

Georgia Board of Examiners of Licensed Practical Nurses

Calculation of Clock Hours Packet

Georgia law requires applicants for licensure by endorsement to have graduated from an approved nursing education program which meets requirements similar to and not less stringent than requirements for practical nursing education programs in Georgia [O.C.G.A. §43-26-32(1.1)]. Georgia currently requires practical nursing education programs to be comprised of at least 685 clock hours of theoretical training and 485 clock hours of clinical training. If you have practiced less than three years as a practical nurse you must complete and submit the Calculation of Clock Hours Form included in this application packet. Applicants who have practiced for three years or more are not required to complete the Calculation of Clock Hours Form.

Applicants whose nursing education programs were comprised of less than 685 clock hours of theoretical training and 485 clock hours of clinical training may be required to complete additional training before licensure will be granted in Georgia.

Please use the following instructions to complete the Calculation of Clock Hours Form to ensure your application packet is reviewed as quickly as possible.

Courses and Clinical Experience From the Following Areas May Be Considered
Please note that a passing grade must have been received in any course in order for hours to be credited towards clock hour requirements.

Theory Content	Clinical Content
Theory hours may include classroom activities such as lectures, group discussions, classroom procedure demonstrations or return demonstrations performed in the nursing lab. Lab hours should be counted towards either clinical or theory clock hours.	Clinical hours may include all hours spent in patient care and in clinical pre and post patient care conferences.
Anatomy and Physiology	Medical Nursing
Nutrition and Diet Therapy	Surgical Nursing
Drug Calculations and Administration	Maternal/Infant Nursing
Pharmacology	Pediatric Nursing
Personal and Professional Relationships	Mental Health/Illness
Nursing Fundamentals	Geriatric Nursing
Medical Nursing	Medication Administration
Surgical Nursing	Other appropriate and related experiences
Maternal/Infant Nursing	
Pediatric Nursing	
Mental Health/Illness	
Additional content hours may be obtained in the following course areas: English, Math, Psychology, Sociology, Microbiology, Chemistry, Medical Terminology, Computer Science or NCLEX-PN Preparation	
Because course acronym and title may not be self-explanatory, please state the content area for each theoretical and or clinical course. Please indicate content areas per course if curriculum is integrated for theory and/or clinical.	

Please use the following formulas to complete the Calculation of Clock Hours Form:

Theory Hours – The number of hours per classroom session multiplied by the number of classroom sessions per week multiplied by the number of weeks in the semester or quarter.

Clinical Hours – The number of hours per clinical experience day multiplied by the number of clinical experience days per week multiplied by the number of weeks in the semester or quarter.

Course	Hours Per Class, Lab or Clinical	Classes Per Week	Number of Weeks	Total
Nutrition	1	3	10	30
Anatomy / Physiology	1 (lecture)	3	10	30
	4 (classroom lab)	1	10	40
Nursing Fundamentals	2 (class)	1	10	20
	2 (classroom lab)	2	5	20
	8 (clinical)	3	8	192
Summary of Courses	Theory (Classroom and Lab)	Clinical (Patient Care and Conferences)		
Nutrition	30	0		
Anatomy/Physiology	30 and 40	0		
Fundamentals	<u>+ 20 and 20</u>	<u>+ 192</u>		
	80 + 60 = 140	192		

GEORGIA BOARD OF EXAMINERS OF LICENSED PRACTICAL NURSES

237 Coliseum Drive
Macon, Georgia 31217

CALCULATION OF CLOCK HOURS FORM

Printed Name of Applicant: _____

Last

First

Middle

Applicant's Address: _____

Street

City

State

Zip Code

Social Security Number _____ Date of Birth _____

Phone Number _____ Email Address _____

Signature of Applicant _____

APPLICANT – DO NOT WRITE BELOW THIS LINE:

To Be Completed By The Nursing Education Program

Complete and submit this form to the Georgia Board of Examiners of Licensed Practical Nurses at 877-371-5712 or plb-healthcare3@sos.ga.gov

Subject	Theory/Lab Clock Hours	Clinical Clock Hours		Subject	Theory/Lab Clock Hours	Clinical Clock Hours
Total Theory/Lab Clock Hours -				Total Clinical Clock Hours -		

Nursing Education Program Name: _____

Address: _____

Street

City

State

Zip Code

Phone _____ Email Address _____

Signature _____

Name

Title