



The Office of Secretary of State
Professional Licensing Boards Division

Brian P. Kemp
SECRETARY OF STATE

Lisa Durden
DIRECTOR
PROFESSIONAL LICENSING
BOARDS DIVISION

**Duplicate License Cards
and License Verifications
Order Form**

I am requesting: _____ Duplicate Pocket-License Card _____ License Verification

Indicate your order request above, complete this form, and enclose a check or money order in the amount of **\$25.00** made payable to the Professional Licensing Boards. Mail form and payment to 237 Coliseum Dr., Macon, GA 31217.

The duplicate card will be mailed to the address on record with the Professional Licensing Boards Division. If your address needs to be updated, you may do so online or by notifying the Licensing Board.

Verification letters will be mailed to the address on record unless otherwise indicated below:

Send the verification letter to – Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Licensee's Signature: _____ Date: _____

License Number: Auctioneer _____ Auction Company _____

License Type	Quantity Requested	Amount – \$25.00 each
Auctioneer		
Auction Company		
<i>Total Enclosed</i>		

Please provide an explanation for the duplicate license request:

If duplicate license request is due to a change of name, please enclose a copy of the marriage license/certificate, court order or any other documentation of legal name change.