

Minutes
Georgia Board of Private Detective and Security Agencies
Thursday, October 19, 2006

Minutes Approved at the December 7, 2006 Meeting

The Georgia Board of Private Detective and Security Agencies held its regular meeting on October 19, 2006 at 237 Coliseum Drive, Macon, Georgia. Mr. John Villines, Chairman, called the meeting to order at 9:10 a.m.

A quorum was established with members present being: John Villines, Chairman, Tripp Mitchell, Vice Chairman, Robert Warner, Board Member, Gary Baker, Board Member, and Vernon Keenan, Board Member.

Others present were: Steve Lindsey, Executive Director, Valencier Brown, Board Secretary, Jo Ann Lyde, Application Specialist and Ajay Gohil, Assistant Attorney General.

Visitors were:

Rick Newman
Kenneth Gonser

Approval of Minutes:

Mr. Mitchell moved to approve the minutes of the August 24, 2006 meeting.

Mr. Warner seconded.

The Board unanimously voted to approve the minutes of the August 24, 2006 meeting.

Correspondence:

The Board reviewed correspondence from Allied Protection Services, Inc.

Kenneth Gonser appeared before the Board as a representative of Investigative & Security Professional Association of Georgia, Inc. He requested provisional approval of an upcoming seminar. The Board advised him that no provisional approval can be given for continuing education credit because continuing education is not required at this time. Only after continuing education is required by rule can approval for continuing education credit be given. Continuing education will be effective for the September 1, 2007 through August 31, 2009 registration period.

Mr. Gonser also announced the changes in the association to include the security industry. Mr. Mitchell motioned to enter into the minutes that the Board acknowledges the formation of the Investigative & Security Professional Association of Georgia, Inc. Mr. Warner seconded. Motion carried.

Executive Session:

Mr. Mitchell made a motion to enter into Executive Session to deliberate on applications and complaints matters, and to receive information on applications and investigative reports. Mr. Warner seconded the motion. Motion carried unanimously. After deliberations, the Board closed Executive Session and reentered the Open Session of the meeting to vote on matters discussed in Executive Session.

Mr. Mitchell motioned to approve the application for registration of HE by Consent Order with 4 years probation. Mr. Warner seconded. Motion carried.

Mr. Warner motioned to send the application for company license of LW to the Attorney General's Office for a Consent Order for licensure with 4 years probation, no sustained complaints and requiring the applicant to abide by all laws and rules. Mr. Mitchell seconded. Motion carried.

Mr. Mitchell moved to suspend the registration of Jerry Lee Harris, SGE052760, for default of a student loan, and further moved that the suspension will cease upon receipt by the Division Director of a "Notice of Release" from the Georgia Higher Education Assistance Corporation. Mr. Baker seconded the motion. Motion carried.

Applications:

Mr. Mitchell moved to accept recommendations on all applications made in Executive Session. Mr. Warner seconded. Motion carried.

The following licenses were approved by the Board:

Private Detective Companies:

PDC002263	Investigative Services Information Source
PDC002264	Navigant Consulting, LLC
PDC002265	Bloodhound Investigative Services, Inc.
PDC002266	Donovan & Associates Investigative Service
PDC002267	Ultra Secret Investigations
PDC002268	Indicium Group, Inc.
PDC002269	Barbara A Tiller LLC
PDC002270	Advocate Investigations
PDC002271	Raymond A. Miles
PDC002272	Baysearch Investigations II Inc.

Private Detective and Security Companies:

PDSC001579	Force Protection
PDSC001580	Legal Investigation & Security Agency, LLC
PDSC001581	Bullseye Protective Service
PDSC001582	Liberty Protective Services & Investigation

Private Security Companies:

PSC001825	Ronin Security Inc.
PSC001826	Security Concepts of Atlanta Inc
PSC001827	Southeastern Security Inc.
PSC001828	Omega Security Inc

PSC001829	Noble Security Services
PSC001830	Southeast Security Solutions LLC
PSC001831	Cerberus Inc

Classroom Training Instructors:

CLTR000805	David Larry Salter
CLTR000806	John Kennedy Adams

Firearms Training Instructors:

FAI000082	James C. Warthen
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Classroom Firearms Training Instructors:

CFTR000999	George Bruce Holmes
CFTR001000	Ronald Gene Todd, Sr.
CFTR001001	Ernest Stephen Gresko

Employee Registrations:

INSE043604	Muirhead, Sebrena D
INSE043605	McCants, Jerome Terrence
INSE043606	Carmichael, William P, Jr
INSE043607	Dowd, David Anderson
INSE043608	Windom-Parham, Michelle Denise
INSE043609	Clark, Graham Edwyn
INSE043610	Dent, Anthony Carlo
INSE043611	Caldwell, Michael Earl
INSE043612	Johnson, Joe Lee, Jr
INSE043613	Daniels, John Wesley
INSE043614	Bender, Valencia Rene
PDE047490	Choate, Gregory Lyn
PDE047491	Frank, Philip D
PDE047492	Hamilton, Terry
PDE047493	Rogers, Ashley Beth
PDE047494	Escher, Shari Anne
PDE047495	Sprankel, James Logan
PDE047496	Phipps, Harold W
PDE047498	Brown, Kelly Deann
PDE047499	Jennings, William
PDE047501	Graves, Joe S
PDE047502	Burdette, Maureen Marshall
PDE047503	Ellis, Donald Roy
PDE047504	Huggins, Christopher Alexander
PDE047505	Parker, Vincent Eugene
PDE047506	Davies, James Eric
PDE047507	Hazelwood, Timothy Alan
PDE047508	Thomas, Derrick Ramon
PDE047509	Haines, Errol Ronald

PDE047510	Miller, Robert William
PDE047511	Wood, Kimberly Ann
PDE047512	Wainscott, Katherine Ann
PDE047513	Hook, Mark Steven
PDE047514	Davey, Dustin Andrew
PDE047515	Sole, Joanna Colabello
PDE047516	Pierre-Louis, Franck B
PDE047517	Donovan, Patricia
PDE047518	Spetalieri, Stephen Anthony
PDE047519	Wilson, Christopher Sean
PDE047520	Alderman, Ronald Ray, Jr
PDE047521	Evans, David Lashun
PDE047522	Richardson, Jacob Andrew
PDE047523	Caruso, Anthony
PDE047524	Butler, Felicia Michele
PDE047525	Bolt, Brandie Michelle
PDE047526	Thomas, Tremayne Larue
PDE047527	Kelly, Matthew Howard
PDE047528	Hall, Jason David
PDE047529	Glass, Mark Dallas
PDE047530	Vanderhoogt, Arthur L
PDE047531	O'Dell, Joseph E
PDE047532	Turner, Michael Keith
PDE047533	Kemp, Stephen Howard
PDE047534	Posey, James Grover
PDE047535	Clifton, Neal Herbert, Jr
PDE047536	Williams, Lewis Pringle
PDE047537	Chipman, Jeffrey Lee
PDE047538	Mulder, Debra Kay
PDE047539	Keane, Ronald William
PDE047540	Garner, Shon Wyman
PDE047541	Boyce, Kieren Evan
PDE047542	Tiller, Barbara Ann
PDE047543	Hatcher, Douglas Michael, Jr
PDE047544	Miles, Raymond Anthony
PDE047545	Wetherwax, James Donn
PDSG043919	Begley, Melvin Quincy
PDSG043920	Hazel, Willie Lee, Jr
PDSG043921	Youmans, James Paul
PDSG043922	Scott-Lykes, Kathy Leola
PDSG043923	Adams, Edward Morris
PDSG043924	Harris, William James, Jr
PDSG043925	Whitley, Suzanna Michelle
PDSG043926	Milsap, Charles Wesley, Jr
PDSG043927	Armstrong, Ronald Lamar
PDSG043928	Walton, Leonard Saulsberry

PDSG043929	Reynolds, Ricky C
PDSG043930	Ballenger, William Benjamin
PDSG043931	Morgan, Todd Vernell
PDSG043932	Ford, Ronnie
SGE052827	Hawkins, Debbie Jean
SGE052828	Miles, Steve O'Neil
SGE052829	Bly, Betty Jean
SGE052830	Adesada, Soni Taofeek
SGE052831	Nixon, Carlton Lenard
SGE052832	Walls, Ashley Michelle
SGE052833	Damas, Cindy
SGE052834	Rocafort, Oscar
SGE052835	Hector, Romane
SGE052836	Tyler, II, Dearon Bruce
SGE052837	Jiles, Jonathan Michael
SGE052838	Mitchell, Jr., David Allgood
SGE052839	Lisbon, Roderick Dwayne
SGE052840	Hutton, Kentrell Jay
SGE052841	Burgess, Anthony Lionel
SGE052842	Kent, LeRoy Anthony
SGE052843	Corday, Kenneth Paul
SGE052844	Amaechi, Justice Jolly
SGE052845	Banks, Leslie
SGE052846	Thomas, Barbara Ann
SGE052847	Saulsbury, Jerome
SGE052849	Norman, William Henry, III
SGE052850	Johnson, April
SGE052851	Mauro, James
SGE052852	Rivers, Jonathan
SGE052853	Deese, Charles Douglas
SGE052854	Jones, Eddie L
SGE052855	Anderson, Carl Samuel
SGE052856	Evans, Jerry Thomas
SGE052857	Holland, John Frederick
SGE052858	Whisby, Kenneth Maurice
SGE052859	Johnson, Eric Lee
SGE052860	Brown, Charles Leon
SGE052861	Kendzierski, Daniel Bruce
SGE052862	Ward, Cedric Tremaine
SGE052863	Franklin, Jeanet L
SGE052864	Campbell, Cliff Blake
SGE052865	Worthy, Alvin Jermel
SGE052866	Anderson, Joseph Warren
SGE052868	Harris, Levon David
SGE052869	James, Cleveland Jerry
SGE052870	Sexton, Gregory Allen

SGE052871	Cox, Felton
SGE052872	Morton, Ronald N
SGE052873	Millet, Emilio Tomas
SGE052874	Jackson, Robert
SGE052875	Drayton, Aaron Angelo
SGE052876	Belflower, Joseph K
SGE052877	Washington, Linda L
SGE052878	Holmes, Henrietta Jones
SGE052879	Simmons, Errol Norris
SGE052880	Payne, Ricky DeWayne
SGE052881	Hawkins, Michael Tyrone
SGE052882	Davis, Michael Edward
SGE052883	Bruce, Erika Danielle
SGE052884	Neal, David Royce
SGE052885	Hambrick, Christopher Lee
SGE052886	Chambers, Anthony George
SGE052887	Ussery, Columbus, Jr
SGE052888	Willis, Carrie Lee
SGE052889	Wood, Jeffrey Michael
SGE052890	O'Neal, Alethea Estell
SGE052891	Martin, Robert Lee, Jr
SGE052892	Reese, Derrick Benard
SGE052893	Fletcher, Mark David
SGE052894	Jones, Ovoya Okeitha
SGE052895	Smith, Diana Lynn
SGE052896	Haygood, Josh Christopher, Jr.
SGE052897	Santiago, Carlos Luis
SGE052898	Williams, Wilmatine
SGE052899	Dawson, Eddie Lamar
SGE052900	Richards, Glenn M
SGE052901	Luciano, Eric Javier
SGE052902	Crite, Robert William
SGE052904	Sallee, Willie Edward
SGE052905	Traver, Kris Edward
SGE052906	Depina, Baltazar Andrade
SGE052907	Vicks, Ronald William
SGE052908	Higginbotham, Zoraida Kioka
SGE052909	Gordon, Mitchell Woods
SGE052910	Saddler, John Henry
SGE052911	McPhaul, Celeste Letitia Pluma
SGE052912	Reece, Jason Ray
SGE052913	Prothro, Brady Lee
SGE052914	ingram-Puskarich, Christy Lee Dupree
SGE052915	Gonzalez, Gerardo
SGE052916	Shelton, Robert Lee
SGE052917	Lovin, Christopher Ronald

SGE052918	Riley, Zachary R
SGE052919	Askins, Reginald
SGE052920	Tarleton, Christopher Paul
SGE052921	Hadley, Thomas James
SGE052922	Green, Carlton Renardo
SGE052923	Williams, Patrick Theodore
SGE052924	Davis, William R
SGE052925	McKinney, James E
SGE052926	Peters, Troy Allen
SGE052927	Williams, Lametrice Denise
SGE052928	Williamson, McKinley Jefferson
SGE052929	Sanders, Elena Lewis
SGE052930	Ward, Pshone Deshannon
SGE052931	Ivey, Nathaniel
SGE052932	Murray, Corrin Ann
SGE052933	Robinson, Rodney Fred
SGE052934	Britt, John Garnell, Jr
SGE052935	Bembry, Bernard Weyland
SGE052936	Davis, Willie James, Jr
SGE052937	Abrams, Raynard L
SGE052938	Varner, Rodney Dion
SGE052939	Harris, Percy, Jr
SGE052940	Pennington, Donald Wayne
SGE052941	Houseworth, Daniel Edgar, III
SGE052942	Suggs, Bryant O'Neal
SGE052943	Singletary, Marc Elliott
SGE052944	Rose, Dennis Allen
SGE052946	Brown, Lisa Anne
SGE052947	Goodrum, Herman
SGE052948	Hunt, Dexter Gerard, II
SGE052949	Cenzano, Philip Everette
SGE052950	Cook, Lawrence, III
SGE052951	Trotter, Dennis R, Sr
SGE052952	Medina, Harry
SGE052953	Wallace, Ayesha Ameila
SGE052954	Johnson, Horatuis Antonio
SGE052955	Bailey, Stephen Jacob
SGE052956	Graham, LaToya Rahkia
SGE052957	Stewart, Edward Haskel
SGE052958	Adams, Karen Muriel
SGE052959	Brown, Antonio T
SGE052960	Jones, John
SGE052961	Beidoe, Gabriel Kweku Atta
SGE052962	Watkins, Leslie Nicole
SGE052963	Carten, Steve Curtis

Mr. Mitchell moved to accept the Cease and Desist Order on Tammi Diane Jordan and close this case. Mr. Keenan seconded. Motion carried.

Mr. Mitchell moved to accept the Cease and Desist Order on SAS Group, Inc. and Joseph Masterson and close this case. Mr. Keenan seconded. Motion carried.

Mr. Mitchell moved to deny the application for Solid Security. Mr. Warner seconded. Motion carried with Mr. Villines recusing from discussion and abstaining from the vote.

Mr. Mitchell moved to uphold the denial of the application for Abbey Private Security Services. Mr. Warner seconded. Motion carried.

Mr. Mitchell moved to close PDSA030018, PDSA030055, PDSA030099, PDSA040016, and PDSA040017 upon receipt from the respondent a letter detailing business practices, specifically use of written contracts to include refund policy, report issuance, and issuance of intermittent reports. Mr. Warner seconded. Motion carried.

PDSA030099

Mr. Mitchell moved to close this case. Mr. Keenan seconded. Motion carried with Mr. Baker opposing.

PDSA001010054

Mr. Mitchell motioned to close this case. Mr. Keenan seconded. Motion carried with Mr. Baker opposing.

PDSA030018

Mr. Mitchell motioned to close this case. Mr. Keenan seconded. Motion carried with Mr. Baker opposing.

PDSA0030055

Mr. Mitchell motioned to close this case. Mr. Keenan seconded. Motion carried with Mr. Baker opposing.

PDSA040016

Mr. Mitchell motioned to close this case. Mr. Keenan seconded. Motion carried with Mr. Baker opposing.

PDSA040017

Mr. Mitchell moved to close this case. Mr. Keenan seconded. Motion carried with Mr. Baker opposing.

PDSA060024

Mr. Baker moved to forward this case to the US Attorney's Office for review and appropriate legal actions. Mr. Warner seconded. Motion carried.

PDSA070007

Mr. Mitchell moved this case be resubmitted to investigation. Mr. Warner seconded. Motion carried.

PDSA070023

Mr. Mitchell moved to send this case to inspection. Mr. Keenan seconded. Motion carried.

Rule Amendments:

Mr. Mitchell moved to post the following amendment to Rule 509-3-.02:

509-3-.02 Unarmed guards and Watchmen Basic Training Curriculum for Security Officers. Amend

(These are employees performing the functions of unarmed, uniformed private security personnel). A minimum of eight hours of classroom instruction is required in a basic training program consisting of the following:

- (a) Duties and functions of a security officer;
- (b) legal authority;
- (c) fire prevention and firefighting control measures;
- (d) response to crimes in progress, disturbances, disorderly conduct and miscellaneous incidents;
- (e) Familiarization with the Georgia Private Detective and Security Agencies Act, Rules, and Regulations;
- (f) Familiarization with first aid.

Effective September 1, 2007, a minimum of 24 hours of classroom instruction is required in a basic training program that includes, but is not limited to, the following:

I. Role of Private Security

- a) Crime Awareness and Prevention
- b) Private Security and the Criminal Justice System
- c) Ethics and Professionalism

II. Legal Aspects

- a) Principal Misdemeanors and Felonies
- b) Overview of Title 43-38 as it relates to the Security Profession
- c) Overview of Board Rules 509 et al
- d) Arrest and Proper Use of Force
- e) Liability
- f) Courtroom testimony

III. Patrol and Observation

- a) Patrol techniques
- b) Information gathering
- c) Crimes in progress
- d) Officer Safety
- e) Note taking and Report Writing

IV. Incident Response

- a) Responding to Emergencies
- b) Crowd control and evacuation
- c) Fire control and Prevention

- d) Hazardous Materials
- e) Bomb Threats and Terrorism

- V. Security Resources
- a) CCTV Operation and Video Documentation
 - b) Alarm systems
 - c) Access Control
 - d) Electronic Article Surveillance

- VI. Customer Service Issues
- a) Public relations
 - b) Interpersonal Communications

- VII. First Aid Overview

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendments to Rule 509-3-.03:

509-3-.03 ~~Armed Guards and Watchmen.~~ Security Officers. Amended.

(These are employees performing the functions of armed ~~uniformed~~ private security personnel). ~~A minimum of twelve hours of classroom instruction is required. This instruction shall consist of the eight~~ In addition to the 24-hour basic training curriculum as set out in Rule 509-3-.02, these personnel must satisfy the requirements set forth in 509-3-.10. ~~plus one hour of instruction in each of the following categories:~~

~~(a) Laws of Arrest—This deals with the legal authority to make arrests, due process, use of force and civil rights, as well as constitutional guarantees;~~

~~(b) Search and Seizure—An introduction to laws, rules and methods of lawful search and seizure;~~

~~(c) Mechanics of Arrest—Basic police techniques and methods used to make proper arrests and safe searches;~~

~~(d) Principal Georgia Misdemeanors and Felonies—Our most often used laws and the elements necessary for establishing a crime.~~

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-3-.10:

509-3-.10 Firearm Training Curriculum for Handguns.

(1) This curriculum is intended to meet the minimum requirements of the Georgia Board of Private Detective and Security Agencies. A minimum passing score of 80% must be achieved on a written exam addressing the topics listed below in subparagraphs (a), (b), (1) (i), (1) (ii), (1) (iii), and (c), proctored by a firearms instructor licensed by the Board. A minimum passing score of 80% must be achieved on the firing range, proctored by a firearms instructor licensed by the Board. All armed personnel must comply with the requirements of Board Rule 509-4-.01.

(2) The holders of weapon permits must qualify with the same type weapon carried. A minimum of 144 rounds of ammunition must be fired as practice and two (2) strings of 48 rounds with the highest score to be used for qualification. A minimum of 15 hours of instruction is required for the firearm training curriculum for ~~revolvers~~ handguns, administered by an instructor who is licensed by the Board, consisting of the following:

(a) One (1) hour of instruction in the use of deadly force. The instruction shall include Georgia Laws 16-3-21 & 17-4-20, Official Code of Georgia Annotated;

(b) Two (2) hours of instruction in liability issues. The instruction shall include Georgia Laws 16-1-3(5), 16-1-3(6), Title 42, USC Sec. 1983;

(1) Issues to be covered shall include three (3) situations which justify use of deadly force. Three (3) situations are as follows:

(i) Defense of self from great bodily harm of death;

(ii) Defense of a third person from great bodily harm of death;
and

(iii) To prevent the commission of a forcible felony.

(c) One hour of instruction in ballistics to include selecting the proper ammunition and factors that affect trajectory, over-penetration and ricochet;

(d) Three hours of instruction in types of handguns. This instruction shall include the following:

(1) Nomenclature;

(2) Selection of a handgun;

(3) ~~Choosing~~ Selection of proper ammunition;

(4) Care and cleaning of a handgun;

(5) Proper techniques for storage, loading and unloading a handgun;

(6) Selection of the proper holster and equipment for your weapon;

(7) Weapon retention techniques.

(e) Eight (8) hours of instruction in firearm range qualifications. This instruction shall include the following:

(1) Proper stance;

(2) Proper grip and draw;

(3) Sight alignment, sight picture, and trigger control;

(4) Firearm range safety;

(5) Range procedures and rules of conduct;

(6) Course of fire as set by instructor to include, but not limited to, the following;

Distance	Rounds
3 Yards	24
7 Yards	18
15 Yards	6

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendments to repeal Rule 509-3-.04 and Rule 509-3-.05:

~~509-3-.04 In-House Investigative Personnel. Amended.~~

~~A minimum of sixty-eight hours of classroom instruction is required in a basic training program consisting of the following:~~

~~(a) One hour of instruction Registration and Orientation: introduction of officials and trainees, statement of procedures, rules and regulations governing the classes, filling in of personnel data and official records;~~

~~(b) two hours of instruction in the history of law enforcement and the private investigations industry, and a discussion of crime and security in the United States;~~

~~(c) two hours of instruction on ethics;~~

~~(d) two hours of instruction on the types of investigations undertaken by the private detective investigator;~~

~~(e) four hours of instruction in Principal Georgia Misdemeanors and Felonies: our most often used laws and the elements necessary for establishing a crime: jurisdiction: venue, and Georgia criminal procedure;~~

- (f) four hours of instruction in Laws of Arrest: deals with the legal authority to make arrests, due process, as well as constitutional guarantees;
- (g) two hours of instruction in Search and Seizure: laws, rules and methods of lawful search and seizure;
- (h) two hours of instruction in crime scene investigation searches and scientific aids: laboratories, documenting examiners, polygraph, latent fingerprinting, various fluorescent powders, etc;
- (i) two hours of instruction in Interviewing Suspects and Witnesses: how to conduct a successful interview, qualifications and preparation necessary, kinesic and cognitive interview techniques;
- (j) two hours of instruction in process serving; civil suits, subpoenas, state courts, superior courts, and magistrate courts;
- (k) four hours of instruction in sources of information, database searches and use of information brokers;
- (l) eight hours of instruction in surveillance: a course designed to teach the proper methods of surveillance and its importance in modern police functions, to include instruction in the Georgia eavesdropping law;
- (m) two hours of instruction in basic videography and photography methods;
- (n) two hours of instruction in proper note taking and recording of pertinent information;
- (o) four hours of instruction in case management and report writing: discussion of report formats and content of reports, reducing verbal statements to writing and common mistakes in investigative report writing;
- (p) two hours of instruction in the rules of evidence: a history of trial methods and procedures, as well as instruction in the fundamental concepts of evidence;
- (q) four hours of instruction in courtroom testimony;
- (r) four hours of instruction in court records research;
- (s) two hours of instruction in criminal defense investigations;
- (t) two hours of instruction in undercover investigations;
- (u) two hours of instruction on domestic investigations;
- (v) two hours of instruction on insurance fraud investigations;

~~(w) two hours of instruction on white collar crime investigations to include retail fraud, loss prevention, and computer crime investigations;~~
~~(x) two hours of instruction on executive protection services;~~
~~(y) a two hour examination should be given at the completion of the course covering all subjects, a passing grade being one of the requirements for qualification.~~
~~(These records shall be subject to inspection, upon request by the Board or its representative.)~~

~~509-3-.05 Unarmed Private Detective Personnel. Amended.~~

~~A minimum of sixty eight hours of classroom instruction is required in a basic training program consisting of the following:~~

- ~~(a) one hour of instruction in Registration and Orientation: introduction of officials and trainees, statement of procedures, rules and regulations governing the classes, filling in of personnel data and official records;~~
- ~~(b) two hours of instruction in the history of law enforcement and the private investigations industry, and a discussion of crime and security in the United States;~~
- ~~(c) two hours of instruction on ethics;~~
- ~~(d) two hours of instruction on the types of investigations undertaken by the private detective investigator;~~
- ~~(e) four hours of instruction in Principal Georgia Misdemeanors and Felonies: our most often used laws and the elements necessary for establishing a crime, jurisdiction, venue, and Georgia criminal procedure;~~
- ~~(f) four hours of instruction in Laws of Arrest: deals with the legal authority to make arrests, due process, as well as constitutional guarantees;~~
- ~~(g) two hours of instruction in Search and Seizure: laws, rules and methods of lawful search and seizure;~~
- ~~(h) two hours of instruction in crime scene investigation searches and scientific aids: laboratories, documenting examiners, polygraph, latent fingerprinting, various fluorescent powders, etc.;~~
- ~~(i) two hours of instruction in Interviewing Suspects and Witnesses: how to conduct a~~

successful interview, qualifications and preparation necessary, kinesic and cognitive interview techniques;

(j) two hours of instruction in process serving, civil suits, subpoenas, state courts, superior courts, and magistrate courts;

(k) four hours of instruction in sources of information, database searches and use of information brokers;

(l) eight hours of instruction in surveillance: a course designed to teach the proper methods of surveillance and its importance in modern police functions, to include instruction in the Georgia eavesdropping law;

(m) two hours of instruction in basic videography and photography methods;

(n) two hours of instruction in proper note taking and recording of pertinent information;

(o) four hours of instruction in case management and report writing: discussion of report formats and content of reports; reducing verbal statements to writing and common mistakes in investigative report writing;

(p) two hours of instruction in the rules of evidence: a history of trial methods and procedures, as well as instruction in the fundamental concepts of evidence;

(q) four hours of instruction in courtroom testimony;

(r) four hours of instruction in court records research;

(s) two hours of instruction in criminal defense investigations;

(t) two hours of instruction in undercover investigations;

(u) two hours of instruction on domestic investigations;

(v) two hours of instruction on insurance fraud investigations;

(w) two hours of instruction on white collar crime investigations to include retail fraud, loss prevention, and computer crime investigations;

(x) two hours of instruction on executive protection services;

(y) a two hour examination should be given at the completion of the course covering all subjects, a passing grade being one of the requirements for qualification.

(These records shall be subject to inspection, upon request by the Board or its representative.)

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-3-.06:

**509-3-.06 ~~Concealed-Armed~~ Basic Training Requirements for Private Detectives
Personnel. Amended.**

~~These requirements are in addition to the firearms training requirements in Rule~~

~~509-3-.08.~~ 1. A minimum of ~~sixty-eight~~ seventy hours of classroom instruction is required in a basic training program for private detective license holders and registered private detective employees consisting of the following:

(a) one hour of instruction in Registration and Orientation: introduction of officials and trainees, statement of procedures, rules and regulations governing the classes, filling in of personnel data and official records;

(b) two hours of instruction in the history of law enforcement and the private investigations industry, and a discussion of crime and security in the United States;

(c) two hours of instruction on ethics;

(d) two hours of instruction on the types of investigations undertaken by the private detective investigator;

(e) four hours of instruction in Principal Georgia Misdemeanors and Felonies; our most often used laws and the elements necessary for establishing a crime, jurisdiction, venue, and Georgia criminal procedure;

(f) four hours of instruction in Laws of Arrest: deals with the legal authority to make arrests, due process, as well as constitutional guarantees;

(g) two hours of instruction in Search and Seizure: laws rules and methods of lawful search and seizure;

(h) two hours of instruction in crime scene investigation searches and scientific aids: laboratories, documenting examiners, polygraph, latent fingerprinting, various fluorescent powders, etc.;

(i) two hours of instruction in Interviewing Suspects and Witnesses: how to conduct a successful interview, qualifications and preparation necessary, kinesic and cognitive interview techniques;

(j) two hours of instruction in process serving: civil suits, subpoenas, state courts, superior courts, and magistrate courts;

- (k) four hours of instruction in sources of information, database searches and use of information brokers;
- (l) eight hours of instruction in surveillance: a course designed to teach the proper methods of surveillance and its importance in modern police functions, to include instruction in the Georgia eavesdropping law;
- (m) two hours of instruction in basic videography and photography methods;
- (n) two hours of instruction in proper note taking and recording of pertinent information;
- (o) four hours of instruction in case management and report writing, discussion of report formats and content of reports, reducing verbal statements to writing and common mistakes in investigative report writing;
- (p) two hours of instruction in the rules of evidence: a history of trial methods and procedures, as well as instruction in the fundamental concepts of evidence;
- (q) four hours of instruction in courtroom testimony;
- (r) four hours of instruction in court records research;
- (s) two hours of instruction in criminal defense investigations;
- (t) two hours of instruction in undercover investigations;
- (u) two hours of instruction on domestic investigations;
- (v) two hours of instruction on insurance fraud investigations;
- (w) two hours of instruction on white collar crime investigations to include retail fraud loss prevention, and computer crime investigations;
- (x) two hours of instruction on executive protection services;
- ~~(y) a two hour examination should be given at the completion of the course covering all subjects, a passing grade being one of the requirements for qualification.~~
- ~~(These records shall be subject to inspection, upon request by the Board or its representative.)~~ two hours of instruction in proper business practices to include, but not limited to, contracts, reports, invoices, and client relations.
- (z) a two hour examination should be given at the completion of the course covering all subjects, a passing grade being one of the requirements for qualification.
- (These records shall be subject to inspection, upon request by the Board or its representative.)

2. In addition to the requirements in paragraph 1, all private detective license holders and registered private detective employees who will be authorized to carry a handgun must complete the applicable firearms training curriculum as set forth in Board Rules 509-3-.08 and/or 509-3-.10.

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-3-.08:

509-3-.08 Firearms Shotgun Training. Amended.

(1) Instructors shall qualify ~~armed~~ personnel authorized to carry a shotgun according to ~~approved range curriculum provided by the board~~ a course of fire acceptable to the Board. A minimum passing score of 80% must be achieved on the firing range, proctored by a firearms instructor licensed by the Board. All armed personnel must comply with the requirements of Board Rule 509-4-.01.

~~(2) Proof of firing range score within the previous two year period shall be required to accompany each renewal of weapon permit. Proof of firing range scores are subject to inspection by the Board or its authorized representative.~~

~~(3)~~ (2) All agencies using 12 gauge riot-type shotgun, or other type shotgun approved ~~special caliber of weapon~~ by the Board, shall provide training to personnel authorized to carry a shotgun according to the curriculum approved by the Board prior to issuance of weapons. A minimum of two hours of additional classroom training is required in a basic shotgun training program as follows:

(a) History of Shotgun 15 minutes

(b) The Modern Shotgun 15 minutes

1. General Description

(i) The Pump Shotgun (Slide Action)

(ii) The Automatic Shotgun (Self Loader)

(c) The Police Shotgun 15 minutes

1. Shotgun Parts

(i) Stock

(ii) The Shotgun Action

(I) The Self-Loader

(II) Slide Action

(iii) Barrels

(I) Length

(II) Bore Size

(III) Choke

(d) Shotgun Ammunition

15 minutes

1. Components of the Shotshell

(i) Shot sizes, description of

(ii) Penetration

(iii) Spread

(e) Why the Shotgun is used 15 minutes

(f) Shooting Position and Techniques 30 minutes

1. Standing Position

2. Kneeling Position

3. Sitting Position

4. Prone Position

5. Skip Firing

(g) Safety 15 minutes

1. Carrying or holding the Shotgun

2. Safety in the Automobile

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-4-.01:

509-4-.01 Weapons. Amended.

(1) No person licensed by the board to carry a firearm shall carry any firearm which is not in operable condition and capable of firing live ammunition, and when carrying such a weapon, the licensee shall have on his person live ammunition capable of being fired in the weapon which he carries.

(2) No person licensed or registered by the board to provide security services shall carry a firearm while performing services for a private security agency or in-house security agency except while providing actual security services or while going directly to and from work (no stopovers allowed enroute to or from work). Under no condition will a licensee, registrant or any other employee or agent of a licensee carry any sort of firearm or have anyone accompanying them who is carrying a firearm while soliciting new or prospective clients.

(3) The issuance of an exposed weapons permit shall authorize the holder of such permit to carry a ~~.357-caliber~~ revolver of no greater caliber than a .357, or to carry a semi-automatic handgun of no larger greater caliber than a .45 caliber. The applicant for a weapon permit must submit proof of range and classroom training for the caliber weapon carried. All classroom training must be conducted using curriculum approved by the Board.

(a) The holder of an ~~exposed~~ a weapons permit may be authorized to carry a ~~12-gauge riot-type~~ shotgun upon request in writing to the board. Such request shall include supporting justification and reasons for the need to use such weapon;

(b) The holder of a weapons permit who has been authorized to carry a shotgun must submit P-proof of two hours of classroom instruction within the past two years to include mechanics of the shotgun, components of the shot-shell, penetration power of the shotgun and safe handling of the shotgun.

(4) The issuance of a concealed weapons permit shall authorize the holder of such permit to carry a ~~weapon~~ revolver of no greater caliber than a .357, ~~caliber revolver~~ or a .45-caliber to carry a semi-automatic handgun of no greater caliber than a .45. The holder of a concealed weapon permit must submit proof of firing range score for the caliber weapon carried.

(5) The holder of any weapon permit issued by the board must qualify annually with the weapon carried or assigned. Proof of range scores must be retained by the license holder or agency.

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-2-.03:

509-2-.03 Issuance of Licenses and Registrations. Amended.

(1) Any applicant for licensure of an ~~In-House Security Operation~~ who is filing the application on behalf of ~~such~~ a firm, association, company, partnership, or corporation shall be the president or secretary of such company or corporation or a member of such firm, association, or partnership; ~~or such individual may designate a chief of security in Georgia to complete application for licensure.~~ Said chief of security officer or member shall be directly responsible for all ~~security~~ operations and must be registered with the Board.

(2) At any time after the receipt by the Board of all documents and fees required by law or by these rules, and after being satisfied that the applicant has the qualifications set forth by law, and has received the minimum training required by rule, the Board may issue a license or registration card ~~notwithstanding the fact~~ provided that reports have not been received from the state and federal agencies to which the applicant's fingerprint cards have been sent. Should any statement appearing in the application or any other form submitted to the Board by the applicant be demonstrated to be untrue or false, the Board will then, at its earliest opportunity, take appropriate action against the applicant.

(3) Upon death, resignation or termination of the license holder of the company, the chief officer of the company shall notify the Board within 10 (ten) business days of the absence of the license holder, and shall request a 180-day grace period to operate the company until a qualified license holder can be submitted to the Board for approval with a new application for company license.

~~(3)~~ (4) Upon death, resignation or termination of a registrant the licensee (employer) shall notify the Board within 30 days of the termination of employment of any registered employee by mailing to the office of the ~~Joint Secretary~~ Division Director the employee's registration and weapon permit cards.

~~(4)~~ (5) ~~Any~~ When any registrant who transfers from one employer to another, the employer must make a new application and submit the appropriate fee to the Board. Refer to the fee schedule for transfer fee. The board may issue the registration with weapon permit to such registrant before receiving the results of the criminal background check, based upon a current registration with weapon permit with another employer.

~~(5)~~ (6) ~~Any~~ When any registrant who is employed by more than one agency (~~dual registration~~) simultaneously, each employer must complete application for ~~license~~ registration on behalf of the employee. Each application must be accompanied by the appropriate fee. Refer to the fee schedule for ~~dual registration~~ fee. The board may issue the registration with weapon permit to such registrant before receiving the results of the criminal background check, based upon a current registration with weapon permit with another employer.

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-4-.08:

509-4-.08 Advertising and Promotional Materials.

Effective September 1, 2007, any advertising material distributed or published by a licensee of a private detective agency or security agency must display the agency license number as issued by the Board.

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to post the following amendment to Rule 509-3-.12:

509-3-.12 Continuing Education

- (1) Requirement. Any registered employee who renews a registration after September 1, 2007 must comply with continuing education requirements contained in this rule.

- (2) Exemption for Newly-Registered Employees. Private detective and security employees who obtain their first registration by the Board within the second year of the renewal cycle (after September 1 of the even-numbered year) will not be required to obtain continuing education hours for the first renewal of their registrations.
- (3) Hours. Registered security employees must have eight (8) hours of continuing education prior to renewal of employee registrations. Registered private detective employees must have sixteen (16) hours of continuing education prior to renewal of employee registrations. Employees registered as private detective and security guards must have sixteen (16) hours of continuing education prior to renewal of employee registrations.
- a) Security Continuing Education: 2 hours in Homeland Security, to include, but not limited to, indicators of terrorism, and cooperation with Homeland Security agencies; 2 hours in Firearms-related training; 4 hours in industry-related training.
 - b) Private Detective Continuing Education: 2 hours in Homeland Security, to include, but not limited to, indicators of terrorism, and cooperation with Homeland Security agencies; 2 hours in ethics; 12 hours in industry-related training, which may include up to 4 hours of firearms-related training.
 - c) Acceptable Continuing Education Providers. The purpose of this chapter is to identify acceptable sources for providing continuing training and to establish guidelines for designating those providers as Acceptable Continuing Education Providers (ACEP's). As such, it is not the Board's intent to require providers or registrants to seek pre-approval of specific training programs. Continuing education documentation should not be submitted to the Board, unless specifically requested by the Board. An acceptable Continuing Education Provider (ACEP) is defined as any individual, organization, institution, association, firm, or other entity that provides ongoing training services to the private detective or security profession that directly relates to the scope of practice. This training must be facilitated or provided by an instructor licensed by the Board.
 - 1) Associations. The board will accept continuing education credits for instruction provided by legitimate private detective &/or security associations. This shall include, but is not limited to, state and national associations which are properly incorporated and in good standing with the appropriate incorporating body.
 - 2) Company training. Companies may develop continuing education courses to provide training solely for their own registered employees.
 - 3) Institutions. Institutions that provide training for profit must meet the criteria as listed in Rule 509-3-.12 (4.)
 - d) Distance learning. Distance learning shall include, but is not limited to, online Internet-based training and correspondence courses. Institutions that provide training for profit must meet the criteria as listed in Rule 509-3-.12 (4.)
 - e) Individuals and Firms. Individual instructors and firms that provide training for profit must meet the criteria as listed in 509-3-.12 (4.)
- (4) Requirements of Approved Continuing Education Providers. An ACEP must meet the following requirements to be in compliance with Board rules:
- a) Mandatory attendance sheet or roster to be signed or initialed by the participant. Electronic signatures are acceptable for distance learning purposes.
 - b) A written agenda, course outline, or syllabus must be developed that covers the subject matter presented.

- c) A certificate must be presented to each participant upon successful completion of the training. The certificate must contain (but is not limited to) the name of the participant, course topic, number of continuing education hours achieved, name and signature of provider or facilitator, and date(s) of training. In lieu of a certificate, the Board, in its sole discretion, may require or accept other appropriate documentation.
 - d) Training offered by instructors who are not licensed by the Board, including POST-certified instructors and subject-matter experts, must be provided under the direction of an instructor licensed by the Board.
- (5) Records. It is the sole responsibility of the registrant and the registrant's employer to provide proof to the Board, upon request, of completion of the required continuing education hours. Providers must retain records of training for a minimum of five (5) years. The Board reserves the right to conduct an audit of registered employees to determine compliance with continuing education requirements. Proof of continuing education hours should not be submitted to the Board, unless an individual employee is audited by the Board.

Waivers. In the sole discretion of the Board, waivers of the requirement of continuing education may be granted in cases of hardship, disability, illness, or under such circumstances as the Board deems appropriate. Such waiver must be requested in writing to the Board and must be accompanied by acceptable documentation.

Mr. Warner seconded the motion. Motion carried.

Mr. Mitchell moved to request the Exam Section to delete the sample questions from the Candidate Information Bulletin that is available on the Board's website. Mr. Mitchell stated that the sample questions and answers were either incorrect or no longer valid. Mr. Warner seconded. Motion carried.

Mr. Villines updated the Board on proposed legislation for the upcoming legislative session.

Adjournment:

There being no further business the meeting was adjourned at 4:00 p.m.