

Used Motor Vehicle Dealers and Used Motor Vehicle Parts Dealers
Exam Committee Meeting
August 30, 2006

The Used Motor Vehicle Dealers and Used Motor Vehicle Parts Dealers Examination Committee Meeting was held on August 30, 2006 at 237 Coliseum Drive, Building B, Macon, Georgia. Diana Waldrop called the meeting to order at 10:00 AM.

Members present were: Diana Waldrop, Robert Griggers, Ken Cronan, Jeff Wilkinson, Dewell Sanford, and Sidney McLeod.

Others present were Inez Lockett, Senior Consultant with the Exam Development & Testing Unit, and Steve Lindsey, Executive Director.

Open Session

Inez Lockett reviewed the results of the daily log of professional activities each licensed member was asked to complete by this meeting date. Members were given a job analysis-task submission form prepared by the Examination Development and Testing Unit to further detail the professional activities addressed by the licensed members on their daily logs. Members were separated according to license types held to prepare detailed job analysis of their professional activities. Their forms were submitted to Ms. Lockett at the end of the session, and some of the items were discussed.

The Exam Development and Testing Unit staff will notify the members when the next session will need to be conducted after review of the job analysis forms is complete.

Adjournment:

There being no further business to conduct, the meeting adjourned at 2:05 PM

Minutes Approved at the September 20, 2006 Meeting