

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY
Board Meeting
October 20, 2008**

The Board Meeting for the Georgia State Board of Speech Language Pathology and Audiology was held on Monday, October 20, 2008, at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:	Others Present:
Elizabeth (Beth) Larrimore - President Robin Bohannon Andrea Boswell Lori Smith Terri Williams	Anita Martin, Executive Director Carol White, Board Secretary Susan Hewett, Application Specialist

Beth Larrimore established that a quorum was present and the meeting that was scheduled to begin at 10:26 a.m., was **called to order** at 10:26 a.m.

Discussion of Board Rule 609-6-.01 –

- Board response: Janet Wray’s memorandum was reviewed and discussed. 1) Andrea Boswell provided a response for the board’s consideration. 2) No revisions were made to the rule so the prior vote to post is still effective – will proceed with posting.

609-6-.01 Speech-Language Pathology Aides.

Registration as a Speech-Language Pathology Aide. A person who seeks to assist in the practice of speech-language pathology must apply to the Board for registration as a speech-language pathology aide. The Board may approve registration as a speech-language pathology aide upon receipt of applicable fees and approval of the education and training of the applicant, the specific duties to be assigned, the amount and nature of the supervision available, and other factors as deemed relevant by the Board. Training shall not begin until the application for registration has been approved by the Board.

(a) Application for Registration.

The person seeking registration as a speech-language pathology aide and the supervising speech-language pathologist shall submit an appropriate application to the Board on forms available on the website or the Board office.

1. Each application shall be accompanied by the appropriate fee (see Fee Schedule). Registration fees are not prorated during the biennial licensure period.
2. If the application is approved, the applicant will be notified in writing that practice as an aide may begin following completion of the approved training program.
3. An application file will become void, without notification to the applicant, if it has not been completed within six months of the date the application is received by the Board.

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**
Board Meeting
October 20, 2008

4. All speech language pathology aides are required to register by ~~registrations shall expire on~~ March 31 of odd numbered years.

5. Registration identification cards will be issued by the Board within three months following approval of the registration application and the ~~approved~~ training program.

6. Pursuant to O.C.G.A. §43-1-19, the ~~board~~ Board has the authority to refuse to grant a registration as a speech-language pathology aide if it is in receipt of information that applicant has practiced without a valid registration.

(b) Minimum Requirements.

1. Education. The minimum education requirement is graduation from high school or receipt of a GED certificate. The speech-language pathology aide applicant shall provide documentation of a high school diploma, GED certificate, or college transcript to the Board.

2. Training

(i) Training shall not begin until the application for registration has been approved by the Board.

(ii) Description. On a form provided by the Board, the supervisor shall submit a description of a minimum of 40 hours of proposed instruction in the specific duties that the aide will perform. This description shall include the ages and diagnoses of the clients for whom the services are intended, the specific duties trained, and the type and duration of training. Instruction must be provided by a Georgia licensed speech-language pathologist or through an accredited educational institution.

(iii) Scope. Training for aides shall be defined by and shall be specific to the approved application and the assigned tasks. The Georgia licensed speech-language pathologist supervisor shall ensure that the scope and intensity of training will encompass all of the activities assigned to the aide. Training shall be competency based and provided through a variety of formal and informal instructional methods. Licensed supervisors shall provide ~~aides with information~~ the aides of their ~~on~~ roles, functions, and of any related laws. The licensed supervisor shall maintain written documentation of training activities.

(iv) Verification. The supervisor shall submit to the Board verification that the training was completed satisfactorily within thirty (30) working days of the applicant's employment as a ~~Speech Language Pathology aide.~~ speech-language pathology aide.

(c) Supervision.

1. The supervisor of an aide shall be a Board approved Georgia licensed speech-language pathologist who will be known as the supervisor of record. ~~is approved as the supervisor of that aide.~~ The aide may provide services only under the ~~supervision of the Georgia licensed speech-language pathologist supervisor of record for that applicant.~~ known supervisor(s) of record. If more than one supervisor is to be involved with the aide, an application shall be submitted by each supervisor.

2. ~~The supervisor shall accept full and complete responsibility for the duties performed by the aide. The supervisor of a speech language pathology aide shall maintain the legal and ethical responsibilities for all assigned activities provided by the aide; shall make all decisions relating to the diagnosis, treatment, management and future disposition of the patient/client(s) served; and shall have the responsibility for the health, safety and welfare of the patient/client(s) served by the aide. The supervisor shall be responsible for the aide's competence to perform board~~

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**
Board Meeting
October 20, 2008

approved activities and adherence to the Principles and Standards of Conduct as defined in Board Rule. ~~The supervisor of record shall:~~

- a) accept full and complete responsibility for the duties performed by the aide;
- b) maintain the legal and ethical responsibilities for all assigned activities provided by the aide;
- c) make all decisions relating to the diagnosis, treatment, management and future disposition of the patient/client(s) served;
- d) have the responsibility for the health, safety and welfare of the patient/client(s) served by the aide;
- e) be responsible for the aide's competence to perform Board approved activities;
- f) be responsible for the aide's adherence to the Principles and Standards of Conduct as defined in Board Rule; and
- g) not supervise an immediate family member.

3. The supervisor of record who works full time ~~or~~ (more than 34 hours per week) shall supervise no more than two (2) aides under the provisions of this rule. A supervisor of record who works part-time ~~or~~ (less than 35 hours per week) shall supervise no more than one (1) aide under the provisions of this rule.

4. The supervisor shall submit a plan of supervision which ~~shall~~ will specify the frequency, duration, and type of supervision he/she will provide to the aide.

5. Supervision shall be a culmination of ~~include the personal and~~ direct and indirect involvement ~~of the supervisor in any and all ways that will permit verification of the adequacy of the aide's~~ adequate performance. ~~6. Indirect supervision or observation shall be provided through daily contacts and may include~~ that include, but are not limited to, a variety of techniques such as audio-and/or videotape recordings, telephone communications, conferences, e-mails, charts, logs and review of numerical data.

~~7.6.~~ Direct on-site observation of the aide shall be provided according to the following:

(i) The supervisor of record shall be with the aide during the first ten (10) hours of direct client contact following training; and

(ii) then shall be with the aide one hour per week after the first ten (10) hours of direct client contact. These one hour observations must, over a period of time, ~~to~~ include a sampling of all assigned activities;

(iii) The direct observation must be documented. This documentation should include quality of interaction, performance, accuracy in implementation of assignments, accuracy in recording data, and the aide's ability to interact effectively with the client.

(iv) Information obtained during direct observations shall include response data that is ninety percent (90%) accurate

~~(1) agreement (reliability) between the aide and the supervisor of record, on correct-incorrect judgment of target behavior;~~

~~(2) accuracy in implementation of assessment and management procedures;~~

~~(3) accuracy in recording data, and (4) ability to interact effectively with the client;~~

(v) Whenever areas (i) through (iii) listed above response data falls below the 90% reliability level between the supervisor of record and the aide, the supervisor of record shall retrain the aide in those skills, and direct Direct observation shall be increased until the reliability level returns to 90% over three consecutive direct observation sessions.

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**
Board Meeting
October 20, 2008

7. Direct on-site observation of the aide shall be provided according to the following:

(i) ~~The supervisor shall be with the aide during the first ten (10) hours of direct client contact following training; and~~

(ii) ~~One hour per week after the first ten (10) hours of direct client contact, to include a sampling of all assigned activities;~~

(iii) ~~The direct observation must be documented and include information on the quality of the aide's performance;~~

(iv) ~~Information obtained during direct observations shall include data relative to~~

(1) ~~agreement (reliability) between the aide and the supervisor on correct incorrect judgment of target behavior;~~

(2) ~~accuracy in implementation of assessment and management procedures;~~

(3) ~~accuracy in recording data, and (4) ability to interact effectively with the client;~~

(v) ~~Whenever areas (i) through (iii) listed above fall below the 90% reliability~~

~~level between the supervisor and the aide, the supervisor shall retrain the aide in those skills and direct observation shall be increased until the reliability level returns to 90% over three consecutive direct observation sessions. The supervisor of record shall retain documentation of all direct and indirect supervisory activities for two (2) years.~~

8. Prior to services, the patient or family must be informed in writing, by the supervisor of record, that services will be rendered by a speech language pathology aide.

9. The supervisor shall notify the Board within ten (10) working days of terminating a supervisor/aide agreement. Upon termination of a supervisor/aide agreement that particular aide registration would become void.

(d) Duties and Authorizations

1. ~~The aide is authorized to perform only those duties described on the application and~~ as approved by the Board.

2. ~~The aide is authorized to perform speech-language pathology activities only at those times when the supervisor of record is in the same institutional setting, any nursing home, acute hospital, convalescent center, rehabilitation center, educational campus, other inpatient facility by any other name and outpatient facility which would include a private office.~~

3. ~~Authorized duties shall not include:~~

(i) ~~interpreting test results;~~

(ii) ~~independently performing diagnostic evaluations;~~

(iii) ~~participating in conferences or counseling sessions regarding the patient/client without the presence of the supervisor or other speech-language pathologists designated by the supervisor;~~

(iv) ~~writing, developing, or modifying a patient/client's individualized treatment plan;~~

(v) ~~treating patients/clients without following the individualized treatment plan prepared by the supervisor and/or designated speech language pathologist;~~

(vi) ~~signing any document related to speech language pathology services without the co-signature of the supervisor;~~

(vii) ~~selecting patients/clients for services;~~

(viii) ~~discharging clients/patients from services;~~

(ix) ~~disclosing clinical or confidential information either orally or in writing to anyone~~

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**
Board Meeting
October 20, 2008

not designated by the supervisor;

~~(x) making referrals for additional services;~~

~~(xi) performing any task without the express knowledge and approval of the supervisor.~~

3. The speech language pathology aide shall:

(i) not perform standardized or non-standardized diagnostic tests, formal or informal evaluations, nor shall they provide clinical interpretation of test results;

(ii) not screen patients/clients;

(iii) not participate in conferences or counseling sessions regarding the patient/client without the presence of the supervisor of record or another speech language pathologist designated by the supervisor of record;

(iv) not write, develop, or modify a patient/client's individual treatment plan.

(v) not treat patients/clients without following the individualized treatment plan prepared by the supervision of record and or the designated speech-language pathologist;

(vi) not sign any formal documents related to speech language pathology;

(vii) not select patients/clients for services;

(viii) not discharge patients/clients from services;

(ix) not disclose clinical or confidential information either orally or in writing to anyone not designated by the supervisor of record;

(x) not make referrals for additional services;

(xi) not perform any task without the express knowledge and approval of the supervisor of record;

(xii) not counsel or consult with the patient/client, family, or others regarding the patient/client status or service;

(xiii) not assist the supervisor of record by completing a checklist or by tabulating results of a feeding or swallowing evaluation;

(xiv) not demonstrate swallowing strategies or precautions to patients, family, or staff.

(xv) not make advertisement or public announcement of services independent of the supervisor of record;

(xvi) not represent herself/himself as a practitioner of speech-language pathology;

~~4. The aide shall not represent herself/himself as a practitioner of speech language pathology, and shall be clearly identified as a speech language pathology aide by a badge worn during all contact with patients/clients. The speech language pathology aide shall be clearly identified as a speech language pathology aide by a badge that is to be worn whenever working as a speech-language pathology aide.~~

~~5. When services are to be rendered by a speech language pathology aide the patient or family must be informed in writing. The aide registration shall become void when the authorized supervisor(s) is no longer available for supervision.~~

~~6. The aide shall not make advertisement or public announcement of services independent of the supervisor.~~

~~7. The aide registration shall become void when the authorized supervisor(s) is no longer available for supervision.~~

(e) Renewal/ Change of Plan

~~1. All aide registration shall expire on March 31 of odd numbered years.~~

~~2. Application and biennial renewal fee (see Fee Schedule) must be received in the~~

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY**
Board Meeting
October 20, 2008

Board Office by March 31 of odd numbered years.

~~3. An audit shall be conducted to determine compliance with the direct observation guidelines enumerated above. A percent of renewal applicants, to be determined by the Board, shall be requested to submit the documentation of supervision to the Board by March 31 of odd numbered years. Failure to document the direct observation and/or to demonstrate compliance with the guidelines shall have the same effect as a revocation of said aide registration and may subject the supervisor to disciplinary action.~~

~~4. Biennial renewal identification cards will be issued by the Board office within three months following receipt of acceptable renewal application and renewal fee.~~

~~5. The failure to renew an aide registration by March 31 of odd numbered years shall have the same effect as a revocation of said registration; however, an aide registration may be restored, reissued, or reinstated at the discretion of the Board. If in its discretion, the Board denies such a request, such person may submit an application and supportive documentation to obtain a new registration. If required to do so, the applicant must meet the current standards for aide registration.~~

If the duties and/or authorizations approved by the board changes; a new application, fee and all required documents must be submitted to the board for consideration before such change can be made.

(f) Re-registration of speech-language pathology aides

1. All aide registration shall expire on March 31 of odd numbered years.

2. Application and biennial renewal fee (see Fee Schedule) must be received in the Board Office by March 31 of odd numbered years.

3. An audit shall be conducted to determine compliance with the direct observation guidelines enumerated above. A percent of renewal applicants, to be determined by the Board, shall be requested to submit the documentation of supervision to the Board by March 31 of odd numbered years. Failure to document the direct observation and/or to demonstrate compliance with the guidelines shall have the same effect as a revocation of said aide registration and may subject the supervisor to disciplinary action.

4. Biennial renewal identification cards will be issued by the Board office within three months following receipt of acceptable renewal application and renewal fee.

5. The failure to renew an aide registration by March 31 of odd numbered years shall have the same effect as a revocation of said registration; however, an aide registration may be restored, reissued, or reinstated at the discretion of the Board. If in its discretion, the Board denies such a request, such person may submit an application and supportive documentation to obtain a new registration. At all times, the applicant must meet the current standards for aide registration.

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY
Board Meeting
October 20, 2008**

4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Speech-Language Pathology and Audiology.

Review of September 8, 2008 board meeting minutes.

- *Board response:* Lori Smith moved to **approve** the minutes as amended. Robin Bohannon seconded the motion and it carried unanimously.

Ratify list of licenses – *Board response:* Robin Bohannon moved to **approve** the list. Lori Smith seconded the motion and it carried unanimously.

<i>License Number</i>	<i>Name</i>	<i>License Type</i>
AUD003809	Hawk, Del Lynn	Audiologist
AUD003810	Brown, Kathryn Giuli	Audiologist
PCET001365	Bates, Kathryn Anna	PCE Temporary License
PCET001366	Matta, Masae	PCE Temporary License
PCET001367	Johnson, Jessica Elizabeth	PCE Temporary License
PCET001368	Baker, Shawnry Javon	PCE Temporary License
PCET001369	Carroll, Kimberley Broomfield	PCE Temporary License
PCET001370	Benoit, Kristy Adrienne	PCE Temporary License
PCET001371	Knight, Mamie Rebecca	PCE Temporary License
PCET001372	Spells, Kareema Jamelle	PCE Temporary License
PCET001373	Hasten, Aaron William	PCE Temporary License
PCET001374	Brown, Jamie Stanfield	PCE Temporary License
PCET001375	McElreath, Carrie Haskins	PCE Temporary License
PCET001376	Frazer, Anesha Tamara	PCE Temporary License
PCET001377	Eady, Lisa J	PCE Temporary License
PCET001378	York, Shavaughn Ratrice	PCE Temporary License
PCET001379	Taylor, Rafia Maya	PCE Temporary License
PCET001380	Johnson, Sara Jeanette	PCE Temporary License
SLP006943	Shuler, Kendra Genine	Speech-Language Pathologist
SLP006944	Gibson, Noell Denise	Speech-Language Pathologist
SLP006945	Percy, Sarah King	Speech-Language Pathologist
SLP006946	Williams, Rebecca Ann	Speech-Language Pathologist

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY
Board Meeting
October 20, 2008**

SLP006947	Bradfield, Lorena	Speech-Language Pathologist
SLP006948	Ball, Kawaii Shantay	Speech-Language Pathologist
SLP006949	Britt, Tara Virginia	Speech-Language Pathologist
SLP006950	VanNostran, Traci	Speech-Language Pathologist
SLP006951	Clemons, Shondre' Costine	Speech-Language Pathologist
SLP006952	Brangwin, Stephanie Nicole	Speech-Language Pathologist
SLP006953	Cardwell, Leigh Shattles	Speech-Language Pathologist
SLP006954	Smith, Kimberly Anna	Speech-Language Pathologist
SLP006955	Storm, Sandra M	Speech-Language Pathologist
SLP006956	Bell, Christina Dawn	Speech-Language Pathologist
SLP006957	Gibson, Josie Evelyn	Speech-Language Pathologist
SLP006958	Reed, Augusta M	Speech-Language Pathologist
SLP006959	Carver, Rachelle	Speech-Language Pathologist
SLP006960	Davis, Drew Davaughn	Speech-Language Pathologist
SLP006961	Scott, Lateia S	Speech-Language Pathologist
SLP006962	Martin, Caroline Rebekah	Speech-Language Pathologist
SLP006963	Alexander, Lorissa Hatcher	Speech-Language Pathologist
SLP006964	Hughes, Mary Elizabeth	Speech-Language Pathologist
SLPA000174	Bowman, Christine Crosby	Speech Pathologist Aide
SLPA000175	Ford, Deundrea Marie	Speech Pathologist Aide
SLPA000176	Enman, Starla Vi	Speech Pathologist Aide
	Reinstatements	
AUD003504	Justice, Edward P.	Audiologist
SLP003670	Slater, Rebecca	Speech-Language Pathologist
SLP000637	Cohen, Minda	Speech-Language Pathologist
SLP005204	Greene, Michelle	Speech-Language Pathologist

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY
Board Meeting
October 20, 2008**

SLP006246	Sanderson, Julie	Speech-Language Pathologist
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- **Revisit endorsement state list**

Board response: Board members will review their assignments and submit to the ED via e-mail by the week of November 17th. If the Board member finds that the state is not acceptable for endorsement – please list the reason why. This item was tabled until the next meeting.

Executive Session:

Robin Bohannon made a motion, Terri Williams seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A §43-1-19(h)(2) and §43-1-2(k) to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and the Assistant Attorney General’s report. Voting in favor of the motion were those present who included Andrea Boswell, and Lori Smith. The Board concluded **Executive Session** in order to vote on these matters and continue with the public session.

Review of Applications:

- C.H. – Audiologist Assistant Applicant – Reviewed scope of practice in the rule – Notify applicant to refer to Board Rule 609-6-.02
Otoscopy – Can conduct screenings for cerumen impactions and foreign objects but not diagnostic otoscopy for medical conditions.
Audiometry – Can conduct pass/fail pure tone screenings
Tympanometry – Can conduct pass/fail screenings
- E.K.C. – PCE Applicant – Can issue PCE once the degree has been awarded.

Miscellaneous

- H.M.P. – Completion of PCE was not within the time frame established by the board. Inform applicant that she needs to submit a rule waiver/variance request.
- Request from A.L.W. – Hippotherapy is acceptable for CE credit.

Terri Williams moved to **approve** the recommendation made in the Executive Session. Andrea Boswell seconded the motion and it carried unanimously.

Executive Director’s Report - Anita Martin

- November meeting will be held via conference call.
- 2009 meeting calendar approved – Board meetings will be held either in person at the PLB or via conference call – will vary from month to month as the work load demands.
- Get roster updated & e-mail to Board members.

**GEORGIA STATE BOARD OF SPEECH-LANGUAGE PATHOLOGY AND
AUDIOLOGY
Board Meeting
October 20, 2008**

Add new policy

Pursuant to Board Rule 609-6-.02 screenings are allowed as follows:

Otoscopy – Can conduct screenings for cerumen impactions and foreign objects but not diagnostic otoscopy for medical conditions.

Audiometry – Can conduct pass/fail pure tone screenings.

Tympanometry – Can conduct pass/fail screenings.

Cognizant Board Member

SLPA09-0001 – Closed with no violation.

The next meeting is scheduled for November 3, 2008 at **10:00 a.m.** as a conference call.

There being no further business to come before the Board, the meeting was adjourned at 11:25 p.m.

Minutes recorded by: Carol White, Board Secretary

Minutes reviewed and edited by: Anita O. Martin, Executive Director