

The Georgia Board of Examiners of Licensed Practical Nurses met in Conference Room 104 of the Professional Licensing Boards Division of the Georgia Secretary of State, located at 237 Coliseum Drive, Macon, Georgia 31217.

WEDNESDAY, October 14, 2009

MEMBERS PRESENT:

Barbara Mitchell, RN, NHA, President
Jane Harte, LPN Vice President
Vicky Mack, RN, MSN, Cognizant Member

MEMBERS ABSENT:

Mary Lynn Owensby, LPN
Judy Hilliard, LPN
Le Ann Tuggle, Consumer-Member
Jacqueline Barnes, LPN

STAFF PRESENT:

Sandy Bond, RN, MSN, MBA, Executive Director
Adrienne Price, RN, MSN, Nursing Consultant, Legal
Marcia L. Stevens, BSN, Nursing Consultant - Education
Gwendolyn Dodson, Administrative Assistant
Janet Jackson, JD., Assistant Attorney General (Via teleconference)
Ryan Hussey, Summer Intern with the Attorney General's office
Pam Candler, Board Support Specialist

VISITORS PRESENT (During Executive Session, visitors are excused unless scheduled for personal appearance)

Hattie O'Bryant, Board Liaison Ga LPN Assn

PERSONAL APPEARANCES:

(LPNI – Licensed Practical Nurse Case Number or applicant #)

M.R.S.	LPNI090104
C.L.G.	LPNI090126
H.E.I.	LPNI100047

Mrs. Mitchell called the meeting to order at 9:15a.m. on Wednesday, October 14, 2009. Ms. Mitchell noted that a quorum was not present, therefore, the members met as a Committee of the Board to hear matters on the Board Agenda for October 14, 2009. As a Committee of the Board, the members would report to the full board their recommendations for actions on matters heard.

Ms. Harte recommended that the Agenda be approved as written.

BOARD MINUTES

Ms. Harte recommended acceptance of the minutes recorded at the August meeting as amended.

REPORT FROM LIAISON – HATTIE O'BRYANT

- Mrs. O'Bryant asked the Board if any of the members would be able to attend the Georgia LPN Association's annual meeting being held in Macon at the Ramada Inn on November 1 & 2, 2009. Mrs. Mitchell was not able to attend, but would send a letter on behalf of the Board to the attendees.
- Mrs. O'Bryant stated Board Members should become members of the Ga LPN Association.

EXECUTIVE SESSION

Ms. Harte moved, Ms. Mack seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-50 and 43-26-11, to *deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases and make recommendations to the Board on the above items*. The motion passed unanimously. Those voting to enter into Executive Session: Ms. Harte, Ms. Mack and Ms. Mitchell.

As a Committee of the Board, for purposes of reviewing confidential files, the board made recommendations on each file for presentation to the full Board for a vote on October 15, 2009.

At the conclusion of Executive Session on Wednesday, October 14, 2009, Mrs. Mitchell declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

EXECUTIVE DIRECTOR'S REPORT

Mrs. Bond gave a brief update on administrative issues:

- Continuing meeting attendance issues
- Marcia Stevens has submitted her resignation as Education Consultant, effective October 31, 2009.
- On-line application procedures.

LEGAL/DISCIPLINE COGNIZANT REPORT

Ms. Harte made a recommendation to accept the Cognizant's grid sheet as presented.

LEGAL SERVICES

(LPNI – Licensed Practical Nurse Case Number or applicant #)

CF LPNI090190 Ms. Mack recommended that the Board uphold the previous motion.

VG LPNI100076 Ms. Harte recommended that the Board rescind the previous action because applicant failed to report an out of state sanction. It was also recommended that the case be referred to the Legal Services Department for a Public Consent Agreement for failure to disclose an out of state Board Sanction.

GD LPNI090202 Ms. Mack recommended that the Board table acceptance of the Consent Agreement until it can be determined if this applicant is represented by counsel and the counsel confirms that the applicant is indeed under his/her counsel. The Board reserves the right to seek additional information with regard to the applicant's mental competency. All funds provided toward the payment of the fine associated with the agreement will be withheld until such time that the board can consider all information.

Ms. Jackson wanted to alert the Board to the fact that under Rule 43-1-19 at paragraph 9, the Board can refuse to license anybody who has been judged mentally incompetent. If the applicant is represented by counsel, the Board must communicate with the counsel only and ascertain if this applicant is declared incompetent.

NOTICE OF DEFAULT ON STUDENT LOAN

Mrs. Harte recommended suspension of the following license to practice as a licensed practical nurse for defaulting on Licensee's student loan, and further moved that this suspension will cease upon the receipt by the Division Director of a notice of release from the Georgia Higher Education Assistance Corporation.

REQUEST FOR RECONSIDERATION

(LPNI – Licensed Practical Nurse Case Number)

ENO LPNO90230 Ms. Harte made the recommendation that the Board uphold the previous motion.

REINSTATEMENT Application Review

MAR LPNI100101 Ms. Mack made the recommendation that the Board deny licensure to this applicant based on the absence of work experience.

POSSIBLE VIOLATION OF CONSENT ORDER

JS LPN090111 Ms. Harte recommended that the Board request an Outpatient Mental/Physical Examination based on a report from her employer and noncompliance with a previous Consent Order.

AB LPNI100053 Ms. Mack recommended that the Board refer this case to the Attorney General for an Amended Consent Order with three years probation, two years of narcotics restrictions.

TML LPNI100034 Ms. Mack recommended that the Board refer this case to the Attorney General for an Amended Consent Order with five years probation and two years of narcotics restriction.

DK LPNI100102 Ms. Harte recommended that the Board obtain an agency statement regarding employment. Once the statement is received, the Cognizant may approve.

RENEWAL APPLICATION REVIEW

KTO LPNI090157 Ms. Harte recommended that this be referred to the Attorney General for a Private Consent Order with four years probation and two years of narcotics restrictions.

SRC LPNI090183 Ms. Mack recommended that this case be referred to the Attorney General for a Public Consent order with five years probation and two years of narcotics restrictions.

AH LPNI100033 Ms. Harte recommended that the Board flag her file for renewal to determine if the case against her has been adjudicated.

NCLEX PN APPLICATION REVIEW

FDM LPNI100105 Ms. Mack recommended that applicant be licensed with a letter of concern – criminal.

ART LPN9100106 Ms. Harte recommended that the Board proceed with licensure

MENTAL/PHYSICAL EXAMINATION

LKK LPNI080237 Ms. Mack recommended that this case be referred to the Attorney General for a Private Consent Order for five years probation with two years narcotics restriction. Licensee must go to a treating physician specifically for pain management and will monitor all medications she is receiving from any medical doctor.

PERSONAL APPEARANCES

(LPNI – Licensed Practical Nurse Case Number)

MRS LPNI090104 Ms. Harte recommended that the Board vote to rescind previous motion and refer to Legal Services for a Private Consent Agreement with a fine of \$500.00 for unlicensed practice from April 2008 to October 2008.

CLG LPNI(090126) Ms. Mack recommended that the Board vote to refer to Legal Services for a Private Consent Order mirroring action taken by the Florida Board of Nursing.

HEI LPNI100047 Ms. Harte recommended that the Board vote to issue her license.

COMPLAINT INVESTIGATION – Review

(LPNI – Licensed Practical Nurse Case Number)

9LPN – Licensed Practical Nurse License Number

PPJ LPNI090056 Ms. Mack recommended that the Board vote to close this case.

CT LPN052328 Ms. Harte recommended that the Board vote to send this case to the Attorney General's office for a Public Consent Order to include a six (6) month suspension. Licensee may petition the Board for reinstatement of license after completing courses in patient assessment, documentation and patients' rights. Once license has been reinstated, licensee's license will be placed on probation for three years with employer and personal quarterly reports.

DB LPN043159 Ms. Mack recommended that the Board vote to send this case to the Attorney General's office for a Public Consent Order to include a six (6) month suspension. Licensee may petition the Board for reinstatement of license after completing courses in patient assessment, documentation and patients' rights. Once license has been reinstated, licensee's license will be placed on probation for three years with employer and personal quarterly reports.

MB LPN046393 Ms. Harte recommended that the Board vote to close this case.

RNB LPN054771 Ms. Mack recommended that the Board vote to send this case to the Attorney General's office for a Public Consent Order to include a six (6) month suspension. Licensee may petition the Board for reinstatement of license after completing courses in patient assessment, documentation and patients' rights. Once license has been reinstated, licensee's license will be placed on probation for three years with employer and personal quarterly reports.

JAM LPNI090015 Ms. Harte recommended that the Board vote to close this case and flag her file in L2K and notify the Virginia and North Carolina Boards of Nursing.

LDH LPNI060126 Ms. Mack recommended that the Board vote to close this case and flag her file in L2K.

CNP LPN060130 Ms. Mack recommended that the Board vote to close this case.

FJL LPNI070074 Ms. Harte recommended that the Board vote to refer this case to the Attorney General's office for Public Consent Order and that licensee take classes in medication administration and ethics.

CTT LPNI070140 Ms. Mack recommended that the Board vote to close this case.

VMC LPNI070163 Ms. Harte recommended that the Board vote to close this case.

BAL LPNI070168 Ms. Mack recommended that the Board vote to close this case with a letter of concern on unprofessional conduct.

SPJ LPNI080047 Ms. Harte recommended that the Board vote to close this case with a letter of concern on falsification of medical records.

FMG LPNI080060 Ms. Mack recommended that the Board vote to close this case based on the facts not being related to the practice of a Licensed Practical Nurse.

JWM LPNI080062 Ms. Harte recommended that the Board send this case to the Attorney General's office for an outpatient Mental/Physical Examination.

PB LPN9080069 Ms. Mack recommended that the Board send this case to the Attorney General's office for an outpatient Mental/ Physical Examination.

HVS LPNI080084 Ms. Harte recommended that the Board vote to close this case.

KLM LPNI080089 Ms. Mack recommended that the Board vote to accept the licensee's Voluntary Surrender.

WJF LPNI080166 Ms. Harte recommended that the Board accept the Cease and Desist Order.

JGH LPN080266 Ms. Mack recommended that the Board accept the Cease and Desist Order on **EG** and close this case.

SELF REPORTS – DIRECT REFERRAL TO AG

(LPNI – Licensed Practical Nurse Case Number)

VEM LPNI1100028 Ms. Harte recommended that the Board request the Attorney General's Office to prepare a Private Consent Order.

ESH LPNI1100029 Ms. Mack recommended that the Board request the Attorney General's Office to prepare a Private Consent Order.

ARJ LPN1100030 Ms. Harte recommended that the Board request the Attorney General's Office to prepare an order for an Outpatient Mental/Physical Evaluation.

HF LPNi100033 Ms. Mack recommended that the Board request the Attorney General's Office to prepare an order for an Outpatient Mental/Physical Evaluation.

AMJ LPNI100032 Ms. Harte recommended that the Board request the Attorney General's Office to prepare an order for an Outpatient Mental/Physical Evaluation.

LLS LPNI100103 Ms. Mack recommended that the Board request the Attorney General's Office to prepare an order for an Outpatient Mental/Physical Evaluation.

APPLICATION REVIEW

(Applicant Identification Numbers)

SCF #1205064 Ms. Harte recommended that the Board approve this applicant to sit for the examination and issue license upon receipt of a passing score.

EV #1182652 Ms. Mack recommended that the Board approve this applicant to sit for the examination and issue license upon receipt of a passing score.

NSG #1199442 Ms. Harte recommended that the Board deny licensure based on applicant's failure to graduate from an approved nursing program.

GHB #1199445 Ms. Mack recommended that the Board send this case to the Legal Services Department for a public Consent Agreement and a \$1,000 fine for unlicensed practice.

MAJ #1200676 Ms. Harte recommended that the Board proceed with licensure by endorsement.

VBS #1200079 Ms. Mack recommended that the Board refer this application to the Legal Services Department for a Public Consent Agreement with a \$500.00 fine for unlicensed practice.

CLM #1202425 Ms. Harte recommended that the Board refer this application to the Legal Services Department for a Public Consent Agreement with a \$500.00 fine for unlicensed practice.

LAB #1202426 Ms. Mack recommended that the Board refer this application to the Legal Services Department for a Public Consent Agreement with a \$500.00 fine for unlicensed practice.

JLO #1203214 Ms. Harte recommended that the Board refer this application to the Legal Services Department for a Public Consent Agreement with a \$500.00 fine for unlicensed practice.

ASD #1203431 Ms. Mack recommended that the Board refer this application to the Legal Services Department for a Public Consent Agreement with a \$500.00 fine for unlicensed practice.

PFS #1203908 Ms. Harte recommended that the Board proceed with licensure by reinstatement.

MEH #1205367 Ms. Mack recommended that the Board proceed with licensure by endorsement.

JAH #1205367 Ms. Harte recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

PLT #1206342 Ms. Mack recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

HLD #1206344 Ms. Harte recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

SDS #1206856 Ms. Mack recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$100.00 fine.

SLL #1208307 Ms. Harte recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

RMH #1208582 Ms. Mack recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

KRW #1208855 Ms. Harte recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

SLA #119776 Ms. Mack recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

RAB #120576 Ms. Harte recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

CSG #1185508 Ms. Mack recommended that the Board deny this licensure because applicant did not graduate from a nursing program before taking the boards, nor did she graduate from a program equal to and not less stringent than those established by the Board.

JMB #1204280 Ms. Harte recommended that the Board refer to legal services for a public consent order for unlicensed practice with a \$500.00 fine.

There being no further business, the meeting adjourned at 5:20 p.m.

THURSDAY, OCTOBER 15, 2009

MEMBERS PRESENT:

Barbara Mitchell, RN, NHA, President
Jane Harte, LPN Vice President
Vicky Mack, RN, MSN, Cognizant Member
Mary Lynn Owensby, LPN

MEMBERS ABSENT:

Judy Hilliard, LPN
Le Ann Tuggle, Consumer-Member
Jacqueline Barnes, LPN

STAFF PRESENT:

Sandy Bond, RN, MSN, MBA, Executive Director
Adrienne Price, RN, MSN, Nursing Consultant, Legal
Marcia L. Stevens, BSN, Nursing Consultant - Education
Janet Jackson, JD., Assistant Attorney General
Pam Candler, Board Support Specialist

VISITORS PRESENT

Lisa Anne Beck, M.Ed., D.C., Curriculum Program Specialist, Public Health & Safety/Nursing, TCGa
Ron Webb, Dean of Health Sciences at Chattahoochee Technical College
Diana Meeks-Sjostrom, PhD, RN, MSN, FNP-BC, ONC, Director of Nursing, Bauder College
Dr. Bobbie Whitworth, Bauder College
Stephanie Kozol, Esq, Holland & Knight, L.L.P. (appearing for Bauder College)

Mrs. Mitchell called the meeting to order at 9:15a.m. on Thursday, October 15, 2009. and determined that a quorum was present to conduct business existed.

Ms. Harte recommended that the Agenda be approved as written.

EXECUTIVE SESSION

Ms. Harte moved, Ms. Mack seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-50 and 43-26-11, to *deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases and make recommendations to the Board on the above items.* The motion passed unanimously. Those voting to enter into Executive Session: Ms. Harte, Ms. Mack , Mrs. Owensby and Ms. Mitchell.

At the conclusion of Executive Session on Thursday, October 15, 2009, Mrs. Mitchell declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

EDUCATION CONSULTANT REPORT – MARCIA STEVENS

Mrs. Stevens presented information on the following Georgia approved nursing programs for Board review:

New Nursing Education Program Development

1. Albany Technical College – materials are incomplete. Ms. Buchanan will resubmit by December for Fall 2010 entry – It is suggested that this school file a Rules Waiver.
2. Altamaha – Fall Quarter 2010. Altamaha is taking over the closed program at Brunswick and wants to have students in classes by Fall 2010. It is suggested that this school file a Rules Waiver.
3. Bainbridge College-The first class has graduated with five students, and all 5 students passed their NCLEX-PN Examination.

Site Visit Reponses

1. Central Georgia Technical College
2. Flint River Technical College

Application for Developmental Approval

Bauder College, Atlanta

Ms. Harte moved to accept the Education Consultant's Report as presented. Mrs. Owensby seconded the motion and it carried unanimously.

VISIT FROM PROGRAM DIRECTOR

The Board welcomed Ron Webb, Dean of Health Services of Chattahoochee Technical College who came before the Board to discuss prospects for changes in the Licensed Practical Nursing Program. On July 1, 2009 Chattahoochee merged with North Metro Technical College and the old and the new Chattahoochee Colleges in Marietta in Cobb County and Paulding County. He would like to have one program director for each campus, and would like to promote from within. The Board voiced no objection to his proposal.

BAUDER INSTITUTE

Dr. Meeks-Sjostrom addressed the board's concerns about the old, dated information submitted by them in their initial application. She also addressed the Board's concerns related to availability of clinical sites.

EXECUTIVE SESSION

Ms. Harte moved, Ms. Mack seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§43-1-2(k); 43-1-19(h); 43-26-50 and 43-26-11, to *deliberate on applications and enforcement matters and to receive information on applications, investigative cases and pending cases and make recommendations to the Board on the above items*. The motion passed unanimously. Those voting to enter into Executive Session: Ms. Harte, Ms. Mack, Mrs. Owensby and Ms. Mitchell.

At the conclusion of Executive Session on Thursday, October 15, 2009, Mrs. Mitchell declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

LEGAL/DISCIPLINE COGNIZANT REPORT

(LPNI – Licensed Practical Nurses CASE Numbers)

Ms. Owensby moved to accept the Cognizant's grid sheet report as presented. Ms. Harte seconded the motion and it carried unanimously.

Ms. Harte moved to take action on the following Cognizant cases as presented to the Board for review:

CKT – LPNI070158; DLB – LPNI070159; & MAB – LPNI070160 – refer to Legal Services for a Public Consent Order, including a minimum of 6 months suspension and approved classes in patients rights, documentation, patient assessment. They may petition the board to remove the suspension and then they will be on three years' probation.

RNB – LPNI070161 Close this file

LKC- LPNI100032; LKC - LPNI080103; & LKC LPNI1080237 Refer to Attorney General's office for an order requesting nurse to undergo an outpatient mental/physical examination.

Mrs. Owensby seconded the motion and it carried unanimously.

REQUEST FOR RECONSIDERATION

(LPNI – Licensed Practical Nurses CASE Numbers)

ENO LPNI090230 Ms. Harte moved to uphold the previous motion. Mrs. Owensby seconded the motion and it carried unanimously.

REINSTATEMENT APPLICATION REVIEW

(LPNI – Licensed Practical Nurses CASE Numbers)

MAR - LPN100101 - Mrs. Owensby moved to deny reinstatement based on absence of work experience over the last five (5) years. Ms. Harte seconded the motion and it carried unanimously.

POSSIBLE VIOLATION OF CONSENT ORDER

(LPNI – Licensed Practical Nurses CASE Numbers)

JS – LPNI060203/LPNI090111 – Ms. Harte moved to order licensee to have an outpatient Mental Physical Examination. The results are to be reviewed by a Board member. If warranted, refer to the Attorney General's office for a hearing or consent order utilizing evaluation results and/or recommendation. If not warranted, close the case. Complaint was based on reports from employer and non-compliance with previous consent agreement. Mrs. Owensby seconded the motion and it carried unanimously.

AB – LPNI100053 – Ms. Harte moved to refer to the Attorney General for an amended public consent order extending the current probation for three (3) years with the substance abuse stipulation, 2 years of narcotics restrictions and quarterly employer, aftercare and personal reports. Ms. Owensby seconded the motion and it carried unanimously.

TML – LPNI100034 – Ms. Mack moved to refer to the Attorney General for an amended public consent order extending the current probation for five (5) years with 2 years of narcotics restrictions and quarterly employer, aftercare and personal reports. Mrs. Owensby seconded the motion and it carried unanimously.

DK – LPNI0100102 – Ms. Harte moved to await agency statement regarding employment. Consent Order may be approved by the cognizant. Mrs. Owensby seconded the motion and it carried unanimously.

RENEWAL APPLICATION REVIEW

(LPNI – Licensed Practical Nurses CASE Numbers)

KTO - LPNI090157 - Mrs. Owensby moved to refer to the Attorney General's office for a private consent order placing licensee on four (4) years probation with substance abuse stipulations, two (2) years narcotic restrictions and quarterly employer, aftercare and personal reports. Ms. Harte seconded the motion and it carried unanimously.

SRC - LPNI090183 - Mrs. Owensby moved to refer to the Attorney General's office for a public consent order placing licensee on five (5) years probation with substance abuse stipulations, two (2) years narcotics restrictions and quarterly employer, aftercare and personal reports. Ms. Mack seconded the motion and it carried unanimously.

AH – LPNI100033 – Ms. Harte moved to close this file and with a letter of concern referencing criminal activity. Licensee's file will be flagged to make sure she reports the results of her felony charge. Mrs. Owensby seconded the motion and it carried unanimously.

NCLEX-PN APPLICATION REVIEW

(LPNI – Licensed Practical Nurses CASE Numbers)

FDM – LPNI100105 Ms. Mack moved to close this file with a letter of concern – criminal. Mrs. Owensby seconded the motion and it carried unanimously.

AT – LPNI100106 Ms. Mack moved to proceed with licensure by examination. Ms. Harte seconded the motion and it carried unanimously.

MENTAL/PHYSICAL EXAMINATION

(LPNI – Licensed Practical Nurses CASE Numbers)

LKK - LPNI1080237 Mrs. Owensby moved to refer to the Attorney General's office for a private consent order placing licensee on five (5) years probation with substance abuse stipulations; two (2) years narcotics restrictions, quarterly employer, aftercare, personal reports in addition to reports from her treating physician for pain management. Ms. Harte seconded the motion and it carried unanimously.

LEGAL SERVICES

(LPNI – Licensed Practical Nurses CASE Numbers)

CVF – LPNI090190 Ms. Harte moved to uphold the previous motion. Mrs. Owensby seconded the motion and it carried unanimously.

VLG – LPN100077 Mrs. Owensby moved to rescind previous motion because applicant failed to notify the Board that she had been previously sanctioned by another state. Further, she moved to refer this to the Legal Services Department for a Consent Agreement for failure to disclose being sanctioned by another board. Ms. Mack seconded the motion and it carried unanimously.

GMD – LPNI090202 Mrs. Owensby moved to table acceptance of the consent agreement until it can be determined that the applicant is represented by counsel and counsel confirms that the applicant is indeed under his/her counsel. The Board further reserves the right to seek additional information with regard to applicant's mental competency. All funds provided toward the payment of the fine associated with the agreement will be withheld until such time that the board can consider all information. Ms. Mack seconded the motion and it carried unanimously.

ENFORCEMENT

(LPNI – Licensed Practical Nurses CASE Numbers)

PPJ – LPNI090056 Ms. Mack moved to close this case. Mrs. Owensby seconded the motion and it carried unanimously.

CET – LPNI70158 Mrs. Owensby moved to refer this case to the Attorney General's office for a public consent order placing license on 3 years probation, to include a suspension of 6 months, with quarterly employer and personal reports. Licensee may petition the Board for lifting of suspension after completing courses in documentation, patient's rights and patient assessment. Ms. Harte seconded the motion and it carried unanimously.

DB – LPNI070159 Mrs. Owensby moved to refer this case to the Attorney General's office for a public consent order placing license on 3 years probation, to include a suspension of 6 months, with quarterly employer and personal reports. Licensee may petition the Board for lifting of suspension after completing courses in documentation, patient's rights and patient assessment. Ms. Harte seconded the motion and it carried unanimously.

MAB – LPNI070160 Ms. Mack moved to close this case. Mrs. Owensby seconded the motion and it carried unanimously.

RNB – LPNI070161 Mrs. Owensby moved to refer this case to the Attorney General's office for a public consent order placing license on 3 years probation, to include a suspension of 6 months, with quarterly employer and personal reports.

Licensee may petition the Board for lifting of suspension after completing courses in documentation, patient's rights and patient assessment. Ms. Harte seconded the motion and it carried unanimously.

JAM – LPNI090015 Ms. Harte moved to close this case and flag L2K should licensee attempt to reinstate her license. Ms. Harte also recommended that Virginia and North Carolina be supplied with copies of licensee's positive drug screens. Ms. Owensby seconded the motion and it carried unanimously.

LDH – LPNI060126 Mrs. Owensby moved to close this case and flag L2K for a reinstatement attempt. Ms. Harte seconded the motion and it carried unanimously.

CMP – LPNI060130 Ms. Mack moved to close this case. Mrs. Owensby seconded the motion and it carried unanimously.

FJL – LPNI070074 Ms. Harte moved to refer this case to the Attorney General's office for a public Consent Order for Falsification of Records. Licensee must also take courses on Medication Administration and Ethics. Ms. Mack seconded the motion and it carried unanimously.

CTT – LPNI070140 Ms. Mack moved to close this case. Mrs. Owensby seconded the motion and it carried unanimously.

VMC – LPNI070163 Ms. Harte moved to close this case. Mrs. Owensby seconded the motion and it carried unanimously.

BAL – LPNI 070168 Ms. Mack moved to close this case with letter of concern on unprofessional conduct. Ms. Harte seconded the motion and it carried unanimously.

SPJ – LPNI080047 Ms. Harte moved to close this case with a letter of concern regarding the falsification of medical records. Mrs. Owensby seconded the motion and it carried unanimously.

FMG – LPNI080060 Ms. Mack moved to close this case based on the lack of evidence relating to Licensed Practical Nursing. Ms. Harte seconded the motion and it carried unanimously.

JWM – LPNI080062 Ms. Harte moved to order licensee to have an outpatient Mental/Physical Examination. Results are to be reviewed by the Cognizant Board Member. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Mrs. Owensby seconded the motion and it carried unanimously.

PB – LPNI080069 Mrs. Owensby moved to order licensee to have an outpatient Mental/Physical Examination. Results are to be reviewed by the Cognizant Board Member. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. If not warranted, close the case. Ms. Harte seconded the motion and it carried unanimously.

HVS – LPNI080084 Ms. Harte moved to close this case. Ms. Mack seconded the motion and it carried unanimously.

KLM – LPNI080089 Ms. Harte moved to accept the Voluntary Surrender. Mrs. Owensby seconded the motion and it carried unanimously.

WSF – LPNI080166 Ms. Harte moved to accept the Cease & Desist Order. Mrs. Owensby seconded the motion and it carried unanimously.

JGH – LPNI080266 Mrs. Owensby moved to accept the Cease & Desist Order on Ms. Glover and Mrs. Owensby moved to close the case. Ms. Mack seconded the motion and it carried unanimously.

APPLICATION REVIEW

(Applicant Numbers)

SGF – 1205064 Ms. Mack moved to proceed with licensure by examination. Mrs. Owensby seconded the motion and it carried unanimously.

VE – 1182652 Mrs. Owensby moved to proceed with licensure by examination. Ms. Harte seconded the motion and it carried unanimously.

NAG – 1199442 Ms. Harte moved to deny licensure based on applicant's failure to graduate from an approved Licensed Practical Nursing Education Program. Ms. Mack seconded the motion and it carried unanimously.

GHB – 1199445 Mrs. Owensby moved to refer to Legal Services for a public consent agreement with a fine of \$1,000 for unlicensed practice. Ms. Harte seconded the motion and it carried unanimously.

MAJ – 1200676 Ms. Mack moved to proceed with licensure by endorsement. Mrs. Owensby seconded the motion and it carried unanimously.

VDM – 1200679 Ms. Mack moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Ms. Harte seconded the motion and it carried unanimously.

CLM – 1202425 Mrs. Owensby moved to refer to Legal Services for a public consent agreement with a fine of \$300.00 for unlicensed practice. Ms. Harte seconded the motion and it carried unanimously.

LB – 1202426 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

JO – 1203214 Mrs. Owensby moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Ms. Harte seconded the motion and it carried unanimously.

ADD – 1203431 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

PFS – 1203908 Ms. Mack moved to proceed with licensure by equivalency. Mrs. Owensby seconded the motion and it carried unanimously.

MOH – 1205367 Ms. Mack moved to proceed with licensure by endorsement. Mrs. Owensby seconded the motion and it carried unanimously.

JBH - 1205715 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Ms. Mack seconded the motion and it carried unanimously.

PLT – 1206342 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

HHD – 1206344 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Ms. Mack seconded the motion and it carried unanimously.

SDS – 1206856 Ms. Owensby moved to refer to Legal Services for a public consent agreement with a fine of \$100.00 for unlicensed practice. Ms. Harte seconded the motion and it carried unanimously.

SCL – 1208307 Ms. Mack moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

KRW – 1208855 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

SLA – 1197776 Ms. Harte moved to refer to Legal Services for a public consent agreement with a fine of \$750.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

RAB - 120576 Ms. Mack moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

CSG - 1185508 Mrs. Owensby moved to deny licensure based on applicant not graduating from a nursing program before taking boards or graduate from a program equal to and not less stringent than those established by the boards, and clock hours did not meet as well. Ms. Harte seconded the motion and it carried unanimously.

JBM - 1204280 Ms. Mack moved to refer to Legal Services for a public consent agreement with a fine of \$500.00 for unlicensed practice. Mrs. Owensby seconded the motion and it carried unanimously.

ATTORNEY GENERAL'S STATUS REPORT – JANET JACKSON

(LPNI – Licensed Practical Nurses CASE Numbers)

Mrs. Owensby moved to accept the Attorney General's Status and Activity Report and to accept Consent Agreements/Orders and other actions as prepared by the Attorney General's office for the following licensees:

Potter, Meadie Annette, LPN010759 – Public Reprimand for failure to document performance of CPR.

Ray, Betty Dianne, LPN031482 – Voluntary Surrender in lieu of disciplinary action by the Board

Mesalam, Kathleen,, LPN057489 – Voluntary Surrender in lieu of disciplinary action by the Board.

Heather Bramlett, LPN066053 – Closed with a letter of concern.

CL – LPNI050116 - Prepare for hearing

DP - LPNI90095 - Prepare a private Consent Order for (3) three years with cognitive behavioral therapy and employer and personal quarterly reports.

Shannon Halsted, LPN058430 – Do not accept presented Consent Order, but proceed with licensure by reinstatement with a letter of concern – criminal activities.

TW - LPNI50211 - Since felony conviction is a crime of moral turpitude, and LPN's typically work with a vulnerable patient population the board expressed concerns about allowing licensee to continue to practice at this time. Request suspension of license pending outcome of appeal for aggravated assault conviction at which time the board will review the case in its entirety and make a determination as to whether or not the licensee is able to provide care to patients with reasonable skill and safety.

EWB – LPNI60216 Uphold the previous motion.

Ms. Harte seconded the motion and it carried unanimously.

Ms. Jackson also updated the board on pending cases that she is currently preparing for further Board action.

COGNIZANT REPORT – Direct referrals to the Attorney General's Office

Ms. Harte moved to accept the Cognizant's report of cases directly referred to the Attorney General's Office for Outpatient Mental/Physical Examinations, except for two cases for private consent orders. Ms. Mack seconded the motion and it carried unanimously.

DEFAULT ON STUDENT LOANS

Ms. Harte moved to suspend the license on Sonya E. Chandler, LPN070016, to practice as a licensed practical nurse for defaulting on Licensee's student loan, and further move that this suspension will case upon the receipt by the Division Director or a notice of release from the Georgia Higher Education Assistance Corporation. Mrs. Owensby seconded the motion and it carried unanimously.

PERSONAL APPEARANCES

MR – LPNI090105 Mrs. Owensby moved to rescind the previous motion and refer to Legal Services to reinstate with a private consent agreement and a fine of \$500.00 for unlicensed practice and proceed with licensure upon receipt of signed order. Ms. Mack seconded the motion and it carried unanimously.

CLG – LPNI090126 Ms. Harte moved to refer to legal services for a private consent order mirroring Florida's IPN and proceed with licensure by endorsement. Ms. Mack seconded the motion and it carried unanimously.

HEI – LPNI100047 – Mrs. Owensby moved to rescind the previous motion and proceed with licensure by examination. Ms. Harte seconded the motion and it carried unanimously.

BOARD MINUTES

Mrs. Owensby moved to accept the August Board Meeting Minutes as written. Ms. Harte seconded the motion and it carried unanimously.

LICENSES ADMINISTRATIVELY ISSUED

Ms. Mack moved to ratify the list of 364 licenses administratively issued from August 16, 2009 to October 10, 2009. Mrs. Owensby seconded the motion and it carried unanimously.

AD HOC COMMITTEE

Ms. Owensby moved to establish an *ad hoc* committee to review and suggest proposed amendments to the Board's Rules, primarily, Chapter 3. Ms. Mack seconded the motion and it carried unanimously. Members suggested for the committee were:

LeAnn Tuggle
Vicky Mack, RN, BSN, MSN
Julia Nell Shaw, RN, BSN
Sylvia Rozier, RN
Grace Taylor, LPN
Lance Giles from Chattahoochee Technical College

PROPOSED RULES AMENDMENTS

Based on the changes in the law under HB 475 Ms. Jackson was asked to prepare some rules amendments and revisions. Board members made the following amendments to the Rules of the Georgia Board of Examiners of Licensed Practical Nurses:

Rule 400-2-.04 “Interstate Endorsement Licensure”

Ms. Harte moved during the Board Meeting of the Georgia Board of Examiners of Licensed Practical Nurses held on October 15, 2009 in Macon, Georgia, to approve the posting of revisions to Rule 400-2-.04. Mrs. Owensby seconded the motion and it carried unanimously.

Ms. Mack moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as required by O.C.G.A. § 50-13-4. Mrs. Owensby seconded the motion and it carried unanimously.

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES
RULES CHAPTER 400-2 LICENSE REQUIREMENTS
RULE 400-2-.04 "Interstate Endorsement Licensure"**

NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that, pursuant to the authority set forth below, the Georgia Board of Examiners of Licensed Practical Nurses (hereinafter referred to as "Board") proposes to adopt Amendments to Rule 400-2-.04 "interstate Endorsement Licensure" found in Rules Chapter 400-2 of Rules of the Georgia Board of Examiners of Licensed Practical Nurses. The purpose of the proposed amended rule is to define the requirements for active practice prior to licensure by endorsement.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice and an exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m., Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Examiners of Licensed Practical Nurses web page at www.sos.georgia.gov/plb/lpn. Copies may also be requested by contacting the Georgia Board of Examiners of Licensed Practical Nurses office at (478) 207-2440.

A public hearing is scheduled to begin at 10:00 a.m. on December 10, 2009 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input about the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument, whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before December 8, 2009. Written comments should be addressed to Randall Vaughn, Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Examiners of Licensed Practical Nurses, 237 Coliseum Drive, Macon Georgia, 31217. FAX 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Examiners of Licensed Practical Nurses at its meeting scheduled to begin at 9:05 a.m. December 10, 2009 at the Professional Licensing Boards division at 237 Coliseum Drive, Macon, Georgia, 31217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Examiners of Licensed Practical Nurses has the authority to adopt the proposed amendments to Rule 400-2-.04 pursuant to authority contained in O.C.G.A. §§ 43-25-32, 43-26-35 and 43-26-38.

In accordance with the provisions of O.C.G.A. § 50-13-4(a)(4), the Board voted at its board meeting on October 14-15, 2009 that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accompanies the objectives of O.C.G.A. §§ 43-26-30 et seq. known as "Georgia Practical Nurses Practice Act."

The Board also voted at its board meeting on October 15, 2009 that, in order to meet the objectives of O.C.G.A. §§ 43-26-30 et seq. it is not legal or feasible to adopt or implement differing actions for business as required by the provisions of O.C.G.A. §§ 50-13-4(a)(3). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently owned and operated in the field of practical nursing.

For further information, please contact the Board office at 478-207-1644.

This notice is given in compliance with O.C.G.A. §50-13-4.

This _____ day of _____, 2009.

Randall D. Vaughn, *Division Director*
PROFESSIONAL LICENSING BOARDS

POSTED: _____

**SYNOPSIS OF PROPOSED RULE AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES
RULES CHAPTER 400-2-LICENSE REQUIREMENTS
RULE 400-2-.04 "Interstate Endorsement Licensure"**

PURPOSE: Compliance with statutory requirements for licensure by endorsement under O.C.G.A. §43-26-38(a).

**DIFFERENCES BETWEEN THE EXISTING RULE AND PROPOSED AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES,
RULES CHAPTER 400-2, RULE 400-2-.04 "Interstate Endorsement Licensure."**

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

RULE 400-2-.04 Interstate Endorsement Licensure. Amended

(1) An applicant for licensure by interstate endorsement must submit a completed application provided by the board and the following:

- (a) Verification of active practice within the five (5) year period immediately preceding the application by submitting documentation of one of the following:
 - 1. three (3) months or five hundred (500) hours of paid licensed practice as a practical/vocational nurse; or
 - 2. ~~graduation from a nursing education program within the five (5) years immediately preceding the date of current application; or~~
 - 2. completion of a Board-approved reentry/refresher program within the five (5) years immediately preceding the date of current application.
 - 3. the requirement for active practice shall not apply to an applicant who:
 - i. has graduated from an approved program within one (1) year of the date of application; or
 - ii. was initially licensed within one (1) year of the date of the application.
 - (b) Certification under seal of the applicant's current licensure, in good standing, as a licensed practical nurse in another jurisdiction.
 - (c) The appropriate fee
 - (d) A recent passport type photograph (3x3)
 - (e) Additional verification of any requirements or credentials, as the Board may deem necessary, including, but not limited to, the following:
 - 1. Completion of a board approved practical nursing program or met the educational requirements in such other NCLEX-PN jurisdiction as deemed equivalent to requirements in Georgia.
 - 2. Successful passing of the NCLEX-PN. However, if the applicant's license in another jurisdiction was not based on passing the national licensing examination, the Board will allow the applicant to endorse with examination, provided all other requirements for licensure by endorsement are met. Upon approval the applicant for endorsement by exam must take the next available licensure examination.
 - 3. Verification of active practice as a licensed practical nurse within the last five years immediately preceding the application b y submitting evidence of either three (3) months or five hundred (500) hours of paid licensed practice as a practical/vocational nurse ~~or graduation from a nursing education program within the five (5) years immediately preceding the date of current application; or~~ completion of a Board-approved reentry/refresher program within the five (5) years immediately preceding the date of current application.
 - 4. Proof of high school graduation or G.E.D. Certificate.
- (2) Further Training: An applicant for endorsement who is unable to verify active practice of practical nursing as a licensed practical nurse for the five (5) year period which precedes the application shall be required to pursue further training, which may include but is not limited to the following:

- (a) Successful completion of a board approved practical nursing program followed by taking the licensing examination.
- (b) A refresher program with a minimum of eighty (80) hours of classroom-type instruction and eighty (80) hours of supervised clinical practice.
 - 1. Classroom Type Instruction must be designed to provide instruction in the nursing process, structured medication administration, cardiopulmonary resuscitation; universal precautions; legal/ethical aspects of nursing and health care, and practice skills specific to the agency or areas of practice.
 - 2. Supervised Clinical Practice: must be prior approved by the Board and provide eighty (80) hours in selected techniques specific to the agency or area of practice. The applicant must submit to the board for approval each of the following:
 - (i) a copy of the current valid license card of the licensed registered nurse, doctor, dentist or podiatrist that will supervise the clinical practice. The licensed supervisor must have been licensed for at least three (3) years.
 - (ii) a calendar or outline of the supervised clinical practice and practice areas, including orientation, if applicable
 - (iii) a temporary permit must be issued prior to beginning the supervised clinical practice and must be completed within six (6) months of issuance of the temporary permit
 - (iv) at the end of the supervised clinical practice, the licensed supervisor must verify in writing, on a form provided by the Board, that the applicant has satisfactorily completed the supervised clinical practice.
 - (v) the licensing examination in use at the time of the application.

Authority: O.C.G.A. §§ 43-26-32, 43-26-35 and 43-26-38.

Rule 400-3-.01 “New Nursing Education Program Defined. Amended”.

Mrs. Owensby moved during the meeting of the Georgia Board of Examiners of Licensed Practical Nurses held on October 15, 2009 in Macon Georgia, to approve the posting of amendments to Rule 400-3-.01. Ms. Harte seconded the motion and it carried unanimously.

Ms. Mack moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as required by O.C.G.A. § 50-13-4. Mrs. Owensby seconded the motion and it carried unanimously.

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES
RULES CHAPTER 400-3 NURSING EDUCATION PROGRAMS
RULE 400-3.01 “New Nursing Education Program Defined. Amended”**

NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Examiners of Licensed Practical Nurses (hereinafter referred to as “Board”) proposes to adopt amendments Rule 400-3-.01 “New Nursing Education Program Defined Amended.” The purpose of the proposed amendments is to update the rule to reflect recent nursing education program changes, to state clearly the assignment of NCSBN program examination codes and to change the title of the rule.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice and an exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Examiners of Licensed Practical Nurses web page at www.sos.georgia.gov/plb/lpn. Copies may also be requested by contacting the Georgia Board of Examiners of Licensed Practical Nurses office at (478) 207-2440.

A public hearing is scheduled to begin at 10:00 a.m. on December 10, 2009 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input about the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument, whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before December 8, 2009. Written comments should be addressed to Randall Vaughn, Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Examiners of Licensed Practical Nurses, 237 Coliseum Drive, Macon Georgia, 31217. FAX 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Examiners of Licensed Practical Nurses at its meeting scheduled to begin at 9:05 a.m. December 10, 2009 at the Professional Licensing Boards division at 237 Coliseum Drive, Macon, Georgia, 31217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Examiners of Licensed Practical Nurses has the authority to adopt the proposed amendments to Rule 400-3-.01 pursuant to authority contained in O.C.G.A. §§ 43-26-35 and 43-26-42.

In accordance with the provisions of O.C.G.A. § 50-13-4(a)(4) the Board voted at its board meeting on October 15, 2009 that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accompanies the objectives of O.C.G.A. § 43-26-30 et seq. known as the "Georgia Practical Nurses Practice Act."

The Board also voted at its board meeting on October 15, 2009 that, in order to meet the objectives of O.C.G.A. §§ 43-26-30 et seq. it is not legal or feasible to adopt or implement differing actions for business as required by the provisions of O.C.G.A. §§ 50-13-4(a)(3). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently owned and operated in the field of practical nursing.

For further information, please contact the Board office at 478-207-1644.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This _____ day of _____, 2009.

Randall D. Vaughn, *Division Director*
PROFESSIONAL LICENSING BOARDS

POSTED: _____

**SYNOPSIS OF PROPOSED RULE AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES
RULES CHAPTER 400-3 NURSING EDUCATION PROGRAMS
RULE 400-3-.01 "NEW NURSING EDUCATION PROGRAM, DEFINED. AMENDED"**

PURPOSE: To change the title of the rule to require all nursing education programs affiliated with the same school program to have one program code number for the licensing examination.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA
BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES, CHAPTER 400-3-.01
RULE 400-3-.01 NEW NURSING EDUCATION PROGRAM DEFINED. AMENDED**

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

Rule 400-3-.01 New Nursing Education Program Defined. Amended.

Rule 400-3-.01 General Requirements. Amended

(1) A new nursing education program means the initial establishment of a nursing education program or the re-establishment of a closed nursing program.

(a) A new nursing education program is approved for one location or address only.

(b) Deleted.

(2) A new nursing education program in this state shall have applied for and received Board approval as provided in Rule 400-3-.02 prior to the initial enrollment of students.

(a) The Board Laws and Rules shall be followed in the development of a new nursing education program.

(b) The Board shall be actively involved in the development of a new nursing education program as provided in Rule 400-3-.02.

(c) Graduates of a nursing education program which does not have Board approval shall be denied admission to the licensure examination.

(d) It is a misdemeanor for any individual, corporation, or association to conduct a nursing education program in this state without Board approval pursuant to O.C.G.A., sec.43-26-42 (7).

(3) Any program ~~to include a satellite program~~, which has had Board approval as of the effective date of this Rule shall be permitted to continue operation, unless its approval has been withdrawn.

(4) Any program whose approval status has been withdrawn pursuant to Rule 400-3-.03(5), must apply for approval as a new nursing education program as provided in Rule 400-3-.02. ~~and upon approval would receive a new NCSBN program code number.~~

(5) All nursing education programs and affiliated campus locations will be issued the same NCSBN program code number.

Authority O.C.G.A. Secs. 43-26-31(d), 43-26-32(d), 43-26-35, 43-26-42.

Rule 400-3-.02 “New Nursing Education Program Development”

Ms. Harte moved at the meeting of the Georgia Board of Examiners of Licensed Practical Nurses held October 15, 2009 in Macon Georgia, to approve the posting of amendments to Rule 400-3-.02. Ms. Mack seconded the motion and it carried unanimously.

Ms. Mack moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as required by O.C.G.A. § 50-13-4. Mrs. Owensby seconded the motion and it carried unanimously.

NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES RULES CHAPTER 400-3 NURSING EDUCATION PROGRAMS RULE 400-3.02 “New Nursing Education Program Development”

NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Examiners of Licensed Practical Nurses (hereinafter referred to as “Board”) proposes to adopt amendments to Rule 400-3-.02 “New Nursing Education Program Development Defined” found in Rules Chapter 400-3 of the Rules of the Georgia board of Examiners of Licensed Practical Nurses. The proposed amended rule is to update the rule to comply with statutory changes pertaining to the definition of approved nursing education programs.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, and an exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Examiners of Licensed Practical Nurses web page at www.sos.georgia.gov/plb/lpn. Copies may also be requested by contacting the Georgia Board of Examiners of Licensed Practical Nurses office at (478) 207-2440.

A public hearing is scheduled to begin at 10:00 a.m. on December 10, 2009 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input about the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument, whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before December 8, 2009. Written comments should be addressed to Randall Vaughn, Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Examiners of Licensed Practical Nurses, 237 Coliseum Drive, Macon Georgia, 31217. FAX 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Examiners of Licensed Practical Nurses at its meeting scheduled to begin at 9:05 a.m. December 9, 2009 at the Professional Licensing Boards division at 237 Coliseum Drive, Macon, Georgia, 31217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Examiners of Licensed Practical Nurses has the authority to adopt the proposed rule change for Rule 400-3-.01 pursuant to authority contained in O.C.G.A. §§ 43-26-32 and 43-26-35.

In accordance with the provisions of O.C.G.A. § 50-13-4(a)(4), the Board voted at its board meeting on October 15, 2009 that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accompanies the objectives of O.C.G.A. §§ 43-26-30 et seq., known as the "Georgia Practical Nurses Practice Act."

The Board also voted at its board meeting on October 15, 2009 that, in order to meet the objectives of O.C.G.A. §§ 43-326-30 et seq. it is not legal or feasible to adopt or implement differing actions for business as required by the provisions of O.C.G.A. §§ 50-13-4(a)(3). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently owned and operated in the field of practical nursing.

For further information, please contact the Board office at 478-207-1644.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This _____ day of _____, 2009.

Randall D. Vaughn, *Division Director*
PROFESSIONAL LICENSING BOARDS

POSTED: _____

**SYNOPSIS OF PROPOSED RULE AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES
RULES CHAPTER 400-3
RULE 400-3-.02 “NEW NURSING EDUCATION PROGRAM DEVELOPMENT”**

PURPOSE: To update the rule to comply with recent statutory changes.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA
BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES, CHAPTER 400-3,**

(a) If compliance with Board Laws and Rules has been demonstrated, the Board will grant Development **RULE 400-3-.02 ‘NEW NURSING EDUCATION PROGRAM DEVELOPMENT.’**

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

400-3-.02 New Nursing Education Program Development. Amended.

(1) Definitions.

(a) “Affiliating Clinical Facility” refers to a contracted health care agency utilized by a sponsoring agency for clinical experience of the students enrolled in a Board-approved nursing education program.

(b) “Approved Nursing Education Program” located in this state means a nursing education program approved by the board as meeting criteria established by the board. An “approved nursing education program” located outside this state means a nursing education program that the board has determined to meet criteria similar to and not less stringent than criteria established by the board. In order to be approved by the board, a nursing education program must be one that is offered by:

1. An unit of the University System of Georgia accredited by the Commission on Colleges of the Southern Association of Colleges and Schools;

2. An institution of the Technical College system of Georgia;

3. A nonprofit postsecondary institution of higher education that is accredited by a regional accrediting agency recognized by the United State Department of Education; or

4. a proprietary institution of higher education that is accredited by a regional accrediting agency recognized by the United States Department of Education.

~~(b)~~ (c) “Campus laboratory” refers to the area in the classroom building which has been designed and organized to simulate the actual hospital patient care setting and where students shall obtain initial practice on each other and/or mannequins prior to experience at the affiliating clinical facilities.

~~(c)~~ (d) “Clinical learning focus objectives” refer to those outcomes and competencies to be gained by student assignment to a specific affiliating clinical facility and/or area within the agency.

~~(d)~~ (e) “Clinical rotation plan” refers to the schedule by which students shall be assigned to and rotated through the appropriate experiences available at each affiliating clinical facility (The quarterly Clinical Rotation Plan), and to the plan by which students shall be assigned to and rotated through all of the affiliating clinical facilities during the entire nursing education program (The Master Clinical Rotation Plan).

~~(e)~~ (f) “Learning Resource Library” refers to published literature, audiovisual aids, and all other educational materials available to faculty and students in the nursing education program.

~~(f)~~ (g) “Master Curriculum” Plan refers to the written summary showing the sequence of all courses offered in the nursing education program. It includes the number of contact or actual clock hours for each theory and clinical component of each course, the total hours of theoretical and clinical per quarter, and the total hours of theory and clinical for the entire program.

1. Theory includes those learning activities which occur in the classroom and campus laboratory setting.

2. Clinical includes pre- and post-conferences, actual patient care experience, and other patient-centered learning activities which occur in the clinical facility.

~~(g)~~ (h) A "Nursing Education Program" refers to a Board-approved program of practical nursing which has met the requirements of Board Laws and Rules in its establishment and operation in this state.

~~(h)~~ (i) "Sponsoring Agency" refers to a parent institution of the nursing education program. ~~which is affiliated with, or under the control of, the Georgia Department of Technical and Adult Education, the Georgia Department of Education, or the Georgia Board of Regents. In addition, the parent institution shall be accredited by either or both the Council on Occupational Education ("C.O.E.") or the Commission on Colleges of the Southern Association of Colleges and Schools (C.O.C.S.A.C.S.).~~ The parent institution shall provide financial and administrative support during the establishment and operational existence of a Board-approved nursing education program. Any change in the parent institution's accreditation or affiliation shall be reported to the Board within 30 days of such change.

~~(i)~~ (j) "Survey of need" refers to statements from potential affiliating clinical facilities' nursing directors on agency letterhead which describe each agency's current staffing patterns, the current number of vacancies per type of nursing personnel category; and the projected utilization of each level of nursing personnel within the facility in response to the changes occurring in the health care delivery system.

~~(j)~~ (k) "Syllabus" refers to a written summary of a course in the nursing education program. It includes the course title and number, its credit distribution, placement in the curriculum sequence, prerequisite and corequisite courses, a course description, learning goals or objectives, related learning activities, and clinical experience facility, if appropriate.

(2) At least twelve (12) months prior to the proposed enrollment of students in the first courses, the administrator of a sponsoring agency considering establishment of a nursing education program must submit a letter to the Board indicating intent to develop a program. The letter of intent shall include the following information:

(a) A documentation of need for graduates of the program (Survey of Need) which cannot be met by existing nursing education programs within a thirty (30) mile radius or by satellites of those programs within a sixty (60) mile radius of the proposed establishment site;

(b) Evidence that adequate clinical facilities are available for student experience;

1. Each potential affiliating clinical facility should submit a letter:

(i) expressing willingness to contract with the proposed new nursing education program for student experience; and

(ii) describing the specifics about nursing programs already utilizing the facility;

(iii) describing how it shall assure that the new program's clinical experience needs shall be met without overloading the agency;

2. At least three (3) licensed hospital or nursing home beds must be available for every one (1) student practical nurse at any given time;

3. At least 40% of the total required clinical experience hours must be obtained in the hospital setting;

(c) The availability of classroom and campus laboratory facilities and a learning resource library for the program;

(d) Evidence of financial resources for the planning, implementation and continuation of the program; and

(e) The estimated number of qualified applicants for initial and future classes as based upon a survey of the local community's interest in practical nursing education.

(3) At least ten (10) months prior to offering the first courses, the administrator of the sponsoring agency shall submit to the Board the following information:

(a) The official name of the proposed new nursing education program; (b) The anticipated starting date of the program, the number of classes to be admitted per calendar year and the time(s) of admission of those classes, and the anticipated maximum number of students to be admitted per class;

(c) The official mailing address and telephone number for the program, and if different, the actual street location address for the classroom/laboratory/library building;

(d) A completed Clinical Facilities Information Sheet provided by the board which includes all requested specifics about the affiliating agencies;

(e) The Clinical Facility Self-Study Report from each proposed clinical facility affiliation which demonstrates compliance with board rules and which includes a current contract agreement between the sponsoring agency and the clinical facility and all other requested documentation;

(f) City/County maps which have been clearly marked to identify the actual locations of the nursing education program and each of its affiliating clinical facilities.

(4) After the Board has received and reviewed the letter of intent and the materials pursuant to Rule 400-3-.02(2) and (3), the Board shall conduct site visits to the proposed new nursing education program and all of its affiliating clinical facilities.

al Approval.

(b) If Developmental Approval is not granted, a written explanation shall be provided to the proposed new nursing education program.

(5) At least eight (8) months prior to the enrollment of students in the first courses, the following materials shall be submitted as Report I:

(a) The administrative structure of the sponsoring agency which demonstrates the lines of authority for the new nursing education program;

(b) A Nursing Faculty Qualification Record and a copy of the current Georgia Registered Nurse license which demonstrates compliance with Rule 400-3-.08, of the Practical Nursing Education Program Director or consultant who has been employed to continue the initial development of the new nursing education program;

(c) The program purpose, philosophy, and student terminal objectives pursuant to Rule 400-3-.06;

(d) A Master Curriculum Plan as described in Rule 400-3-.02(1)(f) and consistent with Rule 400-3-.07;

(e) The syllabi for all courses in the curriculum as described in Rule 400-3-.02(1)(j);

(f) A school/program catalog; AND

(g) All program and student policies shall include those which are specific to the nursing education program pursuant to Rule 400-3-.10(2). The policies should include: admission, academic standards, curriculum, student grievance, Occupational Safety and Health Administration Guidelines, and student health.

(6) At least four (4) months prior to the enrollment of students in the first courses, the following materials pertaining to each course to be offered during the first half of the curriculum shall be submitted as Report II:

(a) The specific theoretical and clinical objectives/competencies for each unit of study within each course;

(b) The course/teacher/clinical experience evaluation form(s) and procedure(s) which shall be used quarterly to critique all program learning activities and student/teacher interactions; AND

(c) The student learning and progress evaluation procedures and forms which shall be used in an ongoing critique of each student's theoretical and clinical progress toward each course's objectives and competencies.

(7) At least one (1) month prior to enrollment of students in the first courses, the completed Nursing Faculty Summary Sheet, the Nursing Faculty Qualification Records, and copies of current Georgia Registered Nurse licenses of the Practical Nursing Department Director and all nursing faculty shall be submitted as Report III. All nursing faculty must demonstrate the qualifications as set forth in Rule 400-3-.08.

(8) Provisional Approval shall be considered after the Board reviews Reports I, II, and III and must be granted prior to the admission of students.

(a) If Provisional Approval is not granted, an explanation shall be included in the report to the school.

(b) A nursing education program with Provisional Approval is required to comply with all Board Laws and Rules pertaining to nursing education programs.

(c) A new program granted Provisional Approval will remain on Provisional Approval for two years or until its first graduating class has taken its initial licensing examination, whichever is earlier, and the scores report is reviewed by the Board.

(9) No later than one (1) month after the enrollment of students in the first courses, the following materials shall be submitted as Report IV:

(a) The actual start date of the program;

(b) The actual number of students enrolled;

(c) The projected completion/graduation date of the first graduates of the program; and

(d) The graduate evaluation forms and procedures which shall be used within the first year after graduation of each class to obtain job entry-level performance critiques from all graduates and their employers.

(10) The program shall be eligible for Full Approval if it has demonstrated compliance with all Board Laws and Rules, and if 80% of its first graduating class have passed their initial licensing examination after graduation during the period of Provisional Approval. Site visits to the program shall be conducted at least annually by the Board representatives until Full Approval is granted.

(11) The program shall be placed on Conditional Approval if it has demonstrated noncompliance with any of the Board Laws or Rules, OR if less than 80% of its first graduating class have passed their initial licensing examination during the period of Provisional Approval.

(a) Conditional Approval status shall continue for one additional year. During this year, the program must demonstrate compliance with all Board Laws and Rules AND the program must achieve a 80% pass rate of its graduates who have taken their initial licensing examination in order to receive Full Approval.

(b) Failure to achieve Full Approval within this three year period shall result in Withdrawn Approval pursuant to Rules 400-3-.03 and 400-3-.04.

(12) Graduates of a nursing education program which does not have Board approval shall be denied admission to the licensure examination.

(13) No later than six (6) months after the enrollment of students in the first courses, the following materials pertaining to each course to be offered during the remainder of the program's curriculum shall be submitted as Report V.

(a) The specific theoretical and clinical objectives/competencies for each unit of study within each course.

(b) Written plans for the utilization of affiliating clinical facilities as described in board rules.

(c) The student learning and progress evaluation procedures and forms which shall be used in an ongoing critique of each student's academic and clinical progress toward each course's objectives and competencies, if different from materials submitted in Report II.

(14) It is the responsibility of the sponsoring agency to submit two (2) copies of each required report to the board at least three (3) weeks prior to the scheduled board meeting at which the report is to be considered.

Authority O.C.G.A. §§. 43-26-32 and 43-26-35.

Rule 400-3.14 “Program Changes Requiring Board approval and Board Notification and Procedures for Approval”

Ms. Harte moved at the meeting of the Georgia Board of Examiners of Licensed Practical Nurses held on October 15, 2009 in Macon, Georgia, to approve the posting of revisions to Rule 400-3-.14. Ms. Mack seconded the motion and it carried unanimously.

Ms. Mack moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as required by O.C.G.A. § 50-13-4. Mrs. Owensby seconded the motion and it carried unanimously.

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES
RULES CHAPTER 400-3 NURSING EDUCATION PROGRAMS
RULE 400-3-.14 “PROGRAM CHANGES REQUIRING BOARD APPROVAL AND
BOARD NOTIFICATION AND PROCEDURES FOR APPROVAL”**

NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Examiners of Licensed Practical Nurses (hereinafter referred to as “Board”) proposes to adopt amendments to Rule 400-3-14 “Program Changes Requiring Board Approval and Board Notification and Procedures for Approval” found in Rules Chapter 400-3 Nursing education Programs of the Georgia Board of Examiners of Licensed Practical Nurses. The purpose of the proposed amendments to this Rule is compliance with newly proposed amendments to Rule 400-3-01 regarding the use of nursing program codes for the licensing examination.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice and exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Examiners of Licensed Practical Nurses web page at www.sos.georgia.gov/plb/lpn. Copies may also be requested by contacting the Georgia Board of Examiners of Licensed Practical Nurses office at (478) 207-2440.

A public hearing is scheduled to begin at 10:00 a.m. on December 10, 2009 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide about into the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument, whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before December 8, 2009. Written comments should be addressed to Randall Vaughn, Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Examiners of Licensed Practical Nurses, 237 Coliseum Drive, Macon Georgia, 31217. FAX 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Examiners of Licensed Practical Nurses at its meeting scheduled to begin at 9:05 a.m. December 9, 2009 at the Professional Licensing Boards division

at 237 Coliseum Drive, Macon, Georgia, 31217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Examiners of Licensed Practical Nurses has the authority to adopt the proposed amendments to Rule 400-3-14 pursuant to authority contained in O.C.G.A. § 43-26-35.

In accordance with the provisions of O.C.G.A. § 50-13-4 (a) (4) the Board voted at its board meeting on October 15, 2009 that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accompanies the objectives of O.C.G.A. § 43-26-30 et seq. known as the "Georgia Practical Nurses Practice Act."

The Board also voted at its board meeting on October 15, 2009 that, in order to meet the objectives of O.C.G.A. §§ 43-26-30 et seq. it is not legal or feasible to adopt or implement differing actions for business as required by the provisions of O.C.G.A. § 50-13-4 (a) (3). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently owned and operated in the field of practical nursing.

For further information, please contact the Board office at 478-207-1644.

This notice is given in compliance with O.C.G.A. §50-13-4.

This _____ day of _____, 2009.

Randall D. Vaughn, ***Division Director***
PROFESSIONAL LICENSING BOARDS

POSTED: _____

**SYNOPSIS OF PROPOSED RULE AMENDMENTS TO THE
GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES RULES
CHAPTER RULE 400-3 NURSING EDUCATION PROGRAMS
RULE 400-3-.14 PROGRAM CHANGES REQUIRING BOARD APPROVAL
AND BOARD NOTIFICATION AND PROCEDURES FOR APPROVAL**

PURPOSE: To change the rule to comply with proposed amendments to Rule 400-3-.01 pertaining to all nursing education programs affiliated with the same school program having one program code number for the nursing examination.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS
TO THE GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES,
RULES CHAPTER 400-3
RULE 400-3-.14 "PROGRAM CHANGES REQUIRING BOARD APPROVAL AND BOARD NOTIFICATION
AND PROCEDURES FOR APPROVAL.**

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

400-3-.14 Program Changes Requiring Board Approval and Board Notification and Procedures for Approval. Amended.

(1) The following proposed changes in the practical nursing education program require board approval prior to their implementation. The program shall submit two (2) copies of the materials requested to the board at least three weeks prior to the board meeting at which the request will be considered.

(a) An established program in good standing that is moving to another facility will maintain its prior Board approval status. Such program shall demonstrate to the Board prior to the move that existing standards will be maintained.

(b) Any existing program that has been on full approval for two (2) consecutive years may be eligible to apply to establish a satellite.

1. A survey of need must be submitted.

2. Other changes requiring Board approval shall be submitted prior to the establishment of the satellite pursuant to Rule 400-3-.14.

~~3. The satellite will be issued a separate program code number.~~

3. All nursing education programs and affiliated campus programs will be issued the same NCSBN program code number.

~~4. Programs operating a satellite under the same program code number as the original program prior to the adoption of this rule will be allowed to continue to use the one code number for both.~~

(c) The addition of new clinical facility(ies) for actual student patient care experience. The following materials must be submitted:

1. A revised Clinical Facilities Information Sheet as provided in Rule 400-3-.13.

2. A Clinical Facility Self Study Report as provided in Rule 400-3-.13.

3. A copy of the current signed contract between the proposed clinical affiliate(s) and the program's sponsoring agency.

4. The rationale for the addition which explains how the students' educational experience will be affected.

5. The Clinical Learning Focus Objectives for the experience for the proposed facility(ies) as provided in Rule 400-3-.02(1)(c).

6. The Clinical Rotation Plan which demonstrates student assignment at the proposed facility(ies) as provided in Rule 400-3-.02(1)(d).

7. A description of student supervision at the facility. If new nursing faculty or preceptors are to be utilized, submit an updated Nursing Faculty Summary Sheet and Nursing Faculty Qualification Record(s), Preceptor Summary Sheet and Preceptor Qualification Record as provided in Rule 400-3-.13.

(d) Plans to discontinue a practical nursing education program require documentation as provided in Rule 400-3-.15.

(2) The following changes in the practical nursing education program may be implemented by the program, but require board notification within thirty (30) days of the implementation. The notification shall be submitted on the forms requested.

(a) Practical Nursing Education Program name change requires the former name, new name, and effective date.

(b) The employment of nursing faculty and/or the appointment of preceptors require an updated Nursing Faculty Summary Sheet and Nursing Faculty Qualification Record(s), Preceptor Qualification Record and Preceptor Summary Sheet as provided in Rule 400-3-.13.

Authority O.C.G.A. §. 43-26-35.

NEW BUSINESS

Mrs. Mitchell asked Board Members to go over their NCSBN forms and respond back to her by October 30, 2009.

At the December 9-10 Board Meeting, items for discussion should include the following:

1. ability to issue temporary permits for reinstatement applicants
2. Public and Private Consent orders

There being no further business, the meeting adjourned at 5:31 p.m.

Barbara Mitchell, RN, NHA, **President**

Sandy Bond, RN, MSN, MBA, **Executive Director**

The minutes of the Board Meeting were recorded by Pam Candler, Board Support Specialist and approved on ____ DECEMBER __9,2009____