mr. Freemyer and approved by the Board.

Probation Report: Viewed as informational.

Mr. Freemyer moved, Ms. Portee seconded, and the Board voted to enter into **EXECUTIVE SESSION** in accordance with O.C.G.A. §43-1-19(h)(2) to deliberate on disciplinary matters, and to receive information on enforcement, cognizant, and attorney general reports. Voting in favor of the motion were those present who included Board members Eskew Capps, Chaney, Friedman and Ellis. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

ENFORCEMENT REPORT:

#01-004: This case was **tabled** for Cognizant Willis' review and recommendation.

#03-013: Mr. Ellis made a motion to **close** the case. The motion was seconded by Mr. Freemyer and approved by the Board.

- #03-016:** Mr. Friedman made a motion to **close** the case with a letter of concern. Ms. Chaney seconded the motion and it was approved by the Board.
- #03-017:** The case is currently in the A.G.'s office pending disciplinary action. The Board voted to request enforcement to transmit a copy of their findings to the A.G.'s office.
- #04-007:** The Board **tabled** the case until Cognizant Lamb's review of the case.

COGNIZANT REPORT:

- #04-026** Ms. Chaney made a motion to accept the cognizant's recommendation to **dismiss** the case. The motion was seconded by Mr. Freemyer and approved by the Board.
- #04-032:** Ms. Portee made a motion to accept the cognizant's recommendation and **refer** the case to Enforcement. The motion was seconded by Mr. Freemyer and approved by the Board.

EXECUTIVE DIRECTOR'S REPORT:

- Presented a complaint that was referred to the A.G.'s office for advice. A.G.'s advice indicated that the Board has no jurisdiction to pursue the complaint.
- Presented the Board with updated copies of the Board's Policies. The Board voted to add the APTA's Pharmacology Statement as Board Policy.
- Presented request submitted by Gary Shankman, P.T. to have his probation terminated. Ms. Chaney made a motion to **approve** the request and lift the probation from Mr. Shankman's license. The motion was seconded by Mr. Friedman and approved by the Board.
- Presented a letter from Ken Kendry regarding foreign-educated applicants. The Board voted to advise Mr. Kendry that applications are handled on a case-by-case basis.
- Discussed application time lines with the Board.
- Discussed budget and travel issues with the Board.

OTHER BUSINESS:

J.S.F.: Endorsement Applicant: Ms. Portee made a motion to **approve** the application. The motion was seconded by Ms. Lamb and approved by the Board.

The Board requested that that a strong letter of concern be sent to the JAG Group concerning misleading phone messages when contacting Georgia licensed PT's.

Ms. Willis left the meeting at 2:00 P.M and Ms. Lamb left the meeting at 3:00 P.M.

There being no further business to come before the Board, the meeting was adjourned at 5:50 P.M. on May 18, 2004.

Minutes prepared by: Lea Williams, Board Secretary

Reviewed/Edited by: Anita O. Martin, Executive Director

Sandra Eskew Capps, P.T.
Board President

Mollie L. Fleeman
Division Director

PT Licenses Issued March 8, 2004 though May 10, 2004

LICENSE #	NAME	LICENSE TYPE	ISSUE DATE
PT007995	Tharpe, Letisha Glover	Physical Therapist	3/8/2004 0:00
PT007996	Hollis, Jessica Marie	Physical Therapist	3/9/2004 0:00
PT007997	Strong, Elena Ann	Physical Therapist	3/10/2004 0:00
PT007998	Carney, Eric Joel	Physical Therapist	3/11/2004 0:00
PT007999	Barber, Shelly Lain	Physical Therapist	3/15/2004 0:00
PT008000	Epres, Ferdinand Lao	Physical Therapist	3/15/2004 0:00
PT008001	Jacobs, Kari Ann	Physical Therapist	3/15/2004 0:00
PT008002	Ivery, Mekayla Tenae	Physical Therapist	3/17/2004 0:00
PT008003	Rocio, Mellet Reyes	Physical Therapist	3/17/2004 0:00
PT008004	West, Jeneen Najalie	Physical Therapist	3/17/2004 0:00
PT008005	Steele, Jessica Alison	Physical Therapist	3/19/2004 0:00
PT008006	Smiley, Tonya Nicole	Physical Therapist	3/24/2004 0:00
PT008007	Downes, Marc J	Physical Therapist	3/24/2004 0:00
PT008008	Blair, Michael Paul	Physical Therapist	3/25/2004 0:00
PT008009	Knight, Sheryl Elaine	Physical Therapist	3/29/2004 0:00
PT008010	Walling, Jeanne Marie	Physical Therapist	3/29/2004 0:00
PT008011	Racelis, Anna L.	Physical Therapist	3/29/2004 0:00
PT008012	Fowler, Johnnie	Physical Therapist	3/30/2004 0:00
PT008013	Schulte, Margaret Vicki	Physical Therapist	4/8/2004 0:00
PT008014	Sparks, Laura Jeanne	Physical Therapist	4/9/2004 0:00
PT008015	Cheben, Deborah Lynn	Physical Therapist	4/12/2004 0:00
PT008016	Caboot, Rebecca Lautsbaugh	Physical Therapist	4/13/2004 0:00
PT008017	Falcus, John Paul, II	Physical Therapist	4/13/2004 0:00
PT008018	Rapp, Nicole Marie	Physical Therapist	4/13/2004 0:00
PT008019	Miller, Kerri Petro	Physical Therapist	4/13/2004 0:00
PT008020	Conlon, Crystal	Physical Therapist	4/15/2004 0:00
PT008021	Adeyemi, Jumoke Omolola	Physical Therapist	4/15/2004 0:00
PT008022	Hobson, Caron Josey	Physical Therapist	4/16/2004 0:00
PT008023	Romero, Ramel Castro	Physical Therapist	4/19/2004 0:00
PT008024	Anderson, Amy Krista	Physical Therapist	4/19/2004 0:00
PT008025	Morneault, Teresa Lynn	Physical Therapist	4/19/2004 0:00
PT008026	White, LaQuanda Shuntay	Physical Therapist	4/27/2004 0:00
PT008027	Cobb, Alissa Ann	Physical Therapist	4/27/2004 0:00
PT008028	Kiszie, Philip George	Physical Therapist	4/27/2004 0:00
PT008029	Segal, Jay Harvey	Physical Therapist	4/29/2004 0:00
PT008030	Lina, Jennifer Sanborn	Physical Therapist	4/29/2004 0:00
PT008031	O'Regan, Carol Ann	Physical Therapist	5/3/2004 0:00
PT008032	Giesbrecht, Travis Davis	Physical Therapist	5/4/2004 0:00
PT008033	Sturgess, Douglas M.	Physical Therapist	5/4/2004 0:00
PT008034	Liddle, Amelia L.	Physical Therapist	5/6/2004 0:00
PT008035	Shaver, Rachelle Leanne	Physical Therapist	5/6/2004 0:00
PT008036	Troyer, Loretta JoAnn	Physical Therapist	5/6/2004 0:00
PT008037	Reeves, Karen Alterman	Physical Therapist	5/6/2004 0:00
PT008038	Gue, Ellen Marie	Physical Therapist	5/6/2004 0:00
PT008039	Boyd, Brian Christopher	Physical Therapist	5/10/2004 0:00
PT008040	Lowy, Suzanne Lyn	Physical Therapist	5/10/2004 0:00

PTA Licenses Issued March 8, 2004 through May 10, 2004

Total: 16

LICENSE #	NAME	LICENSE TYPE	ISSUE DATE
PTA002033	James, Barbara Adrienne	Physical Therapist Assistant	3/10/2004 0:00
PTA002034	McKennie, Cassandra	Physical Therapist Assistant	3/12/2004 0:00
PTA002036	O'Dell, Casey L	Physical Therapist Assistant	3/17/2004 0:00
PTA002037	Black, Tara LaWeslyn	Physical Therapist Assistant	3/29/2004 0:00
PTA002038	Starr, Cynthia Lynn	Physical Therapist Assistant	4/2/2004 0:00
PTA002039	Penor, Miranda Lea	Physical Therapist Assistant	4/9/2004 0:00
PTA002040	Brooks, Rebecca Lane	Physical Therapist Assistant	4/13/2004 0:00
PTA002041	Solomon, Celisha Lashon	Physical Therapist Assistant	4/13/2004 0:00
PTA002042	Jackson, Desiree I.	Physical Therapist Assistant	4/13/2004 0:00
PTA002043	Wooden, Carlas Dewayne	Physical Therapist Assistant	4/19/2004 0:00
PTA002044	Bailey, Kelly Jean	Physical Therapist Assistant	4/28/2004 0:00
PTA002045	Moon, Crystal Lynn	Physical Therapist Assistant	4/30/2004 0:00
PTA002046	Skarin, Wendy Marie	Physical Therapist Assistant	5/3/2004 0:00
PTA002047	Stephens, Darlynn Shenae	Physical Therapist Assistant	5/4/2004 0:00
PTA002048	Armstrong, Kassona Woods	Physical Therapist Assistant	5/4/2004 0:00
PTA002049	Beavers, Nancy Love	Physical Therapist Assistant	5/6/2004 0:00

NOTICE OF INTENT TO ADOPT PROPOSED AMENDMENTS TO THE GEORGIA STATE BOARD OF PHYSICAL THERAPY RULES 490-4-.02 FOR CONTINUING COMPETENCE REQUIREMENTS. AMENDED AND NOTICE OF PUBLIC HEARING.

TO ALL INTERESTED PERSONS AND PARTIES

Notice is hereby given that pursuant to the authority set forth below, the Georgia State Board of Physical Therapy (hereinafter "Board") proposes amendments to the Georgia State Board of Physical Therapy Rules, Rule 490-4-.02, Continuing Competence Requirements. Amended.

The proposed rule amendments clarify information pertaining to continuing competence requirements.

This notice, together with an exact copy of the proposed rule amendments and a synopsis of the proposed rule amendments, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, an exact copy of the proposed rule amendments, and a synopsis of the proposed rule amendments may be reviewed during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia State Board of Physical Therapy Web page at <http://www.sos.state.ga.us/plb/pt>. Copies may also be requested by contacting the Georgia State Board of Physical Therapy office at 478-207-1686.

A public hearing is scheduled to be held at 9:00 a.m. on May 18, 2004 in the Office of the Secretary of State, Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia 31217 to provide the public an opportunity to comment upon and provide input into the proposed rule amendments. At the public hearing anyone may present data, make a statement, comment or offer a viewpoint or argument whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing.

Written comments are welcomed. To ensure their consideration, written comments must be received on or before May 11, 2004. Written comments should be addressed to Mollie L. Fleeman, Division Director, Professional Licensing Boards Division, Georgia State Board of Physical Therapy, 237 Coliseum Drive, Macon, Georgia 31217. FAX: 478-207-1699.

The proposed rule amendments will be considered for adoption by the Georgia State Board of Physical Therapy at its meeting scheduled to begin at 9:05 a.m. on March 16, 2004 in the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. The proposed rule amendments are proposed for adoption pursuant to authority contained in The Georgia State Board of Physical Therapy Act O.C.G.A. §§ **43-1-19, 43-1-24, 43-1-25, 43-33-10, 43-33-14, 43-33-16, and 43-33-18.**

At its meeting on March 16, 2004 the Georgia State Board of Physical Therapy voted that the formulation and adoption of these rules do not impose regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ **43-1-19, 43-1-24, 43-1-25, 43-33-10, 43-33-14, 43-33-16, and 43-33-18.**

Additionally, at its meeting the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ **43-1-19, 43-1-24, 43-1-25, 43-33-10, 43-33-14, 43-33-16, and 43-33-18** to adopt or implement differing actions for businesses as listed at O.C.G.A. §50-13-4(3)(A), (B), (C) and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed, owned and operated and dominant in the field of Physical Therapy.

For further information, contact the Board office at 478-207-1686.

This notice is given in compliance with Section 4(a)(1) of the Georgia Administrative Procedures Act (O.C.G.A. §50-13-4).

This ____ day of _____, 2004

Mollie L. Fleeman
Division Director

Posted: _____

**SYNOPSIS OF PROPOSED REVISIONS TO THE
GEORGIA STATE BOARD OF PHYSICAL THERAPY RULES FOR
490-4-.02, Continuing Competence Requirements. Amended.**

Rule 490-4-.02 is repealed and a new rule of the same number is proposed for adoption. Typographical and grammatical errors are corrected.

Purpose: The purpose of the proposed rule amendment is to clarify information pertaining to continuing competence requirements.

Main Features: The main features of the proposed rule amendment are to clarify information pertaining to continuing competence requirements.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE
PROPOSED AMENDMENTS TO THE
GEORGIA STATE BOARD OF PHYSICAL THERAPY RULES FOR
CONTINUING COMPETENCE REQUIREMENTS. AMENDED 490-4-.02(2), (6)
and (7)**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

490-4-.02 Continuing Competence Requirements. Amended.

(1) The Georgia State Board of Physical Therapy requires each licensed physical therapist and physical therapist assistant to participate in a minimum number of clock hours of experience to promote continuing competence per licensure period. The minimum number of hours is: ~~18 clock hours required until December 1999; 30 clock hours required effective January 2000; 40~~ 40 clock hours required effective January 2002. The Board has defined the requirements for competence as planned learning experiences, which occur beyond the entry level which has content beyond minimal educational requirements for physical therapists and physical therapist assistants. Content of the experience must relate to patient care in physical therapy whether the subject is research, treatment, documentation, education, management, or some other content area. The purpose of this requirement is to assist in assuring safe and effective practices in the provision of physical therapy services to the citizens of Georgia. In the event that a licensee does not meet this requirement, the license will not be renewed.

(a) Continuing competence requirements may be met through the mechanisms identified in the categories, Class I and Class II.

(b) The forty (40) hours of continuing competence requirements per biennium include a minimum of four (4) contact hours on ethics and jurisprudence in a Class I activity specifically in ethics and jurisprudence as defined in the Georgia Physical Therapy Act or by passage of the Georgia Jurisprudence Examination. Passage of the examination is equivalent to the four (4) hour requirement.

(c) The total hours required biennially for continuing competence may be distributed between Class I and Class II activities beginning January 2000. Until January 2000, all hours must be obtained through Class I activities. Effective January 2000 and January 2002, a maximum of 10 hours may be obtained through Class II activities. All required hours may be met through Class I activities. Competency credit is the clock hours spent in an activity except as noted below. Any

Class I activity without a stated maximum number of hours may be used to accrue all required hours.

(2) Class I acceptable, continuing competence evidence shall be:

(a) Peer review of practice with verification of acceptable practice by a recognized entity, ~~e.g., American Physical Therapy Association~~; Continuing competence credit is 30 hours per review;

(b) Courses, seminars, workshops, and symposia attended by the licensee which have been approved for continuing education units (CEUs) by appropriate CEU agencies;

(c) Courses, seminars, workshops, and symposia attended by the licensee and approved by the recognized health-related organizations, ~~e.g., American Physical Therapy Association, Arthritis Foundation, Heart Foundation, American Academy of Orthopedic Surgeons, etc.~~ Colleges and universities are considered health related organizations;

(d) Home study courses or courses offered through electronic media that include objectives and verification of satisfactory completion of the course;

(e) University credit courses; Continuing competence credit is 12 hours per semester credit hour;

(f) Participation as a presenter, through a peer review process, in continuing education courses, workshops, seminars or symposia which have been approved by recognized health-related organizations; Continuing competence credit is based on contact hours and may not exceed 20 hours per topic;

(g) Authorship of a presented scientific poster, scientific platform presentation or published article undergoing peer review; Continuing competence credit is 10 hours per event and may not exceed 30 hours;

(h) Teaching a physical therapy or physical therapist assistant credit course when that teaching is an adjunct responsibility and not the primary employment; Continuing competence credit is based on contact hours not to exceed 30 hours;

(i) Certification of clinical specialization by the America Board of Physical Therapy ~~Specialties~~ Specialties. Continuing competence credit is 30 hours and is recognized only in the biennium in which certification or recertification is awarded;

(6) Procedure for verifying with the Board that the continuing competence requirements have been met:

(a) Maintain a signed peer review report or an official program or outline of the course attended or taught or copy of the publication which clearly shows that the objectives and content were related to patient care in physical therapy and shows the number of contact hours, as appropriate. The information also should clearly identify the licensee's responsibility in teaching or authorship. ~~These records should be maintained in the licensee's personal files for no less than three (3) years from the~~

~~beginning date of the licensure period.~~ These records should be maintained in the licensee's personal files for no less than three (3) years from the beginning date of the licensure period through the even numbered year after the license is renewed.

(b) Maintain a CEU certificate or ~~verification~~ verification of completion of home study which identifies the sponsoring entity that can be contacted during an audit, or maintain a copy of the final grade report in the case of a University credit course(s), or specialization certificate, or proof

of attendance with a copy of the program for the other acceptable Class I or II activities, or documentation of self-instruction or reading professional literature. These records should be maintained by the licensee for no less than three (3) years from the beginning date of the licensure period.

(c) Complete the Verification of Continuing Competence form as instructed and mail to the Board office with the renewal card, if audited. The Verification of Continuing Competence form will be mailed to the licensee with the renewal notice, if audited. These records should be maintained in the licensee's personal files for no less than three (3) years from the beginning date of the licensure period through the even numbered year after the license is renewed.

(7) Responsibilities of Licensee:

(a) To maintain the documents identified in number (6) above for no less than three (3) years from the beginning date of the licensure period. These records should be maintained in the licensee's personal files for no less than three (3) years from the beginning date of the licensure period through the even numbered year after the license is renewed.

(b) To submit a properly completed and notarized "Verification of Competence Education" form to the Georgia State Board of Physical Therapy, if audited.

(c) To complete all steps necessary to meet the relicensure requirements on or before October 31st, of odd numbered years.

(d) To provide the Board with information requested during an audit.

(e) To keep a current mailing address on file with the Licensing Board Office at all times.

(8) Responsibilities of the Board:

(a) To maintain the licensure status of all licensees.

(b) To perform audits of licensees' personal records which support information given on the "Verification of Continuing Competence" form submitted to the Board by the licensees.

(c) To mail "Verification of Continuing Competence" forms to licensees prior to October 31st, of odd numbered years, if audited.

(9) Each licensee must assume full ~~responsibility~~ responsibility for meeting the relicensure requirements according to these rules. In the event that a licensee does not meet these requirements, the license will not be renewed.

(10) The Board will perform periodic audits for the purpose of assuring the public of its protection.

Authority: O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-33-10, 43-33-14, 43-33-16, and 43-33-18.