

**GEORGIA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
Meeting Minutes – July 27, 2012**

The Georgia State Board of Examiners of Psychologists held a meeting on Friday, July 27, 2012, at the Professional Licensing Division, 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Marsha B. Sauls, Ph.D., President
William F. Doverspike, Ph.D.
Donald S. Meck, Ph.D.
Judy Grammer, Consumer Member

Board Members Absent:

Linda F. Campbell, Ph.D., Vice President
A. Melton Strozier Jr., Ph.D.

Administrative Staff Present:

Brig Zimmerman, Executive Director
Graham Barron, Assistant Attorney General (Via Conference Call)
Amanda M. Allen, Licensure Analyst
Serena Gadson, Licensure Supervisor
Chrissy Lewis, Complaint/Compliance Analyst

Dr. Sauls, Chair, established that a quorum was present and declared the meeting open at 9:00 a.m.

Agenda:

Ms. Grammer motioned, Dr. Meck seconded, and the Board voted to approve the agenda as presented. None opposed, motion carried.

Board Presentations:

Deputy Secretary of State, Mr. Kelly Farr presented the Board with a presentation and overview of the P.L.B. Division SFY13 Budget. Following the presentation and discussion, the Board voted to post their response:

We disagreed with the data that that it takes 342 days to process a psychology application for licensure. The Board explained to Mr. Farr that our application is not complete when first submitted. It is important for the Secretary of State's office to understand the following:

1. **When a person's application is complete**, by that we mean the EPPP is passed, the post doc is completed (and documentation for the completion of the post doc is sent in by the licensee) and the jurisprudence exam is passed, **a licensee can then contact the administrative staff to schedule their oral exam date. An oral exam date will be scheduled within a month** (The next monthly board meeting following the call). **If the oral exam is passed, the license is issued** within two business days of the exam date. Once issued, license information can then be immediately accessed displaying the active license on the Secretary of State's Website. (The Board conducts oral exams on a Friday each month there is a scheduled meeting date.)
2. **However, a person may submit a partially completed application** (Without the pages documenting a completed post doc and jurisprudence score.) **and apply to sit for the National EPPP exam immediately after graduation** from their doctoral program, and before their post doc is completed. **We approve the applicant to sit for the EPPP and hold the application**

until their post doc is completed and documented. The ASPPB requires an applicant to have their licensing board review and approve their doctoral program, coursework and internship before they can apply to take the EPPP exam. Many applicants prefer to take the EPPP exam before, or early during their post, doc rather than after. **A post doc is a year long process so it can seem that it takes a year to process a licensure application when actually it does not.** It takes a year to complete the post doc. **Without the post doc and the jurisprudence exam completed the application is not really complete. Once the application is complete, the oral exam can be scheduled either the month or the month after the applicant calls to schedule it.** After the oral exam the license is issued within two business days.

The board also submitted to Mr. Farr documentation disputing the report that calls to the call center are answered in a timely manner. In response to the report of a large number of calls from psychology applicants to the call center, the Board made it known that many callers are given the wrong information or routed to incorrect sources for information necessitating many repeat calls.

Approval of Minutes:

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to approve the minutes from the June 22, 2012, meeting as presented. None opposed, motion carried.

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to approve the Executive Session Minutes of the June 22, 2012 meeting as presented. None opposed, motion carried.

Correspondences:

Correspondence(s) received between scheduled Board meetings were reviewed and discussed.

- Dr. Danny Dieringer

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.

Executive Director's Report: No report presented.

GPA Liaison Report:

- Dr. Barbara Calhoon presented the GPA Liaison Report to the Board. Dr. Calhoon notified the Board that she would not be in attendance to the August scheduled Board meeting.

Applications Ratify List:

The Board reviewed the list of applicants that have been previously reviewed and approved between meetings for administrative issuance under the Boards direction since the prior meeting, June 22, 2012.

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to ratify the list as presented. None opposed, motion carried.

Board Rule Discussion:

- Rule 510-5-.08 Forensic Assessment

- Board Rule 510-5-.11 Reporting of Sanctions

(Confirmed/reapproved Board vote May 25, 2012 to post for the 30-day minimum requirement with the memo of authority from Graham Barron, AAG dated June 12, 2012, once memo received for rule 510-5-.08 noted above.)

Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to post the amendments to Rule 510-5-.08 Forensic Assessment, in conjunction with rule 510-5-11 Reporting of Sanctions, as presented for the 30-day minimum requirement upon the receipt of the memo of authority from the AAG, Graham Barron.

Board Policy: Guidelines for review of Applications between scheduled meetings:

Complete applications for licensure will be reviewed by the Board in between scheduled meetings for approval of any administrative actions necessary to expedite the application process for licensure applicants where possible. Board will ratify the list of recommendations for each application at the next scheduled meeting.

Compliance Request(s):

Dr. Stephen Mathis, PSY001598- Supervision request presented to the Board:

Following an in-depth discussion, Dr. Meck motioned, Ms, Grammer seconded, and the Board voted to deny the supervision request as presented. Amendments to the patient contract were reviewed with the Board. Amendments are not acceptable. Request denied.

Dr. Dolcelyn Zackerison, PSY002908-Superivision request presented to the Board:

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to approve the supervision request. None opposed, motion carried.

Executive Session:

Dr. Meck motioned, Dr. Doverspike seconded, and motion carried for the Board to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §43-1-2-(k) (3) (4), §50-14-2(1) and §43-1-2 (k) (4) to deliberate on applications, oral examinations, complaints, and to receive the Assistant Attorney General's and Cognizant reports. Voting in favor of the motion were Sauls, Doverspike, Meck, and Grammer.

At the conclusion of Executive Session on Friday, July 27, 2012, Dr. Saul's declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.

Applications:

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to accept the recommendations on Applications for Licensure by Examination, Endorsement, and Reinstatement. None opposed, motion carried.

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| 1. M.D. | Approved to sit for exam |
| 2. A.D. | Approved to sit for exam/Approved for provisional |

- | | |
|-----------|--|
| | permit |
| 3. J.G. | Pending the receipt of additional information |
| 4. C.G. | Approved to sit for exam |
| 5. R.H. | Approved to sit for exam |
| 6. D.K. | Approved pending the receipt of additional information |
| 7. S.N.L. | Approved to sit for exam and for temporary permit |
| 8. S.M. | Approved to sit for exam |
| 9. L.P. | Pending the receipt of additional information |
| 10. Q.R. | Approved to sit for exam |
| 11. D.Z. | Approved to sit for exam |

Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted accept the recommendations on applicants completing the Oral Examination. None opposed, motion carried.

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| 1. Allen, Katie | Approved for licensure |
| 2. Aycock, Kristen | Approved for licensure |
| 3. Barnes, Carolyn | Approved for licensure |
| 4. Barnes, Erica | Approved for licensure |
| 5. J.B. | Pending the receipt of Form G |
| 6. Chason, Ashley | Approved for licensure |
| 7. Doane, Nancy | Approved for licensure |
| 8. Dvorscek, Michael | Approved for licensure |
| 9. S.F. | Pending the receipt of Form G |
| 10. Gardner, Natasha | Approved for licensure |
| 11. Hamilton, Scott | Approved for licensure |
| 12. Howarth, Robin | Approved for licensure |
| 13. Manalo, Michael | Approved for licensure |
| 14. Register, Brandon | Approved for licensure |
| 15. Richardson, John | Approved for licensure |
| 16. Rusinko, Holly | Approved for licensure |
| 17. Seaton, Jessica | Approved for licensure |
| 18. Slavin-Mulford, Jenelle | Approved for licensure |
| 19. D.W. | Pending the receipt of Form G |

Assistant Attorney General's Report:

Assistant Attorney General, Graham Barron provided the Board with a status report which included information on any cases referred for action.

Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to accept the recommendations on the Attorney General's report as presented. None opposed, motion carried.

Cognizant/Enforcement Report:

Dr. Meck updated the Board on the status of all open complaint cases.

Complaint cases closed; no additional action required:

- PSYC090019, PSYC120052, PSYC120057 and PSYC130002

Complaint cases pending the receipt of additional information:

- PSYC110019, PSYC120031, PSYC120043, PSYC120048, PSYC120056, PSYC120058, PSYC120059, PSYC120060, PSYC120062, PSYC120063, PSYC120064, PSYC120066, PSYC130001 and PSYC130003

Complaint cases referred to/Pending with AG's Office:

- PSYC070051, PSYC090029, PSYC090048, PSYC100028 and PSYC120055

Complaint Cases referred to Investigations:

- PSYC120029 and PSYC120035

Complaint cases pending an Investigative Interview:

- PSYC120061 Dr. Meck is recused from this complaint case.
- PSYC120044-Dr. Meck is recused from this complaint case.
- PSYC120054-Dr. Meck is recused from this complaint case
- PSYC120065

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to accept the Cognizant report as presented. None opposed, Dr. Meck recused on two complaints, motion carried.

There being no further business, Dr. Doverspike motioned, Dr. Meck seconded, and the Board voted to adjourn today's meeting at 4:07 p.m. None opposed, motion carried.

Minutes recorded by:

Amanda M. Allen, Licensure Analyst

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

MARSHA B. SAULS, PH.D.

Marsha B. Sauls, Ph.D., President

BRIG ZIMMERMAN

Brig Zimmerman, Executive Director, HC1

These minutes were approved on: September 21, 2012