

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD  
DIVISION OF UTILITY CONTRACTORS  
Board Meeting: March 20, 2013

The Georgia State Construction Board of Utility Contractors met on Wednesday, March 20, 2013 in Conference Room 102 at the office of the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia 31217.

**Board Members Present:**

David Rawson, Chairman  
Keith Steen  
Jim Belk  
Maudine Wright

**Board Members Absent:**

Janette King  
Michael Miller, Consumer Member

**Staff Members Present:**

Darren Mickler, Executive Director  
Swan LeGrand-Fleming, Board Support Specialist  
Charlotte Mason, Licensing Analyst

**Attorney General Representative:**

Graham Barron, Assistant Attorney General

**Guest Present:**

None

Call to Order: At 9:20 a.m., Chairman Rawson called the meeting to order.

**Approval of Minutes:**

Chairman Rawson made a motion to approve the minutes of the October 17, 2012 teleconference meeting. Ms. Wright seconded the motion. The motion carried unanimously.

**Executive Session:**

At 9:23 a.m., Mr. Steen made a motion to enter into Executive Session in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. Wright seconded the motion. Voting in favor of the motion were those members present who included Board Chairman David Rawson, Maudine Wright, Jim Belk, and Keith Steen. The Board concluded Executive Session in order to vote on these matters and to continue with the public session. No votes were taken in Executive Session.

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD  
DIVISION OF UTILITY CONTRACTORS

Board Meeting: March 20, 2013

**Open Session:**

Open Session reconvened at 10:03 a.m. with the following Board members present – Chairman David Rawson, Keith Steen, Jim Belk, and Maudine Wright. The Board considered the following correspondence and items of information:

**Appearance:**

Applicant 1288665 – This applicant appeared before the Board to exercise his right to appeal denial of his Utility Manager application for licensure. The Board voted to uphold denial. Applicant does not have the two years experience under a licensed Utility contractor. The Board recommended that the applicant hire a Utility Manager to qualify the company for two years then after that time he can sit for the Utility Manager exam.

**Applications:**

The Board reviewed a list of applicants that have been previously reviewed and approved. Chairman Rawson made a motion to ratify twelve (12) Utility Foreman Applications for licensure, fourteen (14) Utility Contractor Applications for licensure, and eight (8) Utility Manager Applications for examination issued from October 17, 2012 – March 19, 2013. Ms. Wright seconded the motion. The motion carried unanimously.

Applicant 1284315 – This applicant exercised his right to appeal denial of his Utility Manager application for licensure. The Board voted to uphold denial based on lack of acceptable experience and an incomplete application.

**Executive Director's Report**

Mr. Mickler informed the Board of the following change to the Interested Parties list:

Recently, the Professional Licensing Boards Division of the Secretary of State's Office updated their software regarding the Interested Parties list maintained by the Board. The Interested Parties list is a way for the Board to notify licensees, as well as interested parties and associations, of current rules being proposed by the Board. Subscribers of this list are sent electronic notifications each time a proposed rule is being considered by the Board. Any person wishing to receive these notifications must now subscribe to the updated Interested Parties list maintained by the Board. Even if you were previously subscribed to receive such notifications, you will need to complete the subscription process again in order to continue receiving notifications from the Board.

If you would like to receive such notifications in the future, please visit the following link to subscribe: <http://sos.georgia.gov/plb/subscribe.htm>

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD  
DIVISION OF UTILITY CONTRACTORS  
Board Meeting: March 20, 2013

If you choose not to subscribe, you will not receive these notifications from the Board. The proposed rules may always be viewed at the Board's website:  
<http://sos.georgia.gov/plb/construct/>

**Enforcement:**

The Board voted to reinstate the following application for licensure:

- Richard Buice, Cumming

**Board Rules:**

The Board voted to post new Board Rule # 121-2-.10:

121-2-.10, Utility Foreman Safety Training Course.

(1) The Safety Training Course required of persons applying for utility foreman certification must be a course with at least 12 7 hours of actual instruction including Competent Person in Trenching and Excavation and Confined Space Entry training. The course must give adequate instruction on methods of design of protective systems, procedures for conducting initial inspections, soil assessment methods, methods for checking for the presence of fissures, methods of assessing the capacity of the system to resist load, methods of assessing the stability of adjoining structures, and methods of conducting daily inspections and inspection based on changing circumstances, as covered by 29CFR1926 (P). The course instructor must have field experience, training experience, and educational background and have completed a Safety Training Course, acceptable to the division.

(2) In order to be approved as a Safety Training Course, the course outline and procedures, participant workbook, and instructor's qualifications must be submitted to the division. If the course and the instructor are acceptable to the Utility division, the course will receive probationary approval for one year. Continuation of the approval beyond the initial one year period will be based on the board review of the course and instructor, any audit by the division of the course, participants attending. As a condition of approval, the division reserves the right to have members or staff attend courses unannounced and without charge. If the division determines that the course is not adequate or the instructor is not qualified, the division may cancel its approval at any time. If the course or instructor is not accepted by OSHA as adequate for competent person training or confined space entry training, the division may cancel its approval of the course or instructor at any time. Persons conducting a course for which approval has been denied or canceled may request to meet with the division to discuss the course.

Authority O.C.G.A. Secs. 43-14-5, 43-14-6.

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD  
DIVISION OF UTILITY CONTRACTORS  
Board Meeting: March 20, 2013

**Attorney General's Report:**

Nothing to report.

**Approval of Executive Session Minutes:**

Chairman Rawson made a motion to approve the Executive Session minutes of the October 17, 2012 teleconference meeting. Ms. Wright seconded the motion. The motion carried unanimously.

**Other Business:**

The Board asked the Attorney General to advise if the Utility Contractors Division can vote on Board Rules regarding their division without having a vote by the Full Construction Industry Board. Mr. Barron will research and report back to the Board.

The Board had a discussion on the fine schedule. Mr. Steen, Mr. Barron and Mr. Mickler will have something to present in the next meeting.

**Adjournment:**

There being no further business, at 10:19 a.m., Mr. Steen moved to adjourn. Mr. Belk seconded the motion. The motion carried unanimously.

The next meeting of the Georgia State Construction Industry Licensing Board Division of Utility Contractors is scheduled for Wednesday, August 7, 2013, beginning at 9:00 a.m., at the Professional Licensing Boards in Macon.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Division Chairman

These minutes were approved on August 7, 2013.