

GEORGIA STATE BOARD OF VETERINARY MEDICINE
February 6, 2008 Board Meeting

A meeting of the Georgia State Board of Veterinary Medicine was held on Wednesday, February 6, 2008, at the Professional Licensing Boards, in Macon Georgia.

The following Board members were present:

Becky E. Malphus, DVM, President
 Needham Bateman, DVM
 Hugh Hill, DVM
 Jan Hines, DVM
 Charles Lance

Others Present:

Anita O. Martin, Executive Director
 Eva Holmes, Board Secretary
 Amelia Baker, Assistant District Attorney/Board Attorney
 Dr. Beth Sabin, AVMA
 Erin Jones, AAVSB (conference call presentation)
 Jeff Lowther, Haralson, Paulding, DTF
 Merry Cagle, SOS Agent
 Shawn E. LaGrua, OIG

President Malphus established that a quorum was present, and the meeting that was scheduled to begin at 9:30 a.m. was **called to order** at 9:30 a.m.

Minutes from the December 12, 2007 meeting: Dr. Bateman made a motion, Dr. Hines seconded and the Board voted to **approve** the minutes.

Ratify list of newly issued licenses: Dr. Hill made a motion, Dr. Bateman seconded and the Board voted to **ratify** the following list of newly issued licenses.

License Number	Name	License Type
VET007779	Doyle-Edwards, Nicole Kelly	Veterinarian
VET007780	Bannister, Everette William, III	Veterinarian
VET007781	Teague, Kerri Lynn	Veterinarian
VET007782	Hiland, Jennifer E	Veterinarian
VET007783	Cole, Dana Joy	Veterinarian
VET007784	Jordan, Danielle Kathleen	Veterinarian
VET007785	Edwards, Mitchell Byron	Veterinarian
VET007786	Brookshire, Shane Allen	Veterinarian
VET007787	Smith, Jeffery Blair	Veterinarian
VET007788	North, Ann Neely	Veterinarian
VETT000902	Deyo, Kari Baker	Veterinary Technician
VETT000903	Pahr, Kristi L	Veterinary Technician
VETT000904	White, Dana Joy	Veterinary Technician
VETT000905	Lamoreaux, Mark Allen	Veterinary Technician

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	Reinstatements	
VET006534	Murphy, Sylvia Nan Crone	Veterinarian

Discussed draft board rule 700-7-.03: Continuing Veterinary Education -

Board response: Dr. Hill motioned, Dr. Hines seconded and the board **voted to post.**

700-7-.03 Continuing Veterinary Education.

The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinarian licensed to practice in the State of Georgia must obtain thirty (30) hours of Board approved continuing education per biennium for license renewal. Effective January 1, 2009, of the thirty (30) hours required, two (2) per renewal period must be acquired in Georgia laws, rules and professionalism. Georgia licenses who reside outside of the State of Georgia are not required to meet the two (2) hour requirement in Georgia laws, rules and professionalism.
2. At the time of license renewal, each veterinarian shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
3. A veterinarian licensed during the first year of a biennium must obtain fifteen (15) hours of continuing education. A veterinarian licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire thirty (30) hours is required for each renewal.
4. In the event that a veterinarian fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board.
5. A veterinarian may not carry over continuing education credits from one biennium license renewal period to the next.
6. Each veterinarian must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.
7. Veterinarians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all Veterinary School sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board.
2. Upon specific request, continuing education courses may be approved by the Board whenever the sponsor provides information with respect to the practice of veterinary

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medicine. Such requests shall include the following:

- (i) a detailed course outline or syllabus;
- (ii) a current curriculum must be provided for each speaker or lecturer;
- (iii) the procedure to be used for recording attendance;
- (iv) the number of continuing education hours for which the course sponsor requests approval.

3. Prior approval must be granted for any courses not offered by a blanket approved organization.

4. Credit hours may be earned as follows:

- (i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.
- (ii) Not more than three (3) hours can be for veterinary audio review. Three (3) hours can be for journal studies where follow-up testing is required. Fifteen (15) hours of interactive computer generated courses will be allowed. Follow-up testing is required.
- (iii) Not more than five (5) hours for hospital management.
- (iv) A maximum of twenty (20) hours will be allowed for any one meeting.
- (v) A maximum of twelve (12) hours will be allowed per calendar day.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

- 1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
- 2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
- 3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
- 4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
- 5. Providers shall develop policies and procedures for the management of grievances.
- 6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:
 - (i) Name and license number of participant;
 - (ii) Name of provider;
 - (iii) Name and title of program;
 - (iv) Hours/CEU's completed;
 - (v) Date of completion; and
 - (vi) Authorizing signature.

7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.

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Authority O.C.G.A. §§ 43-1-19, 43-1-24, 43-1-25, 43-50-2, 43-50-21, and 43-50-40.

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Veterinarian Medicine.

Discussed information from NBVME on Species Specific Examination -

Board response: The Executive Director will query NBVME to ask about what species exams are available. Also query if board members are allowed to view examinations and what the cost of administration would be? Staff will notify Exam section.

Discussed draft of new board rule 700-7-.04: Veterinary Technician Continuing Education

Board response: Dr. Hill motioned, Dr. Hines seconded and the board **voted to post.**

700-7-.04 Veterinary Technician Continuing Education.

The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinary technician licensed to practice in the State of Georgia must obtain ten (10) hours of Board approved continuing education per biennium for license renewal.
2. At the time of license renewal, each veterinary technician shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
3. A veterinary technician licensed during the first year of a biennium must obtain five (5) hours of continuing education. A veterinary technicians licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire ten (10) hours is required for each renewal.
4. In the event that a veterinary technicians fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board.
5. A veterinary technician may not carry over continuing education credits from one biennium license renewal period to the next.
6. Each veterinary technician must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.

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7. Veterinary technicians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all Veterinary School sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board.

2. Upon specific request, continuing education courses may be approved by the Board whenever the sponsor provides information with respect to the practice of veterinary medicine. Such requests shall include the following:

(i) a detailed course outline or syllabus;

(ii) a current curriculum must be provided for each speaker or lecturer;

(iii) the procedure to be used for recording attendance;

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3. Prior approval must be granted for any courses not offered by a blanket approved organization.

4. Credit hours may be earned as follows:

(i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.

(ii) Not more than three (3) hours can be for veterinary audio review. Three (3) hours can be for journal studies where follow-up testing is required. Five (5) hours of interactive computer generated courses will be allowed. Follow-up testing is required.

(iii) Not more than three (3) hours for hospital management.

(iv) A maximum of five (5) hours will be allowed for any one meeting.

(v) A maximum of ten (10) hours will be allowed per calendar day.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

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2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.

3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.

4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.

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5. Providers shall develop policies and procedures for the management of grievances.
6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:
- (i) Name and license number of participant;
 - (ii) Name of provider;
 - (iii) Name and title of program;
 - (iv) Hours/CEU's completed;
 - (v) Date of completion; and
 - (vi) Authorizing signature.
7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.
- Authority O.C.G.A. _____

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Veterinarian Medicine.

Miscellaneous:

- The Board's Attorney advised that the staff could complete the form for reporting Dr. Ronald Martin's public consent order to the AAVSB databank.

- Presentation – PAVE & ECFVG Programs
 Robyn Kendrick and Erin Jones of the AAVSB
 Dr. Beth Sabin of the AVMA - Presentations were made & information is under consideration. Board requested that ED query state boards in TN & SC about their impressions of the 2 programs and the competency of the practitioners coming from the programs. Also query FL as to why they have not approved the PAVE program?
 Further query to be made with UGA & Ross – When foreign trained students complete the 3rd year clinical rotation @ the accredited schools – are the grades they received recorded at the home institution exactly as given at the accredited school or are they modified to fit the home institutions grading scale?

Dr. Hines made a motion, Dr. Bateman seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A §43-1-19(h)(2) and §43-1-2(k) to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and the Assistant Attorney General's report. Voting in favor of the motion were those present who

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included Dr. Hill and Mr. Lance. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

- **R.D.S – Vet Tech applicant –**
 - **Recommendation:** approve to sit for the examination - further approved to license upon receipt of passing exam scores.

Anita O. Martin, Executive Director’s Report

- Presented information on addition of Vet Tech position on the board and the addition of the requirement for Vet Tech’s to acquire continuing education for renewal. The Secretary of State/Professional Licensing Board is absorbing any costs associated with implementing and proceeding with these actions.
- Informed the board of a request from the Chiropractic Board for a member of the board to attend their meeting on February 21, 2008 to hear the presentation re: Animal Chiropractic in Georgia.
- Provided the board with House Bill 1055.
 - **Board response:** Viewed as informational.
- Discussed requiring background checks for all vet or vet techs applicants; including reinstatements. The Executive Director will provide draft revisions to the rules, applications and regulations for board review at the next meeting.
- The Board decided to move to electronic meetings. Staff will scan in all documents and burn to a C.D. In addition to board members using their laptops to view information, the staff will have the items available at the meeting to view via the LCD projector.
- The following consent order was accepted:
 - Gizele H. McField – Public Consent Order for reinstatement. Order cites a period of unlicensed practice from June 2004 through August 2004.
- Dr. Hines motioned, Dr. Hill seconded and the board voted to lapse the license of Dr. Dennis Kissel for non-renewal 12-31-06.

Cognizant Reports:

<u>Case #</u>	<u>Recommendation</u>
VET070074	Requested additional information from respondent
VET070042	Closed with letter of concern
VET080036	Closed with no violation
VET080045	Closed with no violation
VET080046	Requested facility inspection
VET080047	Requested additional information from respondent
VET080019	Closed with letter of concern
VET080048	Closed with letter of concern
VET080024	Closed with no violation
VET080053	Closed with letter of concern

OIG Report – Lynn Eason

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- Shawn E. LaGrua, Agent Mary Cagle & Agent Lauder from the Harrelson County Sheriff's Department discussed case(s) VET070029 & VET080031 –
 - Get the 2 cases from Enforcement & prescription records & refer to AG's office for an OMPE

<u>Case #</u>	<u>Recommendation</u>
VET070029 & VET080031	Referred enforcement case to Attorney General's office for an OMPE
VET070005	Referred to Attorney General's office for an Indefinite Suspension
VET070049	Requested response from respondent
VET070054	Flag record to ensure arrest is divulged during license renewal
VET070084	Closed with no violation
VET070097	Referred back to OIG for further investigation
VET070100	Referred to Attorney General's Office for a Public Consent Order
VET070101	Referred to Attorney General's Office for a Public Consent Order
VET070103	Referred to Attorney General's Office for a Public Consent Order
VET070112	Referred to Attorney General's Office for a Public Consent Order
VET070107	Referred back to OIG
VET070125	Closed for insufficient evidence
VET070109	Closed for insufficient evidence

Amelia Baker, Board Attorney Report

- Presented the following consent orders for board acceptance:
 - Public Consent Order on Glenn Alexander, DVM – Practice fell below acceptable standards in the care and treatment of a dog.
 - Private Consent Order of Dr. P.M.
- VET003007 – Recommend to allow Board Attorney to negotiate the fine and years of probation.

Dr. Hill made a motion, Mr. Lance seconded and the Board voted to **approve** the recommendations made in the Executive Session.

The next Board meeting is scheduled for April 9, 2008 at 9:30 A.M. at the Professional Licensing Boards in Macon, Georgia.

There being no further business to come before the Board, the meeting was adjourned at 4:40 p.m.

Minutes recorded by: Eva Holmes, Board Secretary

Minutes edited by: Anita O. Martin, Executive Director

These minutes were approved at the April 9, 2008 Board meeting.