

The State Licensing Board for Residential and General Contractors met on **November 16, 2005** at the Professional Licensing Boards Division, 237 Coliseum Drive in Macon, Georgia for the purpose of conducting business.

Members Present:

- Allen Richardson, Chairman
- Roger Huggins, Vice Chairman
- Bob Barnard
- Dan Cash
- Mark Herbert
- Melissa Henderson
- Guy Middleton
- Philip Thayer
- Timothy Ansley
- David Cyr
- Morgan Wheeler

Others Present:

- Kyle Floyd, Executive Director
- Gina Thompson, Board Secretary
- Reagan Dean, Board Attorney
- Ed Phillips, HBAG
- Mark Woodall, AGC

Chairman Richardson established that a quorum was present and called the meeting to order at 9:08 A.M.

A motion was made by Mark Herbert, seconded by Morgan Wheeler, and the Board voted unanimously to approve the Board's October 19, 2005 minutes.

A motion was made by Timothy Ansley, seconded by Mark Herbert, and the Board voted unanimously to approve the Board's October 27, 2005 Residential-Light Commercial Contractor subcategory conference call minutes.

Chairman Richardson turned the meeting over to Kyle Floyd, Executive Director, to discuss the procedures available for applicants to reference our website to obtain the status of their application.

Kyle Floyd, Executive Director, discussed questions that the Board needs to consider concerning the examination for licensure. From this discussion, a motion was made by Timothy Ansley, seconded by Morgan Wheeler, and the Board voted unanimously to separate the exam into a technical exam portion and a portion specific to Georgia. The Board also discussed whether applicants must apply and be approved by the Board before taking the exam. A motion was made by Dan Cash, seconded by Timothy Ansley, and the Board voted unanimously to accept this as the procedure for all applicants. A motion was made by Dave Cyr, seconded by Philip Thayer, and the Board voted unanimously to require questions concerning OSHA to be on the examination.

The Board discussed a letter from Representative Vance Smith to which Rep. Smith attached a letter from a constituent, and it was determined that a letter be sent to Representative Smith noting that his constituent refer to the law for guidance in whether the constituent will need to be licensed to perform the activities his company is currently performing. The Board also requested that Kyle Floyd, Executive Director, handle in the same manner any future letters pertaining to similar requests. A motion was made by Bob Barnard, seconded by Mark Herbert, and the Board voted unanimously to handle all similar letters in this manner.

Chairman Richardson suggested changes to the timeline formerly introduced by the Board. It was also advised that the January 18, 2006 board meeting be stricken and that the Board would have their next meeting on February 1, 2006.

The Board discussed the Fee Schedule to determine the fee amount to apply to licensure applications. After much debate and discussion, a motion was made by Bob Barnard, seconded by Timothy Ansley, and the Board voted to accept \$200 as the fee amount for all applications. The members voting against this proposal were Philip Thayer, Guy Middleton, Mark Herbert, Dan Cash and Roger Huggins. The Renewal fee was put on hold for discussion at a later date.

The Board discussed making minor changes to the Residential-Basic, Residential-Light Commercial and General Contractor applications for licensure and the Board voted to accept the applications for use by Board staff with the changes as written.

The Board voted to approve 70 as the passing score on the examination for both divisions. A motion was made by Phillip Thayer, seconded by Melissa Henderson, and the Board voted unanimously to accept a passing examination score of 70.

The Board discussed the number of points added to the examination score for Veteran's Preference Points, noting that the exam score could be increased by at least 5 and up to 10 points for veterans.

Discussion was made by Mark Woodall, Director of Governmental Affairs, Associated General Contractors of America, Inc, concerning the "repair" definition. An error was acknowledged in the information provided to the Board and corrected. A motion was made by Bob Barnard, seconded by Morgan Wheeler, and the Board voted unanimously to post the repair definition as a Board Rule. A conference call to adopt the repair rule will be scheduled at a later date.

The Board considered language changes (as underlined below) on the warranty rule to read in part, "A licensed residential contractor and any affiliated entities shall offer a written warranty in connection with each contract to construct, or superintend or manage the construction of, any single family residence... . The residential division, for both residential-basic contractors and residential-light commercial contractors, hereby establishes ... ". A motion was made by Timothy Ansley, seconded by Philip Thayer, and the Board voted unanimously to approve the warranty language change. A motion was made by Philip Thayer, seconded by Bob Barnard and the Board unanimously voted to post the warranty language change. A conference call to adopt the warranty rule will be scheduled at a later date

There being no further business to come before the Board, the meeting was adjourned at 12:10 P.M. by Chairman Richardson.

Minutes recorded by:

Regina Thompson, Board Secretary

Reviewed/Edited by:

Kyle Floyd, Executive Director