



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

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GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A1

Category: Applications **Policy:** ■
Title: Administrative Issuance of Licenses **Procedure:** □

Statutory Basis: OCGA § 43-24A-7 through 13
Rule Basis: Chapter 345-3 through 8

The Board approves the administrative issuance of licenses by application, reinstatement or endorsement between meetings for applicants who:

- 1) meet all the current requirements for licensure in Georgia;
- 2) have not been disciplined by any other board;
- 3) meet the requirements as outlined in Policy A2; and
- 4) have never been adjudged mentally incompetent, unable to practice by reason of illness, or received treatment for chemical dependence, drugs and/or alcohol.

Licenses administratively issued between board meetings, will be ratified by the Board at their next scheduled meeting.

Adopted: 02-22-2008
Revised: 06-25-2010
Revised: 08-28-2015



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A2

Category: Applications
Title: Staff Approval of Applications for Licensure and Renewal
 Related to Criminal Offenses

Policy: ■
Procedure: ■

Statutory Basis: OCGA § 43-24A-8; §43-1-19(a)(j)
Rule Basis: Chapter 345-3 through 8

The Georgia Board of Massage Therapy accepts the following guidelines for review of applications for licensure and renewal which indicate that the applicant has an arrest and/or conviction. Applications that do not fall within the parameters indicated below will be referred to the Board Cognizant and/or the Board for consideration.

Offense	Freq.	Time Period	Other	Action
DUI	One Time	No Time Period	No active probation / No active parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Alcohol
DUI	Two Times	More than four years between convictions	No probation / No parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Alcohol
Bad Checks, Municipal Ordinance Violations, Driving with Suspended/Revoked License	Two Times	No Time Period	No probation / No parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Criminal
Petit Theft, Shoplifting, Non-Violent Property Crimes (not related to drugs)	Two Times	No Time Period	No probation / No parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Criminal
Felony Conviction for Non-Violent Property Crimes (i.e. Shoplifting, Theft By Taking, Theft By Deception, Burglary, Larceny, Vandalism, etc.)	One Time	No Time Period	No probation / No parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Criminal
Marijuana Possession of Less than One Ounce	One Time	No Time Period	No probation / No parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Drugs
Misdemeanor Offenses with the Exception of Drug Related Misdemeanor Crimes	No Limit	No Time Period	No probation / No parole	If conviction is older than five years proceed with licensure. If conviction is less than five years license with LOC Criminal
Any offenses of a sexual nature	No Limit	No Time Period	N/A	Must be presented to the Board.

Date Adopted: 12-03-2012
 Date Revised: 10-25-2013
 Date Revised: 06-27-2014



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A3

Category: Applications **Policy:** ■
Title: Lapsed/Late Renewal Period Fees **Procedure:** □

Statutory Basis: OCGA § 43-24A-7 through 13
Rule Basis: Chapter 345-3 through 8

Increase the current penalty fee for failure to renew by the October 31st every even numbered year from \$85 US dollars to \$150 US Dollars effective with the October 31, 2010 renewal cycle.

Adopted: 04-03-2009
Revised: 06-25-2010



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A4

Category: Applications **Policy:** ■
Title: Recognition of Out of State "Massage Therapy Educational Programs" **Procedure:** □
Statutory Basis: OCGA § 43-24A-3, 8 and 13
Rule Basis: Chapter 345-8

For those applications for licensure as a massage therapist in Georgia, received on or after July 01, 2007, the massage therapy education programs in states outside of Georgia's borders must have an assigned school code from the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB), meet the Board's curriculum requirements set forth in Board Rule 345-8-.01, and meet one of the following:

- The massage therapy education program is recognized or approved by that state's Board of Massage Therapy, or other licensing or regulatory Board or Authority; or
- The massage therapy education program is recognized or approved by that state's Board of Education or a recognized equivalent; or
- The massage therapy education program is recognized or approved by that state's Nonpublic Postsecondary Education Commission or a recognized equivalent.

Finally, the Board reserves the right to request additional information as it deems necessary.

Date Adopted: 05-04-2007



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A5

Category:	Applications	Policy: ■
Title:	Board Recognized Massage Therapy Education Programs	Procedure: ■
Statutory Basis:	OCGA § 43-24A-3, 8 and 13	
Rule Basis:	Chapter 345-8	

The Board authorizes the administrative staff to request from the applying program/school, in writing, any additional information necessary for the educational representative to review the application prior to making his/her recommendation to the full Board for approval/denial of the program/school. All pending school programs will continue to be processed to receive Board recognition. The Board will conduct an annual review of the list of Board Recognized Educational Programs. If the program no longer meets the requirements established by the Board it shall be removed from the list in accordance with the Board Rules.

Georgia Schools (Physically located in the state of Georgia):

- The massage therapy education program in GA must have had a current, active Certificate of Authorization from the Georgia NPEC for the year the applicants transcript indicates attendance and completion;
- Transcripts for Georgia massage therapy education programs without a current certificate of authorization from the Georgia NPEC will not be accepted by the Board.
- University System or DTAE programs may be accepted based upon board approval.

Massage Therapy Programs physically located outside of the state of GA:

- An applicant for massage therapy licensure in GA who attended and completed/graduated from a massage therapy education program outside of the state of GA:
 - MT Educational programs must be a program recognized and approved by the state's regulatory authority or entity to meet the massage therapy licensure requirements for that state; or,
 - If the state of the MT Educational Programs does not require licensure or certification as a massage therapist, the MT Educational Programs must be accredited by a reputable and verifiable credentialing entity; and,
 - Must have the MT Educational Programs provide written verification of the applicant's physical presence on the school's campus; physical attendance to classes and clinical; and,
 - Curriculum must meet the minimum GA requirements pursuant to Board rule 345-8-.01; and,
 - Current contact information for MT Educational Program's school official who is providing the Board this information – school will be contacted to verify this information.
 - University System or DTAE programs may be accepted upon board approval.

Adopted: 10-2006
Revised: 06-25-2010
Revised: 06-27-2014



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A6

Category: Applications **Policy:** ■
Title: Provisional Permit: Supervision Requirements **Procedure:** ■

Statutory Basis: OCGA § 43-24A-3(10); 8 and 9
Rule Basis: BR 345-3-.01

A Georgia licensed Massage Therapist can supervise no more than three provisional permit holders at any given time.

Date Adopted: 10-25-2013



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A7

Category: Application
Title: Release of Transcript and Score Report

Policy: ■
Procedure: □

Statutory Basis: OCGA § 43-24A-7 through 13
Rule Basis: Chapter 345-3 through 8

The School Cognizant Board Member can release transcripts and score report information to either NCBTMB or FSMTB when inconsistencies are noted between those documents. The Cognizant will submit a list of notifications drafted between meetings to be ratified by the Board.

Adopted: 06-27-2014



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A8

Category: Application (Renewal)
Title: Reporting and Auditing Hours

Policy:
Procedure:

Statutory Basis: 43-1-19(a),(d), & (h); 43-24A-7(a)(1),(2) & (3); 43-24A-17(a); 43-24A-14(b); 43-24A-20
Rule Basis:

(1) At the time of license renewal, each licensee shall certify to the Georgia Board of Massage Therapy that he/she has completed the continuing education (CE) hours required within the two year licensure period for license renewal.

(2) The staff of the State Examining Boards shall audit the continuing education of licenses at a percentage determined by the Board, randomly selected, in the state per biennium for compliance with all rules and regulations.

(3) A licensee who has failed to complete the continuing education requirements for any reason, to include a failure to register and record activities within the online recording and reporting system approved by the Board, shall be subject to a Public Reprimand which may include a fine of \$500 per violation, a requirement that any deficient CE Hours be obtained within two (2) months of the effective date of the Public Reprimand and other conditions as determined by the Board.

(4) The CE hours used to satisfy the terms of a Public Reprimand may NOT be used to satisfy the CE requirement of any subsequent renewal cycle.

(5) Any future incidences on noncompliance with CE requirements may result in additional disciplinary actions up to, and possibly including, revocation of a license to practice massage therapy in Georgia.

(6) In addition to recording CE Hours within an online recording and reporting system approved by the Board, each licensed massage therapist shall be responsible for maintaining records of attendance and supporting documents for continuing education activities for a period of four (4) years (two renewal cycles).

(7) Documentation of completed continuing education hours which the Board deems to be acceptable proof or verification of completion shall include, but not be limited to, the following:

1. Attendance and participation at a live presentation such as a workshop, seminar, conference or direct hands-on client care educational program: A certificate of completion or similar documentation that includes a massage therapist license number and the approved provider's number, signed or verified by a program official, and a program or course description including sponsor, course title, date, program objective/learning outcomes, content description, agenda or schedule.



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

Policy A8 continued...

2. Lectures and Multi-Media Courses: For lectures, a certificate of completion, or similar documentation, including a massage therapist license number and the approved provider's number, signed or verified by a program official, and a program description including sponsor, course title, date, program objective/learning outcomes, content description, agenda or schedule. Multi-Media courses shall require the successful completion and submission of a written post experience examination to evaluate material retention. Multi-Media courses include, but are not limited to, audio, audiovisual, closed circuit television, and internet courses.

3. Correspondence Courses: A certificate of completion or similar documentation, including a massage therapist license number and the approved provider's number signed or verified by a program official and a program description including sponsor, course title, date, program objective/learning outcomes, content description, agenda or schedule.

4. Formal self-study, viewing of videotapes in a professional setting, satellite broadcasts, or computer learning activities. Documentation must include:

(i) Verified instructional time by the course sponsor, a certificate of completion or similar documentation that is signed or verified by program official; and

(ii) A program description including sponsor, course title, date, program objective or learning outcomes, and description of program content.

Adopted: 08-28-2015



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A9

Category:	Application	Policy: ■
Title:	Practices or Disciplines Exempt from Massage Therapy Licensure Requirements	Procedure: ■
Statutory Basis:	OCGA § § 43-24A-19	
Rule Basis:	N/A	

For policy purposes, the Georgia Board of Massage Therapy proposes the following, **non-inclusive and/or non-comprehensive**, listing of practices or disciplines by name that the Board considers to fall within the exemptions from licensure and outside of the scope of massage therapy practice in the state of Georgia as set forth in O.C.G.A. 43-24A, The Massage Therapy Practice Act:

Movement practices include, but are not limited to:

Alexander Technique
Aston Patterning
Body-Mind Centering®
Feldenkrais Method® of Somatic Education
ISMETA – Registered Somatic Educator
ISEMTA – Registered Somatic Movement Therapist
Laban Movement Analysis
Rolf Institute® Rolf Movement Integration
Trager® Approach to Movement Education

Structural Integration practices include, but are not limited to:

Hellerwork®
Rolfing® Structural Integration
Structural Integration

Energy practices include, but are not limited to:

Asian Bodywork Therapy
Acupressure
Amma
AMMA Therapy®
Chi Nei Tsang
Craniosacral Therapy
Jin Shin
Jin Shin Do® Bodymind Acupressure
Jin Shin Jitsu
Jin Shin Jyutsu®



GEORGIA BOARD OF MASSAGE THERAPY

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Energy practices continued...:

Medical Qigong

Nuad Bo 'Rarn (Traditional Thai Bodywork)

Okazaki Restorative Therapy

Polarity

Polarity Therapy

Polarity Bodywork Therapy

Qigong

Reiki

Shiatsu (*all forms including, but not limited to, Five Element Shiatsu, Integrative Eclectic Shiatsu, Japanese Shiatsu, Macrobiotic Shiatsu, Ohashiatsu®, Quantum Shiatsu, Zen Shiatsu*)

Shiatsu Anma Therapy

Tuina

In addition, for policy purposes and clarification, the Georgia Board of Massage Therapy developed the following regarding exemptions to licensure with the above identified practices or disciplines notated under the applicable provisions as set forth in the statute.

Massage Therapy Board – Ga. Law – Exceptions
(termed “exemptions” by the Board for purposes of the rule):

O.C.G.A. § 43-24A-19. Exceptions

Nothing in this chapter shall be construed to affect, restrict, or prevent the practice, services, or activities of:

(1) A person licensed, registered, or certified under any other chapter or article under Title 43 while engaged in the professional or trade practices properly conducted under authority of such other licensing laws, provided that such person shall not use the title of massage therapist;

(2) A person pursuing a course of study leading to a degree or certificate as a massage therapist in an educational program recognized by the board, if such person is designated by title indicating student status and is fulfilling uncompensated work experiences required for the attainment of the degree or certificate;

(3) A nonresident person rendering massage therapy up to 60 days during a 12 month period for treatment of a temporary sojourner only, provided that such nonresident massage therapist holds a license, registration, or certification from another state, jurisdiction, or country if the requirements as determined by the board for licensure are substantially equal to the requirements contained in this chapter or provided that such nonresident massage therapist is currently nationally certified in therapeutic massage and bodywork;



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A9 CONTINUED...

(4) A person duly licensed, registered, or certified in another jurisdiction, state, territory, or a foreign country when incidentally in this state to provide service as part of an emergency response team working in conjunction with disaster relief officials or as part of a charity event with which he or she comes into the state;

(5) A person who restricts his or her practice to the manipulation of the soft tissue of the human body to hands, feet, or ears who does not have the client disrobe and does not hold himself or herself out as a massage therapist;

- **Reflexology**

(6) A person who uses touch, words, and directed movement to deepen awareness of existing patterns of movement in the body as well as to suggest new possibilities of movement while engaged within the scope of practice of a profession with established standards and ethics, provided that his or her services are not designated or implied to be massage or massage therapy;

- **Alexander Technique**
- **Aston Patterning**
- **Body-Mind Centering®**
- **Feldenkrais Method® of Somatic Education**
- **ISMETA – Registered Somatic Educator**
- **ISEMTA – Registered Somatic Movement Therapist**
- **Laban Movement Analysis**
- **Rolf Institute® Rolf Movement Integration**
- **Trager® Approach to Movement Education**

(7) A person who uses touch and movement education to effect change in the structure of the body while engaged in the practice of structural integration, provided that he or she is a member of, or whose training would qualify for membership in, the International Association of Structural Integrators and provided that his or her services are not designated or implied to be massage or massage therapy;

- **Hellerwork®**
- **Rolfing® Structural Integration**
- **Structural Integration**



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A9 CONTINUED...

(8) A person who uses touch to affect the energy systems, polarity, acupoints, or Qi meridians, also known as channels of energy, of the human body while engaged within the scope of practice of a profession with established standards and ethics, provided that his or her services are not designated or implied to be massage or massage therapy;

- **Asian Bodywork Therapy**
- **Acupressure**
- **Amma**
- **AMMA Therapy®**
- **Chi Nei Tsang**
- **Craniosacral Therapy**
- **Jin Shin**
- **Jin Shin Do® Bodymind Acupressure**
- **Jin Shin Jitsu**
- **Jin Shin Jyutsu®**
- **Medical Qigong**
- **Nuad Bo ‘Rarn (Traditional Thai Bodywork)**
- **Okazaki Restorative Therapy**
- **Polarity**
- **Polarity Therapy**
- **Polarity Bodywork Therapy**
- **Qigong**
- **Reiki**
- **Shiatsu (*all forms including, but not limited to, Five Element Shiatsu, Integrative Eclectic Shiatsu, Japanese Shiatsu, Macrobiotic Shiatsu, Ohashiatsu®, Quantum Shiatsu, Zen Shiatsu*)**
- **Shiatsu Anma Therapy**
- **Tuina**



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A9 CONTINUED...

(9) A person who was engaged in massage therapy practice prior to July 1, 2005; provided, however, the prohibition of subsection (c) of Code Section 43-24A-15 shall apply to such a person on and after July 1, 2007.

NOTE: THIS BOARD POLICY HAS BEEN INTRODUCED TO ASSIST THE STAFF OF THE PROFESSIONAL LICENSING BOARDS LICENSING DIVISION AND THE INVESTIGATIONS DIVISION IN UNDERSTANDING SOME OF THE MANY AND VARIED EXCEPTIONS OR EXEMPTIONS UNDER THE MASSAGE THERAPY PRACTICE ACT (O.C.G.A. § 43-24A). THIS LISTING IS NOT INCLUSIVE AND WILL BE UPDATED AS DETERMINED BY THE BOARD. STAFF OF THE PROFESSIONAL LICENSING BOARD DIVISION SHALL NOT INTERPRET GEORGIA LAW PERTAINING TO THE SCOPE OF PRACTICE OF LICENSED PROFESSIONS UNDER TITLE 43 OF THE O.C.G.A.

Adopted: 05-04-2007

Revised: 06-25-2010



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY A10

Category: Applications **Policy:** ■
Title: Clock Hour Conversions for Board Recognized Massage Education Programs
Statutory Basis: OCGA § 43-24A-3, 8 and 13
Rule Basis: Chapter 345-8

It is the policy of the Georgia Board of Massage Therapy to accept a transcript which is not presented in clock hours only if the massage therapy education program has achieved recognition by this Board **AND** the applicant's transcript is consistent with the transcript that was submitted to the Board when the massage therapy education program gained recognition status.

Any applicant for licensure who completed or graduated from a program that has not gained recognition status by this Board, will be required to cause the submission of a transcript which:

- 1) Reflects credits in the form of clock hours; or,
- 2) Includes documentation which showing the conversion factor(s) of semester or credit hours into clock hours.

Adopted: June 25, 2016



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D1

Category: Discipline **Policy:** ■
Title: Investigative Files **Procedure:** ■

Statutory Basis: O.C.G.A. § 43-1-19(h)(2); OCGA § 43-24A
Rule Basis: N/A

Pursuant to the provisions of OCGA § 43-24A, it is the policy of the Georgia Board of Massage Therapy to authorize the Board staff to release investigative information to the following law enforcement agency and/or lawful licensing authority:

1. All Georgia County and/or Judicial Circuit District Attorney Offices
2. All Georgia County and/or Judicial Circuit District Solicitor General Offices
3. All Georgia County, Judicial Circuit, and/or City Police/Investigations Departments.
4. Georgia Bureau of Investigation (GBI)
5. Federal Bureau of Investigation (FBI)
6. United States Department of Homeland Security (DHS)
7. United States Immigration and Customs Enforcement (Investigative arm of DHS)
8. United States Drug Enforcement Administration (DEA)
9. State Licensing Boards

Provided that the written request for investigative information is requested for the purpose of:

- a. Conducting a Board investigation which may lead to disciplinary action; or
- b. An investigation which may require criminal prosecution by a law enforcement agency or lawful licensing authority for offenses which are a violation of the laws, rules and policies of the Georgia board of Massage Therapy.

The Board staff shall notify the Board of such request and/or release in writing and such written notification shall become part of the Board's record of investigation. Any release of information shall include statements regarding the statutory confidentiality of investigations by the Board under the provisions of Title 43 of the Official code of Georgia Annotated.

A list of investigative files released under the terms of this policy will be presented to the Board to be ratified during the Board's next regularly scheduled meeting and will be reflected in the Board minutes.

Adopted: 10-2006
Revised: 06-25-2010
Revised: 06-27-2014



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D2

Category: Discipline **Policy:** ■
Title: Board Chair Express Consent for Executive Director to Sign Consent Orders/Agreements **Procedure:** ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis: N/A

Between Board meetings, the Chair gives express consent for the Board's Executive Director, on the Chair's behalf, to sign a consent agreement or order signed by the applicant or licensee. The Executive Director will present to the full Board at the next scheduled meeting those individuals licensed in this manner for ratification.

Adopted: 10-19-2007
Revised: 06-25-2010



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D3

Category: Discipline **Policy:** ■
Title: Suspended Licenses Due to Non-Payment of Student Loans and/or Child Support **Procedure:** ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis: N/A

The Executive Director or designated staff may suspend a license for nonpayment of student loans/child support, upon proper notification, between board meetings, and, further move that the listing be ratified at each subsequent board meeting.

Adopted: 11-02-2007
Revised: 06-25-2010



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D4

Category: Discipline **Policy:** ■
Title: Unlicensed Practice **Procedure:** ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis: BR 345-10-.01 and .04

Applications received indicating unlicensed practice on or after March 1, 2008 will be pursued, investigated and disciplined to the full extent of the law as the Board is allowed under the Massage Therapy Practice Act and the General Provisions statute governing all boards.

Adopted: 02-22-2008
Revised: 06-25-2010



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D5

Category:	Discipline	Policy: ■
Title:	Voluntary Cease & Desist Orders Effective Upon Docketing	Procedure: ■
Statutory Basis:	O.C.G.A § 43-1-19; §43-24A	
Rule Basis:	Chapter 345-10	

It is the policy of the Georgia Board of Massage Therapy to accept all voluntary Cease and Desist orders upon receipt in the Board office, and, in addition, to authorize the Board Chairperson or his/her designee to execute the Order(s) and to authorize the Order(s) to be docketed and served. It is the intent of the Board that the orders will be in effect upon docketing. The Georgia Board of Massage Therapy will ratify the docketed Cease and Desist orders at its next meeting after the date of docketing and include a list of the approved orders in the Board's meeting minutes.

Adopted: 04-11-2008
Revised: 06-25-2010
Rescinded: 08-27-2010
Effective: 10-27-2010



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D6

Category: Discipline **Policy:** ■
Title: Voluntary Surrender of Licensure Orders Effective Upon Docketing **Procedure:** ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis: BR 345-10-.01

It is the policy of the Georgia Board of Massage Therapy to accept all Voluntary Surrender of Licensure orders upon receipt in the Board office, and, in addition, to authorize the Board Chairperson or his/her designee to execute the Order(s) and to authorize the Order(s) to be docketed. It is the intent of the Board that the orders will be in effect upon docketing. The Georgia Board of Massage Therapy will ratify the docketed Voluntary Surrender orders at its next meeting after the date of docketing and include a list of the approved orders in the Board's meeting minutes.

Adopted: 06-20-2008
Revised: 06-25-2010



GEORGIA BOARD OF MASSAGE THERAPY

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POLICY D7

Category: Discipline
Title: Continuing Education Fine Scale Policy

Policy: ■
Procedure: ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis: BR 345-4-.02 and .03; BR 345-10-.01

A licensee shall be subject to disciplinary action to include a Public Reprimand, consisting of but not limited to, a fine of \$500 per violation and a requirement that any deficient CE Hours be obtained within two (2) months of the effective date of the Public Reprimand should it be determined that the licensee:

1. Failed to obtain the required CE Hours within the two (2) year licensure period; or,
2. Falsely certifies that he/she has completed the continuing education requirement for renewal in accordance with Board rules; or,
3. Failed to register and ensure all CE Hours are recorded within an online recording and reporting system approved by the Board.

Adopted: 10-27-2010
Revised: 08-28-2015



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D8

Category: Discipline **Policy:** ■
Title: Fine Scale Policy: Non-Licensure Advertisement **Procedure:** ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis: 345-10-.01 and .03

The following fine scale has been established for licensees who fail to place his/her license number on all forms of advertisement as required per Rule 345-10-.03 (3) Advertising.

1 st occurrence	\$100.00 fine and the issuance of a private consent order
2 nd occurrence	\$200.00 fine and the issuance of a public consent order
3 rd occurrence	\$500.00 fine and public consent order with possible revocation of licensure.

Adopted: 02-16-2012



GEORGIA BOARD OF MASSAGE THERAPY

POLICIES AND PROCEDURES

POLICY D9

Category: Discipline **Policy:** ■
Title: Notifications of FSMTB & NCBTMB Disciplinary Actions **Procedure:** ■

Statutory Basis: O.C.G.A § 43-1-19; §43-24A
Rule Basis:

Pursuant to Board vote on June 24, 2016, it is the policy of the Georgia Board of Massage Therapy to authorize staff to initiate an investigation into the disciplinary actions taken by Federation of State Massage Therapy Boards (FSMTB) or the National Certification Board of Therapeutic Massage and Bodywork (NCTBTMB) against any Georgia applicant or NCBTMB Approved Continuing Education Provider, NCBTMB Certificant and/or Massage Therapy Education Program licensed and/or recognized in the state of Georgia by requesting the investigative records from FSMTB or NCBTMB.

Adopted: 06/24/2016