Georgia Board of Nursing
Continuing Competency/Education Plan Options for Registered Nurses

Licensees may select one of the following options to fulfill the continuing competency/education requirements. Licensees should submit all documentation to CE Broker using the instructions contained on the Board’s website. Licensees who submit a renewal application and do not complete the continuing competency requirements will be considered to have submitted an incomplete renewal and the license will not be renewed.

Please Select From One Of The Following Five Options
The selected option must be completed during the biennial renewal period

<table>
<thead>
<tr>
<th>Option 1</th>
<th>Option 2</th>
<th>Option 3</th>
<th>Option 4</th>
<th>Option 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of thirty (30) continuing education hours by a Board approved provider [O.C.G.A. §43-26-9(b.1)(1)].</td>
<td>Maintenance of certification or recertification by a national certifying body recognized by the Board in Rule 410-11-12 [O.C.G.A. §43-26-9(b.1)(2)].</td>
<td>Completion of an accredited academic program of study in nursing or a related field as recognized by the Board [O.C.G.A. §43-26-9(b.1)(3)].</td>
<td>Verification of competency by a health care facility or entity licensed under O.C.G.A. §31-7 or by a physician’s office that is part of a health system and at least five hundred (500) hours practiced as evidenced by employer certification on a form approved by the Board [O.C.G.A. §43-26-9(b.1)(4)].</td>
<td>Completion of a Board approved reentry program or graduation from a nursing education program [O.C.G.A. §43-26-9(b.1)(5)].</td>
</tr>
<tr>
<td>Please submit transcripts or certificates of completion documenting thirty (30) continuing education hours completed during the biennial renewal period. Transcripts and certificates should include the provider’s approval or accreditation information and the number of contact hours awarded.</td>
<td>Please submit evidence of recertification completed during the biennial renewal period. Please visit the Board’s website at <a href="http://www.sos.ga.gov/plb/nursing">www.sos.ga.gov/plb/nursing</a>, click on “Laws, Rules and Policies” and view Rule 410-11-12 for a complete list of Board approved certifying bodies.</td>
<td>Course of study must be a minimum of two credit hours. Acceptable areas of study include respiratory therapy, informatics, health care administration, and business administration. Please submit transcripts showing completion of course(s) during the biennial renewal period. Please include course description(s).</td>
<td>Please have your employer complete and submit the verification of competence/active practice form.</td>
<td>Please submit documentation of completion of a Board approved reentry program or graduation from an approved nursing education program within the biennial renewal period.</td>
</tr>
</tbody>
</table>
Georgia Board of Nursing
Acceptable Providers for Continuing Education
for Registered Nurses or Licensed Practical Nurses

Acceptable continuing education may be taken in a conventional classroom setting, through online courses, professional journals, correspondence or independent study.

1. Any provider, recognized by a national credentialing body, offering certification in the licensed nurse’s specialty area of practice.
   Examples of National Nurse Credentialing/Certification bodies include but are not limited to:
   - American Nurses Credentialing Center Commission on Certification (ANCC)
   - Oncology Nursing Certification Corporation (ONCC)
   - Board of Certification for Emergency Nursing (BCEN)

2. Any provider, recognized by a national credentialing body, recognized by the Georgia Board of Nursing in Rule 410-12-.12, offering certification to advanced practice nurses.
   Examples of National Nurse Credentialing/Certification bodies include but are not limited to:
   - American Nurses Credentialing Center Commission on Certification
   - American Midwifery Certification Board
   - National Board on Certification and Recertification of Nurse Anesthetists

3. Georgia Nurses Association (“GNA”), including offerings given by the GNA Continuing Education Provider/Approver Unit. Information regarding the Georgia Nurses Association can be found at:
   - www.georgianurses.org

4. Area Health Education Centers (AHEC) in Georgia or any state AHEC that is a member of the National AHEC Organization. Information on Georgia AHEC can be found at: www.gru.edu/ahec

5. American Nurses Association (ANA), or ANY ANA affiliated state nurses association provider/approver unit
   - ANA – www.nursingworld.org
   - GNA – www.georgianurses.org

6. National League for Nursing (NLN)
   - www.nln.org

7. National Council of State Boards of Nursing (NCSBN)
   - www.ncsbn.org

8. Employer sponsored continuing education programs having a minimum of one course objective. Unless the program is accredited through one of the other bodies mentioned on this document, employer sponsored continuing education may only be used for up to 50% of total contact hours.

December 2016
9. Any provider of professional continuing education for health care professionals. Examples include offerings related to specialty areas of nursing practice such as research, case management, health policy, forensics, mental health, or complementary alternative therapies offered by bodies including but not limited to:
   - Commission for Case Manager Certification (CCMC)
   - Healthcare Quality Certification Board (HQCB)
   - American Legal Nurse Consultant Certification Board (ALNCCB)

10. Professional Journals (i.e. The American Journal of Nursing, Nursing 2013, Nursing Management and The Nurse Practitioner) offering continuing education approved by appropriate bodies including but not limited to:
   - American Nurses Credentialing Center (ANCC) www.nursingworld.org/ancc
   - American Association of Critical Care Nurses (AACN) www.aacn.org

11. Any provider recognized by another state board of nursing within the United States.

**Activities NOT accepted as Continuing Education**

Offerings designed for lay persons

Offerings less than 30 minutes in duration

On-the-job orientation

On-the-job training related to new policies, procedures or equipment

Other educational activities not sufficiently professional in character to reasonably qualify as continuing education.

**Definition of Continuing Education Units and Contact Hours**

The Georgia Board of Nursing accepts either contact hours or CEUs (in any combination) to fulfill the continuing education requirements of O.C.G.A. §43-26-9(b.1)(1)

- One Contact Hour is equal to 60 minutes of instruction.
- 0.1 CEU is equal to 60 minutes of Instruction.
- 1 CEU is equal to ten hours of instruction.

**Submitting Documentation of Completion of Continuing Competency Activities**

Documentation of completion of continuing competency activities should be submitted to CE Broker (www.cebroker.com) using the instructions contained on the Board’s website (www.sos.ga.gov/plb/nursing).

December 2016
Georgia Board of Nursing
Continuing Competence – Evidence of Active Nursing Practice
For Use By Registered Nurses Only

O.C.G.A. §43-26-9(b.1)(4) provides that applicants for licensure renewal as a registered nurse may submit verification of competency by a health care facility or entity licensed under O.C.G.A. §31-7 or by a physician’s office that is part of a health system. The licensee must have practiced at least five hundred (500) hours during the biennial renewal period and the employer must complete the certification form below.

Name____________________                             License Number______________________________

I certify that the above licensee has worked at least five hundred (500) hours during the period of _________________ (MMYY) through _________________ (MMYY) and has performed his/her duties competently.

Employer/Representative Name______________________________  Date_______________________

Employer / Representative Signature________________________  Title_________________________

Name of Company________________________________________  Telephone_______________________

Email____________________________________________________

December 2016
This form should be submitted to CE Broker (www.cebroker.com) using the instructions contained on the Board’s website (www.sos.ga.gov/plb/nursing).