

The Georgia Board of Examiners of Licensed Practical Nurses met in Conference Room 102 of the Professional Licensing Boards Division of the Georgia Secretary of State, located at 237 Coliseum Drive, Macon, Georgia 31217.

WEDNESDAY, APRIL 15, 2009

MEMBERS PRESENT:

Barbara Mitchell, RN, NHA, President
Jane P. Harte, LPN, Vice-President
Vicky Mack, RN, MSN, Education Member & Cognizant
Le Ann Tuggle, Consumer-Member
Judy Hilliard, LPN

MEMBERS ABSENT:

Jacqueline Barnes, LPN
Mary Lynn Owensby, LPN

STAFF PRESENT:

Sandy Bond, RN, MSN, MBA, Executive Director
Adrienne Price, RN, MSN, Nursing Consultant, Legal
Marcia L. Stevens, BSN, Nursing Consultant - Education
Gwendolyn Dodson, Administrative Assistant
Katrina Martin, RN, BSN, Licensing Supervisor
Janet Jackson, JD., Assistant Attorney General
Pam Candler, Board Support Specialist

VISITORS PRESENT (During Executive Session, visitors are excused unless scheduled for personal appearance)

Lisa Anne Beck, M.Ed., D.C., Curriculum Program Specialist (present only April 15, 2009)
Public Health & Safety/Nursing, Technical College System of Georgia

Hattie O'Bryant, Board Liaison

Mrs. Mitchell called the meeting to order at 9:20 a.m. on Wednesday, April 15, 2009. A quorum to conduct business was determined to exist.

Mrs. Tuggle moved to accept the Agenda. Mrs. Harte seconded the motion and it carried unanimously.

TECHNICAL SCHOOL PROGRAM MERGERS

Mrs. Mitchell welcomed Mrs. Beck to the meeting and asked her to update the Board on the progress of the school mergers taking place under the Technical College System of Georgia.

Ms. Beck stated the Technical College System of Georgia is making the transition from individual learning institutions to merged programs as smoothly as possible. She further stated there are possibly as many as 7 more schools that will also be merged over the summer months. The goal is to make the programs more efficient by removing duplication of officers and efforts within the system. Further, additional mergers are being contemplated in order to provide mandated budget cuts which will contribute to the Technical College System of Georgia's additional revenues.

Mrs. Beck further explained that all units under the TCSGA will be initiating the trimester semester system following the holiday season later this year. The licensed practical nursing program has additional revisions to complete as courses will be

divided when the basic curriculum is refined and revised. There will be Fall, Spring and Summer trimesters, with 14 weeks of instruction in each. 750 minutes will count as one credit hour.

Mrs. Jackson noted that some of these changes may or may not have to be backed up with Board Rule Revisions. Once the new programs are fully developed they will have to be compared to the current programs in order to determine whether or not revisions will be needed.

Mrs. Beck will be developing curriculum revisions since Department policies mandate that for every three years all curriculum must be reorganized and updated

Mrs. Mitchell asked if this process will help to standardize the curriculum in all schools and Mrs. Beck stated that it would, over a period of time. Mrs. Jackson stated that one issue continues to surface is the subject of simulated clinicals. Further what percentage of simulation can be applied to the clinical portion of the learning experience, and since so many of the schools are suggesting simulated clinicals in lieu of the actual practice setting, what would be the ground rules on this subject?

Ms. Mack stated that less and less clinical teaching is made available to the Licensed Practical Nursing Student making it extremely difficult to place her students in obstetrics and pediatrics, especially since more schools are requesting clinical space for their Registered Nursing Students.

Mrs. Beck stated that she would appreciate whatever advice the Board can offer on this subject and would like the Board to study different simulators in order to determine which ones most adequately fulfill the needs of the student learning obstetrics and pediatrics. Mrs. Mitchell stated the board will need to place parameters on simulated clinical studies since many facilities are experiencing staffing shortages due to the current economic crisis.

The meeting adjourned for the Board and Staff members to attend the Annual Public Meeting at 10:25 a.m. in Building B of the Secretary of State's office.

**GEORGIA BOARD OF EXAMINERS OF
LICENSED PRACTICAL NURSES
ANNUAL PUBLIC MEETING
APRIL 15, 2009**

MEMBERS PRESENT:

Barbara Mitchell, RN, NHA, President
Jane P. Harte, LPN, Vice-President
Vicky Mack, RN, MSN, Education Member & Cognizant
Le Ann Tuggle, Consumer-Member
Judy Hilliard, LPN

MEMBERS ABSENT:

Jacqueline Barnes, LPN
Mary Lynn Owensby, LPN

STAFF PRESENT:

Sandy Bond, RN, MSN, MBA, Executive Director
Gwendolyn Dodson, Administrative Assistant
Adrienne Price, RN, MSN, Nursing Consultant, Legal
Katrina Martin, RN, BSN, Licensing Supervisor
Janet Jackson, JD., Assistant Attorney General

Pam Candler, Board Support Specialist

OTHERS PRESENT:

Lisa Anne Beck, M.Ed., D.C., Curriculum Program Specialist
Public Health & Safety/Nursing, Technical College System of Georgia

FACULTY IN ATTENDANCE AT LPN PUBLIC MEETING 4/15/200

COOSA VALLEY TECHNICAL COLLEGE

Cochran, Kathy
Swafford, Glenda
Humphries, Nancy
Hughes, Celeste

SOUTHEASTERN TECHNICAL COLLEGE

Cornet, Jennifer
Renfro, Vickie

SWAINSBORO TECHNICAL COLLEGE

Headley, Angie
Holt, Kathy
Hendrix, Beth

EAST CENTRAL TECHNICAL COLLEGE

Lockwood, Kellie
Merritt, Diane

WEST CENTRAL TECHNICAL COLLEGE

Thompson, Tricia

CHATTAHOOCHEE TECH

Madison, Robin
Rawls, Nancy
McMichael, Judy
Hold, Judy
Kersey, Susan

APPALACHIAN TECH

Marquant, Martha
Salko, Rebecca
Sands, Kristi

GWINNETT TECH

Love, Gayla
Skinner, Christy
Grady, Peggy
White, Shawn
Mote, Susan
Farr, Wendy
Evans, Dolores
Todd, Sharon

NORTH WESTERN TECH

ALBANY TECHNICAL COLLEGE

Laster, Leona
Buchanan, Mattie

DEKALB TECHNICAL COLLEGE

Snaggs, Theresa

COLUMBUS TECHNICAL COLLEGE

Mulleins, Ramona

SOUTH GEORGIA TECHNICAL COLLEGE

Freeman, Cathy

AUGUSTA TECHNICAL COLLEGE

Lanier, Sara
Bussey, Schvon

Dykstra, Margaret
Grant, Denise
Pauley, Suzanne

ATLANTA TECHNICAL COLLEGE

Fells, Geraldine
Collins, Elicia

NORTH METRO TECH

Hannigan, Larry
Giles, Lance
Wishan, Kathy

MOULTRIE TECHNICAL

Hall, Nancy
Groover, Tammy
Tucker, Nancy

CENTRAL GEORGIA TECHNICAL COLLEGE

Wilkins, Terry
Beachom, Eric
Jackson, Angelica
Bohannon, Pam
Wise, Sarah

BAINBRIDGE TECHNICAL COLLEGE

STUDENTS ATTENDING THE PUBLIC MEETING ON APRIL 15, 2009

CENTRAL GEORGIA TECHNICAL COLLEGE

Stephens, Starlin
Davis, Rebecca
Helton, Susan
Smith, Elizabeth
Small, Molly
Monroe, Katherine
Honeycutt, Logan
Williams, Kelly
Bryant, Saabirah
Davis, Cilicia
Gulden, Niesha
Mathis, Chelsea
Chapple, Tisa
Jackson, Tameka
Cocking, Stephanie
Kuncaitis, Laura J.
Davis, Janie
Nix, Miranda
Thornton, Christina
Abasi, Angelo
Kuria, Rachel
Daniel, Kandace
Oyenuga, Charassia
Talley, Sharon
Burney, Quintanna
Abel, Stephanie
Campbell, Penny
Hughes, Richard
Diyen, Cyprian
Gordon, Amber
Ellis, Whitney
Watkins, Denitae
Clark, Alicia
Davis, Calandra
Harris, Tammy
Abdulahad, Neketta
Ochoa, Jesse
Brown, Latasha
Patrick, Wendy
Miller, Jennifer
George, Ellen
Dumas, Sherree
Chambliss, Kenya
White, Rachel
Isaac, Michelle
Hendrix, Courtney
Watts, Kristen
Lesperance, Kimberly
Satterly, Heather

Smith, Glenda
Mixon, Casey
White, Shannan
Defore, Hannah
Wood, Latasha
Brown, Erica
Reed-Moland, Gwen
Hornbuckle, Megan
Jones, Timmiko
Lundy, Aubrey
Fulbright, Briana
Taylor, Nasiyani
Hunt, Amanda
Fyke, Richard
Mcllwain, Felicia
Miller, Brittney
Sanders, Carrie
Dineen, Jennifer
Spinks, Justin
Edwards, Traneka
Pugh, Tanya
Pless, Gladys
Reed, Melody
White, Jenifer
Forster, Patricia
Walston, Camille
Shepard, Whitney
Clark, Kali
Richmond, Tykia
Okoli, Evans
Braswell, Francesca
Hutton, Nga
Hewell, Frances
Balkom, Patricia

SWAINSBORO TECHNICAL COLLEGE

Peebles, Ginger
Douglas, Chiquita
Wickstrom, Kristal
Beneteau, Kayla
Brown, JaRissa
Scarboro, Jennifer
Cason, Keshimia
Aldrich, Lori
Jehmse, Rochelle
Camdrey, Jock
Riddle, Vicky
Ford, nancy
Steel, Salina

Smith, Casta
Adams, Julie
Slater, Chen
Wheeler, Monica
Elliott, Heather
Lane, Rachel
Webb, Kristen

ATLANTA TECH

Glynn, Pamela S.
Rashell, Germaine
Sloan, Crystal
Collins, Elicia
Jones, Dawn
Rogers, Virginia
Parr, Yvonne
Taylor, Tanya
Robinson, Inell
Soares, Victoria

Mayes, Karen
Thomas, Kimberly
Denson, Nikki
Davis, Katrina
Millsap, Amy
Robinson, Angelinda
Vendome, Guerline
Brown, Shekita
Okocha, Chilre
Moore, Raemell
Dansty, Cassandra
Walker, Katrina
Butts, Lorraine

SHENANDOAH UNIVERSITY

El Kareh, Nader

Mrs. Mitchell introduced herself and welcomed the group to the meeting, explaining the function of the Board of Examiners of Licensed Practical Nurses. She introduced the Members of the Board, briefly outlining their qualifications. She then opened up the meeting for a short question and period.

Ms. Sylvia Rozier, Heart of Georgia Technical College, asked Ms. Mitchell to expand on the Board's reservations in reducing the number of hours of clinical practice.

Mrs. Mitchell said that the Georgia graduated Licensed Practical Nurses have far better training than other states and that the Board felt that 700 hours of study helped LPN's bridge into the Registered Nursing programs throughout the State.

Mrs. Sara Lanier, Augusta Technical College, stated that a survey was conducted among 15 schools and only 5 schools indicated that they wanted to keep their clinical hours the same.

Mr. Larry Hannigan, North Metro Technical College, stated that this has been an issue with the board for over six years now and still no resolution.

Mrs. Mitchell explained that this is a fairly new board and they cannot take the credit for what has happened over six years ago, but did state that the Board is willing to look at changing hours. If they want clinical hours reduced, then something should be added to the classroom training.

Mrs. Carmichael, Bainbridge Technical College, stated that the schools needed the Board's help. Quantity does not necessarily equal quality and the Board is handicapping the programs by requiring 700 clinical hours when the opportunities are just not available for clinical practice hours. Faculties are willing to do their part, but they need help from the Board.

Mrs. Mitchell stated that the Board has to go through the whole process of changing rules, but cannot do anything until they receive the final curriculum revisions from the Technical College System of Georgia.

Ms. Rozier inquired as to whether the Board has developed a committee to look at "Sim Man" or any other simulators to ascertain how valuable they are to the learning experience.

Ms. Mack hears and as the education board member understands exactly what the faculty members are requesting, but they need to give the Board some time to investigate the options and develop a plan of action.

Ms. Love, Gwinnett Technical College stated that major hospitals in the greater Atlanta area no longer want to use Licensed Practical Nurses and it is becoming extremely difficult to place her students into pediatrics, obstetrics and surgical clinical practice areas.

Mr. Hannigan and Mr. Giles (North Metro Tech) stated that under the new merged programs that the Technical College System of Georgia has developed, they are paired with Chattahoochee Technical College, which is over 60 miles away. They would prefer to keep everything separate, especially since there are also ADN and RN programs involved. They further stated that they wanted to keep the NCSBN program codes separate, because poor performance at one location can bring down the average scores for all locations and it would be extremely difficult to assimilate all of the information from each program into one report. Mr. Giles stated that when you look at geographics it is over 2500 square miles and 7 counties and he felt that consistency and continuity would be nearly impossible with one Director of Nursing programs being able to know what is going on 7 counties away.

Mrs. Mitchell felt that program codes were not an issue with the Board, since program codes are assigned by the National Council of State Boards of Nursing and it would ultimately be the Council's decision to make these assignments. She next introduced Mrs. Katrina Martin to review the application to licensing process.

Mrs. Martin explained that once the Board receives an application, it is then reviewed and when the licensing analyst verifies it is complete the student is made eligible to sit for the NCLEX-pn examination. Both examination applications and re-examination applications can be found on line at the Board's website which is www.sos.ga.gov/plb. The web address for PearsonVue, the testing service, is www.pearsonvue.com/NCLEX. On-line registration is encouraged and available at this website, and payment can be made with a credit card, cashier's check or postal money order. She urged the students to register with the same name as their application to the Board, and warned them that their picture identification must show the same name as the registration. Extra processing time is needed if an applicant reports an arrest or does not establish citizenship or residency. Once the Board receives a paper copy of the applicant's score sheet, which may be anywhere from 10 days to 2 weeks after testing, then a license can be issued. Licensure may take up to three weeks after the score is received, so please be patient. There are no temporary permits issued. Please do not commit yourself to a position with a definite starting date until **at least** a month after you have taken your NCLEX-pn Test.

Mrs. Bond, newly appointed Executive Director of the Georgia Board of Licensed Practical Nurses explained that she is also the Executive Director of the Registered Nursing Program as well as the Georgia Board of Dietitians. With less staff members to service the three boards it is taking longer to complete the licensing process because of the unprecedented number of graduating nurses. New laws have been written that lengthen the licensing process and place additional burdens on the Licensing Analysts.

Mrs. Price explained her position with the Board and advised the potential Licensed Practical Nurses to please answer each question on the application correctly, since the Board does perform background checks. Expungement does not mean that the crime goes away. The question asked on the application is have you ever been "arrested", so you must answer that question correctly and provide certified records of the final disposition of your case. If you do not furnish all the requested background information and paperwork, you are only hurting yourself by lengthening the processing time of your application. Also, some applications must be presented to the Board for their final approval, and that also adds extra time.

Ms. Jackson told the group that she provides legal advice to the board and prosecutes cases for the Board. The Board votes to send cases to her office for disciplinary action, which can take the form of a Consent Order, Suspension or Revocation of a license. She urged each student to be proud of their achievements, be honest with the Board and respect themselves and the education they have received. If an application is denied, then the applicant has the option of an appearance before the Board to plead their case and present further background information. Always keep the Board informed of your address and current e-mail address especially since the Board uses your e-mail address to correspond with you.

The Board can deny or revoke a license based on a felony conviction for "moral turpitude", fraud and substandard of care issues. One can have a nursing license or one can do drugs...**never both**. If one has a mental problem or a condition, come clean, let the Board will refer you to the proper professional.

Mrs. Mitchell reminded the group not to rely on anyone to remind them to renew their license. Do not allow a family member to renew your license for you. Make sure the Board has the correct address and that you have answered each and every question honestly and correctly. Your license expires on March 31 of every **ODD NUMBERED** year. On the Web Renewal, the first address screen is used to state where you live and the second address is your mailing address. The second address is the one shown on the website so if you do not want anyone to know where you live, then you may put a post office address and your mail will be delivered to you. You must be sure and update both address screens if you have moved, or your license will be sent to the address shown on the second screen. It is your responsibility to maintain your license.

The Public Meeting adjourned at 12:30 p.m.

The Board reconvened their meeting at 1:30 p.m. in Conference Room 102 of the Professional Licensing Boards Division of the Georgia Secretary of State, located at 237 Coliseum Drive, Macon, Georgia 31217.

APPROVAL OF BOARD MINUTES

Mrs. Tuggle moved to accept the minutes taken of the March 25, 2009 Conference Call meeting. Ms. Harte seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT – SANDY BOND

Mrs. Bond stated that she has now attended her first Public Meeting and found it interesting and informative and was surprised and gratified at the high attendance. She reported on the following:

- LPN Renewals have gone a lot smoother and easier than the RN renewals, however, we need to get the word out to all LPNs not to rely on the U.S. mail for renewal reminders and notices. The Boards are using e-mail almost exclusively now.
- She noted that the NCLEX Bulletin is very clear about how long it can take to get a license.

REPORT FROM LIAISON – HATTIE O'BRYANT

- Mrs. O'Bryant reported on the upcoming Convention, to be held in Macon, is tentatively scheduled for November 3-5, 2009 and urged all board members and staff to attend.

QUALIFIED MEDICATION AIDE – BARBARA MITCHELL

- Mrs. Mitchell stated that there will be some legislation coming up since this program is due to sunset in 2010. Currently, there are only two who have passed the test and not very much interest in obtaining more students for the program. The main problem is that employers are unwilling to pay any additional money to the Qualified Medication Aide, who undergoes additional training above the Certified Nurse Aide coursework and takes a test to become certified. now is the time for the Boards to be proactive about changing service areas for Qualified Medication Aides, and she wanted the Board to be aware that this is coming up.

DISCUSSION OF LEGISLATIVE ISSUES

- Senate Bill 244 – did not pass. This bill pertains to Nursing Practice as a RN and also would impact LPNs and was meant to exclude people who are caretakers for disabled individuals. If it had passed, it would allow caretakers to insert catheters, clean out tracheotomy tubes and administer medications with limited training and no standards of care.
- House Bill 475 – this measure passed and will be signed into law very soon. This Bill changes the definition of an approved nursing education program and will allow many more schools to set up nursing programs in addition to those set up and administered by the Technical College System of Georgia.

- Senate & House Bill 509 – The New Medical Practice Act. Ms. Jackson was particularly concerned with Section 43-34-44 which addresses “Medical Assistants”, who would be allowed to do many tasks under the supervision of a physician if in their office. The term “medical assistants” is not defined. The particular code section is found on lines 1727 – 1734. The medical assistant can now administer “flu shots”.

EXECUTIVE SESSION

Mrs. Harte moved, Mrs. Hilliard seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h); 43-26-5(c) and 43-26-11, to *deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Harte, Mrs. Hilliard, Mrs. Tuggle and Mrs. Mitchell (*voting in the absence of Mrs. Mack, who had to leave to attend a faculty meeting*)

At the conclusion of Executive Session on Wednesday , April 15, 2009, Mrs. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

NCLEX-PN APPLICATION REVIEW

(LPN – Licensed Practical Nurse Case Number)

LPNI090161 - Mrs. Harte moved to deny licensure based on criminal history. Mrs. Hilliard seconded the motion and it carried unanimously.

LPNI090162 - Mrs. Tuggle moved to write the applicant a letter requesting (inpatient/outpatient) Mental Physical Examination as a condition of the Board’s consideration of the application. Results are to be reviewed by the Board. If warranted, refer to the Attorney General’s Office for a consent agreement utilizing evaluation results and/or recommendations. If not warranted, proceed with licensure and close the case. Mrs. Hilliard seconded the motion and it carried unanimously.

LPNI090163 - Mrs. Harte moved to write the applicant a letter requesting (inpatient/outpatient) Mental Physical Examination as a condition of the Board’s consideration of the application. Results are to be reviewed by the Board. If warranted, refer to the Attorney General’s Office for a consent agreement utilizing evaluation results and/or recommendations. If not warranted, proceed with licensure and close the case. Mrs. Tuggle seconded the motion and it carried unanimously.

LPNI090168 - Mrs. Hilliard moved to deny licensure based on an outstanding warrant. Mrs. Harte seconded the motion and it carried unanimously.

LPNI090169 - Mrs. Tuggle moved to proceed with licensure by NCLEX-pn examination with a letter of concern. Mrs. Harte seconded the motion and it carried unanimously.

LPNI090060 - Mrs. Tuggle moved to proceed with licensure by NCLEX-pn examination. Mrs. Hilliard seconded the motion and it carried unanimously.

REINSTATEMENT APPLICATION REVIEW

(LPN – Licensed Practical Nurse Case Number)

LPNI 07032 - Mrs. Tuggle moved to pend licensure until an Employment Verification is received by the board. Mrs. Harte seconded the motion and it carried unanimously.

LPNI090171 - Mrs. Tuggle moved to proceed with licensure by reinstatement. Mrs. Harte seconded the motion and it carried unanimously.

REQUEST TO LIFT SUSPENSION AND RESTORE LICENSE

(LPN – Licensed Practical Nurse Case Number)

LPNI090158 - Mrs. Harte moved to refer to the Attorney General's Office for a Hearing or Public Consent Order to include probation for five (5) years, with the conditions of probation to include quarterly employer, personal and aftercare reports and random drug screens. Mrs. Hilliard seconded the motion and it carried unanimously.

COMPLAINT INVESTIGATION

(LPN – Licensed Practical Nurse Case Number)

LPNI090081 - Mrs. Tuggle moved to close the case with a letter of concern. Mrs. Harte seconded the motion and it carried unanimously.

LPNI090014 - Mrs. Harte moved to write the applicant a letter requesting (inpatient/outpatient) Mental Physical Examination as a condition of the Board's consideration of the application. Results are to be reviewed by the Board. If warranted, refer to the Attorney General's Office for a consent agreement utilizing evaluation results and/or recommendations. If not warranted, proceed with licensure and close the case. Mrs. Hilliard seconded the motion and it carried unanimously.

LICENSE RENEWAL 2009-2011

(LPN – Licensed Practical Nurse Case Number)

LPNI090172 - Mrs. Tuggle moved to refer to the Attorney General's Office for a Hearing to revoke this license based on criminal history. Mrs. Hilliard seconded the motion and it carried unanimously.

LPNI050212 - Mrs. Harte moved to order the licensee to have (inpatient/outpatient) Mental Physical Examination as a condition of the Board's consideration of the application. Results are to be reviewed by the Board. If warranted, refer to the attorney General's Office for a consent agreement or consent order utilizing evaluation results and/or recommendations. If not warranted, proceed with licensure and close the case. Mrs. Tuggle seconded the motion and it carried unanimously.

ENFORCEMENT

(LPN – Licensed Practical Nurse Case Number)

LPNI070157 - Mrs. Hilliard moved to request additional information from licensee on the expired medicine by May 15, 2009. If she is unable to provide this information, then the complaint needs to be referred to the Attorney General's office ordering the licensee to have (inpatient/outpatient) mental physical examination. Results are to be reviewed by the Board. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Mrs. Harte seconded the motion and it carried unanimously.

LPNI080051 - Mrs. Tuggle moved to close the case and flag L2K. Mrs. Harte seconded the motion and it carried unanimously.

LPNI070173 - Mrs. Hilliard moved to close the case with a letter of concern. Mrs. Harte seconded the motion and it carried unanimously.

LPNI070183 - Mrs. Tuggle moved to close the case and flag L2K. Mrs. Harte seconded the motion and it carried unanimously.

LPNI080150 - Mrs. Hilliard moved to close the case with a letter of apology sent to the licensee for him having to go through all of this. Mrs. Harte seconded the motion and it carried unanimously.

LPNI080212 - Mrs. Tuggle moved to close this case with a letter of concern. Mrs. Hilliard seconded the motion and it carried unanimously.

LPNI080161 - Mrs. Hilliard moved to refer this case to the Attorney General's Office for review of the file and legal advice based on the recent passage of House Bill 475. Mrs. Harte seconded the motion and it carried unanimously.

LPNI080203 - Mrs. Harte moved to accept the voluntary surrender of this individual's license. Mrs. Hilliard seconded the motion and it carried unanimously.

LPN080243 - Mrs. Tuggle moved to accept the Cease and Desist Order. Mrs. Harte seconded the motion and it carried unanimously.

CONSENT ORDERS/AGREEMENTS SIGNED AND RETURNED

(LPN – Licensed Practical Nurse Case Number)

LPN090090 - Mrs. Hilliard moved to accept the Public Consent Order and proceed with licensure by Reinstatement. Mrs. Harte seconded the motion and it carried unanimously.

NOTICE OF BORROWER DEFAULTS ON REPAYMENT OF STUDENT LOANS

Mrs. Harte moved to suspend License LPN064910 to practice as a licensed practical nurse for defaulting on Licensee's student loan, and further moved that this suspension will cease upon the receipt by the Division Director or a notice of release from the Georgia Higher Education Assistance Corporation. Mrs. Hilliard seconded the motion and it carried unanimously.

Mandy Sirmans LPN064910

APPLICATION REVIEWS

(Listed by Applicant Numbers)

J.R. (Applicant #1179685) - Mrs. Hilliard moved to proceed with licensure by examination. Mrs. Harte seconded the motion and it carried unanimously.

N.T. (Applicant #1179785) - Mrs. Tuggle moved to proceed with licensure by examination. Mrs. Harte seconded the motion and it carried unanimously.

C.F. (Applicant #1173793) - Mrs. Harte moved to refer to Legal Services for a Public Consent Agreement to reinstate with a fine of \$2200 for 48 months of unlicensed practice and proceed with licensure upon receipt of signed order and fine. Mrs. Hilliard seconded the motion and it carried unanimously.

G.T. (Applicant #1163341) - Mrs. Tuggle moved to refer to Legal Services for a Public Consent Agreement to reinstate with a fine of \$750 for 18 months of unlicensed practice and proceed with licensure upon receipt of signed order and fine. Mrs. Harte seconded the motion and it carried unanimously.

E.S. (Applicant #1102067) - Mrs. Harte moved to request applicant to send in a new application with fee. Mrs. Hilliard seconded the motion and it carried unanimously.

C.L. (Applicant #1182639) - Mrs. Tuggle moved to refer to Legal Services for a Public Consent Agreement to reinstate with a fine of \$2200 for 48 months of unlicensed practice and proceed with licensure upon receipt of signed order and fine. Mrs. Hilliard seconded the motion and it carried unanimously.

C. M. (Applicant #1127323) - Mrs. Hilliard moved to deny licensure because applicant has not worked as a paid LPN in the last ten plus years. Mrs. Harte seconded the motion and it carried unanimously.

W.B. (Applicant #1178188) - Mrs. Tuggle moved to deny licensure because applicant did not submit enough hours. Mrs. Harte seconded the motion and it carried unanimously.

C.B. (Applicant #1164044) - Mrs. Hilliard moved to proceed with licensure by endorsement. Mrs. Harte seconded the motion and it carried unanimously.

C. F. (Applicant #1182299) - Mrs. Tuggle moved to allow applicant to sit for the exam, and upon passing, return the application to the Board to review additional information. Mrs. Hilliard seconded the motion and it carried unanimously.

H.A. (Applicant #1183706) - Mrs. Hilliard moved to allow applicant to sit for the exam, and upon passing, return the application to the Board to review additional information. Mrs. Harte seconded the motion and it carried unanimously.

A.O. (Applicant #1120388) - Mrs. Hilliard moved to deny licensure, upholding the previous board decision. Mrs. Harte seconded the motion and it carried unanimously.

S. N. (Applicant #1177325) - Mrs. Tuggle moved to refer to Legal Services for a Public Consent Agreement to reinstate with a fine of \$750 for 22 months for unlicensed practice and proceed with licensure upon receipt of signed order and fine. Mrs. Hilliard seconded the motion and it carried unanimously.

Mrs. Tuggle moved to adjourn the meeting. Mrs. Hilliard seconded the motion and it carried unanimously. Meeting was adjourned at 6:10 p.m.

THURSDAY, APRIL 16, 2009

MEMBERS PRESENT

Barbara Mitchell, RN, NHA, President
Jane P. Harte, LPN, Vice-President
Vicky Mack, RN, MSN, Education Member & Cognizant
Le Ann Tuggle, Consumer-Member
Judy Hilliard, LPN
Jacqueline Barnes, LPN
Mary Lynn Owensby, LPN

STAFF PRESENT:

Sylvia "Sandy" Bond, RN, MSN, MBA, Executive Director
Gwendolyn Dodson, Administrative Assistant
Adrienne Price, RN, MSN, Nursing Consultant, Legal
Katrina Martin, RN, BSN, Licensing Supervisor
Janet Jackson, JD., Assistant Attorney General
Pam Candler, Board Support Specialist

PERSONAL APPEARANCES:

RM - LPNI 090114	Personal Appearance
SB - LPNI090125	Personal Appearance
EM - LPNI090174	Did not show for her appearance

VISITORS PRESENT (During Executive Session, visitors are excused unless scheduled for personal appearances)

Thelma W. Moore, Attorney

CALL TO ORDER

Mrs. Mitchell called the meeting to order at 9:18 a.m. on Thursday, April 16, 2009. A quorum to conduct disciplinary matters was determined to exist.

Mrs. Barnes made a motion to accept the agenda. Mrs. Oglesby seconded the motion and it carried unanimously.

EXECUTIVE SESSION

Mrs. Harte moved, Mrs. Hilliard seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h); 43-26-5(c) and 43-26-11, to *deliberate on applications and enforcement matters and to receive*

information on applications, investigative cases and pending cases. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Harte, Mrs. Hilliard, Mrs. Tuggle, Mrs. Barnes, Ms. Mack and Mrs. Oglesby.

At the conclusion of Executive Session on Thursday , April 16, 2009, Mrs. Mitchell declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

CONSENT AGREEMENTS/ORDERS – ATTORNEY GENERAL’S OFFICE

(LPN – Licensed Practical Nurse Investigative Case Number)

Mrs. Harte moved to accept the Attorney General's activity report as presented. Mrs. Barnes seconded the motion and it carried unanimously.

LPN090148 - Mrs. Hilliard moved to accept the Public Consent Order issued for applicant and to proceed with licensure. Mrs. Barnes seconded the motion and it carried unanimously.

LPN050119 - Mrs. Mack moved to accept the indefinite voluntary surrender of license LPN053885. Ms. Hilliard seconded the motion and it carried unanimously.

LPN090218 - Mrs. Mack moved to accept the Public Consent Order with a \$500.00 fine and public reprimand for licensee and to issue her a license by endorsement. Mrs. Owensby seconded the motion and it carried unanimously.

LPN060216 - Mrs. Harte moved to refer the case to the Attorney General for a public consent order and reprimand requiring licensee to take a nursing course in documentation/medication administration and patients' rights. Mrs. Tuggle seconded the motion and it carried unanimously.

LPN070119 - Mrs. Hilliard moved to offer licensee a consent order and probation for an extra two years, with employer and personal quarterly reports, in lieu of revocation. Mrs. Barnes seconded the motion and it carried unanimously.

LPN030207 - Mrs. Owensby moved to close this case with a letter of concern about her non-compliance with the original consent order. Mrs. Hilliard seconded the motion and it carried unanimously.

LPN050068 - Mrs. Barnes moved to schedule a Board Review Hearing on the Initial Decision on Thursday, June 4, 2009 at 10:00 a.m. at the request of licensee.. Mrs. Hilliard seconded the motion and it carried unanimously.

EDUCATION CONSULTANT REPORT –MARCIA STEVENS

Mrs. Stevens presented the following information to the Board.:

Albany Technical College, Albany

Addition of Ms. Joyce Casley, RN, and Felicia White, RN as F/T instructors
Removal of Ms. Alma Walker from the Nursing Faculty Summary Sheet
Listing for N.F.S.S. lists 8=7/F/T and 01 P/T

Altamaha Technical College, Jesup

Nursing Faculty Qualification Record for addition of Betty Manning, RN as full-time instructor and Kathleen McDuffie, RN as part-time instructor (**need Signatures** for Dean/Director and Faculty Member on page 2 for N.F.Q.R. for Ms. McDuffie).
Nursing Faculty Summary Sheet lists 03 (three): 02(two) full-time and one (01) part-time (need name for RN Program Director for N.F.S.S.).
Practical Nursing Program Self Evaluation Report

Central Georgia Technical College, Macon

Nursing Faculty Summary Sheet
Removal of Miriam Brown from N.F.S.S. Change in status for Frances Hewell, RN from part-time to full-time.
Addition of Angelica Jackson, RN as an adjunct clinical instructor this quarter to assist with NPT 113 in order to maintain required instructor to student ratio.

Change in status for William (Eric) Beacham, RN from Program Chairperson to lead instructor in NSG 110. Mr. Beacham has stepped down from the duty as Program Chairperson for personal reasons. Teresa Wilkins has again assumed the Program Chairperson responsibilities.

Central Georgia Technical College – Baldwin County, Milledgeville

Site visit scheduled April 30, 2009.

Received Practical Nursing Program Self-Study Report; need Clinical Facility Self-Study for [Georgia War Veteran's Home](#)

Chattahoochee Technical College, Marietta

Letter about merger concerns for all 4 merging campuses of Chattahoochee Technical College

College of Coastal Georgia, Brunswick

Letter: "Due to recent state budget cuts and the change in status of the College of Coastal Georgia to a four-year degree granting institution, the decision has been made to discontinue the Practical Nursing (LPN) program at the end of summer semester 2009. Students who are currently enrolled in the program and scheduled to graduate, summer 2009, will be able to complete the program. No students will be accepted in the fall of 2009. The program will continue to meet the standards for approval until all enrolled students have graduated. Permanent storage of the transcripts of program graduates will be the responsibility of the College Registrar..."

Columbus Technical College, Columbus

Practical Nursing Program Site Visit Report for Site Visit March 2009.

Coosa Valley Technical College, Rome

Preceptor Qualification Records for addition of Verneva Henson, LPN and Sheila Wiseman, LPN as preceptors

Preceptor Summary Sheet lists 85.

DeKalb Technical College – Newton County, Covington

Preceptor Qualification Record for Sonya Harden, LPN, Brenda Hill, RN, Shiraz H. Kassam, MD

Addition of Clarrisa Smith, RN as preceptor.

Addition of Jacqueline A. Cooper, RN, Virginia Franz, RN, Shayron M. Brown, RN, Allyson Rodriquez, RN, Elizabeth White, RN, Lenora Darby, LPN, Edyth L Hadden, RN

Preceptor Summary Sheet. [Email from Ms. Snagg, "...the number of preceptors were increased to cover the primary preceptor when they are unavailable."](#)

Nursing Faculty Qualification Record for Yolunda Golston, RN as part-time clinical instructor, and Amber Foster, RN as an adjunct/clinical. Nursing Faculty Summary. Sheet. Nursing Faculty Summary Sheet lists 08 - includes nurses from main campus.

Received Practical Nursing Program Self-Study Report April 15, 2009

East Central Technical College – Coffee County, Douglas

Practical Nursing Program Site Visit Response

Flint River Technical College, Thomaston

Addition of LeAndrea Lopez, RN as full-time nursing instructor for evening program; Listing for Nursing Faculty Summary Sheet for evening program is 02.

Griffin Technical College, Griffin

Site Visit Report March 12, 2009.

Faculty changes: addition of Barbara Davis, RN, and Angela Ballard, RN as part-time instructors.

Nursing Faculty Summary Sheet

Received a revised Annual Report

Heart of Georgia Technical College, Dublin/Eastman

Clarification for the Preceptor Qualification Record for Ms. Assatou Daniels, LPN

Lanier Technical College, Oakwood/Gainesville/Commerce

Practical Nursing Program Site Visit Response

Middle Georgia Technical College, Warner Robins

Addition of Alessandra Maria Dixon, LPN as preceptor at doctor's office–Cornerstone Medical
Listing for Preceptor Summary Sheet 08
Received Practical Nursing Program Self-Study Report April 15, 2009

Moultrie Technical College, Moultrie

Addition of Kelley Wingate, RN as part-time adjunct instructor
Nursing Faculty Summary Sheet lists 03 full-time and 01 part-time
North Metro Technical College, Acworth
N.F.Q.R. for Louise White, RN as a 'prn' adjunct clinical instructor starting in April. She initially will begin as a Med-Sur Instructor. Her recent MSN has a major of 'Nursing Education'.
Nursing Faculty Qualification Record for Myranda Goering, RN. Because Myranda is a school nurse during the regular work week, she would be used to teach some clinical that were 'off hours' or for teaching some pre-requisite courses, such as AHS 104, Introduction to Healthcare.
Nursing Faculty Qualification Record for Terri L. Peterson, RN who is employed by Grady Memorial Hospital and will be covering students during Grady OB rotations. Terri is slated to start in April.
The listing for the Nursing Faculty Summary Sheet dated 03/30/2009 includes 3F/T and 19P/T=22.
Practical Nursing Program Site Visit Response

Ogeechee Technical College, Statesboro

Practical Nursing Program Self-Evaluation Report
Practical Nursing Program Site Visit Response
Addition of preceptors: PQRs.
LPN License Status for Constanita Deloach is Renewal Pending, Expiration Date 03/31/2009.
Preceptor Summary Sheet.

Okefenokee Technical College, Waycross

Nursing Faculty Qualification Record for addition of Cheryl Lott, RN as part-time instructor for all clinical and academic faculty teaching assignments.
Nursing Faculty Summary Sheet lists 09 – 05 full-time, 01 part-time and 03 substitute

Sandersville Technical College, Sandersville/Louisville

Need P.S.S. "Once they have been approved as preceptors (at Feb meeting) we will update our Preceptor Summary Sheet and mail a copy to you."
E.C. sent an email about P.S.S. to Director of Program 04/02/2009

Southeastern Technical College – Glennville Campus, Glennville**Southeastern Technical College, Vidalia and Glennville Campus**

Practical Nursing Program Site Visit Report
Notification of addition of preceptors. Preceptor Summary Sheet lists 38
Addition of Connie Durrence, LPN, Sharon Thompson, RN, Beth Durrence, RN, John Myers, LPN, Rebecca Strickland, RN, Inez Palmer, LPN, Debra Hodges, RN, Sara Byrd, RN, Mary Ann Brown, LPN, Linda Bourgeois, RN, Jean Thomas, RN, Joann Murray, LPN, Sarah Kicklighter, LPN, Mary Tanner, LPN, Melissa Lambright, LPN, James Copeland, LPN, Tamra Pevey, LPN, Dawn Bowen, LPN, Jacquelyn Stafford, LPN, Mark Strickland, LPN, Linda Sikes, LPN, Denise Mosely, LPN, Rosa Rawls, LPN, Olivia Sapp, LPN, Sonja Hayman, RN, Rose Keller, RN, Kenneth Burnside, LPN, Marie Groover, RN, Pamela Bowen, RN, Debra Edwards, RN, Julia Beasley, RN, Mary Jean Smith, LPN, Lindi Duval, RN, Jenny Coleman, RN, Jennifer Lowe, RN, Regina Boyett, LPN, Donna Kaye Driggers, LPN, and Misti Kicklighter, LPN as preceptors.

South Georgia Technical College, Americus/Cordele

Addition of Renee Sutton Hicks, RN as part-time instructor
The Nursing Faculty Summary Sheet lists five (05) – three (03) full-time and two (02) part-time.
Addition of Angelita R. Quiroz, LPN, and Tiffany Leigh Wodzinski, LPN as preceptors
The Preceptor Summary Sheet lists thirty seven (37).

Southwest Georgia Technical College – Grady County, Cairo

Received Practical Nursing Program Self-Study Report

Site visit scheduled April 21, 2009

E.C. has notified NCSBN about address change

Refresher Program

Ms. Victoria Agyekum, R.N.

Additional information for Refresher Program Application A.

Ms. Agyekum requests approval of materials for addition of proposed program to listing of Board-Approved Practical Nursing Re-Entry/Refresher Programs.

"I am currently teaching a course at both Riverview and Tara Nursing Homes, so location is not a problem. Thank you. Vicki Agyekum"

Letter to: State and Territorial Board of Nursing, National Council of State Boards of Nursing

From: Donna Richardson, JD, RN, Director of Governmental Affairs and Professional Standards

Date: January 29, 2009

Foreign Educated Practical Nurses

Email from: Mary Jo Pepper, Assistant Professor, Clinical Coordinator, LPN Program [mailto:mpepper@daltonstate.edu]

Sent: Thursday, March 05, 2009 6:21 PM

Subject: LPN scope of practice

Fax from Ms. Vickie Gibbs to the LPN Board re: question concerning practice

Mrs. Mack moved to accept the Education Consultant's Report as presented. Mrs. Hilliard seconded the motion and it carried unanimously.

COGNIZANT MEMBERS REPORT – VICKY MACK

Mrs. Barnes moved to ratify the recommendations of the Cognizant Board Member and to close the following cases. Mrs. Owensby seconded the motion and it carried unanimously.

1177085 LPN049341 LPN079257 1174185 1165171 1177536 LPN059243

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

Mrs. Barnes moved, Mrs. Mack seconded and the Board voted to approve applications for licensure for the period of February 15th to April 14th that there determined, pursuant to Board approved guidelines, to have met licensure/authorization requirements. (See Attached reports)

EXECUTIVE DIRECTOR'S COMMENTS – SANDY BOND

Mrs. Bond asked the Board to **please** review the materials in their File Share/Web-Site so that they may be familiar with the issues when they arrive at the meeting. It looks as if cases are building in numbers and the faster the Board can move these cases, the better it will be. She stated that she had to prepare a 5 year history for Mr. Vaughn to go over of all active complaints and there were quite a few.

EXECUTIVE SESSION

Mrs. Harte moved, Mrs. Hilliard seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h); 43-26-5(c) and 43-26-11, to *deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Harte, Mrs. Hilliard, Mrs. Tuggle, Mrs. Owensby, Mrs. Barnes and Ms. Mack.

At the conclusion of Executive Session on Thursday , April 16, 2009, Mrs. Mitchell declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

PERSONAL APPEARANCES

(LPN – Licensed Practical Nurse Case Number)

LPNI090114 (Applicant for Licensure) Applicant must submit a current application. The Board is awaiting further documentation:

- Documents from the Nation of Islam that work as a Voluntary Nurse was compensated; or,
- Rules waiver petition subsequent to Rule 50-13-9.1; or
- Some type of refresher program with her current employer that would satisfy the Board's requirements.

LPNI090125 (Removal of revocation status and allow licensee to reinstate license) The Board requested court documents from applicant for the last arrest in August of 2008. Once documents are received, the Board will review her file at their scheduled Board meeting in June, 2009.

EXECUTIVE SESSION

Mrs. Barnes moved, Mrs. Tuggle seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19(h); 43-26-5(c) and 43-26-11, to *deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Harte, Mrs. Hilliard, Mrs. Tuggle; Mrs. Owensby; Mrs. Barnes and Ms. Mack.

At the conclusion of Executive Session on Thursday, April 16, 2009, Mrs. Mitchell declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

APPLICATIONS FOR LICENSURE

M.S. Mrs. Barnes moved to approve licensure by endorsement. Mrs. Mack seconded the motion and it carried unanimously.

APPLICATION COGNIZANT

Mrs. Mack moved to appoint Jane Harte as the application cognizant for the Board. Any application questions arising between the Board Meetings should be referred to Mrs. Harte. Mrs. Tuggle seconded the motion and it carried unanimously.

EDUCATION COMMITTEE

Mrs. Jackson felt that it was important, after the comments made at the public meeting, that the Board send out a follow-up letter to the schools stating that the Board heard what was said and that the Board was forming a committee to look at Clinical Hours, Classroom Hours, Simulators and other matters that surfaced. Mrs. Mack felt that we needed to appoint/invite several individuals to sit on an *ad hoc* committee.

Mrs. Harte moved and Mrs. Hilliard seconded and the Board voted to appoint the following individuals to be invited to participate on the Trimester Curriculum Review Committee:

- Lisa Anne Beck, or her designee
- Le Ann Tuggle - Board Member
- Vicky Mack – Board Member
- Marcia Stevens – Staff Member
- Julia Nell Shaw - Education Member
- Sylvia Rozier – Education Member
- Lance Giles – Education Member
- Sara Lanier – Education Member

Julie Ann Ridgeway – Professional member

Mrs. Tuggle moved to adjourn the Board meeting at 5:00 p.m. Mrs. Hilliard seconded and the motion carried unanimously.

Barbara Mitchell, RN, NHA, **President**

Sandy Bond, RN, MSN, MBA, **Executive Director**

The minutes of the Board Meeting were recorded by Pam Candler, Board Support Specialist and approved on _____