

# STATE CONSTRUCTION INDUSTRY LICENSING BOARD

## Division of Utility Contractors

November 19, 2015 Teleconference

### Open Session Minutes

A meeting of the Georgia State Construction Industry Licensing Board, Division of Utility Contractors was held by teleconference on Wednesday, November 19, 2015, at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia for the purpose of conducting Board business.

#### Members present:

David Rawson, Chairman  
Maudine Wright  
Jannette King  
Keith Steen

#### Members absent:

Michael Miller, Consumer Member

#### Staff present:

Deborah Beard, Executive Director  
Laura Fremont, Board Support Specialist  
Linda Green, Complaint Specialist  
Reagan Dean, Senior Assistant Attorney General

#### Visitors present:

None

#### Call to Order

At 9:06 a.m., Board Chair Rawson established that a quorum was present and called the meeting to order.

#### Approval of Open Session Minutes

A motion was made by Rawson, seconded by Wright, and the Board voted to approve the minutes of the July 22, 2015 meeting as presented. None opposed, motion carried.

#### Licenses Issued

The Division of Utility Contractors reviewed the list of applicants that have been previously reviewed and administratively approved for licensure by Cognizant Board Members. A motion was made by Rawson, seconded by King, and the Board voted to ratify 31 Utility Foreman, 11 Utility Manager, and 13 Utility Contractor licenses issued from July 22, 2015 - October 31, 2015. None opposed, motion carried.

#### Utility Foreman

UF205023	Taylor, Roy Howard	UF205036	Grizzard, Kale Ashley
UF205024	Goodman, Jonathan Scott	UF205037	Jacklett, Lucas Jacob
UF205025	Heino, Charles Edward	UF205038	Tomlinson, Richard Joseph
UF205026	Smiley, Jason William	UF205039	Cooksey, James Paul
UF205027	Bickers, Barry Neal	UF205040	Harrelson, John C
UF205028	Johnston, Jason Kevin	UF205041	Durden, Harold D
UF205029	Corsivo, Christian Grey	UF205042	Vickers, Jason Stanley
UF205030	Serrano, Adolfo	UF205043	Wood, Robert Chandler
UF205031	Bartley, Ricky Perry	UF205044	Wilfong, Nathan Daniel
UF205032	Todd, Jerry Dwayne	UF205045	Carroll, James Matthew
UF205033	Colson, Marc Andrew	UF205046	Barber, Justin Epps
UF205034	McClure, Tilford Dale, Jr.	UF205047	Gaspard, Mark Jason
UF205035	O'Keeffe, Andrew Patrick	UF205048	Gilleland, David Bunion

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UF205049	Gauntt, Timothy A	UF205052	Maddox, Patrick Caleb
UF205050	Lopez Magana, Rigoberto Esau	UF205053	Atkins, James S
UF205051	Rivera, Wwalfed		

#### Utility Manager

UM102481	Cook, Andrew Michael	UM102487	Harp, Brandon Charles
UM102482	Tieslau, Brian R	UM102488	Mayfield, Keith
UM102483	Bradshaw, Lester M, Jr	UM102489	Roeser, Stephen John
UM102484	Campbell, Benjamin Dean	UM102490	Strack, Jonathan David
UM102485	Cross, Stephen A	UM102491	Young, Collin Holloman
UM102486	Fisher, Nathan Wayne		

#### Utility Contractor

UC302340	C & N Bobcat Service Inc d/b/a C & N Contracting	UC302347	Integrated Construction Management Inc
UC302341	Barfield-Brandon Enterprises Inc	UC302348	Tellico Partners LLC
UC302342	Takco Inc	UC302349	W.T. Construction Inc
UC302343	PB & J Contractors Inc	UC302350	Precision Tower Maintenance Inc
UC302344	A & B Construction and Utilities Inc	UC302351	Lancaster Utility Construction LLC
UC302345	Southeast Water & Sewer LLC	UC302352	Holloman Corporation
UC302346	Pump Systems Technology Inc		

#### Executive Director Report

Deborah Beard, Executive Director presented an Organizational Chart of the section to the board members. The Organizational Chart gave an overview of the support staff, contact information, the seven (7) divisions the section supports, and general job duties of the staff.

#### 2016 Board Meeting Schedule

The Board reviewed the proposed 2016 board meeting dates. The following schedule was approved for 2016: March 9, 2016 at 9:00 a.m. (conference call), June 29, 2016 at 9:00 a.m. (conference call), and November 9, 2016 at 9:00 a.m. (conference call).

#### Discussion

The Board discussed the review process for applications and complaints. Reagan Dean, Senior Assistant Attorney General, reviewed the Board's law and rules that govern the grounds for refusing to grant or revoke licenses and applications.

#### Cognizant Selection

A motion was made by Rawson, seconded by Steen, and the Board voted for all board members to review applications with Keith Steen being the primary Cognizant to review applicants with criminal history and/or disciplinary history. None opposed, motion carried.

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A motion was made by Wright, seconded by King and the Board voted for Keith Steen to be the Complaint Cognizant. None opposed, motion carried.

**Application Review Legal/Discipline Grid**

The Board discussed guidelines for reviewing applicants with legal issues. A motion was made by Rawson, seconded by Steen, and the Board voted to approve the application review legal/discipline grid as revised. None opposed, motion carried.

**Executive Session:**

At 9:29 a.m. a motion was made by Rawson, seconded by Steen, and the Board members present: David Rawson, Chairman, Maudine Wright, Jannette King, Keith Steen, voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1). None opposed, motion carried.

At the conclusion of the Executive Session on Wednesday, November 19, 2015, Rawson declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

**Open Session:**

**Approval of Executive Session Minutes:**

A motion was made by Rawson, seconded by Steen, and the Board voted to approve the Executive Session minutes of the July 22, 2015 meeting as presented. None opposed, motion carried.

**Applications:**

A motion was made by Rawson, seconded by King, and the Board voted to accept the recommendations on the applications reviewed. None opposed, motion carried.

Approve the following applicants to sit for the exam and upon passing exam, may issue license.

<b>2473709</b>	<b>2573027</b>	<b>2582237</b>
<b>2541880</b>	<b>2574726</b>	<b>2546460</b>

Deny the following applicants to sit for the exam based on failure to meet qualifying experience requirements.

<b>2545950</b>	<b>2584675</b>	<b>2539295</b>
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Deny issuance of licensure to the following applicant based on criminal conviction(s).

**2586467**

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Incomplete/insufficient application. Send deficiency letter.

**2571753** – Applicant to submit company reference letter.

**2532338** – Request applicant to provide a list of projects where actual work was performed.

**2557459** – Applicant to submit proof of 12 hr. classroom training or verification of UF license.

**2537231** – Applicant to submit proof of 12 hr. classroom training and letter from employer.

**2294259** – Applicant to submit a revised application, upon receipt approve to sit for the exam and issue license upon passing.

**Renewal Review**

A motion was made by Rawson, seconded by King, and the Board voted to accept the following recommendations. None opposed, motion carried.

**911940 (J.F.)** – Refer to AG for a Consent Agreement to run concurrent w/criminal probation. Accept upon receipt and authorize E.D. to sign for board chair.

**912296 (J.F.)** - Refer to AG for a Consent Agreement to run concurrent w/criminal probation. Accept upon receipt and authorize E.D. to sign for board chair.

**738642 (J.F.)** - Refer to AG for a Consent Agreement to run concurrent w/criminal probation. Accept upon receipt and authorize E.D. to sign for board chair.

**Case Review (Legal and Discipline cases)**

(UTIL=Utility Contractor Investigative Case Number)

**UTIL160002** -A motion was made by Rawson, seconded by Steen, and the Board voted to refer to Investigations for additional information. None opposed, motion carried.

With no other business to discuss, the meeting adjourned at 10:07 a.m.

The next meeting will be held on Wednesday, December 16, 2015 at 9:00 a.m.

Minutes recorded by: Laura Fremont, Board Support Specialist  
Minutes edited/reviewed by: Deborah Beard, Executive Director

**DAVID RAWSON**  
Division Chair

**DEBORAH BEARD**  
Executive Director

These minutes were approved: **December 16, 2015.**