

Used Motor Vehicle Dealers and Used Motor Vehicle Parts Dealers
Exam Committee Meeting
August 2, 2006

The Used Motor Vehicle Dealers and Used Motor Vehicle Parts Dealers Examination Committee Meeting was held on August 2, 2006 at 237 Coliseum Drive, Building B, Macon, Georgia. Diana Waldrop called the meeting to order at 10:15 AM.

Members present were: Diana Waldrop, Robert Griggers, Ken Cronan, Jeff Wilkinson, and Sidney McLeod.

Others present were Femi Ajayi, Executive Director, and Inez Lockett, Senior Consultant with the Exam Development & Testing Unit, and Kathy Bradley, Board Secretary.

Open Session

Dr. Femi Ajayi presented exam preparation procedures to committee members and expressed the need for input from the Board. Members were advised that the board rules must clearly describe the type of exam. Veteran preference would be added to the test score results for those applicants qualifying for an additional 5 or 10 points as per O.C.G.A. 43-1-9. The Job Analyses will be used in the development of the exam.

Members wanted to set the standard with a written test to be offered once a month and use 70 as the passing point grade. Tentatively 50 questions were discussed.

Inez Lockett reviewed the Task Inventory. Members were asked to complete a daily log of their professional activities performed for a 2 week period. Afterwards, return the log in the self-addressed envelop to the Exam Development and Testing Unit for review.

The Committee plans to meet again on August 30, 2006 at 10 AM.

Adjournment:

There being no further business, the meeting adjourned at 11:05 AM

Minutes were approved at the September 20, 2006 Meeting