

GEORGIA STATE BOARD OF PHYSICAL THERAPY

Special Projects Minutes

Teleconference Meeting

July 7, 2014 * 08:30am

Board Members Present

Bo Hamil, PT- President
Stefanie Palma, PT
Jesse Crews, PT

Administrative Staff Present

Adrienne Price, Executive Director
Wanda Jaffe, Licensing Supervisor
Tamara Elliott, Board Support Specialist

Attorney General's Office

No Attorney Present

Mr. Hamil called the committee meeting to order at 8:32 am

OPEN SESSION

1. Rules Review:

490-2-.04 Training Permits The Committee recommends a vote to refer to the Attorney General's Office for memorandum of authority and if no objections, vote to post.

A training permit may be issued pursuant to O.C.G.A. §§ 43-33-10 and 43-33-17 of the Georgia Physical Therapy Act to a qualified applicant following Board-approval of a properly submitted application.

(a) Qualified applicants are:

1. graduates of entry-level programs for physical therapists or physical therapist assistants from either a CAPTE or a non-CAPTE-accredited school who have taken and passed the national licensing examination and an examination on the laws and rules governing the practice of physical therapy in Georgia; or
 2. applicants for reinstatement, who have not practiced for two (2) and up to five (5) years; or
 3. applicants for reinstatement who have not practiced for more than five (5) years and who have successfully taken and passed the national licensing examination and an examination on the laws and rules governing the practice of physical therapy in Georgia; or
 4. applicants for endorsement, who have not practiced for two (2) and up to five (5) years; or
 5. applicants for endorsement who have not practiced for more than five (5) years and who have successfully taken and passed the national licensing examination and an examination on the laws and rules governing the practice of physical therapy in Georgia.
6. graduates of entry-level programs for physical therapists or physical therapist assistants from either a CAPTE or a non-CAPTE-accredited school may apply and may be granted a one-time (1) post graduation sixty (60) day traineeship for purposes of application and passage of the national licensing exam.
- (i) the effective date of the sixty (60) days starts the date of graduation and terminates sixty (60) days later.
 - (ii) failure to take the examination or to pass the examination requires immediate forfeiture of the traineeship.
 - (iii) an examination on the laws and rules governing the practice of physical therapy in Georgia must also be passed prior to initiation of the training permit.
 - (iv) this special training permit may not be renewed or applied for again.
 - (v) all other rules and policies regulating CAPTE and non-CAPTE applicants are in effect.

(b) Initial Applications and Reinstatement Applications.

1. A notarized training permit application form must be submitted by the trainee's supervisor specifying:

- (i) the name and license number of the trainee supervisor who will be responsible for the conduct of the traineeship as defined under section (e) of this rule; and
- (ii) the name, address, phone, fax number and e-mail address of all sites where the trainee and supervisor may be working during the course of the traineeship; and
- (iii) the effective dates of the traineeship; and
- (iv) acceptance of responsibility for trainee supervision and completion of the performance evaluation; and
- (v) termination of the traineeship as defined herein; and
- (vi) type of facility. (c)

Renewal.

1. A training permit may be renewed one time, for no more than six (6) months, upon written request and with approval of the Board, and only for one good and exceptional reason as determined by the Board. Failure to take or pass the licensing examination is not considered a good and exceptional reason and requires immediate forfeiture of the traineeship. For purposes of this rule, good and exceptional reasons include but are not limited to:

- (i) Death of an immediate family member; or
- (ii) Illness or incapacitation of the applicant or immediate family member (a physician's statement is required); or

(iii) Jury duty (proof required). (d)

Validity of Permit.

1. Training permits are subject to the following conditions:

(i) Able to be initiated in the State of Georgia within one month of issuance of such permit. (ii) Must be returned to the Board by the trainee with a brief explanation of why it was not used. (iii) A 480 hour traineeship must be completed within three (3) months of initiation. A 1000 hour traineeship must be completed in no less than 6 months or no more than 1 year if approved by the Board;

(iv) A training permit shall become invalid and must be immediately returned to the Board office by the trainee if:

(I) the trainee fails to complete the traineeship within the above prescribed time frames; or

(II) if the trainee does not exhibit performance satisfactory to the supervisor. (e) Supervision.

1. The supervisor named on the training permit application holds full responsibility under their license for direct, continuous, on-site supervision of the trainee at all times. The supervisor must assure that the trainee does not perform any patient care activities in his/her absence.

2. If for some reason the primary supervisor cannot fulfill their duties as supervisor, a new application requesting an alternate supervisor must be approved by the Board. The trainee may not participate in direct patient care until an alternate supervisor is approved by the Board. The alternate supervisor will assure compliance with all terms and obligations outlined in this rule.

3. The supervisor or approved alternate supervisor must hold a Georgia license in good standing under O.C.G.A. Title 43, Chapter 33, and have practiced full time for not less than one continuous year.

4. The supervisor must regularly evaluate trainee performance in all areas as specified by the Board. At the end of the traineeship period, the supervisor must submit a performance evaluation on the board approved traineeship performance evaluation reporting form

5. The supervisor must notify the Board of unsatisfactory performance at which time the training permit becomes null and void.

6. The supervising therapist will supervise no more than two (2) trainees at one time.

History. Original Rule entitled “Temporary Registration” adopted. F. and eff. June 30, 1965. **Repealed:** F. Mar. 8, 1971; eff. Mar. 28, 1971. **Amended:** New Rule entitled “Temporary Registration” adopted. F. May 1, 1973; eff. May 21, 1973. **Repealed:** New Rule of same title adopted. F. May 31, 1974; eff. June 20, 1974. **Repealed:** New Rule of same title adopted. F. Nov. 27, 1984; eff. Dec. 17, 1984. **Repealed:** New Rule entitled “Temporary License” adopted. F. Feb. 28, 1986; eff. Mar. 20, 1986. **Amended:** F. Jan. 28, 1987; eff. Feb. 17, 1987. **Amended:** F. Dec. 30, 1987; eff. Jan. 19, 1988. **Repealed:** New Rule entitled “Training Permits” adopted. F. May 26, 1993; eff. June 15, 1993. **Repealed:** New Rule of same title adopted. F. Nov. 22, 1996; eff. Dec. 12, 1996. **Repealed:** New Rule of same title adopted. F. June 19, 1998; eff. July 9, 1998. **Repealed:** New Rule of same title adopted. F. May 26, 2005; eff. June 15, 2005. **Repealed:** New Rule of the same title adopted. F. Sept. 24, 2010; eff. Oct. 14, 2010. **Repealed:** New Rule of the same title adopted. F. May 25, 2012; eff. Jun. 14, 2012.

490-4-.04 Inactive License The Committee recommends a vote to refer to the Attorney General’s Office for memorandum of authority and if no objections, vote to post.

(a) Any licensee who is no longer practicing as a physical therapist or physical therapist assistant in the State of Georgia may request an Inactive License status by filing an application for inactive status and paying the appropriate fee. Refer to fee schedule.

(1) An individual holding inactive status may not practice as a physical therapist or work as a physical therapist assistant within the State of Georgia.

(2) Any individual holding inactive status is not subject to the biennial renewal fees or continuing competence requirements.

(3) An individual whose license is under any sanction may not transfer to inactive status while sanctions are in effect.

(4) Any individual holding inactive status may return to active status by meeting all requirements for reinstatement as outlined herein.

(b) A physical therapist or physical therapist assistant who has been granted an Inactive license may reinstate the license by submitting an application for reinstatement, pay appropriate fee (refer to fee schedule), and shall also be required to meet requirements as provided below:

(1) An applicant who is able to document that he/she has practiced as a physical therapist or physical therapist assistant within 2 years shall be required to submit proof of continuing competence requirements as established by the Board;

(2) An applicant who is unable to document that he/she has practiced as a physical therapist or physical therapist assistant within 2 years but is able to document such practice within 5 years shall be required to submit proof of continuing competence (Refer to 490-4-.02), and shall be required to work under the supervision of a physical

therapist licensed in this state for 480 hours of continuous supervised practice to be completed within three (3) months with specific stipulations as deemed necessary by the Board, and shall be required to take and pass the examination on the laws governing the practice of physical therapy in Georgia and the rules of the Georgia State Board of Physical Therapy; or

(3) An applicant who is unable to document that he/she has practiced as a physical therapist or physical therapist assistant within 5 years shall be required to take and pass the next licensing examination and work under the supervision of a physical therapist licensed in this state for 1,000 hours of continuous supervised practice to be completed in no less than 6 months or no more than 1 year if approved by the Board with specific stipulations as deemed necessary by the Board. An applicant shall also be required to take and pass the examination on the laws governing the practice of physical therapy in Georgia and the rules of the Georgia State Board of Physical Therapy.

(c) Applicants subject to Rule 490-4-.04(b) may in the discretion of the Board be exempted from continuing competence and supervision requirements if such person holds a current license in good standing in another state or if such person is currently employed as a physical therapist or physical therapist assistant by the United States Government if such person provides physical therapy services under the direction or control of the employing organization.

Authority O.C.G.A. Secs. 43-1-25, 43-33-10, 43-33-16. **History.** Original Rule entitled "Inactive License" adopted. F. Nov. 7, 2003; eff. Nov. 27, 2003. **Repealed:** New Rule of same title adopted. F. Jan. 28, 2011; eff. Feb. 17, 2011. **Repealed:** New Rule of same title adopted. F. May, 25, 2012; eff. Jun. 14, 2012.

490-5-.01 Responsibility of the Licensed Physical Therapist in Supervision and Direction of the Physical Therapist Assistant The Committee recommends maintaining the rule as presented.

490-5-.02 Adequate Supervision Defined. Amended The Committee recommends maintaining the rule as presented.

490-6-.01 Procedural Rules The Committee recommends maintaining the rule as presented.

490-7-.01 License Verification and/or Charge for Furnishing Scores. Amended The Committee recommends maintaining the rule as presented.

2. Miscellaneous

The Committee appointed Dr. Stefanie Palma as the Special Projects Committee Chairperson

No more business was discussed and the meeting adjourned at 09:10am

Minutes recorded by:

Minutes reviewed and edited by:

Minutes approved on:

Tamara Elliott, Board Support Specialist

Wanda Jaffe, Licensing Supervisor & Adrienne Price, Executive Director

July 15, 2014

BO HAMIL
BOARD PRESIDENT

ADRIENNE PRICE
EXECUTIVE DIRECTOR