

**GEORGIA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
Meeting Minutes – February 21, 2014**

The Georgia State Board of Examiners of Psychologists met Friday, February 21, 2014, at the Professional Licensing Division, 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Marsha B. Sauls, Ph.D., Chair
Donald S. Meck, Ph.D.
William F. Doverspike, Ph.D.
Judy Grammer, Consumer Member

Members Absent:

Linda F. Campbell, Ph.D., Vice Chair
A. Melton Strozier Jr., Ph.D.

Administrative Staff Present:

Brig Zimmerman, Executive Director
Hope Harrison, Board Support Specialist

Assistant Attorney General:

Reagan Dean, AAG (via teleconference)

Dr. Sauls, Chair, established that a quorum was present and declared the meeting open. Board members assisted with the Oral Exams in Building B from 8:55 a.m. until 10:05 a.m. and reviewed applications.

Agenda: Approved as presented

GPA – Liaison Report:

- SB211 has stalled in the Senate.
- Kathie Garland resigned as Executive Director of GPA to be effective at some time following the GPA Annual Convention. The Georgia Board wishes her well in her future endeavors.
- The Georgia Board of Examiners of Psychologists has been scheduled to conduct a CE Workshop, Changes in the Rules for Psychologists: New CE Requirements for the 2015-2016 Licensure Cycle on Friday May 2, 2014 from 10:00 a.m. to 1:00 p.m.

Full Board Oral:

- C. B.

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to approve C. B. for licensure. None opposed, motion carried.

Correspondence:

- Read, J. – Fielding College – Appearance Request
Appearance request approved, request Dr. Read provide an outline of her concerns for Board review prior to the meeting.
- Ishikawa, R. – APA/Internship Questions
Please submit a completed application so the Board has sufficient information to form an opinion.
- Open Records Request submitted by Sims & Stakenborg, P.A. on E. Glen
Secretary of State Legal Department responded on behalf of the Board.

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to authorize the staff to respond to the correspondence as directed. None opposed, motion carried.

Petition for Waiver or Variance:

- Thomason, B. – Rule 510-9-.01
 - The granting of this petition is upheld.

Policy Regarding Reinstatement Applicants and Temporary Licensure

Ms. Grammer motioned, Dr. Doverspike seconded, and the Board voted to rescind the Policy Regarding Reinstatement Applicants and Temporary Licensure that was adopted at the January 24, 2014 Board meeting. None opposed, motion carried.

ASPPB PLUS Program – Ongoing Discussion Item:

This discussion is tabled until the March 2014 Board meeting.

Board Rules Discussion:

**510-2-.01 Application for Licensure DRAFT-Prepared in Board Meeting
02-21-14**

(1) Application.

The following requirements must be met in order to be licensed as a psychologist in this jurisdiction.

(a) A doctoral degree from an American Psychological Association (APA) accredited doctoral program in applied psychology (as defined below under Education) or from an I/O or international program (as defined below under Education).

(b) Successful completion of an APA accredited or Association of Psychology and Internship Centers (APPIC) member internship, or its equivalent (as defined below under Education).

1. An applicant who was enrolled in a APA approved program prior to May of 2003, and who was a student in good standing, will be deemed to have met the above noted internship requirement, provided the applicant completed/graduated from the program within a seven (7) year period from the date of enrollment.

(c) Successful completion of a 1500 hour postdoctoral supervised work (SWE) experience (as defined below under Education).

(d) Completed ~~a~~ Application which includes (see Forms) Initiation Form including all supporting Documents and the fee made payable to the Georgia Board.

1. General application

2. Verification of internship (Form A and if necessary Form B)

3. Verification of postdoctoral SWE (Form F and Form G). Satisfactory completion of supervised work experience is verified by an affidavit (Form G) signed by the supervisor(s). The applicants are responsible for securing the signed affidavit from supervisors upon completion of the terms of the supervised work experience contract

4. Two references (Form E)

~~5. Official transcript verifying receipt of the doctoral degree sent directly from the educational institution to the Board. If the doctoral degree has not been documented yet on the transcript, then in addition to the official transcript a letter from the graduate program training director attesting to successful completion of all requirements for the doctoral degree is required.~~

~~6. Appropriate fees (see Fee Schedule)~~

(e) Taking and passing the following examinations: Once registered with the Georgia Board, the Association of State and Provincial Psychology Boards (ASPPB) will notify applicants to register for participation in their Psychology Licensure Universal System (PLUS) program application process. Instructions on the PLUS program titled “General Instructions for Application by Examination or Endorsement” may be found on the Board website on the Application/Forms Downloads webpage.

(f) Once your application is completed and submitted for approval to the Georgia Board by ASPPB, and approval is granted by the Georgia Board, applicants will be notified to begin the examination process. Georgia Board approved applicants will be required to take and pass the following examinations, in the following order:

1. The first examination is a national licensing exam developed and owned by the Association of State and Provincial Psychology Boards (ASPPB) designed to measure knowledge of psychology relevant to practice. The Board will accept the standard passing score set by ASPPB for each administration of the Examination for the Professional Practice of Psychology (EPPP). This examination is administered online and procedural information is available from the office of the State Board of Examiners of Psychologists.

A person must apply for licensure and be approved by the Board as a licensure candidate in order to take the national licensing exam. This exam may be taken after all requirements for the doctoral degree including the internship have been completed.

(i) After three unsuccessful attempts to pass the written national examination, the applicant will be required to earn a minimum of three semester hours of Board approved graduate level course work in psychology at a regionally accredited institution, or 15 hours of Board approved APA or GPA approved continuing education prior to taking each or any additional written examinations. Documentation of attendance must be by letter from the instructor or by official APA certificate.

(ii) After six unsuccessful attempts to pass the written national examination, the applicant will be required to earn a minimum of 9 semester hours of Board approved graduate level course work in psychology at a regionally accredited institution or 45 hours of Board approved APA or GPA approved continuing education prior to taking each or any additional written examinations. Documentation of attendance must be by letter from the instructor or by APA official certificate.

2. The second examination, prepared by the Georgia Board of Examiners of Psychologists, consists of a timed, multiple choice, closed book Jurisprudence Examination covering current law, rules and regulations, and general provisions. A licensure candidate can be scheduled to take this exam after the national licensing exam has been passed and while the SWE is being completed. This information is available at the web site at www.sos.state.ga.us. The Board shall set a passing score for this examination.

3. The third examination is the oral exam given by the Georgia Board of Examiners or their representatives. The licensure candidate may be scheduled to take the oral exam after the licensure candidate has passed both written examinations, and is within 2 months of satisfactorily completing the SWE. The licensure candidate may be granted a license to practice psychology only after having successfully completed and obtained Board approval of the SWE and after having passed the oral

examination. The Board reserves the right to re-administer the oral exam to individuals who do not satisfactorily complete the SWE.

(i) The licensure candidate must personally appear before a subcommittee of the Board for an oral examination which will be based on a work sample of material from their intended area of practice provided by the licensure candidate. The work sample must have been generated within six months preceding the oral examination or within six months of the most recent professional practice. Licensure candidates must bring the SWE log to the oral exam (see below under Education for exceptions).

(ii) The licensure candidate who fails the subcommittee-administered oral examination will be scheduled for a Full Board Exam. A Full Board oral examination is defined as an oral exam in which the majority of Board members are present.

(iii) The licensure candidate who fails the Full Board oral examination may take a second Full Board Exam after the expiration of a six month period following the date on which the licensure candidate failed the Full Board oral examination.

(iv) The licensure candidate who fails the second Full Board oral examination will be denied licensure. Any consideration for subsequent licensure will require submission of a new application, fees and documentation. The applicant must meet all requirements that are in effect on the date on which the Board receives the new application.

(v) The licensure candidate who passes the subcommittee-administered oral examination and has successfully completed the SWE will be granted a license to practice psychology in the State of Georgia.

(2) Time and Place of Examinations.

(a) The Office of the Division Director, Professional Licensing Boards Division, designates the specific time and location where examinations are administered. The applicant will be notified in writing of the exact time and place of the examination. The applicant must appear in person for the examinations and bring government issued picture identification.

(3) Americans with Disabilities Act.

(a) The Board will provide reasonable accommodation to the qualified applicant with a disability in accordance with the Americans with Disabilities Act. The request for an accommodation by an individual with a disability must be made in writing on a form provided by the Board and received in the Board office by the application deadline along with the appropriate documentation, as indicated in the Request for Disability Guidelines.

(4) Application for Non-Renewable Provisional License.

(a) A licensure candidate who has passed the written examinations and who has completed all other requirements for licensure except the postdoctoral supervised work experience requirement and the oral examination may apply for a provisional license. The applicant for provisional license must submit:

1. Completed General Application Initiation Form including all supporting Documents and the fee made payable to the Georgia Board; and

2. Verification of internship (Form A and if necessary Form B); and

3. Proposed contract of postdoctoral SWE (Form F); and

4. Two references (Form E); and

5. Official transcript verifying receipt of the doctoral degree sent directly from the educational institution to the Board. If the doctoral degree has not been documented yet on the transcript, then in addition to the official transcript a letter from the graduate program training director attesting to successful completion of all requirements for the doctoral degree is required; and

6. Appropriate fees (see Fee Schedule).

2. Once registered with the Georgia Board, the Association of State and Provincial Psychology Boards (ASPPB) will notify applicants to register for participation in their Psychology Licensure Universal System (PLUS) program application process. Instructions on the PLUS program titled "General Instructions for Application by Examination or Endorsement" may be found on the Board website on the Application/Forms Downloads webpage.

(b) Denial of Provisional License Application.

1. If the applicant for provisional license is denied, the applicant may petition the Board, within 60 days of the date of the letter of denial, to reconsider the application. After 60 days the file will be closed; to reapply the applicant must submit a new application, a non-refundable application fee, and all required documentation.

2. If the Board requests additional information from the applicant, the applicant has 30 days to respond. Failure to respond will result in denial of the application and closing of the applicant's file. The applicant who re-applies for licensure at a later date must submit a new application, a non-refundable application fee, and all required documentation.

3. A provisional license is subject to revocation if the Board determines that the requirements of the supervised work experience are not being satisfactorily met. Revocation of a provisional license shall not be considered a contested case within the meaning of Chapter 13 of Title 50, the Georgia Administrative Procedure Act, but a holder of a provisional license shall have the right to appear before the Board for appeal.

(c) Scope of Provisional License. A Provisional license carries all the weight and privileges of licensure except for the requirement of continued supervision for all professional activities throughout the experience (See supervised work experience). A provisional license is non-renewable and will expire in 24 months unless the Board grants an exception.

(5) Denial of Application.

~~(a) The applicant will be informed in writing of the Board's decision regarding approval or denial of an application for licensure. If the applicant is denied, the applicant may petition the Board, within 60 days of the date of the letter of denial, to reconsider the application. After 60 days, the file will be closed; to reapply, the applicant must submit a new application, a non-refundable application fee and all required documentation.~~

~~(b) If the Board requests additional information from the applicant, the applicant has 30 days to respond. Failure to respond will result in denial of the application and closing of the applicant's file. The applicant who re-applies for licensure at a later date must submit a new application, a non-refundable application fee and all required documentation.~~

(6) Fees.

~~(a) Examination fees are refundable.~~ Licensure application fees are non-refundable. Fees are

designated on a separate Fee Schedule. Fees may be reviewed and changed at the discretion of the Board. ~~Any request for a refund of an examination fee must be submitted in writing and must be made within one year of the date the fee was received by the Board.~~ Indebtedness to the Board caused by a returned check will be handled in accordance with Code Section 16-9-20 of the Criminal Code of Georgia.

510-3-.01 Application Process: Forms, Fees and Deadlines.

(4) Licensure by endorsement refers to licensure for applicants who hold current licenses in psychology in other states and are applying for licensure in Georgia. To apply requires:

(a) Application initiation form

(b) Participation in the PLUS Application Process through the Association of State and Provincial Psychology Boards (ASPPB). Instructions found under the General Instructions for Application by Examination or Endorsement on the Board website.

~~(1) Endorsement application forms are available upon request from the Board office. The completed application must be received in the Board office at least 60 days prior to the date on which the applicant wishes to take the written state jurisprudence examination.~~

~~(2) A non-refundable application fee and examination fee must be submitted with the application. (See Fee Schedule). Any request for a refund of the examination fee must be in writing and received by the Board within one year of the date of the application.~~

~~(3) All substantiating documents must be received within six months of the date the application is received in the Board office. Incomplete files will be closed six months after the receipt of the application form unless the Board requests additional information.~~

(4) The Board may in its discretion deny licensure to an applicant who has had disciplinary action taken against him or her by any licensing authority or professional organization, or whose record reflects any other matter that puts in question his or her competency to practice.

510-3-.02 Qualification of Applicants.

Endorsement may be granted to a psychologist who satisfies one of the alternatives delineated below. In the event the applicant cannot satisfy one of these alternatives, he/she may apply for licensure by examination.

(a) **Alternative for a psychologist who has been licensed for less than 10 years:**

1. The current overall licensure standards in the jurisdiction where the applicant is currently licensed must not be lower than those of Georgia.
2. An information/verification form from the jurisdiction of licensure must be submitted to the Georgia Board. It must show that the applicant's license is current and that it is in good standing.
3. The applicant's original licensure must have been based on an earned doctoral degree in applied psychology which met the residency requirement as defined in 510-2-.04(4)(a).
4. The applicant must have attained a score on the national licensing examination equal to or greater than the standard passing score set by ASPPB or received an ABPP diploma by examination.
5. The applicant must have obtained a passing score on the Georgia jurisprudence examination.
6. The applicant must have passed an oral examination based on a work sample, which was generated in the six months prior to the examination or within six months of the most recent professional practice.

7. The applicant must have completed a postdoctoral supervised work experience (SWE), as previously defined, or its equivalent. For the purposes of this rule, equivalent work experience is deemed to be:

- (i) Three years of full time practice (at least 30 hours per week for 50 weeks per year), in an organized setting where supervision and collaboration were provided; or
- (ii) Licensure as a psychologist in another jurisdiction for at least five years.

(b) Alternative for a **Senior Psychologist** (a person who has been licensed for 10 or more years):

1. The applicant must have obtained a passing score on the Georgia jurisprudence examination.
2. The applicant must have passed an oral examination based on a work sample, which was generated in the six months prior to the examination or within six months of the most recent professional practice.
3. The applicant must have been licensed for 10 years in a jurisdiction of the United States or Canada.
4. The applicant's original licensure must have been based on an earned doctoral degree in applied psychology which met the residency requirement as defined in 510-2-.04(4) (a).

(c) The application process for endorsement applicants is the same as is outlined in 510-2-.01(d)1 &2. The ASPPB PLUS application process described in 510-2-.01(d) 1&2 for endorsement applicants will allow for the requirements listed above to be demonstrated.

Dr. Strozier motioned, Ms. Grammer seconded, and the Board voted to refer rules 510-2-.01, 510-3-.01 and 510-3-.02 to the Attorney General's office for a memo of statutory authority and to post the proposed amendments for the 30-day minimum requirement upon the receipt of the memo of authority. None opposed, motion carried.

At its meeting on February 21, 2014, the Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-10, 43-1-19, 43-1-24, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-13 and 50-13-3.

Additionally, at its meeting February 21, 2014, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-10, 43-1-19, 43-1-24, 43-1-25, 43-39-5, 43-39-6, 43-39-8, 43-39-13 and 50-13-3 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Psychology.

Minutes: January 24, 2014

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to approve the minutes from the January 24, 2014 meeting as presented. None opposed, motion carried.

Application Ratify List:

<i>License No.</i>	<i>Licensee</i>
PSY003759	Heck, Brandon Miller
PSY003760	Bagheri, Elham
PSY003761	Broadwell, Sherry D.
PSY003762	Jean-Jacques, Elisabeth Miriam
PSY003763	Noble, Christina Lynne
PSY003764	Joye, Shauna Wilson

Dr. Doverspike motioned, Dr. Campbell seconded, and the Board voted to approve the ratification of licenses administratively issued in January and February 2014. None opposed, motion carried.

Executive Session:

Dr. Doverspike motioned, Ms. Grammer seconded, and the motion carried for the Board to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §43-1-2-(k) (3) (4), §50-14-2(1) and §43-1-2 (k) (4) to deliberate on applications, oral examinations, complaints, and to receive the Assistant Attorney General’s and Cognizant reports. Voting in favor of the motion were Sauls, Meck, Doverspike, and Grammer.

At the conclusion of Executive Session on Friday, February 21, 2014, Dr. Sauls declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.

Applications:

Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to accept the recommendations on Applications for Licensure by Examination, Endorsement and Reinstatement. None opposed, motion carried.

Licensure by Examination:

- A. A.
- J. B.
- R. B.
- S. M.
- R. S.
- E. T.
- M. T.

Recommendations

- Approved to sit for exams
- Approved pending receipt of additional information
- Approved pending receipt of additional information
- Approved to sit for exams

Licensure by Endorsement:

- E. A.
- C. C.
- P. R.
- M. S.

- Approved to sit for exams

Reinstatement of Licensure:

- T. B.
- M. L.

- Pending receipt of additional documentation
- Pending receipt of additional documentation

Post-Doctoral Contract Review:

- J. W.

Approved

Dr. Meck motioned, Dr. Doverspike seconded, and the Board voted to accept the recommendations on Oral Examinations. None opposed, motion carried.

Oral Examinations:

- Brooks, Christopher
- Fogle, Emily
- Grange, Christina
- Holtzman, Rochelle
- Hoskins, Laura
- Lundy, Heather
- Tanner, Brandi

- Approved for licensure

Assistant Attorney General's Report:

No report submitted.

Dr. Doverspike motioned, Dr. Meck seconded, and the Board voted to accept the Final Decision on Jennifer Gale as presented. None opposed, motion carried.

Ms. Grammer motioned, Dr. Doverspike seconded, and the Board voted to accept the Outpatient Mental Physical Examination conducted on J. V. None opposed, motion carried.

Cognizant/Enforcement Report: Dr. Meck updated the Board on the status of all open complaint cases.

Recommend for Investigative Interview:

- PSYC140013, PSYC140015 and PSYC140020

Pending Receipt of Additional Information:

- PSYC130052, PSYC140017, PSYC140018, and PSYC140021

Dr. Doverspike motioned, Ms. Grammer seconded, and the Board voted to accept the Cognizant report and recommendations as presented. None opposed, motion carried.

Applicant Appearance – M.A.L.

The Board conducted an interview with reinstatement applicant M.A.L.

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to refer reinstatement applicant, M.A.L., to the Attorney General's Office. None opposed, motion carried.

Executive Session Minutes: January 24, 2014

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to approve the Executive Session minutes of the January 24, 2014 meeting as presented. None opposed, motion carried.

There being no further business, Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to adjourn today's meeting at 2:02 p.m. None opposed, motion carried.

Minutes recorded by:

Hope Harrison, Board Support Specialist HC-1

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director HC-1

DR. MARSHA B. SAULS, PH.D.

BRIG ZIMMERMAN

Chair

Executive Director Healthcare 1

These minutes were approved on: March 21, 2014