

# Georgia Board of Chiropractic Examiners

237 Coliseum Drive, Macon, GA 31217  
478-207-2440 Customer Service \* 866-888-1308 Fax

## CONTINUING EDUCATION AUDIT FORM FOR LICENSE RENEWAL

**DO NOT COMPLETE THIS FORM IF YOU ARE A PROGRAM PROVIDER SEEKING BOARD APPROVAL FOR YOUR CONTINUING EDUCATION COURSE.**

**\*\*\*THIS FORM IS TO BE USED IF YOU ARE SELECTED FOR CE AUDIT.\*\*\***

**YOU MAY RENEW ON-LINE. FOLLOW THE ON-LINE RENEWAL INSTRUCTIONS AND IF YOU ARE RANDOMLY SELECTED FOR A CONTINUING EDUCATION (CE) AUDIT, EMAIL, FAX OR MAIL YOUR DOCUMENTATION AND CERTIFICATES ATTENDANCE IN ACCORDANCE WITH BOARD POLICY #7 ALONG WITH THIS FORM TO THE BOARD OFFICES.**

**Board Rule 100-5-.02** regarding CE requirements on the Board website at <http://sos.ga.gov/index.php/licensing/plb/14>. **To renew your license, you must provide documentation that you have completed the required twenty hours per year for the current renewal cycle.**

1. Renew Online & pay the required fee.
2. Complete the license information on the bottom of this form.
3. Provide copies of your continuing education certificate(s). **Do not send original certificates, they will not be returned.**
4. E-Mail, fax or mail this form and the documentation of continuing education hours obtained to the email address, fax number or mailing address indicated below.
5. You may also call 478-207-2440 for a paper renewal form to be mailed to you. Submit this form and your CE documentation with the paper renewal form and fee to the address indicated.

## **THIS IS NOT A RENEWAL OR CE PROGRAM APPROVAL APPLICATION**

-----Continuing Education Hours Audit Selection-----

**PLEASE RENEW ON-LINE AND E-MAIL, FAX OR MAIL PROOF OF COMPLETION OF CE HOURS AND THIS FORM TO:**

Georgia Board of Chiropractic Examiners  
237 Coliseum Drive,  
Macon, GA 31217

**Fax:** 866-888-1308

**E-mail:** [PLB-Healthcare2@sos.ga.gov](mailto:PLB-Healthcare2@sos.ga.gov)

Name: \_\_\_\_\_

(Please Print Clearly)

License #: CHIR \_\_\_\_\_

Date: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

# Pages Submitted: \_\_\_\_\_

Please only submit by one method, either e-mail, fax or USPS mail service. Multiple submissions may delay processing time. You can check the status of your renewal online @ <http://sos.ga.gov/?section=licensing>, using the "Search for a Professional Licensee" link.

**DO NOT SEND RENEWAL FEE WITH THIS FORM UNLESS YOU ARE MAILING IN A PAPER RENEWAL FORM**