

**GEORGIA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
Meeting Minutes – April 26, 2013**

The Georgia State Board of Examiners of Psychologists met Friday April 26, 2013, at the Professional Licensing Division, 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Marsha B. Sauls, Ph.D., President
Linda F. Campbell, Ph.D., Vice President
A. Melton Strozier Jr., Ph.D.
Donald S. Meck, Ph.D.
William F. Doverspike, Ph.D.
Judy Grammer, Consumer Member

Administrative Staff Present:

Brig Zimmerman, Executive Director
Serena Gadson, Licensure Supervisor (oral exams)
Chrissy, Lewis, CCA I (Cognizant Report)
Graham Barron, Assistant Attorney General

Dr. Sauls, Chair, established that a quorum was present and declared the meeting open at 9:14 a.m.

Agenda: Approved as presented

Executive Session:

Dr. Doverspike motioned, Dr. Strozier seconded, and motion carried for the Board to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §43-1-2-(k) (3) (4), §50-14-2(1) and §43-1-2 (k) (4) to deliberate on applications, oral examinations, complaints, and to receive the Assistant Attorney General’s and Cognizant reports. Voting in favor of the motion were Sauls, Meck, Strozier, Doverspike and Grammer.

At the conclusion of Executive Session on Friday, April 26, 2013, Dr. Saul’s declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.

GPA Liaison Report:

The GPA Liaison report was presented to the Board by Dr. Barbara Calhoon.

- Dr. Calhoon thanked Dr. Sauls for her presentation at the GPA annual meeting. Dr. Sauls expressed her appreciation for GPA allowing her the opportunity.
- Dr. Calhoon relayed concerns from GPA members regarding the continuing education (CE) rule changes. The concerns were:
 - Diversity requirement being reduced rather than expanded.
 - Psychopharmacology being eliminated as a requirement.

Board: The diversity requirement has not changed but the language has changed. All APA programs include the diversity requirement; no need for the Board to specify it separately. Also, programs today have an integrated curriculum that includes topics on diversity in almost every class.

Board: Not all psychologists deal in pharmacology and those individuals who don’t might be better served to have more hours in areas relevant to their practice. Those who deal in pharmacology or who would like to take continuing education in that area still have the option to take those courses and receive credit for them.

In summary, the Board is looking at ways to streamline and simplify the continuing education rule to allow licensees to take CE hours in areas important and relevant to their own practice.

Approval of Minutes:

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to approve of the minutes from the March 22, 2013 meeting as presented. None opposed, motion carried.

Dr. Strozier motioned, Dr. Doverspike seconded, and the Board voted to approve the Executive Session minutes of the March 22, 2013 meeting as presented. None opposed, motion carried.

Public Hearing – Proposed Rule Amendments:

Dr. Sauls opened the Public Hearing. There were no guests in attendance.

SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS RULE FOR CHAPTER 510-2-.01 APPLICATION FOR LICENSURE:

Purpose: The purpose of this rule is to define the requirements to be licensed as a psychologist in this jurisdiction.

Main Features: This rule describes the application process and requirements for licensure. The amendment allows for applicants who were enrolled in an APA approved program prior to May of 2003, who was a student in good standing, to have met the internship requirement provided the applicant graduated from the program within a (7) year period from the date of enrollment.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS RULE FOR CHAPTER 510-2-.01 APPLICATION FOR LICENSURE:

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

510-2-.01 Application for Licensure

(1) Application.

The following requirements must be met in order to be licensed as a psychologist in this jurisdiction.

(a) A doctoral degree from an American Psychological Association (APA) accredited doctoral program in applied psychology (as defined below under Education) or from an I/O or international program (as defined below under Education).

(b) Successful completion of an APA accredited or Association of Psychology and Internship Centers (APPIC) member internship, or its equivalent (as defined below under Education).

1. An applicant who was enrolled in a APA approved program prior to May of 2003, and who was a student in good standing, will be deemed to have met the above noted residency requirement, provided the applicant completed/graduated from the program within a seven (7) year period from the date of enrollment.

(c) Successful completion of a 1500 hour postdoctoral supervised work (SWE) experience (as defined below under Education).

(d) Completed application which includes (see Forms)

1. General application
2. Verification of internship (Form A and if necessary Form B)
3. Verification of postdoctoral SWE (Form F and Form G). Satisfactory completion of supervised work experience is verified by an affidavit (Form G) signed by the supervisor(s). The applicants are responsible for securing the signed affidavit from supervisors upon completion of the terms of the supervised work experience contract.
4. Two references (Form E)
5. Official transcript verifying receipt of the doctoral degree sent directly from the educational institution to the Board. If the doctoral degree has not been documented yet on the transcript, then in addition to the official transcript a letter from the graduate program training director attesting to successful completion of all requirements for the doctoral degree is required.
6. Appropriate fees (see Fee Schedule)

(e) Taking and passing the following examinations:

1. The first examination is a national licensing exam developed and owned by the Association of State and Provincial Psychology Boards (ASPPB) designed to measure knowledge of psychology relevant to practice. The Board will accept the standard passing score set by ASPPB for each administration of the Examination for the Professional Practice of Psychology (EPPP). This examination is administered online and procedural information is available from the office of the State Board of Examiners of Psychologists.

A person must apply for licensure and be approved by the Board as a licensure candidate in order to take the national licensing exam. This exam may be taken after all requirements for the doctoral degree including the internship have been completed.

- (i) After three unsuccessful attempts to pass the written national examination, the applicant will be required to earn a minimum of three semester hours of Board approved graduate level course work in psychology at a regionally accredited institution, or 15 hours of Board approved APA or GPA approved continuing education prior to taking each or any additional written examinations. Documentation of attendance must be by letter from the instructor or by official APA certificate.
- (ii) After six unsuccessful attempts to pass the written national examination, the applicant will be required to earn a minimum of 9 semester hours of Board approved graduate level course work in psychology at a regionally accredited institution or 45 hours of Board approved APA or GPA approved continuing education prior to taking each or any additional written examinations. Documentation of attendance must be by letter from the instructor or by APA official certificate.

2. The second examination, prepared by the Georgia Board of Examiners of Psychologists, consists of a timed, multiple choice, closed book Jurisprudence Examination covering current law, rules and regulations, and general provisions. A licensure candidate can be scheduled to take this exam after the national licensing exam has been passed and while the SWE is being completed. This information is available at the web site at www.sos.state.ga.us. The Board shall set a passing score for this examination.

3. The third examination is the oral exam given by the Georgia Board of Examiners or their representatives. The licensure candidate may be scheduled to take the oral exam after the licensure candidate has passed both written examinations, and is within 2 months of satisfactorily completing the SWE. The licensure candidate may be granted a license to practice psychology only after having successfully completed and obtained Board approval of the SWE and after having passed the oral examination. The Board reserves the right to re-administer the oral exam to individuals who do not satisfactorily complete the SWE.

- (i) The licensure candidate must personally appear before a subcommittee of the Board for an oral examination which will be based on a work sample of material from their intended area of

practice provided by the licensure candidate. The work sample must have been generated within six months preceding the oral examination or within six months of the most recent professional practice. Licensure candidates must bring the SWE log to the oral exam (see below under Education for exceptions).

(ii) The licensure candidate who fails the subcommittee-administered oral examination will be scheduled for a Full Board Exam. A Full Board oral examination is defined as an oral exam in which the majority of Board members are present.

(iii) The licensure candidate who fails the Full Board oral examination may take a second Full Board Exam after the expiration of a six month period following the date on which the licensure candidate failed the Full Board oral examination.

(iv) The licensure candidate who fails the second Full Board oral examination will be denied licensure. Any consideration for subsequent licensure will require submission of a new application, fees and documentation. The applicant must meet all requirements that are in effect on the date on which the Board receives the new application.

(v) The licensure candidate who passes the subcommittee-administered oral examination and has successfully completed the SWE will be granted a license to practice psychology in the State of Georgia.

(2) Time and Place of Examinations.

(a) The Office of the Division Director, Professional Licensing Boards Division, designates the specific time and location where examinations are administered. The applicant will be notified in writing of the exact time and place of the examination. The applicant must appear in person for the examinations and bring government issued picture identification.

(3) Americans with Disabilities Act.

(a) The Board will provide reasonable accommodation to the qualified applicant with a disability in accordance with the Americans with Disabilities Act. The request for an accommodation by an individual with a disability must be made in writing on a form provided by the Board and received in the Board office by the application deadline along with the appropriate documentation, as indicated in the Request for Disability Guidelines.

(4) Application for Non-Renewable Provisional License.

(a) A licensure candidate who has passed the written examinations and who has completed all other requirements for licensure except the postdoctoral supervised work experience requirement and the oral examination may apply for a provisional license. The applicant for provisional license must submit:

1. General application; and
2. Verification of internship (Form A and if necessary Form B); and
3. Proposed contract of postdoctoral SWE (Form F); and
4. Two references (Form E); and
5. Official transcript verifying receipt of the doctoral degree sent directly from the educational institution to the Board. If the doctoral degree has not been documented yet on the transcript, then in addition to the official transcript a letter from the graduate program training director attesting to successful completion of all requirements for the doctoral degree is required; and
6. Appropriate fees (see Fee Schedule).

(b) Denial of Provisional License Application.

1. If the applicant for provisional license is denied, the applicant may petition the Board, within 60 days of the date of the letter of denial, to reconsider the application. After 60 days the file will

be closed; to reapply the applicant must submit a new application, a non-refundable application fee, and all required documentation.

2. If the Board requests additional information from the applicant, the applicant has 30 days to respond. Failure to respond will result in denial of the application and closing of the applicant's file. The applicant who re-applies for licensure at a later date must submit a new application, a non-refundable application fee, and all required documentation.

3. A provisional license is subject to revocation if the Board determines that the requirements of the supervised work experience are not being satisfactorily met.

Revocation of a provisional license shall not be considered a contested case within the meaning of Chapter 13 of Title 50, the Georgia Administrative Procedure Act, but a holder of a provisional license shall have the right to appear before the Board for appeal.

(c) **Scope of Provisional License.** A Provisional license carries all the weight and privileges of licensure except for the requirement of continued supervision for all professional activities throughout the experience (See supervised work experience). A provisional license is non-renewable and will expire in 24 months unless the Board grants an exception.

(5) Denial of Application.

(a) The applicant will be informed in writing of the Board's decision regarding approval or denial of an application for licensure. If the applicant is denied, the applicant may petition the Board, within 60 days of the date of the letter of denial, to reconsider the application. After 60 days, the file will be closed; to reapply, the applicant must submit a new application, a non-refundable application fee and all required documentation.

(b) If the Board requests additional information from the applicant, the applicant has 30 days to respond. Failure to respond will result in denial of the application and closing of the applicant's file. The applicant who re-applies for licensure at a later date must submit a new application, a non-refundable application fee and all required documentation.

(6) Fees.

(a) Examination fees are refundable. Licensure application fees are non-refundable. Fees are designated on a separate Fee Schedule. Fees may be reviewed and changed at the discretion of the Board. Any request for a refund of an examination fee must be submitted in writing and must be made within one year of the date the fee was received by the Board. Indebtedness to the Board caused by a returned check will be handled in accordance with Code Section 16-9-20 of the Criminal Code of Georgia.

Authority: O.C.G.A. §§.43-1-10, 43-1-19, 43-1-24, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-13 and 50-13-3.

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to adopt Rule 510-2-.01 Application for Licensure as posted for the 30-day minimum requirement.

SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS RULE FOR CHAPTER 510-2-.05 INTERSHIP AND POSTDOCTORAL SUPERVISED WORK EXPERIENCE:

Purpose: To define the requirements needed to satisfy the experience requirement for licensure the applicant must complete in the form of an internship and postdoctoral work experience.

Main Features: The amendment removes the term Resident and Residency as an alternative to the word Intern or Internship. In addition, the amendment includes the change made in Rule 510-2-.01 and allows for applicants who were enrolled in an APA approved program prior to May of 2003, who was a student

in good standing, to have met the internship requirement provided the applicant graduated from the program within a (7) year period from the date of enrollment.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS RULE FOR CHAPTER 510-2-.05 INTERNSHIP AND POSTDOCTORAL SUPERVISED WORK EXPERIENCE:

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

510-2-.05 Internship and Postdoctoral Supervised Work Experience.

(1) **Requirements.** In order to satisfy the experience requirement for licensure the applicant must have completed an internship ~~or residency~~ and a postdoctoral supervised work experience (SWE).

(2) **Definitions.**

(a) An **Intern** ~~(or Resident)~~ is a person who is engaged in the predoctoral year of applied experience in a psychological internship ~~or residency~~.

(b) An **Internship** ~~(or Residency)~~ is an organized, coherent set of training experiences in the specialty/concentration area of the practice of psychology (i.e., clinical, counseling, school, mental retardation/developmental disability or industrial/organizational psychology) that are characterized by greater depth, breadth, duration, frequency, and intensity than practicum training and is either APA accredited or meets the equivalency criteria set by the Board.

1. An applicant who was enrolled in a APA approved program prior to May of 2003, and who was a student in good standing, will be deemed to have met the above noted ~~residency~~ internship requirement, provided the applicant completed/graduated from the program within a seven (7) year period from the date of enrollment.

(c) An **Internship Site** is a setting in which an internship occurs and is either a hospital, accredited school, university, consulting firm, public agency, public or private organization, or public or private practice.

(d) A **Fellow** is a person who is engaged in completing a postdoctoral supervised work experience or a post-doctoral fellowship.

(e) A **Postdoctoral Supervised Work Experience** (SWE) is 1500 hours of individually supervised experience following the internship and the completion of the doctoral degree.

(f) An **Internship or Postdoctoral Supervisor** (internship/SWE Supervisor) is a person who oversees an internship or SWE and who meets one of the criteria outlined below.

1. The internship/SWE Supervisor who is a psychologist must meet the following requirements:

(i) Current licensure by the Georgia Board of Examiners of Psychologists or current licensure by a psychology board in another jurisdiction whose standards are not lower than those of Georgia; and

(ii) Three years of practice as a licensed psychologist prior to the inception of the supervision. Practice under a temporary or provisional license does not accrue toward the three year period.

2. A **Senior Industrial/Organizational (I/O) Psychologist** is a person who has earned a Ph.D. in I/O psychology or a related field within the discipline of psychology, and who:

(i) Meets the educational requirements for licensure of I/O psychologists; and

(ii) Has completed five years of independent practice concentrated in one or more of the following domains: (a) Employee Selection and Placement; (b) Performance Management; (c) Human Factors and Engineering Psychology; (d) Organization Development; and (e) Training and Development. Fulfillment of this practice

requirement shall be documented by three other psychologists, who are licensed and are members of the Society for Industrial and Organizational Psychology, who attest to the nature and extent of the candidate's expertise and work experience, and to the quality of work; and

(iii) Provides documentation of achievement and competence in the practice of I/O psychology. Fulfillment of this requirement shall be documented by provision of descriptions of three separate and organizationally significant interventions in the domains listed above for which the applicant had primary responsibility for all phases including: problem definition, design, development, implementation, and evaluation. For each intervention, a 1-2 page narrative description must be submitted. The description must include a summary of each phase and the name, address, and telephone number of a person from the client organization whom the Board could contact for additional information, if necessary.

3. A Non-Licensed I/O Supervisor is a person who has an earned Ph.D. in Industrial/Organizational (I/O) psychology or a related field within the discipline of psychology who is not licensed, but may also qualify by meeting the following requirements:

(i) Five years of practice in Industrial/Organizational psychology; and
(ii) Submission of three references to the Board from other psychologists, attesting to the nature of his or her area of expertise, work experience, and quality of work. At least one reference must be from a psychologist who is a current or former direct supervisor.

4. A Non-Licensed MR/DD Supervisor is a person who has an earned Ph.D. in Mental Retardation/ Developmental Disabilities (MR/DD) psychology or a related field within the discipline of psychology but who is not licensed may also qualify by meeting the following requirements:

(i) Five years of practice in MR/DD psychology; and
(ii) Submission of three references to the Board from other psychologists, attesting to the nature of his/her area of expertise, work experience, and quality of his/her work. At least one reference must be from a psychologist who is a current or former direct supervisor.

(g) A **Secondary Supervisor** is a person who oversees no more than 20% of an internship or SWE. For interns, the secondary supervisor must be affiliated with an internship program. All secondary supervisors must meet the following requirements:

1. Current licensure by the State of Georgia or by a licensing board in another jurisdiction in Psychology, Medicine (Psychiatry, Neurology, or other relevant medical field), Clinical Social Work, Marriage and Family Therapy or Professional Counseling;
2. Three years of practice as a licensed professional in Psychology, Psychiatry, Neurology (or other relevant medical field), Clinical Social Work, Marriage and Family Therapy or Professional Counseling; and
3. Pre-approval (in writing) by the primary internship/SWE supervisor.

(3) Supervisor-Intern/Fellow Relationship.

(a) Supervisory relationships are governed by the Code of Ethics in Chapter 510-4. The internship/SWE supervisor may not be an employee of an agency which is headed by the supervisee, nor be employed by an entity in which the supervisee has an interest.

(b) The internship/SWE supervisor shall not take primary supervisory responsibility for more than three interns or fellows concurrently without Board approval.

Industrial/Organizational supervisors are not limited to three interns or fellows, but for each intern or fellow the I/O supervisor must spend a minimum of two supervision hours

for each 40 hours the intern or fellow works.

(c) The internship/SWE supervisor shall:

1. co-sign all written reports of interns or unlicensed fellows;
2. co-sign insurance claims with the intern or unlicensed fellow;
3. assure that claims to third-party payers clearly reflect who rendered the service;
4. assure that the intern or fellow:

(i) informs clients/patients of the supervisor-intern/fellow relationships; and

(ii) informs clients/patients that they may confer with the internship or postdoctoral supervisor about any aspect of the services provided.

(4) Internship Requirements.

(a) **General Standards:** The general standards for an internship will be met when one of the following is fulfilled:

1. Completion of an APA accredited or Association of Psychology and Internship Centers (APPIC) member internship of at least 2000 hours; or

2. Completion of a non-APA accredited or APPIC member internship which complies with the following criteria:

(i) The internship must be completed in no less than 11 months and no more than 24 months after its inception. I/O internships must be completed in 48 months. In cases of disability or hardship, the Board, in its sole discretion, may permit exceptions to this requirement.

(ii) The internship consists of 2000 hours of organized training experiences appropriate to the academic program specialty area.

(iii) The intern must spend at least 500 hours in direct contact with clients/patients. I/O Interns are exempt from this requirement.

(iv) The intern must have completed a minimum of 60 semester hours of graduate course work in psychology prior to the inception of an internship.

(v) Supervised program activities (practica) for which course credit is awarded may not be used to satisfy any internship hours.

(vi) The internship must provide training in a range of assessment and treatment/intervention activities conducted directly with persons or organizations who receive psychological services.

(vii) The administrative director of the internship site or its training director shall, upon request of the Board, furnish a written statement of the internship's goals, its content, and the criteria by which the quality and quantity of the intern's work will be evaluated.

(viii) At least 80% of the internship supervision must be provided by one or more licensed psychologists. Final evaluations by supervisors must indicate satisfactory completion of the internship.

(ix) The intern must use a title which identifies a trainee status, i.e., "intern", or "resident".

(x) Prior to the inception of the internship, the internship supervisor(s), university doctoral program training director or designate and intern must enter into a written internship agreement that specifies the goals and nature of the training experiences. Upon completion of the internship, the intern and internship supervisor(s) must sign the agreement and confirm thereby that the internship has been completed satisfactorily.

3. Applicants who are Senior Industrial/Organizational Psychologists will be deemed to have met the internship requirements for licensure.

(b) Internship Supervision.

1. The Internship Supervisor must approve the Intern's workload, which must be sufficient to afford the Intern appropriate experience but must not be so great as to impair his/her ability to provide competent service to clients/patients.
2. The internship supervisor must require the intern to maintain a file on each client, or of his/her work progress in the case of I/O interns. The intern must update each file no less than once each month with a current summary of client contacts and with a rationale for the procedures that were used.
3. The internship supervisor must limit the intern's activities to the application of assessment, treatment and/or intervention techniques, and methodology which the supervisor is qualified to utilize.
4. The internship supervisor shall hold primary responsibility for the intern's assessment procedures and treatment and/or intervention programs. An intern should be notified as soon as possible if his/her performance is unsatisfactory.
5. All fees for services shall be paid directly to the internship agency or directly to the supervisor.

(c) **Specialty Areas.** In addition to the general standards for internships enumerated above, internships in the specialty areas of clinical, counseling, school, I/O and in MR/DD psychology must meet the requirements delineated in the following section. Specialty areas are defined by the doctoral program described on the applicant's transcript. A clinical psychology specialty is defined by an earned doctoral degree with a concentration in clinical psychology. A counseling psychology specialty is defined by an earned doctoral degree with a concentration in counseling psychology. A school psychology specialty is defined by an earned doctoral degree with a concentration in school psychology. An industrial/organizational specialty is defined by an earned doctoral degree with a concentration in industrial/organizational psychology. A mental retardation/developmental disabilities specialty is defined by an earned doctoral degree with a substantial program of study in the specialized area of mental retardation or developmental disabilities psychology.

1. Clinical Psychology and Counseling Psychology Internships.

- (i) Internship supervisors must be staff members of the internship site, or an affiliate thereof, who carry clinical responsibility for the cases being supervised.
- (ii) The internship must have a clearly designated staff psychologist who is responsible for the integrity and quality of the training program, and who is a licensed psychologist.
- (iii) The internship site must have two or more psychologists on its staff, at least one of whom satisfies the definition of an internship supervisor. An internship supervisor or secondary supervisor must be on site to personally intervene in a crisis situation requiring immediate attention.
- (iv) The internship site must have a minimum of two psychology interns during the internship. The Board may make exceptions in cases of hardship.
- (v) The internship supervisor must meet at least two hours per week in regularly scheduled, individual, in person, contact with the intern to review psychological services rendered directly by the intern.
- (vi) The internship must include at least two hours per week of scheduled learning activities such as: conferences involving cases in which the intern was actively involved; seminars dealing with clinical issues; co-therapy with a staff member which includes discussion of the therapy; group supervision; or additional supervision.

2. School Psychology Internships.

- (i) Internship supervisors must be staff members of the internship site, or an affiliate thereof, who carry clinical responsibility for the cases being supervised.
- (ii) The internship must have a clearly designated staff psychologist who is responsible for the integrity and quality of the training program, and who is a licensed psychologist or a school psychologist who is certified at the doctoral level by a State Department of Education.
- (iii) The supervisor must be either a staff member of the internship site or an affiliate thereof who is responsible for the cases being supervised. Supervision may be provided by a combination of staff members and an affiliate. When supervision is provided exclusively by an affiliate, an administrative head of that staff must be responsible for the accuracy of the documented work hours. An internship supervisor or secondary supervisor must be on site to personally intervene in a crisis situation requiring immediate attention.
- (iv) The internship site must have a minimum of two psychology interns during the internship. The Board may make exceptions in cases of hardship.
- (v) The internship supervisor must meet at least two hours per week in regularly scheduled, individual, in person, contact with the intern to review psychological services rendered directly by the intern.
- (vi) The internship must include at least two hours per week of scheduled learning activities such as: conferences involving cases in which the intern was actively involved, seminars dealing with clinical issues, co-therapy with a staff member which includes discussion of the therapy, group supervision, or additional supervision.

3. Industrial/Organizational (I/O) Internships.

- (i) The Internship must be an organized program designed to provide the Intern with a planned, coherent sequence of supervised experiences of quality in a broad range of professional psychology activities including research and/or intervention within an organizational setting.
- (ii) At least 80% of the Internship Supervision must be provided by one or more psychologists.
- (iii) At least one-half of the Internship time must be spent in professional psychological activities with or on behalf of a client (person or organization).
- (iv) The Internship agency or director of training must, upon request of the Board, furnish a written statement of the internship goals and the nature of experiences of the Intern's work.
- (v) All professional activities of the Intern must be conducted in a setting where a Supervisor is available for consultation within a reasonable period of time based on the nature of the supervised experience.
- (vi) The Internship may consist of more than one (but no more than four) separate work experiences. Each experience must last at least three months (500 hours) and must meet all other I/O Internship requirements.

4. Mental Retardation/Developmental Disabilities (MR/DD) Internships.

- (i) The internship site must employ a clearly designated internship training director who shall be responsible for the integrity and quality of the internship, however, the internship may occur at more than one site.
- (ii) At least one of the internship supervisors must be a licensed psychologist whose specialty area is MR/DD psychology or a licensed psychologist with considerable experience in the practice of MR/DD psychology.

(iii) The internship must provide training in a variety of assessment and intervention activities conducted with persons with MR/DD. The training in assessment activities must include an emphasis on the selection of appropriate evaluation instruments. The training in intervention activities must include experience in applied behavior analysis for persons who carry MR/DD as at least one of their diagnoses. Experience with individuals with dual diagnoses, including mental illness, substance abuse, and behavior disorders, is strongly recommended.

(iv) The supervisor must meet at least two hours per week in regularly scheduled face-to-face contact with the intern to review psychological services rendered by that intern.

(v) The internship must include at least two hours per week of scheduled learning activities such as case conferences, individual program or service planning meetings, seminars dealing with professional issues, or in-service training.

(vi) The intern must have scheduled and unscheduled opportunities to interact professionally with such persons as interns, psychologists, and professionals from other disciplines and other agencies. The intern must have experience in working with professionals from other disciplines as part of an interdisciplinary team involved in assessment and intervention activities. At least 250 hours of the internship must be completed in an organized program for persons with MR/DD to provide sufficient experience in the interdisciplinary team process.

(vii) All professional activities of the intern must be conducted in a setting where a licensed psychologist is available for consultation within a reasonable period of time based on the nature of the supervised experience. The internship supervisor, or another equally qualified person, must be available to intervene in a timely manner in an emergency.

(viii) Documentation of the internship must be submitted to the Board.

(5) Postdoctoral Supervised Work Experience (SWE).

(a) **General Standards and Requirements:** The general standards for a postdoctoral supervised work experience will be met when the following is fulfilled:

1. Licensure requires 1500 hours of SWE that is deemed acceptable to the Board which comply with the guidelines set forth below:

2. The SWE must be consonant with the fellow's area of intended practice, and must be within the range of competency of the supervisor(s). It must occur after all requirements for the doctoral degree are completed.

3. The SWE must be completed in no less than 11 months and no more than 24 months after its inception. Supervision begins on the date the contract is signed by the supervisor(s) and fellow. The SWE may be pre-approved by the Board if the contract is sent to the Board within 30 days of origination. If the contract is not received within 30 days of origination, the Board may approve or disapprove the SWE at the time that the Board receives the contract. If disapproved, the hours already accumulated will not count towards fulfilling the SWE requirement.

4. The content of the SWE must include a minimum of 500 hours of client/patient involvement as defined as including face to face client/patient contact, document review, test scoring, note/report writing, **or any other professional activity** which directly relates to the treatment of or services provided for the client/patient.

5. All SWE hours must be documented on a weekly log which is co-signed by the fellow and supervisor. The SWE log shall contain at least the following information:

(i) The professional activities, tasks, or work performed during that week.

- (ii) The number of hours worked during that week.
- (iii) The number of hours of client/patient involvement during that week.
- (iv) The number of hours of individual supervision during that week.

6. Postdoctoral Supervised Work Experiences (SWE) conducted in academic settings meet the **non** client/patient involvement hours requirement through activities that transmit psychological knowledge or application of psychological principles in the work setting (e.g. teaching, research, university and professional service and governance, and administration).

7. An applicant who has completed 1500 hours of supervised experience in no less than 11 months and no more than 24 months in a formal postdoctoral fellowship that is APA accredited or APPIC member or acceptable to the Board will be deemed to have met the SWE requirement for licensure. No SWE log is required for individuals in these programs.

8. An applicant who meets the definition of Senior Industrial/Organizational Psychologist will be deemed to have met the SWE requirement for licensure.

(b) Supervision Requirements:

1. The postdoctoral supervisor(s) and fellow must enter into a written and signed supervision contract (on Board forms) prior to the inception of the SWE. The contract must specify the work experience goals, its content and the criteria for ensuring the quality and quantity of the fellow's work. In order to receive pre-approval of the SWE, the fellow must forward a copy of the written supervision contract to the Board **within 30 days** of its origination. It is not necessary that the supervisor be on site for the supervisee's clinical work.

2. The fellow must meet with the supervisor individually to discuss cases and other professional activities at least one hour for each 30 hours of SWE. That meeting must occur during the week the fellow provides the services or during the week following the provision of those services. Supervision must be individual, and may be accomplished through in person meetings or real time, face to face video conferencing. **I/O Fellows are exempt from this requirement.**

3. At the successful conclusion of the SWE, all supervisors shall attest to the adequacy of the applied experience and supervision on a postdoctoral supervised work experience affidavit form.

4. Supervision of the Postdoctoral Industrial/Organizational work experience may be conducted by a qualified psychologist employed by the same institution or agency as the Fellow. Alternatively, the supervision may be provided by private arrangement with a qualified psychologist employed elsewhere so long as the Supervisor and Fellow meet face-to-face at least twice a month for a minimum of four hours per month. At least one half of the SWE hours must be spent in professional psychological activities with or on behalf of a client (person or organization). At a minimum, the Supervisor must review and comment on any research or intervention designs, monitor progress on such efforts, and review and comment on any reports, recommendations, or interventions resulting from such efforts.

Authority: O.C.G.A. §§ 43-1-10, 43-1-19, 43-1-24, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-13 and 50-13-3.

Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to adopt Rule 510-2-.05 Internship and Postdoctoral Supervised Work Experience as posted for the 30-day minimum requirement.

SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS RULE FOR CHAPTER 510-7-.03 INACTIVE STATUS:

Purpose: To define the requirements for reactivation of an inactive license.

Main Features: The amendment adds a provision for licensees who wish to reactivate an inactive license who has an active license in another state and who has been actively practicing within the past two years and specifies the requirements. In addition, the amendment states the requirements for approval of reactivation of a licensee who has not been actively practicing in another state.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS RULE FOR CHAPTER 510-7-.03 INACTIVE STATUS:

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

510-7-.03 Inactive Status.

(1) A person must have a current Georgia psychology license to practice psychology in Georgia or to use the title "psychologist" in Georgia.

(a) A licensee who holds a current license, and who will not use the title "psychologist" in Georgia and will not practice psychology in Georgia, may apply for Inactive Status by completing an Application for Inactive Status and submitting the appropriate fee (see Fee Schedule) to the Board. A licensee may not use his or her license in the State of Georgia while that license is on Inactive Status.

(b) A licensee who wishes to reactivate an inactive license who has an active license in another state and who has been actively practicing psychology there within the past two years must submit to the Board an Application to Reactivate, documentation of 40 hours of continuing education activities that were completed within two calendar years of the date the application is received by the Board, and appropriate fee. See Fee Schedule. ~~For the Board to approve reactivation, the licensee must also pass both the Georgia Jurisprudence and Oral Examinations.~~

(c) For the Board to approve reactivation of the license of a psychologist who has not had an active license in another state and who has not been actively practicing psychology, the licensee must also pass both the Georgia Jurisprudence and Oral Examinations in addition to the requirements set forth in (b) above.

Authority: O.C.G.A. §§ 43-1-19, 43-1-22, 43-1-25, 43-39-5, 43-39-6, 43-39-9, 43-39-12, 43-39-13 and 43-39-15.

Dr. Campbell motioned, Dr. Doverspike seconded, and the Board voted to adopt Rule 510-7-.03 Inactive Status as posted for the 30-day minimum requirement.

Rules 510-8-.01 Continuing Education Requirements, 510-8-.02 Types of Continuing Education, and 510-8-.03 Reporting/Documentation also posted for today's public rules hearing were tabled for additional discussion and revision.

Ms. Grammer motioned, Dr. Strozier seconded, and the Board voted to table Rules 510-8-.01 Continuing Education Requirements, 510-8-.02 Types of Continuing Education, and 510-8-.03 Reporting/Documentation for further discussion and revision.

A.S.P.P.B. Presentation – PLUS Program

Presenters: Mr. Joseph Rallo, Director of Psychology Licensure Universal System (PLUS)
Ms. Janet Pippin, Director of Member Services and Human Resources

Mr. Rallo stated that the Association of State and Provincial Psychology Boards (ASPPB) has developed a credentials verification and storage program which facilitates licensure mobility and provides a databank to store employment and educational material including internship or supervisory experience. PLUS is an extension of that program. ASPPB has developed a universal application form for licensure which includes common information required from all licensing boards and allows licensee applicants to complete the licensure application online and submit their required documentation to ASPPB. ASPPB will store the documentation for the licensee in their credentials bank, verify the documentation and will forward a complete application package to the licensing board, including verification comments, for Board review. Currently, Psychology Boards from three States use the ASPPB PLUS program to help facilitate their licensure process.

The applicant would begin the process by contacting the licensing agency and completing a contact sheet, pay the required fee, provide authorization for background check, and submit a secure and verifiable document/affidavit and any other supplemental documents/forms as required by the licensing agency and the Board. The applicant would then proceed with registration and submission of the application and required documentation through ASPPB. ASPPB would forward the completed application package to the Board for review and a decision on licensure.

Following the presentation, it was recommended that the Board request a copy of a contract from ASPPB for review by the Legal Department. Dr. Sauls was nominated to be the point of contact person for ASPPB and will review the forms and application samples provided and report back to the full Board.

Executive Directors Report:

- Senate Bill 160.

Senate Bill 160 was signed into law. Previously, licensure/renewal/reinstatement/reactivation applicants were required to provide a secure and verifiable document with each application. Senate Bill 160 will allow a one-time verification of legal status through the completion of a signed and notarized affidavit submitted along with a secure and verifiable document. Once the affidavit is on file, the licensee would not have to continue providing proof of legal status with each renewal, reinstatement or reactivation.

Miscellaneous Discussion Items:

- Application Ratify List: No applications were presented for ratification.
- Dr. Saul's welcomed Hope Harrison as the new Board Secretary.
- The Board members thanked Dr. Meck for arranging the ASPPB presentation.
- Ms. Sara Levy filed a Judicial Review on the denial of her Petition for Waiver/Variance. Mr. Barron will report back to the Board regarding the filing, transfer to Bibb County.

Correspondence:

- Haney, Rose – Supervised Work Experience (SWE): Could teaching psychology courses at a university while getting client hours count towards SWE licensure hours?
Response: Yes
- Humpage, Christopher – Could supervised work experience obtained in another state be applied towards the SWE licensure hours required by Georgia?
Response: Yes, please complete a formal application so that experience can be reviewed.
- Nicole Cromer – Clarification of the Public Consent Order for Charles Madsen.
Response: Per his Consent Agreement, Dr. Madsen is not authorized to be an expert witness in forensic psychology and may not provide forensic psychology services. He may testify as a therapist for a patient.

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted for the administrative staff to reply to the correspondence shown above as recommended.

- Smith (Zackrison), Dolcelyn I. – Through her attorney, a request for Extension of time allowed to take and pass the Georgia Jurisprudence Exam (Laws and Rules Exam) was submitted.
Response: Refer to the Attorney General’s Office for Review

Ms. Grammer motioned, Dr. Strozier seconded, and the Board voted to refer Dr. (Zackrison) Smith’s request to the Attorney General’s Office.

Applications:

Ms. Grammer motioned, Dr. Meck seconded, and the Board voted to accept the recommendations on Applications for Licensure by Examination, Endorsement and Contract Approval. None opposed, motion carried.

Application for Licensure by Examination:

- | | |
|---------|--------------------------|
| 1. J.G. | Approved to sit for exam |
|---------|--------------------------|

Applications for Licensure by Endorsement:

- | | |
|---------|--------------------------|
| 1. C.B. | Approved to sit for exam |
| 2. L.F. | Approved to sit for exam |
| 3. S.S. | Approved to sit for exam |

Contract Changes:

- | | |
|-------------------|-------------------|
| 1. Tanner, Brandi | Contract approved |
|-------------------|-------------------|

Dr. Strozier motioned, Ms. Grammer seconded, and the Board voted to accept the recommendations on applicants completing the Oral Examination. None opposed, motion carried.

Oral Examinations:

- | | |
|----------------------|------------------------|
| 1. Cohen, Avital | Approved for licensure |
| 2. Dieringer, Daniel | Approved for licensure |
| 3. Fani, Negar | Approved for licensure |

- | | |
|------------------------------|------------------------|
| 4. Holman, Kathryn | Approved for licensure |
| 5. Larson, Molly | Approved for licensure |
| 6. Petersen-Coleman, Marissa | Approved for licensure |
| 7. Roberson, Garland | Approved for licensure |
| 8. Schewenke, Tomina | Approved for licensure |
| 9. Tringle, Karen | Approved for licensure |
| 10. Webb, Deauna | Approved for licensure |

Assistant Attorney General's Report:

Assistant Attorney General, Graham Barron provided the Board with a status report which included information on any cases referred for action.

- o Four open cases
- o Three cases closed since the March 2013 meeting.

Ms. Grammer motioned, Dr. Campbell seconded, and the Board voted to accept the recommendations on the Attorney General's report as presented. None opposed, motion carried.

Cognizant/Enforcement Report:

Dr. Meck updated the Board on the status of all open complaint cases.

Investigative Interviews Conducted:

- PSYC120060 - Interview conducted and case recommended for closure.
- PSYC130034/130035 – No show. Recommend Investigations hand-serve the notice to appear May 24, 2013.

Complaint cases closed; no additional action required:

- PSYC120031, PSYC120063, PSYC130031, PSYC130038, and PSYC130039

Complaint cases pending the receipt of additional information:

- PSYC130043, PSYC130044, and PSYC130045

Complaint cases referred to the AG's Office:

- PSYC120056/120062/130015/130022 – Referred for a Summary Suspension
- PSYC130016 – Referred for a Cease & Desist Order
- PSYC130041 – Referred for a Summary Suspension
- PSYC130042 – Referred to pursue Summary Suspension/Proceed to Hearing

Dr. Doverspike motioned, Dr. Campbell seconded, and the Board voted to refer the cases shown above to the Attorney General's Office. None opposed, motion carried.

Complaint Cases referred to Investigations:

- PSYC130037 and PSYC130046

Dr. Campbell motioned, Dr. Doverspike seconded, and the Board voted to accept the Cognizant report and recommendations as presented. None opposed, motion carried.

There being no further business, Dr. Strozier motioned, Dr. Doverspike seconded, and the Board voted to adjourn today's meeting at 3:52 p.m. None opposed, motion carried.

Minutes recorded by:

Hope Harrison, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director HC-1

DR. MARSHA B. SAULS, PH.D.

BRIG ZIMMERMAN

Chair

Executive Director Healthcare 1

These minutes were approved on: 05-24-2013