

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD  
DIVISION OF UTILITY CONTRACTORS  
TELECONFERENCE MEETING: July 18, 2012

The Georgia State Construction Board of Utility Contractors met on July 18, 2012 via teleconference at the office of the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia 31217.

**Board Members Present:**

David Rawson, Chairman  
Janette King  
Keith Steen

**Board Members Absent:**

Maudine Wright  
Jim Belk  
Michael Miller, Consumer Member

**Staff Members Present:**

Darren Mickler, Executive Director  
Swan LeGrand-Fleming, Board Support Specialist  
Charlotte Mason, Licensing Analyst

**Attorney General Representative:**

Graham Barron, Assistant Attorney General

**Call to Order:** At 9:22 a.m., Chairman Rawson called the meeting to order.

**Approval of Minutes:**

Mr. Steen made a motion to approve the minutes of the March 14, 2012 Teleconference meeting. Ms. King seconded. The motion carried unanimously.

**Executive Session:**

At 9:27 a.m., Mr. Steen made a motion to enter into Executive Session in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. King seconded the motion. Voting in favor of the motion were those members present who included Board Members Chairman Rawson, Janette King, and Keith Steen. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

**Open Session:**

Open Session reconvened at 9:59 a.m. with the following Board members present – Chairman David Rawson, Keith Steen, and Janette King. The Board considered the

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following correspondence and items of information:

**Applications:**

The Board reviewed a list of applicants that have been previously reviewed and approved. Mr. Steen made a motion to ratify licenses issued from July 18, 2012 – October 16, 2012. Ms. King seconded. The motion carried unanimously.

**Investigations and Complaints:**

UTIL090022 - This case involves allegations of faulty work and assisting unlicensed practice. The Board made a recommendation to close case and flag license.

Brent Tanner, Dublin - The Board made a recommendation to terminate probation status.

UTIL110004 – This case involves allegations of unlicensed practice. The Board made a recommendation to close case with a letter of concern.

UTIL130001 – This case involves allegations of unprofessional conduct. The Board made a recommendation to close case with no action as this is a civil matter.

**Board Rules:**

The Board discussed revisions made to Board Rules # 120-2-.07, 12-2-.08, and 120-2-.09. The Board made a recommendation to schedule a conference call for August 9, 2012 to have a public hearing to vote on the amended Board Rules.

The Board discussed revisions made to Board Rule # 120-2-.10. Mr. Steen made a motion to repost the amended Board Rule.

**121-2-.10, Utility Foreman Safety Training Course.**

(1) The Safety Training Course required of persons applying for utility foreman certification must be a course with at least 12 7 hours of actual instruction including Competent Person in Trenching and Excavation and Confined Space Entry training. The course must give adequate instruction on methods of design of protective systems, procedures for conducting initial inspections, soil assessment methods, methods for checking for the presence of fissures, methods of assessing the capacity of the system to resist load, methods of assessing the stability of adjoining structures, and methods of conducting daily inspections and inspection based on changing circumstances, as covered by 29CFR11926(P). The course instructor must have field experience, training experience, and educational background and have completed a Safety Training Course,

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acceptable to the division.

(2) In order to be approved as a Safety Training Course, the course outline and procedures, participant workbook, and instructor's qualifications must be submitted to the division. If the course and the instructor are acceptable to the Utility division, the course will receive probationary approval for one year. Continuation of the approval beyond the initial one year period will be based on the board review of the course and instructor, any audit by the division of the course, participants attending. As a condition of approval, the division reserves the right to have members or staff attend courses unannounced and without charge. If the division determines that the course is not adequate or the instructor is not qualified, the division may cancel its approval at any time. If the course or instructor is not accepted by OSHA as adequate for competent person training or confined space entry training, the division may cancel its approval of the course or instructor at any time. Persons conducting a course for which approval has been denied or canceled may request to meet with the division to discuss the course.

Authority O.C.G.A. Secs . 43-14-5, 43-14-6.

Mr. Rawson seconded. The motion carried unanimously.

The Board discussed Safety Training Courses. Mr. Steen made a motion to not approve any courses at this time. Ms. King seconded. The motion carried unanimously.

There being no further business, at 10:18 a.m., Mr. Steen moved to adjourn. Ms. King seconded. The motion carried unanimously.

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Board Secretary

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Date Approved

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Executive Director

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Division Chairman