

**GEORGIA STATE BOARD OF  
EXAMINERS OF PSYCHOLOGISTS  
Meeting Minutes – July 26, 2013**

The Georgia State Board of Examiners of Psychologists met Friday July 26, 2013, at the Professional Licensing Division, 237 Coliseum Drive, Macon, Georgia 31217.

**Members Present:**

Marsha B. Sauls, Ph.D., President  
Linda F. Campbell, Ph.D., Vice President  
Donald S. Meck, Ph.D.  
William F. Doverspike, Ph.D.  
Judy Grammer, Consumer Member

**Members Absent:**

A. Melton Strozier Jr., Ph.D.

**Administrative Staff Present:**

Brig Zimmerman, Executive Director  
Serena Gadson, Licensure Supervisor (Apps-Oral Exams)  
Chrissy Lewis, CCA I (Complaints)  
Hope Harrison, Board Support Specialist

**Assistant Attorney General:**

Scarlett Shell, AAG  
(via teleconference)

Dr. Sauls, presiding officer, established that a quorum was present and declared the meeting open at 8:47 a.m.

**Agenda:** Approved as presented.

**GPA Liaison Report:** No report presented.

**Approval of Minutes:**

- June 21, 2013

**Dr. Meck motioned, Dr. Campbell seconded, and the Board voted to approve the minutes from the June 21, 2013 meeting as presented. None opposed, motion carried.**

**Correspondence:**

- C. Madsen – Public Consent Order Amendment Request  
Request denied. Compliance with current Consent Order required.
- R. Fallenbaum – Long distance treatment  
Please refer to Rule 510-9-.03 which allows for 30 contacts with the goal of transitioning the patient to a local psychologist for continued treatment.
- E. Henderson – PsyD title  
If the PsyD degree has been awarded to an individual who is not licensed as a psychologist and it is clear to patients and other staff that the individual is not a psychologist, an licensed professional counselor (LPC) may use the PsyD title in his/her professional name signature block. As an LPC, the individual must not practice in a manner that could be construed as the practice of psychology as defined by the Georgia law and rules and regulations of the Psychology Board. It

is the legal obligation of the Employer of such a person to make sure that the LPC never represents his/her self as a Psychologist in Georgia.

- R. Bell – PsyD degree  
To obtain licensure as a psychologist in the State of Georgia, you must graduate from an American Psychological Association approved school.

**Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to authorize the administrative staff to respond to correspondence as directed. None opposed, motion carried.**

**Petition for Waiver or Variance:**

Merlis, Suzanne – Petition for Variance of Rule 510-8-.01 Continuing Education Requirements

**Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to deny the Petition for Variance as a substantial hardship has not proved as the applicant has had time and opportunity to obtain the required continuing education credits. None opposed, motion carried.**

**Public Hearing: Proposed Rule Amendments:**

**Dr. Sauls opened the Public Hearing at 1:08 p.m. Guests in attendance: None**

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510 LICENSURE BY EXAMINATION, RULE 510-2-.01 APPLICATION FOR LICENSURE**

**Purpose:** The purpose of this rule amendment is to correct an omission from this recently amended rule.

**Main Features:** The amended rule corrects the single word “residency” with the correct language, internship in recently adopted changes to this rule to 510-2-.01(1)(b)(1).

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510 LICENSURE BY EXAMINATION, RULE 510-2-.01 APPLICATION FOR LICENSURE**

**[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]**

**510-2-.01 Application for Licensure.**

**(1) Application.**

The following requirements must be met in order to be licensed as a psychologist in this jurisdiction.

(a) A doctoral degree from an American Psychological Association (APA) accredited doctoral program in applied psychology (as defined below under Education) or from an I/O or international program (as defined below under Education).

(b) Successful completion of an APA accredited or Association of Psychology and Internship Centers (APPIC) member internship, or its equivalent (as defined below under Education).

1. An applicant who was enrolled in a APA approved program prior to May of 2003, and who was a student in good standing, will be deemed to have met the above noted ~~residency~~-internship requirement, provided the applicant completed/graduated from the program within a seven (7) year period from the date of enrollment.

(c) Successful completion of a 1500 hour postdoctoral supervised work (SWE) experience (as defined below under Education).

(d) Completed application which includes (see Forms)

1. General application

2. Verification of internship (Form A and if necessary Form B)

3. Verification of postdoctoral SWE (Form F and Form G). Satisfactory completion of supervised work experience is verified by an affidavit (Form G) signed by the supervisor(s). The applicants are responsible for securing the signed affidavit from supervisors upon completion of the terms of the supervised work experience contract.

4. Two references (Form E)

5. Official transcript verifying receipt of the doctoral degree sent directly from the educational institution to the Board. If the doctoral degree has not been documented yet on the transcript, then in addition to the official transcript a letter from the graduate program training director attesting to successful completion of all requirements for the doctoral degree is required.

6. Appropriate fees (see Fee Schedule)

(e) Taking and passing the following examinations:

1. The first examination is a national licensing exam developed and owned by the Association of State and Provincial Psychology Boards (ASPPB) designed to measure knowledge of psychology relevant to practice. The Board will accept the standard passing score set by ASPPB for each administration of the Examination for the Professional Practice of Psychology (EPPP). This examination is administered online and procedural information is available from the office of the State Board of Examiners of Psychologists.

A person must apply for licensure and be approved by the Board as a licensure candidate in order to take the national licensing exam. This exam may be taken after all requirements for the doctoral degree including the internship have been completed.

(i) After three unsuccessful attempts to pass the written national examination, the applicant will be required to earn a minimum of three semester hours of Board approved graduate level course work in psychology at a regionally accredited institution, or 15 hours of Board approved APA or GPA approved continuing education prior to taking each or any additional written examinations. Documentation of attendance must be by letter from the instructor or by official APA certificate.

(ii) After six unsuccessful attempts to pass the written national examination, the applicant will be required to earn a minimum of 9 semester hours of Board approved graduate level course work in psychology at a regionally accredited institution or 45 hours of Board approved APA or GPA approved continuing education prior to taking each or any additional written examinations. Documentation of attendance must be by letter from the instructor or by APA official certificate.

2. The second examination, prepared by the Georgia Board of Examiners of Psychologists, consists of a timed, multiple choice, closed book Jurisprudence Examination covering current law, rules and regulations, and general provisions. A licensure candidate can be scheduled to take this exam after the national licensing exam has been passed and while the SWE is being completed. This information is available at the web site at [www.sos.state.ga.us](http://www.sos.state.ga.us). The Board shall set a passing score for this examination.

3. The third examination is the oral exam given by the Georgia Board of Examiners or their representatives. The licensure candidate may be scheduled to take the oral exam after the licensure candidate has passed both written examinations, and is within 2 months of satisfactorily completing the SWE. The licensure candidate may be granted a license to practice psychology only after having successfully completed and obtained Board approval of the SWE and after having passed the oral examination. The Board reserves the right to re-administer the oral exam to individuals who do not satisfactorily complete the SWE.

(i) The licensure candidate must personally appear before a subcommittee of the Board for an oral examination which will be based on a work sample of material from their intended area of practice provided by the licensure candidate. The work sample must have been generated within six months

preceding the oral examination or within six months of the most recent professional practice. Licensure candidates must bring the SWE log to the oral exam (see below under Education for exceptions).

(ii) The licensure candidate who fails the subcommittee-administered oral examination will be scheduled for a Full Board Exam. A Full Board oral examination is defined as an oral exam in which the majority of Board members are present.

(iii) The licensure candidate who fails the Full Board oral examination may take a second Full Board Exam after the expiration of a six month period following the date on which the licensure candidate failed the Full Board oral examination.

(iv) The licensure candidate who fails the second Full Board oral examination will be denied licensure. Any consideration for subsequent licensure will require submission of a new application, fees and documentation. The applicant must meet all requirements that are in effect on the date on which the Board receives the new application.

(v) The licensure candidate who passes the subcommittee-administered oral examination and has successfully completed the SWE will be granted a license to practice psychology in the State of Georgia.

**(2) Time and Place of Examinations.**

(a) The Office of the Division Director, Professional Licensing Boards Division, designates the specific time and location where examinations are administered. The applicant will be notified in writing of the exact time and place of the examination. The applicant must appear in person for the examinations and bring government issued picture identification.

**(3) Americans with Disabilities Act.**

(a) The Board will provide reasonable accommodation to the qualified applicant with a disability in accordance with the Americans with Disabilities Act. The request for an accommodation by an individual with a disability must be made in writing on a form provided by the Board and received in the Board office by the application deadline along with the appropriate documentation, as indicated in the Request for Disability Guidelines.

**(4) Application for Non-Renewable Provisional License.**

(a) A licensure candidate who has passed the written examinations and who has completed all other requirements for licensure except the postdoctoral supervised work experience requirement and the oral examination may apply for a provisional license. The applicant for provisional license must submit:

1. General application; and
2. Verification of internship (Form A and if necessary Form B); and
3. Proposed contract of postdoctoral SWE (Form F); and
4. Two references (Form E); and
5. Official transcript verifying receipt of the doctoral degree sent directly from the educational institution to the Board. If the doctoral degree has not been documented yet on the transcript, then in addition to the official transcript a letter from the graduate program training director attesting to successful completion of all requirements for the doctoral degree is required; and
6. Appropriate fees (see Fee Schedule).

**(b) Denial of Provisional License Application.**

1. If the applicant for provisional license is denied, the applicant may petition the Board, within 60 days of the date of the letter of denial, to reconsider the application. After 60 days the file will be closed; to reapply the applicant must submit a new application, a non-refundable application fee, and all required documentation.
2. If the Board requests additional information from the applicant, the applicant has 30 days to respond. Failure to respond will result in denial of the application and closing of the applicant's file. The applicant who re-applies for licensure at a later date must submit a new application, a non-refundable application fee, and all required documentation.
3. A provisional license is subject to revocation if the Board determines that the requirements of the supervised work experience are not being satisfactorily met.

Revocation of a provisional license shall not be considered a contested case within the meaning of Chapter 13 of Title 50, the Georgia Administrative Procedure Act, but a holder of a provisional license shall have the right to appear before the Board for appeal.

(c) Scope of Provisional License. A Provisional license carries all the weight and privileges of licensure except for the requirement of continued supervision for all professional activities throughout the experience (See supervised work experience). A provisional license is non-renewable and will expire in 24 months unless the Board grants an exception.

**(5) Denial of Application.**

(a) The applicant will be informed in writing of the Board's decision regarding approval or denial of an application for licensure. If the applicant is denied, the applicant may petition the Board, within 60 days of the date of the letter of denial, to reconsider the application. After 60 days, the file will be closed; to reapply, the applicant must submit a new application, a non-refundable application fee and all required documentation.

(b) If the Board requests additional information from the applicant, the applicant has 30 days to respond. Failure to respond will result in denial of the application and closing of the applicant's file. The applicant who re-applies for licensure at a later date must submit a new application, a non-refundable application fee and all required documentation.

**(6) Fees.**

(a) Examination fees are refundable. Licensure application fees are non-refundable. Fees are designated on a separate Fee Schedule. Fees may be reviewed and changed at the discretion of the Board. Any request for a refund of an examination fee must be submitted in writing and must be made within one year of the date the fee was received by the Board. Indebtedness to the Board caused by a returned check will be handled in accordance with Code Section 16-9-20 of the Criminal Code of Georgia.

**Authority: O.C.G.A. §§ 43-1-10, 43-1-19, 43-1-24, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-13 and 50-13-3**

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-7 RENEWAL, REINSTATEMENT, INACTIVE STATUS, RULE 510-7-.02 REINSTATEMENT**

**Purpose:** The purpose of this rule amendment is clarifying the correct application form and verification of licensure form for reinstatement.

**Main Features:** The amended rule specifies the Application for Reinstatement is to be submitted; the Verification of Licensure form is to be submitted.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-7 RENEWAL, REINSTATEMENT, INACTIVE STATUS RULE 510-7-.02 REINSTATEMENT**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**510-7-.02 Reinstatement.**

(1) A license which has lapsed for failure to renew may be reinstated within one year, from the date the license lapsed, at the sole discretion of the Board, upon submission of an Application for Reinstatement, documentation of 40 hours of continuing education activities that were completed within two years of the date the application is received by the Board, and payment of a penalty fee as set by the Board (See Fee Schedule). Reinstatement after more than twelve (12) months following lapse of the license will require

submission of a ~~new application for licensure by examination waiver~~ an Application for Reinstatement, documentation of 40 hours of continuing education activities that were completed within two calendar years of the date the application is received by the Board, and passage of both the Georgia Jurisprudence and Oral Examinations.

(2) For applicants holding a current license in another jurisdiction, a Georgia license which has been in lapsed status for one or more years may be reinstated, at the sole discretion of the Board, upon completion of the requirements set forth above, plus submission of an ~~Information~~ Verification of Current Licensure from the licensing jurisdiction Form, and passage of both the Georgia Jurisprudence and Oral Examinations.

**Authority:** O.C.G.A. §§ 43-1-19, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-9, 43-39-12, 43-39-13, 43-39-15 and 50-13-3

### **SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-8 CONTINUING EDUCATION REQUIRMENTS, RULE 510-8-.01 CONTINUING EDUCATION REQUIRMENTS**

**Purpose:** The purpose of this rule amendment is to strike the existing rule in its entirety, and clarify the rules intent.

**Main Features:** The amended rule simplifies the requirements established by the Board for renewal.

### **DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-8 CONTINUING EDUCATION REQUIRMENTS, RULE 510-8-.01 CONTINUING EDUCATION REQUIRMENTS**

[**Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.**]

#### **510-8-.01 Continuing Education Requirements.**

(1) ~~A total of 40 clock hours of continuing education relevant to the licensee's professional activities are required biennially to renew a license. Three hours must be earned in each of the following: professional ethics, and psychopharmacology. The renewal period runs from January 1 of an odd numbered year to December 31 of the following even numbered year. Time counted shall be a clock hour for an hour's credit, except in Area II, Conventions, in which each day in attendance is counted as three clock hours. Each psychologist shall report biennially, under oath, the number of hours of continuing education he/she completed. Such report will be due at the time of renewal and shall accompany the Application for License Renewal.~~

(2) ~~Psychologists who are licensed by examination or by endorsement during the first year of the biennium (between January 1 and December 31 of the odd numbered year) must obtain 20 hours of continuing education, 3 hours of which must be in each of the following: professional ethics, psychopharmacology, and cultural diversity. The cultural diversity requirement may be satisfied by documentation on the graduate transcript of a specific course taken in cultural diversity while in graduate school.~~

(3) ~~Psychologists who are licensed by examination or by endorsement during the second year of the biennium (between January 1 and December 31 of the even numbered year) will not be required to complete any continuing education hours to renew the license for~~

the first time. However, for the next renewal, three hours of cultural diversity continuing education must be included as part of the other continuing education requirements. These hours may be satisfied by documentation on the graduate transcript of a specific course taken in cultural diversity while in graduate school.

~~(4) Psychologists with disabilities may petition the Board for accommodations that facilitate their satisfaction of these requirements. The request for an accommodation by an individual with a disability must be made in writing and received in the Board office by at least 2 months prior to the end of the renewal period along with the appropriate documentation, as indicated in the Request for Disability Guidelines~~

(These rules will go into effect on January 1, 2015)

(1) A total of 40 credits of continuing education relevant to the licensee's professional activities are required biennially to renew a license. Six CE credits must be earned in professional ethics at a personally attended workshop. The renewal period runs from January 1 of an odd numbered year to December 31 of the following even numbered year. Time counted shall be a clock hour for each hour's CE credit, except in area III Conference/Conventions where one conference day is equal to one hour of CE credit. Each psychologist shall report biennially on the renewal application, under oath, the number of CE credits of continuing education he/she completed.

(2) Psychologists who are licensed by examination or by endorsement during the first year of the biennium (between January 1 and December 31 of the odd numbered year) must obtain 20 CE credits of continuing education, 3 CE credits of which must be in professional ethics.

(3) Psychologists who are licensed by examination or by endorsement during the second year of the biennium (between January 1 and December 31 of the even numbered year) will not be required to complete any continuing education credits to renew the license for the first time.

(4) Psychologists with disabilities may petition the Board for accommodations that facilitate their satisfaction of these requirements. The request for an accommodation by an individual with a disability must be made in writing and received in the Board office by at least 2 months prior to the end of the renewal period along with the appropriate documentation, as indicated in the Request for Disability Guidelines.

**Authority:** O.C.G.A. §§ 43-1-19, 43-1-25, 43-39-5, 43-39-12 and 43-39-15.

#### **SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-8 CONTINUING EDUCATION REQUIRMENTS, RULE 510-8-.02 TYPES OF CONTINUING EDUCATION**

**Purpose:** The purpose of this rule amendment is to strike the existing rule in its entirety, and clarify the rules intent.

**Main Features:** The amended rule simplifies the requirements established by the Board for the various acceptable types of continuing education hours acceptable to the Board, and in which categories.

#### **DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-8 CONTINUING EDUCATION REQUIRMENTS, RULE 510-8-.02 TYPES OF CONTINUING EDUCATION**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

### **510-8-.02 Types of Continuing Education.**

(1) Successful completion of the board examination of the American Board of Professional Psychology will satisfy all continuing education requirements in the biennium during which the examination is passed. Documentation from ABPP must be submitted to the Board.

(2) Continuing Education requirements may also be met through hours acquired in the following:

(a) **Professional Ethics.** A licensed psychologist must complete a minimum of three clock hours in professional ethics to renew his/her license each biennium. These hours must be earned in person through Areas I, III, or IV. The main focus of the program must be on the ethical principles involved. Hours concerned exclusively with legal, legislative, or malpractice issues will not fulfill the ethics requirement. Documentation must include date, title, location, sponsoring agency and hours. A psychologist who serves as a peer reviewer, the completion of which is acknowledged by the Board, for an alleged violation of the law or rules will also meet the three hour ethics requirement for the current biennium if the review is submitted as a written report to the Board. A psychologist who serves on a subcommittee of the Board for oral examinations will also meet the three hour ethics requirement for the current biennium. A psychologist who serves as a member of the Ethics committee for the Georgia Psychological Association or as a Board member of the State Board of Examiners of Psychologists during the biennium will also meet the three hour ethics requirement.

(b) **Psychopharmacology.** A licensed psychologist must complete a minimum of three hours in the area of Clinical Psychopharmacology to renew his/her license each biennium. I-O psychologists or Consulting psychologists who are not otherwise engaged in a health service practice are exempt from this requirement. Documentation must include date, title, location, sponsoring agency and hours. These hours must be earned in person through Areas I, III, or IV.

(c) **Cultural Diversity.** All first time renewals must complete a minimum of three hours in the area of Cultural Diversity. Cultural Diversity courses will deal with issues that arise due to the differences between racial groups, gender, age, religions, lifestyles, beliefs, physical capabilities, ethnicity, socio-economic, and subcultures. Documentation must include date, title, location, sponsoring agency and hours. These hours must be earned in person through Areas I, III, or IV. This requirement may be satisfied by documentation on the graduate transcript of a specific course taken in cultural diversity while in graduate school.

(d) **Area I Academic Courses and Professional Supervision.** This includes seminars and approved courses given by recognized universities, hospitals, and training institutions. It does not include courses the licensee teaches (see Area V). It may also include other courses of study, which follow the academic model, (i.e., continuity of subject matter, regularly scheduled attendance, and collateral readings). "Grand Rounds" in a hospital or professional school will qualify if there is continuity of subject matter on a single coherent topic over a series of dates, with a minimum of ten hours and collateral readings. A structured program of supervision will qualify if there are regularly scheduled supervision sessions (minimum of ten hours) and collateral readings. Document supervision with a list of dates attended, course description, location, and number of hours. If supervision credit is requested, a descriptive letter from the supervisor must be submitted. Each instructional or supervision hour qualifies for one hour of CE credit. A maximum of 20 hours is allowed in Area I biennially.

(e) **Area II Conventions.** This area includes national, international, regional, and state

associations of psychologists' annual meetings that are attended in person. Documentation must include the date, convention title, location, and hours. If other than a psychological convention is attended for credit, documentation must include a memo indicating relevance to professional growth and development as a psychologist. One convention day qualifies for three hours of CE credit with a maximum of 6 hours of CE credits per day (ex. One 3-hour workshop under Area III and 3 hours of general convention activities or 6 hours of workshops under Area III). A maximum of 20 hours is allowed in Area II biennially.

(f) **Area III-Workshops and Institutes.** This area includes workshops at conventions, hospitals, and training institutions. These must last a minimum of three hours, be attended in person, cover a professional issue or topic, and be made available to the psychological community in general. A "Grand Rounds" series shorter than that included under Area I will qualify if there is one professional issue or topic covered for a minimum of three hours in a continuous sequence of conferences. Each workshop hour qualifies for one hour of CE credit. Documentation must include an official certificate of attendance issued by the CE presenter/sponsoring organization and include date, title, location, and hours. A maximum of 20 hours is allowed in Area III biennially.

(g) **Area IV-APA or GPA Approved Continuing Education Programs.** A certificate of attendance provided by APA or GPA must be submitted to document dates attended, title, location, approving organization, and number of hours. Each instructional hour qualifies for one hour of CE credit. These programs must be attended in person. Documentation must include an official certificate of attendance issued by the CE presenter/sponsoring organization and include date, title, location, and hours. A maximum of 20 hours is allowed in Area IV biennially.

(h) **Area V-Self Instructional Activity.** This is a broadly defined area intended to accommodate any self-development activities, which are relevant to one's professional interests. This area includes use of audiotapes, videotapes, books, and journals. Credit is also given for conducting a workshop or academic course for the **first time**, for preparation of articles for publication for the **first time**, and non-interactive online CE. Documentation is by a memo that justifies the credit claimed. Each hour of self-instructional activity qualifies for one (1) hour of CE credit. A maximum of 10 hours is allowed for the aforementioned activities.

An additional maximum of 6 hours credit is allowed for interactive online CE in real time which will allow a maximum of 16 hours total in Area V.

Non-interactive online CE is defined as an activity in which the participant interacts only with the computer. (The course may have been recorded.)

Interactive CE is defined as an activity in which the participant interacts with a live person, who is the instructor, and may also interact with other participants through a computer either through audio or audio/video channels, in real time. Real time is defined as an activity in which both the instructor and participant are on the computer at the same time.

(i) **On-line Continuing Education.** On-line instruction qualifies as CE credit only under Area V.

(These rules will go into effect on January 1, 2015)

(1) Successful completion of the board examination of the American Board of Professional Psychology will satisfy all continuing education requirements in the biennium during which the examination is passed. Documentation from ABPP must be submitted to the Board.

(2) Professional Ethics. A licensed psychologist must complete a minimum of 6 CE credits in

professional ethics at a personally attended workshop to renew his/her license each biennium. These credits may be earned through Areas I or IV. The content of the ethics CE requirement must be related to ethical, legal, statutory or regulatory policies, guidelines, and/or standards that impact psychology and must be postdoctoral in nature.

A psychologist who serves as a peer reviewer for the Board for an alleged violation of the laws or rules will earn 3 ethics CE credits for the current biennium if the completion of the review is acknowledged by the Board and if the review is submitted as a written report to the Board.

A psychologist who serves on a subcommittee of the Board for oral examinations will be awarded 3 ethics CE credits for each day of service up to a maximum of 6 CE credits per biennium. A psychologist who serves as a member of the Ethics committee for the Georgia Psychological Association or as a Board member of the State Board of Examiners of Psychologists for the entire biennium will receive 6 ethics credits. If a psychologist serves as a member of the Georgia Psychological Association Ethics Committee or the Georgia State Board of Psychologists for half of the biennium, 3 ethics credits will be awarded; for service six months or less, 1 ethics credit will be awarded. **The delivery method of the continuing education by the presenter and the attendance of the psychologist at the continuing education event must be in person.**

(3) Continuing Education credits may be met through the following areas. Each area states the minimum (if applicable) and maximum number of credits allowed as well as the required documentation. All credits in areas I (i, ii) II, III, and IV must be in person. **The delivery method of the continuing education by the presenter and the attendance of the psychologist at the continuing education event must be in person.**

(a) **Area I- Academic.** This area includes three academic activities: Academic Courses, Instruction, and Publications. A maximum of 20 CE credits per biennium may be earned through Area I.

i. **Academic courses** refers to taking, for credit, and passing a graduate-level course related to psychology from a regionally accredited university. A maximum of 20 CE credits per biennium is allowed for this activity. Required documentation is a graduate transcript showing the course taken and passing grade.

ii. **Instruction** refers to teaching, for the first time, a semester long (or equivalent) graduate or undergraduate course related to psychology in a regionally accredited institution. This activity counts for a maximum of 10 CE credits per course with a maximum of 20 CE credits per biennium. Instruction also refers to presenting for the first time, a day-long (6 credit hour) approved sponsor workshop or half-day long (3 credit hour) approved sponsor workshop that relates to the practice of psychology. For first time presented sponsor approved workshops, each hour of presentation counts for one hour of CE credit. A maximum of 12 CE credits each biennium is allowed for two 6 hour workshops and a maximum of 6 CE credits each biennium is allowed for two 3 hour workshops. Approved sponsors are identified in Area IV below. Both of these instructional activities (teaching a course or presenting a workshop) will count only when the course or presentation is conducted for the first time. Required documentation is both a copy of the presentation announcement, course catalog noting the course taught and instructor, or registration materials indicating the presentation; and an attestation from the psychologist stating that the course or workshop is being presented for the first time.

iii. **Publications** refers to first or second authoring of articles published in peer reviewed journals, books or book chapters, or editing or co-editing of a book or peer-reviewed journal related to the profession of psychology. A maximum of 5 CE credits per article for a total of 10 CE credits per biennium is allowed for publications. Required documentation is a copy of the journal abstract, book table of contents, or book or journal editor page inclusive of the author's name.

**(b) Area II-Ongoing Peer Group Consultation.** This area includes research groups, journal clubs, and individual and group case consultation that has a structured, organized format, meet regularly, and focus on psychological activities related to one's practice. If one gets credit from this area, one must have a minimum of 10 CE credits from this area and a maximum of 20 CE credits from this area, with one hour of peer consultation equal to one credit. This means that any peer consultation activity must have at least a minimum of ten one hour sessions in length. However, one can only count a maximum of 20 one hour sessions for credit under this area. Required documentation is a contemporaneous log with a list of dates attended, topics discussed, location, identification of participants, and number of hours. The log must be attested to and notarized by the individual who is designated as the leader of the peer consultation group.

**(c) Area III Conference/Convention.** This area refers to attending professional conferences/conventions related to psychology. A maximum of 5 CE credits per biennium is allowed in this area with one conference day being equal to one hour of CE credit. These credits are for activities at conventions and conferences such as luncheons or psychology related business meetings or gatherings for which the attendee does not earn approved sponsor continuing education credits under Area IV. For example, in one conference day there are two ways to earn 7 CE credits. One could earn 7 CE Credits by attending one 6 hour Area IV Approved Sponsor CE and adding 1 conference day CE Credit for attending other activities such as a business lunch or meeting, or evening activity. One could also earn 7 CE Credits by attending two 3 hour Area IV Approved Sponsor CE activities and adding 1 conference day CE Credit for attending other activities such as a business lunch or meeting, or an evening activity. One could earn 4 CE Credits in one conference day by attending one 3 hour Area IV Approved Sponsor CE Activity and adding 1 conference day CE Credit for attending other activities such as a business lunch or meeting, or an evening activity. Also, one could earn only 1 CE Credit in one conference day by only attending other activities such as a business lunch or meeting, or an evening activity. Required documentation is a copy of the conference/convention registration materials.

**(d) Area IV Approved Sponsored Continuing Education.** This area refers to participation in any activity provided by approved sponsor organizations described below. A maximum of 40 CE credits per biennium is allowed in this area with one hour of activity being equal to 1CE credit. Required documentation is an official certificate of attendance/participation issued by the CE presenter/sponsoring organization and includes date, title, location, and hours. **The delivery method of the continuing education by the presenter and the attendance of the psychologist at the continuing education event must be in person.**

Approved sponsors of continuing education may include State Psychological Associations, the American Psychological Association or any of its approved sponsors approved through the American Psychological Association Sponsor Approval System (APA Standards and Criteria for Approval of Sponsors of Continuing Education for Psychologists, 2005), the Canadian Psychological Association Approval of Sponsor of Continuing Education for Canadian Psychologists (CPA, 2005), the Academies of the Specialty Boards of the American Board of Professional Psychology, Association for Psychological Science, National Association of School Psychologists, regionally accredited educational institutions that offer graduate training in psychology or related fields, Federal and State Government entities providing training at the post-doctoral level by licensed psychologists. Category I Continuing Medical Education (CME) of the American Medical Association, the Canadian Medical Association, American Bar Association, and the Canadian Bar Association, if relevant to the practice of psychology.

**(e) Area V -Self Instructional Activity.** This is a broadly defined area intended to accommodate any self-development activities, which are relevant to one's professional interests. A maximum of 16 total

CE hours per biennium are allowed in this area earned from the following categories:

i. This area includes use of audiotapes, videotapes, books, journals and online CE offerings. Each hour of self-instructional activity qualifies for 1 CE credit. A maximum of 10 CE credits are allowed for the aforementioned activities. Required documentation is an affidavit which contains a description of the activity, the subject material covered, the dates, the number of hours involved, or a CE certificate from an online offering.

ii. A maximum of 6 hours of credit is allowed for interactive online CE in real time. Interactive CE is defined as an activity in which the participant interacts with a live person who is the instructor, and may also interact with other participants through a computer either through audio or audio/visual channels, in real time. Real time is defined as an activity in which both the instructor and the participant are on the computer at the same time.

(f) On Line Continuing Education. Online instruction qualifies as CE credit only as described under Area V.

**Authority: O.C.G.A. §§ 43-1-19, 43-1-25, 43-39-5, 43-39-13 and 43-39-15**

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-8 CONTINUING EDUCATION, RULE 510-8-.03 REPORTING/DOCUMENTATION**

**Purpose:** The purpose of this rule amendment is to strike the existing rule in its entirety, and clarify the rules intent.

**Main Features:** The amended rule simplifies the requirements established by the Board for the reporting and documenting of continuing education hours acceptable to the Board.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF PSYCHOLOGISTS BOARD RULE CHAPTER 510-8 CONTINUING EDUCATION, RULE 510-8-.03 REPORTING/DOCUMENTATION**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**510-8-.03 Reporting/Documentation.**

~~(1) Each licensee shall maintain for four years his/her own records of completed continuing education activities. The Board will not maintain continuing education files for licensees.~~

~~(2) Each licensee shall attest, on his/her biennial license renewal application, that he/she has satisfied the continuing education requirements. Documentation of these activities should be retained by the licensee and not sent to the Board. False attestation of satisfaction of the continuing education requirements on a renewal application may subject to licensee to disciplinary action, including revocation.~~

~~(3) The Board will audit a fixed percentage of the renewal applications. Licensees whose applications are audited will be required to document the completion of his/her continuing education activities. Documents for Areas III and IV will require an official certificate of attendance issued by the CE presenter/sponsoring organization and include date, title, location, and hours. Reporting for ethics and psychopharmacology, will require the certificate of attendance issued by the sponsoring organization for Areas III and IV or the psychologist's affidavit for Area I which describes the activity. Documentation of~~

self instructional activity requires the submission by the psychologist of an affidavit which shall contain a description of the activity, the subject material covered, the dates, and number of hours involved. An affidavit is a written statement signed and sworn or affirmed to before a person authorized by state or federal law to administer oaths.

~~(a) If an audited licensee fails to provide the Board with acceptable documentation of the hours attested to on his/her renewal application, the license will not be renewed. The licensee may obtain the required continuing education hours within six months; however, the license will not be renewed until the requirements have been met and approved by the Board. Failure to satisfy the continuing education requirement shall result in revocation of the license by operation of law.~~

~~(b) If, following the audit, the Board disqualifies any of the documented continuing education hours such that the licensee does not meet the continuing education requirements set out above, the license will not be renewed until the requirements have been met and approved by the Board. The licensee may obtain the required continuing education hours within six months of notice of the deficiency. If the licensee does not meet the requirement within the six month period, the license shall be revoked by operation of law.~~

~~(c) Under conditions a or b, practicing without a renewed license subjects the licensee to penalties as set forth by the Board, and the licensee may be subject to disciplinary action, including revocation of license.~~

(These rules will go into effect on January 1, 2015)

(1) Each licensee shall maintain for four years his/her own records of completed continuing education activities. The Board will not maintain continuing education files for licensees.

(2) Each licensee shall attest, on his/her biennial license renewal application, that he/she has satisfied the continuing education requirements. Documentation of these activities should be retained by the licensee and not sent to the Board unless so requested. False attestation of satisfaction of the continuing education requirements on a renewal application may subject to licensee to disciplinary action, including revocation.

(3) The Board will audit a fixed percentage of the renewal applications. Licensees whose applications are audited will be required to document the completion of his/her continuing education activities on the Continuing Education Report Form. Licensees will also be required to provide copies of the actual certificates earned for Area IV Approved Sponsored Continuing Education activities and also the documentation of any CE claimed from Areas I, II, III, and V as is required and specified in those areas.

(a) If an audited licensee fails to provide the Board with acceptable documentation of the credits attested to on his/her renewal application, the license will not be renewed. The licensee may obtain the required continuing education credits within six months; however, the license will not be renewed until the requirements have been met and approved by the Board. Failure to satisfy the continuing education requirement shall result in revocation of the license by operation of law.

(b) If, following the audit, the Board disqualifies any of the documented continuing education credits such that the licensee does not meet the continuing education requirements set out above, the license will not be renewed until the requirements have been met and approved by the Board. The licensee must obtain the required continuing education credits before the end of the late renewal period (June 30<sup>th</sup> of every odd numbered year following the even numbered year renewal/expiration date) or the license shall be revoked by operation of law.

(c) Under conditions a or b, practicing without a renewed license subjects the licensee to penalties as set forth by the Board, and the licensee may be subject to disciplinary action, including revocation of license. **A psychologist cannot practice psychology in the State of Georgia without an active renewed license.**

**Authority: O.C.G.A. §§ 43-1-19, 43-1-25, 43-39-5, 43-39-7, 43-39-12, 43-39-13 and 43-39-15**

Correspondence Received regarding Rules:

- A. House – Request that the language of “resident” and “residency” be maintained in Board rules.
- A. Mabe – Objection to: the deletion of “residency”.
- R. Bruno – Would like the term “residency” remain in the rules.
- R. Gilles – Concern regarding removing “resident” and “residency” from rules.
- J. Breiner – CEU credits for conference attendance
- S. Massie - Opposition to proposed changes to Rule 510-8-.02

**Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to authorize administrative staff to respond to correspondence received regarding rules as directed. None opposed, motion carried.**

**Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to adopt Rule 510-2.01 Application for Licensure as posted for the 30 day minimum requirement. None opposed, motion carried.**

**Dr. Doverspike motioned, Dr. Meck seconded, and the Board voted to adopt Rule 510-7-.02 Reinstatement as posted for the 30 day minimum requirement. None opposed, motion carried.**

**Ms. Grammer motioned, Dr. Campbell seconded, and the Board voted to adopt Rule 510-8-.01 Continuing Education Requirements as posted for the 30 day minimum requirement. None opposed, motion carried.**

**Dr. Campbell motioned, Ms. Grammer seconded, and the Board voted to adopt Rule 510-8-.02 Types of Continuing Education as posted for the 30 day minimum requirement. None opposed, motion carried.**

**Ms. Grammer motioned, Dr. Meck seconded, and the Board voted to adopt Rule 510-8-.03 Reporting/Documentation as posted for the 30 day minimum requirement. None opposed, motion carried.**

**Dr. Meck motioned, Ms. Grammer seconded, and the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-19, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-9, 43-39-12, 43-39-13, 43-39-15 and 50-13-3. Additionally the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-9, 43-39-12, 43-39-13, 43-39-15 and 50-13-3 to adopt or implement differing actions for businesses in O.C.G.A. §50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Psychology. None opposed, motion carried.**

**The Public Hearing was closed at 1:37p.m.**

**PLUS Program – ASPPB:**

- Review time line for implementation of the PLUS program.
- Target date to begin new application process is November 1, 2013.
- Review a sample General Instructions form and Application Initiation Form.

**Ratify List:**

**Dr. Meck motioned, Dr. Campbell seconded, and the Board voted to ratify the listing of applicants who have met licensure requirements and were approved for licensure between meetings from June to July 23, 2013. None opposed, motion carried.**

**Psychologist**

<i>License No.</i>	<i>Licensee</i>	<i>Issue Date</i>
PSY003681	Minch, Laura Michelle	6/27/2013
PSY003682	Garai, Emily Pricilla	6/27/2013
PSY003683	Symreng, Ingela Carina	6/27/2013
PSY003684	Rosenberg, Jennifer Lynn	6/27/2013
PSY003685	Schmertz, Stefan Kennedy	7/1/2013
PSY003686	Jones, Erin Marie	7/10/2013
PSY003687	Bromley, Ryan Elissa	7/12/2013
PSY003688	Holman, Kathryn Scherber	7/23/2013

**Temporary Psychologist**

<i>License No.</i>	<i>Licensee</i>	<i>Issue Date</i>
PS-T000925	Wilcoxson, Stacey Paige	6/28/2013

**Executive Session:**

**Dr. Meck motioned, Dr. Doverspike seconded, and motion carried for the Board to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §43-1-2-(k) (3) (4), §50-14-2(1) and §43-1-2 (k) (4) to deliberate on applications, oral examinations, complaints, and to receive the Assistant Attorney General’s and Cognizant reports. Voting in favor of the motion were Sauls, Campbell, Meck, Doverspike and Grammer.**

**At the conclusion of Executive Session on Friday, July 26, 2013, Dr. Sauls declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.**

**Applications:**

**Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to accept the recommendations on Applications for Licensure by Examination, Endorsement, and Reactivation. None opposed, motion carried.**

**Licensure by Examination:**

- |          |   |
|----------|---|
| 1. R. H. | Pending receipt of additional information |
| 2. D. H. | Approved to sit for exam                  |

- |          |   |
|----------|---|
| 3. C. H. | Approved to sit for exam                  |
| 4. H. L. | Approved to sit for exam                  |
| 5. S. S. | Pending receipt of additional information |
| 6. A. W. | Approved to sit for exam                  |

Licensure by Endorsement:

- |          |                          |
|----------|--------------------------|
| 1. E. B. | Approved to sit for exam |
| 2. N. C. | Approved to sit for exam |
| 3. J. G. | Approved to sit for exam |
| 4. L. S. | Approved to sit for exam |
| 5. A. V  | Approved to sit for exam |
| 6. C. W. | Approved to sit for exam |

Contract Approval

- |          |                   |
|----------|-------------------|
| 1. A. D. | Contract approved |
|----------|-------------------|

**Dr. Doverspike motioned, Dr. Meck seconded, and the Board voted to accept the recommendations on Applications for Oral Examinations. None opposed, motion carried.**

Oral Examination

- |                                |                        |
|--------------------------------|------------------------|
| 1. Abdalla-Watson, Constantina | Approved for licensure |
| 2. Betts, Theresa              | Approved for licensure |
| 3. Bradshaw, Elizabeth         | Approved for licensure |
| 4. Brooks, Crystal             | Approved for licensure |
| 5. Collins, Melina             | Approved for licensure |
| 6. Foster, Megan               | Approved for licensure |
| 7. Nelson, Hannah              | Approved for licensure |
| 8. Santiago-Barbosa, Carla     | Approved for licensure |

Assistant Attorney General's Report:

Assistant Attorney General, Scarlett Shell provided the Board with a written status report which included information on any cases referred for action.

**Ms. Grammer motioned, Dr. Meck seconded, and the Board voted to accept the Attorney General's report as presented. None opposed, motion carried.**

**Cognizant/Enforcement Report:** Dr. Meck updated the Board on the status of all open complaint cases.

Investigative interviews conducted:

- PSYC090052

Complaint cases closed; no additional action required:

- PSYC130047, PSYC130048, PSYC130050, PSYC130051, PSYC130052, PSYC140001 and PSYC140003.

**Dr. Campbell motioned, Dr. Doverspike seconded, and the Board voted to accept the Cognizant report and recommendations as presented. None opposed, motion carried.**

**Approval of Executive Session Minutes:**

- June 21, 2013

**Ms. Grammer motioned, Dr. Meck seconded, and the Board voted to approve the Executive Session minutes of the May 24, 2013 meeting as presented. None opposed, motion carried.**

**There being no further business, Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to adjourn today's meeting at 3:28 p.m. None opposed, motion carried.**

**Minutes recorded by:**

Hope Harrison, Board Support Specialist

**Minutes reviewed and edited by:**

Brig Zimmerman, Executive Director HC-1

DR. MARSHA B. SAULS, PH.D.

BRIG ZIMMERMAN

Chair

Executive Director Healthcare 1

These minutes were approved on: August 23, 2013