

**GEORGIA AUCTIONEERS COMMISSION**  
**237 Coliseum Drive, Macon, GA 31217**  
**(478) 207-2440**  
**[www.sos.ga.gov/plb/auctioneer](http://www.sos.ga.gov/plb/auctioneer)**

**AUCTIONEER EXAMINATION REQUIREMENTS**

1. Age - must be at least 18 years old;
2. Education - a minimum of high school diploma from an accredited high school, or a GED; must be able to provide evidence of such upon request by the Commission;
3. Application – completed, signed, notarized;
4. Auctioneer School - letter / certification of completion from approved Auction School;
5. Escrow - Escrow account form (license will NOT be issued without escrow account form);
6. Georgia Exam – proof of successful completion of the Georgia Auctioneers Exam (given through PSI);
7. Fee – submit required application fee (see fee schedule);
8. Recovery Fund Fee – submit required separate fee of \$150 payable to “Recovery Fund”

Applications for examination must be made with PSI Exams. Once the Commission approves you to sit for the examination, PSI will contact you to confirm your eligibility and to provide information to register to take the examination.

*Applications for licensure must be completed and submitted fifteen (15) days prior to the next board meeting.*

Applications are valid for 12 months from the date received by the Commission office. Applications not completed within the 12-month period will be administratively withdrawn, and a new application, application fee, and license fee will be required for further licensure consideration by the Commission.

**NON-RESIDENT AUCTIONEER APPLICATION**

1. Completed application, signed and notarized.
2. If not applying by reciprocity, contact PSI Exams Online to schedule an appointment to take the GA Auctioneers Exam.
3. If applying by reciprocity, a letter of certification of current licensure in another State. A COPY OF LICENSE IS NOT ACCEPTABLE.
4. Escrow account form (license will NOT be issued without escrow account form).
5. Designation of agent for the service of process.
6. Submit required license fee. See fee schedule.

**RECIPROCITY APPLICATION**

1. Completed application, signed and notarized.
2. Letter of certification from State where you are currently licensed. A COPY OF LICENSE IS NOT ACCEPTABLE.
3. Escrow account form (license will NOT be issued without escrow account form).
4. Submit required license fee. See fee schedule.

**COMPANY APPLICATION**

1. Application.
2. Non-resident Corporation must submit a certification from the Georgia Secretary of State's office showing the Corporation is authorized to do business in Georgia.
3. Complete escrow account form (license will NOT be issued without escrow account form).
4. Submit required license fee. See fee schedule.

**APPLICATION FOR EXEMPTION FROM COMPANY LICENSE**

You may qualify for company exemption if you are a company owner and have a licensed auctioneer that directly supervises your company. You may qualify for company exemption if you are the owner and full time auctioneer. To apply for a company exemption, submit the completed application form for company exemption.