

GEORGIA STATE BOARD OF EXAMINERS FOR CERTIFICATION OF
WATER AND WASTEWATER TREATMENT PLANT OPERATORS
AND LABORATORY ANALYSTS
237 COLISEUM DRIVE
MACON, GA 31217
478.207.2440
www.sos.ga.gov

DO NOT WRITE IN THIS SECTION
RECEIPT # _____
AMOUNT _____
APPLICANT # _____
INITIAL _____ DATE _____

APPLICATION FOR CERTIFICATE

Application Fee \$25.00 (Non-Refundable) - Make Checks Payable to GA BOARD OF W/WW

Certificate Applied For: (Check One)

PUBLIC WATER SUPPLY SYSTEM

- Water Operator Class I (req. exp. 36m/A.S. 30m/B.S./CLI 24m)
- Water Operator Class II (req. exp. 24m/A.S. 18m/ B.S./CLI 12m)
- Water Operator Class III (req. exp. 3m)
- Water Operator Class IV (req. exp. 1m)
- Water Distribution System Operator (req. exp. 3m)
- Water Laboratory Analyst (req. exp. 3m)

BIOLOGICAL WASTEWATER TREATMENT SYSTEM

- Wastewater Operator Class I (req. exp. 36m/A.S. 30m/ B.S./CLI 24m)
- Wastewater Operator Class II (req. exp. 24m/A.S. 18m/ B.S./CLI 12m)
- Wastewater Operator Class III (req. exp. 3m)
- Wastewater Operator Class IV (req. exp. 1m)
- Wastewater Collection System Operator (req. exp. 3m)
- Wastewater Laboratory Analyst (req. exp. 3m)
- Wastewater Industrial (req. exp. 3m)

Key: A.S. = Associates Science, B.S. = Bachelors Science, CLI=class I license other category.

For additional information on the above classifications, work experience and other requirements go to: <http://rules.sos.state.ga.us/docs/750/3/04.pdf>

If you hold a current certificate on one or more of the above categories, indicate the certificate number(s):

APPLICANT INFORMATION:

FIRST NAME

MIDDLE NAME

LAST NAME

SOCIAL SECURITY NO.*: _____ - _____ - _____

*THIS INFORMATION IS AUTHORIZED TO BE OBTAINED & DISCLOSED TO STATE & FEDERAL AGENCIES PURSUANT TO O.C.G.A. § 19-11-1 & O.C.G.A. § 20-3-295, 42 U.S.C.A. § 551 & 20 U.S.C.A. § 1001.

PLACE OF BIRTH:

City

State or Country

Date of Birth: _____ / _____ / _____

Gender: _____ Male _____ Female

PHYSICAL ADDRESS: (P.O. BOX IS NOT ACCEPTABLE.)

STREET (INCLUDE LOT OR APT #) CITY COUNTY STATE ZIP CODE TELEPHONE

MAILING ADDRESS: (If you are issued a certificate, this address will appear on your license & online)

STREET OR P.O. BOX CITY COUNTY STATE ZIP CODE TELEPHONE

EMAIL ADDRESS:

Acknowledgement of your application will be sent by email. If any additional information is needed, email is the most efficient way for the Board staff to contact you. Also, useful information such as notifications regarding certificate issuance and renewal will be sent via email. Please notify the Board of any email address change. Your email address will not be shared with any third party.

As part of a background investigation to determine your suitability for the issuance of a certificate by the Board, you are required to answer the following questions. If you answer "Yes" to any questions, provide documentation, including dates and places of arrest(s) and/or conviction(s) **with documentation**. Attach additional pages, if necessary. **Convictions will require certified copies of final court dispositions to be included with this application. Failure to provide final dispositions will delay consideration of your application.**

1. Have you ever been arrested, convicted, sentenced, or entered a plea of guilty or nolo contendere, or been given First Offender status for any felony or misdemeanor (other than minor traffic violation)? YES NO
You must respond "Yes," if you pled and completed probation as a First Offender. DUI and DWI are not minor traffic violations.
2. Have you ever had a professional license or certification revoked, suspended, sanctioned, or modified for any reason? YES NO
Attach documentation.
3. Were you ever denied issuance of or, pursuant to disciplinary proceeding, refused renewal of any license or certificate by any board or agency in Georgia or any other state? YES NO
4. Have you successfully completed the appropriate exam for the certificate for which this application is being made? YES NO
Attach a copy of the exam score notification.
5. Have you completed the required training course(s) prior to taking the exam for the certification for which this application is being made? YES NO
Attach a copy of the training certificate(s).
6. Have you completed a minimum of a high school education or a GED equivalency certification? YES NO
Attach a copy of your high school diploma, GED certificate, college diploma, or transcript.

REQUIRED EXPERIENCE

REQUIRED EXPERIENCE

DATES: FROM MONTH _____ DAY _____ YEAR _____ TO MONTH _____ DAY _____ YEAR _____

JOB DESCRIPTION

Give a specific detailed description of your **OPERATOR/ANALYST DUTIES** as they relate to the class/category of certificate for which you are applying. **You must be able to show that you perform the OPERATOR/ANALYST duties required to hold a certificate in this class/category.**

Professional Reference: *(Licensed operator or official who will certify your required experience, preferably your current employer.) The above information is verified by me to assist the Certification Board in safeguarding the public against licensing operators/analysts without the required work experience. I swear the above statements and experience dates to be true to the best of my knowledge under penalty of law. (This section may be duplicated to provide additional references.)*

Name: _____

Address: _____ State: _____ Zip: _____ Phone: _____

Signature: _____ Date: _____

Subscribed and sworn to before me this day: _____ SEAL

Notary: _____

Notary Signature: _____

Date Commission Expires: _____

AFFIDAVIT

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Georgia State Board of Examiners for Certification of Water & Wastewater Treatment Plant Operators & Laboratory Analysts, and I agree to abide by these laws and rules, as amended from time to time.

I also understand that if I have made a false statement on the application, or if I am found to have been convicted of a felony and have not had all of my civil rights restored pursuant to the law, **the Board may suspend my registration without a prior hearing.** I shall be entitled to a hearing after the suspension of my registration.

By signing this application, electronically or otherwise, I hereby swear and affirm one of the following to be true and accurate pursuant to O.C.G.A. § 50-36-1:

- 1) _____ I am a United States citizen 18 years of age or older. **Please submit a copy of your current Secure and Verifiable Document(s) such as driver’s license, passport, or other document as indicated on pages 4 and 5 of the application.**

- 2) _____ I am not a United States citizen, but I am a legal permanent resident of the United States 18 years of age or older, or I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older with an alien number issued by the Department of Homeland Security or other federal immigration agency. **Please submit a copy of your current immigration document(s) which includes either your Alien number or your I-94 number and, if needed, SEVIS number.**

STATE OF GEORGIA
COUNTY OF _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS

_____ DAY OF _____,

NOTARY PUBLIC
MY COMMISSION EXPIRES: _____

SIGNATURE OF DESIGNEE

PRINT NAME

DATE

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

- In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]