

GEORGIA STATE BOARD OF VETERINARY MEDICINE
June 4, 2008 Board Meeting

A meeting of the Georgia State Board of Veterinary Medicine was held on Wednesday, June 4, 2008, at the Professional Licensing Boards, in Macon Georgia.

The following Board members were present:

Becky E. Malphus, DVM, President
Needham Bateman, DVM
Henry Bohn, DVM
Hugh Hill, DVM
Jan Hines, DVM
Charles Lance

Others Present:

Anita O. Martin, Executive Director
Eva Holmes, Board Secretary
Amelia Baker, Assistant Attorney General/Board Attorney
Scott Piper, GVMA
Janice Hayes, GVTAA

President Malphus established that a quorum was present, and the Public Hearing that was scheduled to begin at 9:30 a.m. was **called to order** at 9:32 a.m. No verbal or written comments were received. The hearing adjourned at 9:35 a.m.

President Malphus established that a quorum was present, and the meeting that was scheduled to begin at 9:35 a.m. was **called to order** at 9:35 a.m.

Consideration of board rule 700-7-.03: Continuing Veterinary Education -

Board response: Dr. Hill moved to **adopt** the board rule. Dr. Bateman seconded and the motion carried unanimously.

700-7-.03 Continuing Veterinary Education.

The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinarian licensed to practice in the State of Georgia must obtain thirty (30) hours of Board approved continuing education per biennium for license renewal. Effective January 1, 2009, of the thirty (30) hours required, two (2) per renewal period must be acquired in Georgia laws, rules and professionalism. Georgia licensees who reside outside of the State of Georgia are not required to meet the two (2) hour requirement in Georgia laws, rules and professionalism.
2. At the time of license renewal, each veterinarian shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
3. A veterinarian licensed during the first year of a biennium must obtain fifteen (15)

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hours of continuing education. A veterinarian licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire thirty (30) hours is required for each renewal.

4. In the event that a veterinarian fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board.

5. A veterinarian may not carry over continuing education credits from one biennium license renewal period to the next.

6. Each veterinarian must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.

7. Veterinarians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all Veterinary School sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board.

2. Upon specific request, continuing education courses may be approved by the Board whenever the sponsor provides information with respect to the practice of veterinary medicine. Such requests shall include the following:

(i) a detailed course outline or syllabus;

(ii) a current curriculum must be provided for each speaker or lecturer;

(iii) the procedure to be used for recording attendance;

(iv) the number of continuing education hours for which the course sponsor requests approval.

3. Prior approval must be granted for any courses not offered by a blanket approved organization.

4. Credit hours may be earned as follows:

(i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.

(ii) Not more than three (3) hours can be for veterinary audio review. Three (3) hours can be for journal studies where follow-up testing is required. Fifteen (15) hours of interactive computer generated courses will be allowed. Follow-up testing is required.

(iii) Not more than five (5) hours for hospital management.

(iv) A maximum of twenty (20) hours will be allowed for any one meeting.

(v) A maximum of twelve (12) hours will be allowed per calendar day.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the

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renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
5. Providers shall develop policies and procedures for the management of grievances.
6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:
 - (i) Name and license number of participant;
 - (ii) Name of provider;
 - (iii) Name and title of program;
 - (iv) Hours/CEU's completed;
 - (v) Date of completion; and
 - (vi) Authorizing signature.
7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance. Authority O.C.G.A. §§ 43-1-25, 43-50-2, 43-50-21 and 43-50-40.

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Veterinarian Medicine.

Consideration of Board Rule 700-7-.04:

Dr. Hill moved to post as amended. Mr. Lance seconded the motion and it carried unanimously.

700-7-.04 Veterinary Technician Continuing Education.

Effective January 1, 2010, the Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

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1. Each veterinary technician licensed to practice in the State of Georgia must obtain ten (10) hours of Board approved continuing education per biennium for license renewal.
 2. At the time of license renewal, each veterinary technician shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
 3. A veterinary technician licensed during the first year of a biennium must obtain five (5) hours of continuing education. A veterinary technicians licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire ten (10) hours is required for each renewal.
 4. In the event that a veterinary technicians fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board.
 5. A veterinary technician may not carry over continuing education credits from one biennium license renewal period to the next.
 6. Each veterinary technician must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.
 7. Veterinary technicians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.
- (b) Approved Continuing Education Programs and Hours:
1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all Veterinary School sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board.
 2. Upon specific request, continuing education courses may be approved by the Board whenever the sponsor provides information with respect to the practice of veterinary medicine. Such requests shall include the following:
 - (i) a detailed course outline or syllabus;
 - (ii) a current curriculum must be provided for each speaker or lecturer;
 - (iii) the procedure to be used for recording attendance;
 - (iv) the number of continuing education hours for which the course sponsor requests approval.
 3. Prior approval must be granted for any courses not offered by a blanket approved organization.
 4. Credit hours may be earned as follows:
 - (i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.
 - (ii) Not more than six (6) hours can be for veterinary audio review or journal studies where follow-up testing is required. Five (5) hours of interactive computer generated courses will be allowed where follow-up testing is required.

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(iii) Of the ten (10) hours, one (1) must be on Georgia laws and rules and professionalism. Georgia licensed veterinary technicians who do not practice in Georgia are exempt from the Georgia laws and rules and professionalism subject requirement; however the total ten (10) hours is required.

(iv) Not more than three (3) hours for hospital management.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.

2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.

3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.

4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.

5. Providers shall develop policies and procedures for the management of grievances.

6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:

(i) Name and license number of participant;

(ii) Name of provider;

(iii) Name and title of program;

(iv) Hours/CEU's completed;

(v) Date of completion; and

(vi) Authorizing signature.

7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.

Authority O.C.G.A. _____

The Board voted that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's office.

The board also voted that it is not legal or feasible to meet the objectives of the applicable laws to adopt or implement differing actions for businesses as listed in O.C.G.A. §50-13-4(3)(A)(B)(C)(D). The formulation and adoption of this rule will impact every licensee in the same manner and each licensee is independently licensed, owned and operated in the field of Veterinarian Medicine.

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Minutes from the April 9, 2008 meeting: Dr. Bateman moved to **approve** the minutes. Dr. Hines seconded and the motion carried unanimously. Upon request from Dr. Bohn, the draft minutes will be sent to the board members for review.

Ratify list of newly issued licenses: Dr. Hines made a motion, Dr. Bateman seconded and the Board voted to **ratify** the following list of newly issued licenses.

License Number	Name	License Type
VET007803	Thornhill, Noah Whiting	Veterinarian
VET007804	Kataria, Jagpreet Kwatra	Veterinarian
VET007805	Schwartzkopf, Erick John	Veterinarian
VET007806	Abed, Janan Michelle	Veterinarian
VET007807	Howe, Alison Bruce	Veterinarian
VET007808	Peak, Richard Michael	Veterinarian
VET007809	Lee, Jayoung	Veterinarian
VET007810	Pryor, Tawni Michele	Veterinarian
VET007811	Male , Anitha	Veterinarian
VET007812	Jennart, Alison Paige	Veterinarian
VET007813	Pate, Aaron K	Veterinarian
VET007814	Payne, Michael Alan	Veterinarian
VET007815	Rosenkrantz, Wayne Stewart	Veterinarian
VET007816	Graham, Myron Donell	Veterinarian
VET007817	Stephens, Heather Ladnier	Veterinarian
VET007818	Sharpe, Shaunita Jasmin	Veterinarian
VET007819	Singh, Maureen Katherine	Veterinarian
VET007820	Conrad, Jeffrey Paul	Veterinarian
VET007821	Goldkamp, Carrie Elizabeth	Veterinarian
VET007822	Griffin, Craig Edward	Veterinarian
VET007823	McDonnell, Terrance Joseph	Veterinarian
VET007824	Girard, Diane	Veterinarian
VET007825	Kennedy, Erin Delaney	Veterinarian
VET007826	Lobeck, Charles Alexander	Veterinarian
VET007827	Olin, Shelly Jane	Veterinarian
VET007828	Akins, Jessica Lee	Veterinarian
VET007829	South, Shannon Amber	Veterinarian
VET007830	Helms, Lindsey Elizabeth	Veterinarian
VET007831	Boone, Sinkey Shaun	Veterinarian
VET007832	Hajjar, Sarah Grace	Veterinarian
VET007833	Hernandez, Erin Nicole	Veterinarian
VET007834	Elder, Christopher Marc	Veterinarian
VET007835	Erlacher, Claire Denise	Veterinarian
VET007836	Boling, Michael Paul	Veterinarian

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VET007837	Winston, John Marshall, III	Veterinarian
VET007838	Kirk, Colette A	Veterinarian
VET007839	Pugh, Cassandra Marie	Veterinarian
VET007840	Merz, Elizabeth R	Veterinarian
VET007841	El-Amin, Idris Bilal	Veterinarian
VET007842	Potts, Amanda Michelle	Veterinarian
VET007843	Landry, Melanie Marilyn	Veterinarian
VET007844	Harris, Ivy Faith	Veterinarian
VET007845	Brandley, Melissa Eilleen	Veterinarian
VET007846	Laminack, Elizabeth Adine	Veterinarian
VET007847	Ratterree, William Oran	Veterinarian
VET007848	Freeman, Nancy Amelia	Veterinarian
VET007849	Warner, Kelly Brigid	Veterinarian
VET007850	Sones, Evan Andrew	Veterinarian
VET007851	Kelly, Lisa Steadman	Veterinarian
VET007852	Cochran, Jennifer Ann	Veterinarian
VET007853	Gray, Laura Leigh	Veterinarian
VET007854	Flournoy, Camille A	Veterinarian
VET007855	Abreu-Barbosa, Edris Daniel	Veterinarian
VET007856	McLean, Andrea Riley	Veterinarian
VET007857	Harris, Jennifer Eugenia	Veterinarian
VET007858	Eddy, Jarod Lee	Veterinarian
VET007859	Pogue, Brandon Jeffry	Veterinarian
VET007860	Massung-Johnson, Heather Jenice	Veterinarian
VET007861	Griffin, Jessica Lynn	Veterinarian
VET007862	Ehrlich, Melissa Lynn	Veterinarian
VET007863	Armstrong, Katherine Ryan	Veterinarian
VET007864	Smith, Stephaine Rose	Veterinarian
VET007865	Newsome, Elizabeth Faye	Veterinarian
VET007866	Fink, Owen Thompson	Veterinarian
VET007867	Seay, Jeffery Ronald	Veterinarian
VET007868	Adams, Dustin Sean	Veterinarian
VET007869	Melton, Susan Denise	Veterinarian
VET007870	Burnsed, Myra Lane	Veterinarian
VET007871	Credille, Brenton Chadwick	Veterinarian
VET007872	Boozer, Lindsay Baker	Veterinarian
VET007873	Kraft, Michelle Jeanette	Veterinarian
VET007874	Samples, Katherine Mae	Veterinarian
VET007875	Hancock, Joseph George, III	Veterinarian
VET007876	Sheldon, Suzanne Elizabeth	Veterinarian
VET007877	Scaccia, Julie Lynn	Veterinarian

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VET007878	Dandolos, Hannah Minch	Veterinarian
VET007879	Osborne, Jennifer Simpson	Veterinarian
VET007880	Collins, Lara Natalie	Veterinarian
VET007881	Lockwood, Abigail Anne	Veterinarian
VET007882	Hatch, Barbara Kathleen	Veterinarian
VET007883	Ammermon, Michael Wayne	Veterinarian
VET007884	Taylor, Angela	Veterinarian
VET007885	Barkoff, Lisa Joan	Veterinarian
VET007886	Barrett, James Tharon, Jr	Veterinarian
VET007887	White, Kristin Raye	Veterinarian
VET007888	Chan, Grace H	Veterinarian
VET007889	Beasley, Michaela Jean	Veterinarian
VETT000960	Adams, Angela W	Veterinary Technician
VETT000961	Reese, Treneice Koran	Veterinary Technician
VETT000962	Lindenmuth, Sarah Anne	Veterinary Technician
VETT000963	Protzman, Michelle Angela	Veterinary Technician
VETT000964	Zahn, Rebecca Marie	Veterinary Technician
VETT000965	Saunches, Michelle Patricia	Veterinary Technician
VETT000966	Helfrick, Angela Lynn	Veterinary Technician
REINSTATEMENTS		
VET007250	Martin del Campo, Kerstin Ann	Veterinarian
VET003354	Collins, Lynda Guthrie	Veterinarian
VET006347	Curcio, Keith	Veterinarian

2008 AAVSB Annual Conference -

Board response: Board members will check their schedules and notify the Executive Director of their availability.

Variance request from Dr. Patricia Edward -

Board response: Dr. Bohn moved to **approve** the request for CE to be taken on-line for the 2009 renewal period. Dr. Hines seconded and the motion carried unanimously.

Email re: ECFVG –

Board response: Dr. Hines provided an update regarding the ECFVG/PAVE issue. The AAVSB & AVMA are working on a combination of these two (2) programs to be managed by an independent entity. This information was viewed as informational.

Correspondence re: Veterinarians and NPI numbers:

Board response: This matter does not apply to veterinarians. The board requested that Janet Wray (Sr. Attorney General) provide this information to the pharmacy board.

Correspondence re: VTNE 2010 Eligibility Requirements:

Board response: Tabled

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Discussion on late renewal period -

Board response: Dr. Hill moved to allow for a ninety (90) day – three (3) month renewal period. Dr. Bohn seconded the motion and it carried unanimously.

Miscellaneous:

- Audit Selection for next renewal period.
 - **Board response:** Dr. Hill moved that five (5%) percent of the VET population be audited at renewal to include all with open complaints. Mr. Lance seconded the motion and it carried unanimously.
- Add to the complaint request records letter, to send in continuing education for the last renewal cycle.
- Board members will correspond with various continuing education providers to determine if a course in recordkeeping is available.

Anita O. Martin, Executive Director's Report

- Reminded the board members about the submission of the Financial Disclosure information. The Executive Director will resend the information to the Board members.
- Presented the following policy for board acceptance: Dr. Bohn moved to **adopt** the policy. Dr. Hines seconded the motion and it carried unanimously.
 - Voluntary Cease and Desist Order Effective Upon Docketing
It is the policy of the Georgia State Board of Veterinary Medicine to accept all Voluntary Cease and Desist Orders upon receipt in the Board office and authorize the president/chairperson or his or her designee to execute the Order and to authorize the Orders to be docketed and served. It is the intent of the Board that the Orders will be in effect upon docketing. The Georgia State Board of Veterinary Medicine will ratify the docketed Cease and Desist Orders at its next meeting after the date of docketing and include a list of the approved orders in the board minutes.
Georgia State Board of Veterinary Medicine – April 9, 2008

Dr. Hines made a motion, Dr. Bateman seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A §43-1-19(h)(2) and §43-1-2(k) to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and the Assistant Attorney General's report. Voting in favor of the motion were those present who included Drs. Hill, Bohn and Mr. Lance. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

- **S.P.S. – Vet Tech Applicant –**
 - **Board response:** Request a letter from the applicant regarding the circumstances that led to her arrests. Approved upon receipt of completion of the requirements from the criminal conviction.

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- **A.V.V. – Vet Tech Applicant –**
 - **Recommendation:** Request a letter from the applicant regarding the circumstances that led to her arrests.

- **S.K.G. – Vet Tech Applicant**
 - **Recommendation:** Request that applicant get a letter of compliance from her probation officer. If she is in compliance, then the license can be issued.

Anita O. Martin, Executive Director’s Report

- Dr. J.T.L. who is scheduled for the August meeting –
 - **Recommendation:** Withdraw the appointment time and require that he provide all records for his treatment received since the February 2008 evaluation. Also, inform him that when he is rescheduled that he must come with his advocate.

Legal Services Report – Ms. Meredith Kendall

- **M.A.L.** – referred to AG’s office

Cognizant Reports:

<u>Case #</u>	<u>Recommendation</u>
VET060043	Send back to respondent for additional information
VET070049	Close and refer to FL board
VET070053	Upheld decision to close without violation
VET080078	Request additional information from respondent
VET080082	Close with letter of concern
VET080085	Tabled until receipt of response from subsequent veterinarian
VET080086	Close with no violation

OIG Report – Lynn Eason

<u>Case #</u>	<u>Recommendation</u>
VET070093	Close and refer to Department of Agriculture
VET070097	Refer back to the OIG to serve the C&D
VET080068	Closed

Amelia Baker, Board Attorney Report

Updated on 9 cases in her office.

<u>Case #</u>	<u>Recommendation</u>
VET080003	Tabled until Board Attorney advises

Ms. Baker queried the Board if they were interested in taking a position statement on the constitutionality of the animal liens laws – Gary Innocent, DVM-vs-Gomez.

- **Board response:** The Board expressed that they are not interested in taking a position concerning this matter.

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Dr. Bateman made a motion, Dr. Hill seconded and the Board voted to **approve** the recommendations made in the Executive Session.

The next Board meeting is scheduled for August 27, 2008 at 9:30 A.M. at the Professional Licensing Boards in Macon, Georgia.

There being no further business to come before the Board, the meeting was adjourned at 2:05 p.m.

Minutes recorded by: Eva Holmes, Board Secretary

Minutes edited by: Anita O. Martin, Executive Director

These minutes will be approved at the August 27, 2008 Board meeting.