

GEORGIA STATE CONSTRUCTION INDUSTRY LICENSING BOARD
DIVISION OF MASTER PLUMBERS AND JOURNEYMAN PLUMBERS

237 Coliseum Drive
Macon, Georgia 31217-3858

(478) 207-2440 [Telephone] (866) 888-9718 [Fax]

www.sos.ga.gov/plb/construct/pl

JOURNEYMAN PLUMBER FOR RECENTLY DISHCHARGED VETERANS

STATEWIDE LICENSES

●●●GENERAL INFORMATION●●●

LICENSES REQUIRED

Master Plumber Licenses are required of persons who contract for plumbing services.
Journeyman Plumber Licenses are required of persons, other than Master Plumbers, who install, maintain, alter, or repair plumbing fixtures and systems under the direction of a master plumber.
See §43-14-2 of the enclosed Excerpts from the Board Laws and Rules for definitions and §43-14-13 for exemptions to the requirements.

RESTRICTIONS ON STATEWIDE PLUMBER LICENSES

Statewide Journeyman Licenses are required of persons, other than licensed Master Plumbers, who install, maintain, alter, or repair plumbing fixtures and systems under the direction of a Master Plumber.
Statewide Master Plumber Licenses are required of persons who perform or contract to perform plumbing services.

Keep a complete copy of application materials you send to the board!

REQUIREMENTS FOR A STATEWIDE PLUMBER LICENSE

1. Completed, original, notarized Application.
2. **Nonrefundable** application fee: Check or money order made payable to "Construction Industry Licensing Board."
As provided by O.C.G.A. §16-9-20, a \$40.00 service fee will be assessed on dishonored checks.
3. Meet one of the following:
 - (a) Army – Plumber MOS 12K (rank E4 – E5)
 - (b) Marine Corps – Water Support Tech PMOS 1171 (rank PVT – SSgt) Certified Letter from school
 - (c) Navy – Construction Rank 3rd CPO, Letter from Training Rep, Certified Letter from school
 - (d) Air Force – Plumber AFSC 3E4X1,(rank SrA –SSgt 3 level or 5 level), Certified letter from training manager
4. Forms DD 214, DD 2586, 1059 from appropriate schools (if applicable) or NGB Form 22 (Retired National Guard.)
5. Form A from Training Non Commissioned Officer of Training Manager
6. Letter of Recommendation from Commander or Designated Representative.
7. Applicants must include a background check with the application. This can be obtained from your local law enforcement center.

CREDIT FOR DEGREE IN ENGINEERING OR TECHNICAL INSTITUTION CERTIFICATE

Education may be applied to the experience requirements. See Board Rule 121-2-.02 (6). Submit a transcript from your college or technical institute with your application, if applicable.

APPLICATION DEADLINES

Applications and all supporting attachments, documentation, and **nonrefundable** application fee, must be **received in the Board office within 180 days of discharge from active duty.**

LAWS AND RULES – Read the Excerpts from Georgia Construction Industry Licensing Board Laws and Rules thoroughly before completing the application. See the complete laws and rules at the board's web site at:

www.sos.ga.gov/plb/construct/pl by clicking on download forms, then excerpts from the Laws & Rules.

Don't send this page with your application!

Keep a complete copy of application materials you send to the board!

PART I – PERSONAL HISTORY

Have you ever held a plumber's license? No Yes **If yes, you must attach required documentation.**

Type of plumber's license held: Journeyman Master **State board that issued license** _____.

Have you ever had a license revoked, suspended, or otherwise sanctioned by any board or agency, or have you ever been denied issuance of or, pursuant to disciplinary proceedings, refused renewal of a license by any board or agency in Georgia or other state?

No Yes If yes, explain _____

Have you: (1) been convicted of a misdemeanor (other than minor traffic violation) within the past five years; (2) ever been convicted of or entered a plea of guilty, nolo contendere, or under "First Offender Act" on a felony. No (Attach background check)

Yes If you answered "Yes", you must submit to the Board the following: a) a copy of conviction/sentencing document(s) from the Court before which you were convicted and sentenced, signed by the presiding judge, and showing said conviction and sentence; AND b) a statement (on official letterhead) from your probation / parole officer regarding your current status/completion of any probation / parole. Your application will not be processed until this information is received and reviewed by the Board.

PART II – CERTIFICATION

I hereby swear and affirm that all information provided in this application is true and correct to the best of my knowledge and belief. I further swear and affirm that I have read and understand the current state laws and rules and regulations of the Board for which I am applying for licensure and I agree to abide by these laws and rules.

By executing this affidavit under oath, as an applicant for a professional license, as referenced in O.C.G.A. § 50-36-1, administered by the Professional Licensing Boards Division, the undersigned applicant also verifies one of the following with respect to his/her application for a public benefit (check one):

- 1) _____ I am a United States citizen. **Please submit a copy of your current Secure and Verifiable Document(s) such as driver's license, passport, or document as indicated on the Board's website.**

- 2) _____ I am not a United States citizen, but I am either a legal permanent resident of the United States or I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. **Please submit a copy of your current immigration document(s) which includes either your Alien number or your I-94 number and, if needed, SEVIS number.**

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

In making the above representations under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute. I also understand that any failure to make full and accurate disclosures may result in disciplinary action by the Board for which I am applying for licensure.

Executed in _____ (city), _____ (state). _____
Signature of Applicant Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ___ DAY OF _____, 20____
NOTARY PUBLIC My Commission Expires: _____

GEORGIA CONSTRUCTION INDUSTRY LICENSING BOARD
Division of Master & Journeyman Plumbers

Reference Letter from Training Non Commissioned Officer or Training Manager

Professional reference for: (Individual's Name) _____

Your name _____ Your Title _____

Your complete address and phone number _____

Street _____ City/State/Zip _____
How long have you known the applicant? From _____ to _____

Are you in any way related to the applicant? _____ No _____ Yes If yes, how _____

If the applicant is connected with a firm, partnership or corporation, please give its name, address & phone number _____

Describe your connection with the applicant that gives you personal knowledge of his or her experience and knowledge of plumbing: _____

Do you know anything that would reflect adversely on the applicant's integrity or character?
No _____ Yes _____ If yes, please explain: _____

Would you employ the applicant in a position of trust? _____ No _____ Yes

Do you recommend the applicant to be licensed as a _____ Journeyman Plumber?
(In order to be allowed to take the master restricted or master non-restricted exam, the applicant must have held a state journeyman license for at least two (2) full years from issue date.)

I have read and understand the instruction letter accompanying this form. The above information is provided to assist the board in safeguarding the public against faulty plumbing work. I swear the above statements to be true to the best of my knowledge under penalty of law.

Signature _____ Date _____

Subscribed and sworn to before me this day: _____

Notary _____
Notary Signature & Date commission expires

SEAL



**OFFICE OF SECRETARY OF STATE
PROFESSIONAL LICENSING BOARDS DIVISION
237 Coliseum Drive
Macon, Georgia 31217
(478) 207-2440**

CONSENT FORM

I hereby authorize the Construction Industry Licensing Boards (“Board”) to receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Full Name (Print)

Physical Address (P.O. Boxes NOT Accepted)

Sex

Race

Date of Birth

Social Security Number

One of the following must be checked:

This authorization is valid for 90/180/____ (circle one) days from date of signature.

I, _____ give consent to the Board to perform periodic criminal history background checks for the duration of my licensure with this state.

Signature of Applicant

Date

Special licensure provisions (check if applicable):

____ Working with mentally disabled

____ Working with elder care

____ Working with children

APPLICANT: PLEASE CHECK THE FORM OF IDENTIFICATION BELOW THAT YOU POSSESS. RETURN THIS FORM ALONG WITH A COPY OF YOUR APPROPRIATE DOCUMENTATION.

Name

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2
Issued August 1, 2011 by the Office of the Attorney General, Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

_____ A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

_____ A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

_____ A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]

_____ A driver’s license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

_____ A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

_____ A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

_____ In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]