

**GEORGIA STATE BOARD OF
EXAMINERS OF PSYCHOLOGISTS
Meeting Minutes –July 24, 2015**

The Georgia State Board of Examiners of Psychologists met Friday, July 24, 2015, at the Professional Licensing Division, 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Marsha B. Sauls, Ph.D., Chair
Linda F. Campbell, Ph.D – Vice-Chair
Melton Strozier Jr., Ph.D.
Judy Grammer, Consumer Member
Donald S. Meck, Ph.D.
William F. Doverspike, Ph.D

Administrative Staff Present:

Brig Zimmerman, Executive Director
Chrissy Lewis, LA/CCSI

Attorney General's Office:

Reagan Dean, Esq., Senior AAG

Dr. Sauls, Chair, established that a quorum was present and declared the meeting open at 8:40 a.m.

Agenda: Approved with late agenda items added: Checklist used for Board administered Oral Exams

Executive Session:

Dr. Doverspike motioned, Dr. Strozier seconded, and the motion carried for the Board to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §43-1-2-(k) (3) (4), §50-14-2(1) and §43-1-2 (k) (4) to administer the Board Oral Exams, deliberate on applications, review complaints, and receive the Assistant Attorney General's and Cognizant reports. Voting in favor of the motion were Sauls, Campbell, Strozier, and Grammer.

Board Administered Oral Exams:

Recommendations:

- | | |
|---------|-------------------------------|
| • S.H. | Passed-Issue License w/Form G |
| • T.W-N | Passed-Issue License |
| • A.R. | Passed-Issue License |
| • J.Z. | Passed-Issue License |
| • C.F. | Passed-Issue License |
| • J.O. | Passed-Issue License |
| • J.A. | Passed-Issue License w/Form G |
| • S.M. | Passed-Issue License |
| • K.C. | Passed-Issue License w/Form G |
| • J.B. | Passed-Issue License w/Form G |
| • E.M. | Passed-Issue License w/Form G |
| • M.M. | Passed-Issue License w/Form G |
| • P.G. | Passed-Issue License w/Form G |
| • S.M. | Passed-Issue License |
| • A.M. | Passed-Issue License w/Form G |
| • K.S. | Full Board Oral Exam |
| • A.S. | Passed-Issue License w/Form G |
| • J.K. | Passed-Issue License w/Form G |

(*Form G: Verification of Completion of Post-Doctoral Supervised Work Experience)

Applicant Appearance:

- A.J.

Recommendation:

Pending application - approved to proceed with exams

Board Appearance – Release from Board Order:

- H.B.

Refer to AG’s office

Applications:

- S.B.
- D.B.
- E.E.
- D.G.
- L.K.
- T.M.
- K.O.
- M.P.
- M.S.
- M.T.

Recommendation:

File Reinstatement Application
Approved to proceed with exams
Approved to proceed with exams

Complaint Report:

Recommend Closure:

PSYC120031, PSYC150039, PSYC150040, PSYC150041, PSYC150042, PSYC150045, PSYC150046, PSYC150047, PSYC150049, PSYC150050, PSYC150051, PSYC150052, PSYC150053 and PSYC160003

Recommend Referral to AG’s Office:

PSYC150008 and 150009

Remain pending additional information:

PSYC150018, PSYC150037, PSYC150044, PSYC150048PSYC160001 and PSYC160002

Attorney General’s Report:

A written status and activity report was provided for Board review and discussion of the current cases open in the AG’s office.

A.W-J.

Signed C&D

Executive Session Minutes:

June 26, 2015

- Recommend approved as presented

At the conclusion of mornings Executive Session Dr. Sauls declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No Board votes were obtained during Executive Session.

Correspondences:

Correspondence presented to Board for information only; no response required.

- ASPPB - RE: Competency Exam and PSYPACT
- ASPPB – Invitation for Board to join the association for a reception @ APA Convention

Consultation (Peer) Group C.E. Report form:

- Versions presented by Board member Doverspike and GPA liaison, Michael Rose.
- A separate form from the CE Report Form currently used; to serve as a certification of attendance for continuing education hours to count in Area II.

Board Oral Exam Checklist form:

- Changes to form presented by Board member Strozier; form will be revised by administrative staff as directed.

Board Rules – Proposed Amendments Discussion:

Recommendation:

- 510-5-.02 Definitions
- 510-5-.07 Representation of Services

- 510-7-.01 Renewal.
(These rule changes will go into effect on January 1, 2017)

Presented by Board member Dr. Campbell
Presented by Board member Dr. Campbell
Rule changes proposed to 510-5-.02 and .07 will remain a work in progress; Dr. Campbell to continue to work on and will present back to Board at a later date.

Every psychology license will expire on December 31 of even numbered years, and will be renewable for two years if all requirements for renewal, including continuing education requirements are satisfied, and the renewal fee is paid. Psychologists practicing with an expired license are subject to disciplinary action by the Board. Licenses may be renewed within six months thirty (30) days after their expiration and are subject to a late renewal penalty fee in addition to the renewal fee. Licensees are NOT to practice after December 31st of each even numbered year until the license has been renewed and is in active status. See Separate Fee Schedule and Continuing Education Rule. Failure to renew a license within six months thirty (30) days of its expirations, shall have the effect of revocation of the license by operation of law and the license shall be considered lapsed. The Board in its sole discretion may reinstate a revoked license. Reinstatement is at the sole discretion of the Board.

- 510-8-.03 Reporting/Documentation.
(These rule changes will go into effect on January 1, 2017)

- (1) Each licensee shall maintain for four years his/her own records of completed continuing education activities. The Board will not maintain continuing education files for licensees.
- (2) Each licensee shall attest, on his/her biennial license renewal application, that he/she has satisfied the continuing education requirements. Documentation of these activities should be retained by the licensee

and not sent to the Board unless so requested. False attestation of satisfaction of the continuing education requirements on a renewal application may subject to licensee to disciplinary action, including revocation.

(3) The Board will audit a fixed percentage of the renewal applications. Licensees whose applications are audited will be required to document the completion of his/her continuing education activities on the Continuing Education Report Form. Licensees will also be required to provide copies of the actual certificates earned for Area IV Approved Sponsored Continuing Education activities and also the documentation of any CE activities claimed from Areas I, II, III, and V as is required and specified in those areas.

(a) If an audited licensee fails to provide the Board with acceptable documentation of the credits attested to on his/her renewal application, the license will not be renewed. The licensee may obtain the required continuing education credits within ~~six months~~ thirty (30) days; however, the license will not be renewed until the requirements have been met and approved by the Board. Failure to satisfy the continuing education requirement shall result in revocation of the license by operation of law.

(b) If, following the audit, the Board disqualifies any of the documented continuing education credits such that the licensee does not meet the continuing education requirements set out above, the license will not be renewed until the requirements have been met and approved by the Board. The licensee must obtain the required continuing education credits before the end of the late renewal period (~~June 30th~~ - January 31st of every odd numbered year following the even numbered year renewal/expiration date) or the license shall be revoked by operation of law.

(c) Under conditions a or b, practicing without a renewed license subjects the licensee to penalties as set forth by the Board, and the licensee may be subject to disciplinary action, including revocation of license. **A psychologist cannot practice psychology in the State of Georgia without an active renewed license.**

- 510-9-.04 License for Volunteer Service Tabled; Continue discussion

Dr. Meck motioned, Ms. Grammer seconded and the Board voted to refer the proposed amendments to rules 510-7-.01 and 510-8-.03 to the AG's office for a Memo of Statutory Authority, and to post rule amendments upon receipt of memo for required 30 days to be followed by a public rules hearing next available meeting date. None oppose, motion carried.

GPA Liaison Report: Dr. Michael Rose

- GPA is moving forward regarding legislation proposed for next session regarding psychological testing;
- Presented the Consultation (Peer) Group continuing education report form as noted above

Ratify List:

- 06-27-15 to 07-23-15

Dr. Meck motioned, Dr. Strozier seconded, and the Board voted to accept the ratify listing of licenses issued between Board meeting. None opposed, motion carried.

Minutes: June 26, 2015

Dr. Meck motioned, Ms. Grammer seconded, and the Board voted to approve the June 26, 2015 meeting minutes as presented. None opposed, motion carried.

2016 Board Meeting Dates (& Board Administered Oral Exam dates):

(All meeting dates are on Friday, all meetings start at 8:30 a.m.)

- **January 22, 2016**
- **February 19, 2016**
- **March 25, 2016**
- **April 22, 2016**
- **May 27, 2016**
- **June 24, 2016**
- **July 22, 2016**
- **August 19, 2016**
- **September 23, 2016**
- **October 28, 2016 ***
- **November 18, 2016**
- **December 16, 2016**

* ASPPB Annual Meeting, Baltimore, MD-10-19 to 10-23, 2016

The Board members will review the 2016 meeting dates and let the Executive Director know of any conflicts with dates as presented before finalizing 2016 meeting dates.

Dr. Strozier motioned, Dr. Doverspike seconded, and the Board voted to accept the recommendations made on all Oral Examination candidates. None opposed, motion carried.

Dr. Doverspike motioned, Dr. Campbell seconded, and the Board voted to accept the recommendations on all applications by exam, endorsement, and reinstatement. None opposed, motion carried.

Dr. Strozier motioned, Dr. Meck seconded and the Board voted to approve the application of AJ and for applicant to proceed with exams upon receipt of specified documentation. None opposed, motion carried.

Dr. Strozier motioned, Dr. Meck seconded, and the Board voted to refer H.B. to the AG's office based on recommendations as presented. None opposed, motion carried.

Dr. Campbell motioned, Dr. Doverspike seconded and the Board voted to accept the recommendations of the Board's cognizant with regard to complaints. None opposed, motion carried.

Ms. Grammer motioned, Dr. Doverspike seconded and the Board voted to accept the Senior Assistant Attorney General's report as presented. None opposed, motion carried.

Dr. Campbell motioned, Ms. Grammer seconded and the Board voted to approve the June 26, 2015 Executive session meeting minutes as presented. None opposed, motion carried.

There being no further business, Dr. Doverspike motioned, Ms. Grammer seconded and the Board voted to adjourn today's meeting at 4:56 p.m.

Minutes recorded, reviewed and edited by:

Brig Zimmerman, ED

DR. MARSHA B. SAULS, Ph.D.

Chair

BRIG ZIMMERMAN

Executive Director Healthcare 1

These minutes were approved on: **August 21, 2015**

