

Retain original documents in your files.

Is the individual or agency licensed by the State Board of Private Detective and Security Agencies?

Yes No Unknown

If yes, provide the license number: _____

You may research this via the Georgia Secretary of State's Office website link <http://www.sos.state.ga.us/plb/detective/>

How did you make initial contact with the individual or agency?

Advertising
 Phone directory
 Referral
 Other: _____

Did you enter into a contract or other written agreement with this individual or agency?

Yes No *If yes, please provide a copy of that contract with this complaint.*

Did you provide a retainer to the individual or agency?

Yes No *If yes, amount and date of retainer: _____*

Were you provided an invoice of services?

Yes No *If yes, please provide a copy of invoice with this complaint.*

Did the individual provide you with a business card or advertising?

Yes No *If yes, please provide a copy of card with this complaint.*

When is the last time you had any contact with the individual or agency concerning the complaint: _____.

Have you contacted any local, state or federal law enforcement concerning this complaint or have you filed any police report?

Yes No *If yes, provide a copy of the report or contact information*

ADDITIONAL COMPLAINT INFORMATION

Under Georgia law Title 43-38-11, The State Board of Private Detective and Security Agencies may discipline, suspend or revoke a license for commission of a relevant violation. Please answer the following questions to the best of your ability, providing documentation in support of your answers with this complaint:

Has this individual or agency failed to demonstrate the qualifications as required by a licensee or registrant under the Board guidelines?

Yes No

Has this individual or agency made any false statement or given false information as it relates to license applications?

Yes No

Did the individual or agency knowingly violate any law, rule or regulation of the State Board pursuant to its authority?

Yes No

Has the individual been *arrested or convicted* of any crime?

Yes No

Has the individual become unable to engage in the private detective or security business with reasonable skill and safety due to illness, alcohol, drugs or other type of physical or mental condition?

Yes No

Has the individual impersonated a law enforcement officer?

Yes No

Has the individual committed an act of dishonesty or fraud?

Yes No

Has the individual or agency failed to tender a report as previously agreed upon?

Yes No

Has the individual or agency violated a court order?

Yes No *If Yes, please provide a copy of the court order.*

Has the individual or agency failed to renew a bond or insurance as required?

Yes No

Has the individual or agency given legal advice or counsel?

Yes No

Has the individual or agency misrepresented themselves as an attorney by appearing or stating they will appear, in a court or other legal proceeding to represent you?

Yes No

**MAIL COMPLETED FORM TO:
Georgia Board of Private Detective and Security Agencies
237 Coliseum Drive
Macon, GA 31217**