

**GEORGIA BOARD OF  
SPEECH LANGUAGE PATHOLOGY AND AUDIOLOGY  
Board Meeting Minutes  
August 5, 2013**

The Georgia Board of Speech Language Pathology and Audiology met on Monday, August 5, 2013, at 10:00 a.m., at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia.

**Board Members Present:**

Holly Kaplan, Chair  
Melanie Gilley, Vice Chair (via teleconference)  
Robin Bohannon  
Miranda Pritcher-Ross  
Lauren Wright (via teleconference)

**Board Members Absent:**

Erica Chatelain  
Michael Callahan  
Amy Gatch

**Administrative Staff Present:**

Brig Zimmerman, Executive Director  
Hope Harrison, Board Support Specialist  
Chrissy Lewis, Complaint/Compliance Specialist  
Serena Gadson, Licensing Supervisor

**Office of Attorney General:**

Janet Wray, Assistant Attorney General  
(via teleconference)

Ms. Kaplan, Chair established that a quorum of the Board was present and called the Board meeting to order at 10:01 a.m.

**Agenda:**

**Mr. Bohannon motioned, Ms. Pritcher-Ross seconded, and the Board voted to approve the agenda as presented. None opposed, motion carried.**

**Public Rules Hearing**

**Ms. Kaplan opened the Public Hearing at 10:04 a.m. Guests in attendance: None.**

**SYNOPSIS OF PROPOSED CHANGES TO THE RULES OF THE  
GEORGIA BOARD OF EXAMINERS FOR SPEECH-LANGUAGE  
PATHOLOGY AND AUDIOLOGY**

***RULE 609-7-.01 CONTINUING PROFESSIONAL EDUCATION REQUIREMENTS***

Purpose: The purpose of this rule amendment is to further define requirements continuing education requirements.

Main Feature: The rule amendment provides additional information on the number of hours required as well as reporting requirements.

[Note: underlined text is proposed to be added; line-through text is proposed to be deleted.]

**609-7-.01 Continuing Professional Education Requirements.**

(1) The purpose of continuing education is to maintain and enhance the professional competency of speech-language pathologists and audiologists licensed to practice in Georgia for the protection of the health and welfare of the people of the State of Georgia.

- (2) A continuing education unit (CEU) is defined as ten (10) clock hours of continuing professional education. CEU hours may not be carried over from one licensure biennium to the next.
- (3) In order to renew a license, the licensee must obtain a minimum of 2.0 CEUs (20 clock hours) during each biennium period of licensure.
- (4) Not more than 8 10 CEUs (8 10 clock hours) can be acquired in any one 24 hour period.
- (5) Individuals who hold licenses in both Speech-Language Pathology and in Audiology shall be required to complete a minimum of 2.0 CEUs in Speech-Language Pathology and 2.0 CEUs in Audiology.
- (6) CEU requirements for newly approved license holders will be pro-rated during the first biennium licensure period as follows:
- (a) Licensees whose applications are approved during the first six (6) months of the biennium will be required to accrue two (2) CEUs.
- (b) Licensees approved during the second six (6) months of the biennium will be required to accrue one and one half (1 ½) CEUs.
- (c) Licensees approved during the third six months of the biennium will be required to accrue one (1) CEU.
- (d) Licensees approved during the final six (6) months are not required to accrue CEUs until the following licensure biennium.
- (7) CEU hours must be in educational experiences directly related to the scope of practice of the licensee, and must be designed to increase the competence of the licensee in the area of licensure. Examples of activities that may provide CEU hours include:
- (a) Scientific and educational lectures, workshops, or seminars;
- (b) College courses taken for credit or through official audit:
1. College course credit shall be deemed to be equivalent to CEUs as follows: One Semester Hour = 1.5 CEUs; One Trimester Hour = 1.3 CEUs; One Quarter Hour = 1.0 CEU.
- (c) Presentations by licensees: 0.5 CEUs (5 clock hours) will be awarded for the presentation of any lecture, workshop or seminar. A licensee may only receive credit for one presentation per biennium.
- (d) Audio and video conferences, online courses, and teleconferences; and self-study courses accompanied by an examination by the CEU provider.
- (e) Praxis Examination in the area of licensure.
1. Two (2.0) CEUs will be awarded for successful completion of the Praxis with a score of 650. Successful completion of this examination during the biennium will satisfy all CEU requirements for the license during that biennium.
  2. The Board approved national examination results that are used in order to receive a license may not be used again for the renewal of that license.
  3. A person who is licensed in both Speech-Language Pathology and Audiology must pass tests in both Speech-Language Pathology and Audiology to meet all continuing education requirements. If the licensee passes the examination in only one area, s/he must obtain 2.0 additional CEUs in the area for which the examination was not passed.
- (f) Not more than two (.2) CEUs of the required twenty (2.0) per biennium will be awarded for courses in the area(s) of ethics, record-keeping, documentation, Georgia laws and rules, Medicaid regulations and/or Medicare regulations.
- (8) Documentation of CEUs:
- (a) Each licensee shall maintain for three (3) years their own record of the CEU activities that they completed. The Board will not maintain CEU files for licensees.
- (b) Licensees shall retain documentation of their continuing education activities and shall not send them to the Board Office unless the Board requests the licensee to do so.
- (c) Licensees shall attest on their biennial licensure renewal application that they have satisfied the CEU requirements as set out above.

(d) False attestation of satisfaction of CEU requirements on a renewal application shall subject the licensee to disciplinary actions, including revocation.

(9) Method of Auditing CEU's:

(a) The Board will audit a random fixed percentage of applications. Licensees who are audited will be required to document the CEU activities. Required documentation is a certificate or proof of attendance which includes the sponsoring agency, the licensee's name, the date of the activity, the length of the session, and either the signature of a representative from the sponsoring agency or official certification by the sponsoring agency. A description of the CEU activity may be required if the title of the activity does not clearly state the content of the CEU activity. If the licensee attends a multi-session

CEU activity, as in a state or national convention or meeting, additional required information includes a specific listing of each session, the length of each session, and a description of each session if the title does not clearly state the content of the session.

(b) Current members of the Board, who are licensees of the Board, shall be audited for each biennium that they serve on the Board.

(c) Delinquent renewals shall be subject to the CEU audit for that biennium.

LEGAL AUTHORITY: O.C.G.A. § 43-1-19, 43-1-25, 43-44-3, 43-44-6, 43-44-8 AND 43-44-11

**Mr. Bohannon motioned, Ms. Pritcher-Ross seconded, and the Board voted to adopt the amendments for Rule 609-7-.01 Continuing Professional Education Requirements.**

**None opposed, motion carried.**

#### **Rules Discussion – Proposed Changes:**

- 609-8-.03 Reinstatement

**Ms. Gilley motioned, Mr. Bohannon seconded, and the Board voted to post the amendments for Rule 609-8-.03 Reinstatement for the 30-day minimum requirement upon the receipt of the memo of authority from Janet Wray, AAG. None opposed, motion carried.**

#### **Minutes:**

- June 10, 2013

**Mr. Bohannon motioned, Ms. Wright seconded, and the Board voted to approve the minutes as presented. None opposed, motion carried.**

#### **Executive Director's Report:**

No report presented.

#### **Petitions for Waiver/Variance:**

- Hammonds, Shannon – Rule 609-8-.02(2)(d)

**Ms. Gilley motioned, Mr. Bohannon seconded, and the Board voted to grant the Petition for Waiver of Rule 609-8-.02(2)(d). None opposed, motion carried.**

- Waits, Lydia – Rule 609-8-.03(2)(d)

**Mr. Bohannon motioned, Ms. Gilley seconded, and the Board voted to grant the Petition for Waiver of Rule 609-8-.02(2)(d). None opposed, motion carried.**

- Warner, Kortnee P. – Rule 609-7-.01

**Ms. Pritcher-Ross motioned, Mr. Bohannon seconded, and the Board voted to grant the Petition for Variance of Rule 609-7-.01. None opposed, motion carried.**

**Correspondence:**

- L. Umlauf – Audiology Assistants
  - Refer to Rule 609-6-.02.

**Mr. Bohannon motioned, Ms. Pritcher-Ross seconded, and the Board voted to authorize the administrative staff to respond to correspondence as directed. None opposed, motion carried.**

**Executive Session:**

**Mr. Bohannon motioned, Ms. Gilley seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) and § 43-1-19 (h) to receive and review information pertaining to Applications, receive the Attorney General’s, Cognizant, and Enforcement Reports. Voting in favor of the motion were those Board members present: Kaplan, Gilley, Bohannon, Pritcher-Ross, and Wright.**

**At the conclusion of Executive Session on Friday, August 05, 2013, Ms. Kaplan declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during Executive Session.**

**Applications for Review:**

**Mr. Bohannon motioned, Ms. Gilley seconded, and the Board voted to take the recommended actions on applicants applying for licensure as follows. None opposed, motion carried.**

- |                        |   |
|------------------------|---|
| 1. Augustine, Donna    | Approved for licensure                    |
| 2. Fambrough, Kimberly | Approved for temporary license (PCE)      |
| 3. Graves, Silvia      | Approved for reinstatement                |
| 4. Jackson, Charleen   | Approved for licensure                    |
| 5. Melvin, Brenda      | Approved for PCE licensure                |
| 6. D. R.               | Pending receipt of additional information |
| 7. Timmons, Annie      | Approved for licensure                    |
| 8. Vitart, Natasha     | Approved for licensure                    |

**Cognizant Report:**

Report tabled until next scheduled Board meeting.

**Attorney General’s Report:**

- No report.

**Executive Session Minutes:**

- June 10, 2013

**Ms. Pritcher-Ross motioned, Mr. Bohannon seconded, and the Board voted to approve the June 10, 2013 Executive Session minutes as presented. None opposed, motion carried.**

**2013 Officer Elections:**

- Melanie Gilley – Chair

**Ms. Kaplan motioned, Mr. Bohannon seconded, and the Board voted to elect Melanie Gilley as Board Chair. None opposed, motion carried.**

- Vice-Chair and Cognizant Position

The Vice-Chair/Cognizant position will be considered at the next scheduled Board meeting. Board recommended Erica Chatelain, SLP, who was not in attendance this date.

**Ms. Pritcher-Ross motioned, Mr. Bohannon seconded, and the Board voted to adjourn the meeting at 11:45 am. None opposed, motion carried.**

Minutes recorded by:

Hope Harrison, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

**MELANIE GILLEY**

**BRIG ZIMMERMAN**

Chair

Executive Director

**These minutes were approved on: 09-16-2013**