

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Division of Utility Contractors March 14, 2016 Teleconference Open Session Minutes

A meeting of the Georgia State Construction Industry Licensing Board, Division of Utility Contractors was held by teleconference on Wednesday, March 14, 2016, at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia for the purpose of conducting Board business.

Members present:

David P. Rawson, Chairman
Maudine M. Wright
Keith James Steen

Members absent:

Janette M. King
Michael Miller, Consumer Member

Staff present:

Deborah Beard, Executive Director
Laura Fremont, Board Support Specialist
Reagan Dean, Senior Assistant Attorney General

Visitors present:

None

Call to Order:

At 9:04 a.m., Chairman Rawson established that a quorum was present and called the meeting to order.

Approval of Open Session Minutes:

A motion was made by Rawson, seconded by Wright, and the Board voted to approve the minutes of the December 16, 2015, meeting as revised. None opposed, motion carried.

Licenses Issued:

The Division of Utility Contractors reviewed the list of applicants that have been previously reviewed and administratively approved for licensure by board staff and Cognizant Board Members. A motion was made by Steen, seconded by Rawson, and the Board voted to ratify 14 Utility Foreman, 6 Utility Manager, and 7 Utility Contractor licenses issued from December 1, 2015-February 29, 2016. None opposed, motion carried.

Utility Foreman

UF205065	Michael David Bevers	UF205072	Preston Lee Spinks
UF205066	Casey Mahon Smith	UF205073	Ricky Lee Reece
UF205067	Gregory Austin Hamilton	UF205074	Jeffrey Dean Frey
UF205068	Gregory Lee Towns	UF205075	Adrian Arriaza, Jr
UF205069	William Steve Thompson	UF205076	Roderick Alan Stephens
UF205070	Joseph Wayne Buchanan	UF205077	forrest gary doyle
UF205071	Klayton William Burns	UF205078	Philip Neal Blankenship

Utility Manager

UM102492	Jason Roger Alvord	UM102495	Lucas Jacob Jacklett
UM102493	Justin Michael Davis	UM102496	Sylvester Terrell Jones
UM102494	Joseph A Douglas, III	UM102497	Michael Edward Rogozinski

Utility Contractor

UC302355	Universal Underground Utility Contractors	UC302358	Guy F. Atkinson Construction LLC
UC302356	Jamco Civil LLC	UC302359	Pittard Construction Co
UC302357	3 Kings Construction Residential LLC	UC302360	RRB Trucking LLC
		UC302361	Williams Power & Signal LLC

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

**Division of Utility Contractors
March 14, 2016 Teleconference
Open Session Minutes**

Discussion:

The Board discussed the 2016 Board meeting schedule. A motion was made by Rawson, seconded by Steen, and the Board voted to hold the June 29, 2016 and November 9, 2016 meetings via teleconference. None opposed, motion carried.

The Board discussed staff administrative authority policies. A motion was made by Steen, seconded by Wright, and the Board voted to accept the administrative authority policies as revised. None opposed, motion carried.

The Board discussed the application process. A motion was made by Rawson, seconded by Steen, and the Board voted that applications will be valid for 1 year from the date of receipt in the Board office. None opposed, motion carried.

The Board discussed the revised exam approval letter. A motion was made by Steen, seconded by Wright and the Board voted to accept the revisions to the exam approval letter. The following language was added to the letter: At this time it is important to understand that you have only been approved to take the examination. Upon receipt of a passing score, the Board maintains the authority to further review your application and may deny licensure pursuant to O.C.G.A. §§ 43-1-19 and 43-14-6. Accordingly, passing the examination does NOT authorize you to practice as an insert license type in the State of Georgia. Your application will be valid for one year. After that time, your application will be considered expired and a new application and fee will be required.

Executive Session:

At 9:22 a.m. a motion was made by Wright, seconded by Steen, and the Board members present voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1). None opposed, motion carried.

At the conclusion of the Executive Session on Wednesday, March 14, 2016, Rawson declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

OPEN SESSION:

Approval of Executive Session Minutes:

A motion was made by Wright, seconded by Steen, and the Board voted to approve the Executive Session minutes of the December 16, 2015 meeting as revised. None opposed, motion carried.

Applications:

A motion was made by Rawson, seconded by Wright, and the Board voted to accept the recommendations on the applications reviewed. None opposed, motion carried.

Approve the following applicants to sit for the exam and upon passing exam, may issue license.

1849482	2539295	2571753	2591679
2530307	2542764	2573027	2603118
2532338	2557459	2583845	2609703

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Division of Utility Contractors

March 14, 2016 Teleconference

Open Session Minutes

Send deficiency letter to the following applicant(s) and application will be reviewed again once deficient documentation is received.

- 1796890 – Submit documentation showing completion of the competent person confined space course training. Upon receipt, approve to sit for the exam and may issue license upon passing exam.
- 1796890 – Submit documentation showing completion of the competent person confined space course training notarized employer letter regarding experience.
- 1811715 – Submit notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information, documentation of completion of 12 hours safety training course, and 1 additional reference.
- 2316262 – Submit background check, notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information, and documentation of 12 hours safety training course.
- 2472153 – Submit documentation of completion of 12 hours safety training course. Upon receipt, approve to sit for the exam and may issue license upon passing exam.
- 2549939 – Submit notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information, and notarized letter from utility contractor verifying work for a minimum of 2 yrs.
- 2550256 – Submit notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information. Also submit a more detailed work experience regarding installation of utility services for a 2 yr. period and include a list of projects with contacts for 2 yr. period.
- 2554762 – Submit documentation of completion of 12 hours safety training course.
- 2555437 – Submit notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information.
- 2568001 – Submit 1 additional reference and documentation of completion of competent person confined space course.
- 2581169 – Submit documentation of completion of 12 hours of safety training course, background check, reference letters, notarized employer letter detailing work experience under a licensed utility manager, including name and contact information.
- 2582876 – Submit notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information. Also submit a list of projects with contacts for a 2 yr. period under a utility manager.
- 2588934 – Submit a list of projects showing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information.
- 2589473 – Submit a list of projects showing work experience in the field for 2 yrs. under a licensed utility manager, dates worked, and what company worked for to obtain experience; and submit letter from employer verifying worked in field installing utility systems for 2 yrs. under direction of utility manager. Refer to Cognizant for review upon receipt.
- 2589797 - Submit a list of projects where worked on particular projects for a period totaling 2 yrs.
- 2602630 - Submit documentation of completion of an additional 7 hours of safety training course work. Upon receipt, approve to sit for the exam and may issue license upon passing exam.
- 2603791 – Submit documentation of completion of 12 hours of safety training course, and a notarized employer letter detailing work experience in the field for 2 yrs. under a licensed utility manager, including name and contact information.

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

**Division of Utility Contractors
March 14, 2016 Teleconference
Open Session Minutes**

Case Review (Legal and Discipline cases):

(UTIL=Utility Investigative Case Number)

A motion was made by Steen, seconded by Rawson, and the Board voted to accept the recommendations on the cases reviewed. None opposed, motion carried.

Refer the following case to Attorney General's office for license revocation of the UC license, issue Cease and Desist due to practicing without a qualifying Utility Manager, and revoke the UF for aiding in unlicensed practice.

UTIL150007

Refer the following case to Attorney General's office for license revocation.

UTIL160001

Close the following case with no action due to no violation.

UTIL160002

With no other business to discuss, the meeting adjourned at 10:30 a.m.

The next meeting will be held on Wednesday, June 29, 2016 at 9:00 a.m. via teleconference

Minutes recorded by:

Laura Fremont, Board Support Specialist

Minutes edited/reviewed by:

Deborah Beard, Executive Director

DAVID RAWSON

Division Chair

DEBORAH BEARD

Executive Director

These minutes were approved **06-29-16**.