

Georgia State Board of Funeral Service

RENEWAL CONTINUING EDUCATION AUDIT

YOU MAY RENEW ON-LINE WITH A RENEWAL CONTINUING EDUCATION (CE) AUDIT. FOLLOW THE ON-LINE RENEWAL INSTRUCTIONS AND MAIL YOUR DOCUMENTATION OF YOUR CE HOURS WITH THIS FORM TO THE ADDRESS INDICATED BELOW.

CONTINUING EDUCATION: See Board Rule 250-6-.03 regarding CE requirements on the Board's website at www.sos.state.ga.us/plb/funeral/. To renew your license, you must provide documentation that you have completed the required ten (10) hours of CE as stated in Board Rule 250-6-.03 by expiration date of your license.

Renewal Process:

1. Renew online
2. Complete the license information on the bottom of this form
3. Include copy(ies) of your continuing education certificate(s). **Do not send original certificates. Original(s) will not be returned.**
4. Mail, email, or fax this form & the documentation of continuing education hours obtained to: (mail) - Georgia State Board of Funeral Service, 237 Coliseum Drive, Macon, GA 31217; (email) cmurray@sos.ga.gov; (fax) 866-888-8026.

----- Funeral Director/Embalmer Mail-In Renewal Continuing Education Audit -----

**This is not a renewal application.
Do not attach renewal fee to this form.
Remember to include CE documentation.**

Georgia State Board of Funeral Service
237 Coliseum Drive, Macon, GA 31217
FAX: 866.888.8026 / Email: cmurray@sos.ga.gov

Funeral Director License # _____
Embalmer License # _____
Full Name: _____
Address: _____
Email: _____